

## Information Technology – Legislative Committee Meeting

1.06.26

Attendance Legislators: Ray Bunce, Ron Ciotoli, Tracy Monell, William Standinger, Andrew Aronstam, Jo Ellen Rose, and David Cantella

Staff: Jackson Bailey (County Administrator), Brandon Clark (Chief Information Officer)

- APPROVAL OF MINUTES
  - 12.02.25 IT Legislative Committee Meeting
    - Approval of 12.02.25, Information Technology Committee Minutes: Legislator Ray Bunce made the motion, seconded by Legislator Ron Ciotoli to approve the 12.02.25, Information Technology Committee Minutes as written. Motion carried.
- FINANCIAL
  - Review of Budget Status and Financial News
- OLD BUSINESS
  - O365 Shared Services Licenses Update
    - ITCS provided an update on the ongoing project related to shared services. Office 365 has been secured for Village of Waverly, Town of Barton, Soil and Water, and Town of Nichols.
    - Town of Barton and Town of Nichols have been converted to O365.
    - Town of Barton was migrated to .GOV during O365 Migration.
  - Windows 11 Update
    - Tioga County Public safety and Village of Owego have completely migrated to Windows 11 with new hardware.
    - A Few Conference systems will be replaced in Quarter 1.
    - DSS is the final department to be migrated to Windows 11.
  - 2025 Annual Cybersecurity training Update
    - 85% of all IT users have completed their training for 2025.
  - Town of Spencer Shared Services
    - Chief Information Officer Brandon Clark was invited to speak at the December board meeting for the Town of Spencer to discuss shared services.
  - Cohero Case Management System Update
    - Contract has been approved by CIO Brandon Clark.

- Verizon Sheriff
  - ITCS has done some initial inspection to verify the Verizon lines at the Sheriff's office to DPW but was unable to determine what each line was.
  - ITCS will need to work with Verizon before disconnection to make sure all services are not needed.
- NEW BUSINESS
  - Coroners Tech
    - ITCS has purchased Toughbook laptops and cameras to standardize the technology used by the coroners. The systems provided will be configured for use in conjunction with the case management system.
  - DA Sound System
    - The Tioga County District Attorney requested assistance from ITCS in implementing an audio solution to ensure the court can hear high-quality audio that required enhancement. CIO Brandon Clark recommended a wireless headphone system that connects to the court system's sound card. The solution is scheduled to be implemented prior to the trial in January.
  - HHS Server Room Cleanup
    - ITCS has started the project to clean up and organize the server room at HHS. This project is set to be completed in 2026.
  - Network Administrator
    - ITCS department has interviewed a candidate for consideration. Approval to move forward to offer was motioned by Legislator Ron Ciotoli.
- PERSONNEL
  - Deputy Director
  - Office Specialist II
  - Network Administrator
- RESOLUTIONS
  - A-62 Auth Agreement for Dental Software PH
    - Brandon Clark has reviewed the contract and is awaiting a meeting with Henry Shein to go over all the Contract and Cyber Security Concerns.