



TIOGA COUNTY  
DEPARTMENT OF PUBLIC WORKS COMMITTEE AGENDA  
February 8, 2024  
9:00 am

- MINUTES APPROVAL for January 4, 2024
- FINANCIAL
  - YTD Budget Summary
- OLD BUSINESS
  - None
- NEW BUSINESS
  - Buildings and Grounds
  - Highway Department
  - Capital Projects
- PERSONNEL
  - None
- RESOLUTIONS
  - Amend Budget And Transfer Funds Court Annex HVAC
  - Award Court Annex HVAC Construction Contract
  - Approve Sole Source Purchase and Transfer Funds PSB Boiler
- PROCLAMATIONS
  - None
- ADJOURNMENT



TIOGA COUNTY  
DEPARTMENT OF PUBLIC WORKS COMMITTEE MINUTES  
Thursday, January 4, 2024  
9:00 am

▪ ATTENDANCE

➤ Legislators

- Marté Sauerbrey, Legislative Chair
- William Standinger, Public Works Committee
- Barbara Roberts, Public Works Committee
- Ron Ciotoli, Public Works Committee

➤ Staff

- Gary Hammond, Commissioner
- Richard Perkins, Deputy Commissioner
- Barbara Cushman, Secretary to the Commissioner

➤ Guests

- Cathy Haskell, Legislative Clerk
- Peter DeWind, County Attorney

➤ Absent

- Dale Weston, Public Works Committee Chairman

▪ APPROVAL OF MINUTES

- A motion to approve the minutes as submitted for December 7, 2023, was made by Mrs. Roberts, 2<sup>nd</sup> by Mr. Ciotoli. All in favor. Motion carried.

▪ FINANCIAL

- YTD Budget Summary was shared with the committee. The department is under budget. Mr. Hammond stated that some funds will need to be carried forward from 2023.

▪ OLD BUSINESS

- None

▪ NEW BUSINESS

- Mr. Hammond reported on Buildings and Grounds.
- One office was painted in the HHS Building for Mental Health.
  - Put up Christmas decorations at 56 Main Street.
  - Changed the Courthouse lights to red and green.

# Department of Public Works

477 State Route 96 Owego, NY 13827



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Gary Hammond, P.E. Commissioner Rich Perkins, P.E. Deputy Commissioner

- Quite a bit of work in the jail was done.
  - Some light fixtures in the Court Annex were repaired.
  - Repaired a wall on the first floor of the Court Annex.
  - Put up some new shelving and lights in Board of Elections
  - Worked on a couple dozen voting machines.
  - New valves were installed on HHS heat lines to replace leaking valves.
  - Some workstations were fabricated for the HHS Building.
- Mr. Hammond reported on the Highway Department.
- Cold patching operations are ongoing.
  - Some ditching operations were done on Sabin Road.
  - Some creek cleanout was done on Pennsylvania Avenue.
  - Tree trimming was done on Montrose Turnpike.
  - Washed out shoulders from recent rain events were repaired.
- Mr. Perkins reported on Capital Projects.
- Harnick Road Bridge is finally approved to move forward with design.
  - Glenmary Drive Culvert can also move forward. That should be going out to bid this month.
  - HVAC Controls at the HHS Building parts are in and should be installed next week.
  - The Chiller at the Public Safety Building should be in at the end of this month and is expected to be installed next month.
  - Bridge Preventative Maintenance Phase 10 is under preliminary design in our office.
  - Bids were opened for the Court Annex HVAC project. We received one bid that came in twice the amount budgeted. After some discussion it was decided that this project needs to be done and that a resolution would need to be made for additional funding to award the bid.
  - Day Hollow Road Culvert is still under preliminary design by Delta Engineers.
  - East Spencer Road Bridge is just getting underway.
  - We are working with NYSDOT on Taylor and Bodle Hill Roads and Day Hollow Spur paving.
  - We are submitting some projects to Bridge NY.

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## ▪ MISCELLANEOUS

- Mr. Hammond mentioned that there is a finalization meeting with Hunt Engineers and Lori Morgan at the Waverly site on Monday. The project is expected to go out to bid in mid-January.
- Mrs. Sauerbrey stated that CCE is currently looking to increase their lease at the County Office Building. This will need to be presented to the entire legislature for a decision.
- Mrs. Sauerbrey requested an update on the Lounsberry Methodist Church bell. Mr. Hammond stated that this is currently scheduled for February.
- Mr. Hammond updated the committee on Belva Lockwood Lane.

## ▪ PERSONNEL

- None

## ▪ RESOLUTIONS

- Authorizing the Implementation and Funding PIN 9754.58

## ▪ PROCLAMATIONS

- None

## ▪ EXECUTIVE SESSION

- None

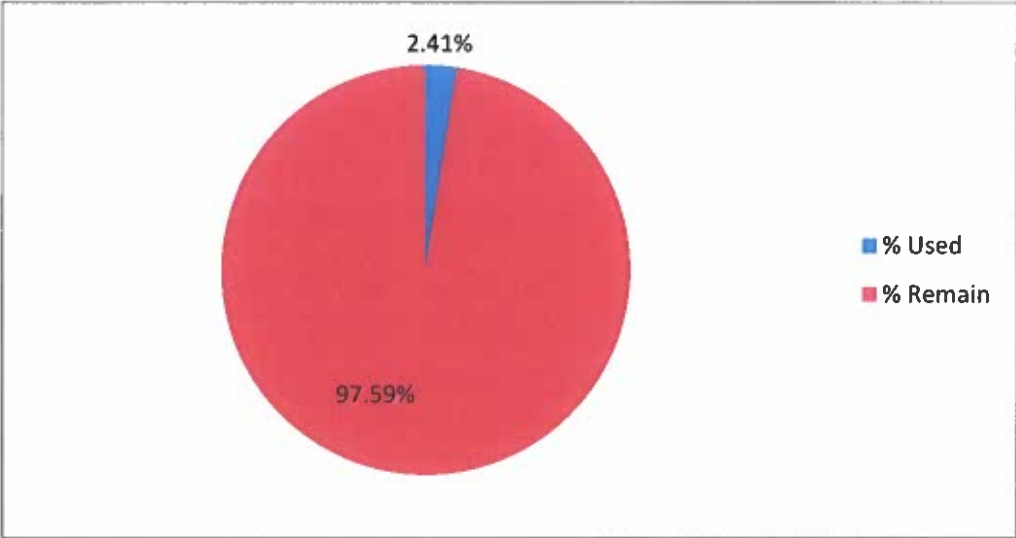
## ▪ ADJOURNMENT

- The meeting was adjourned at 9:55 am.

Respectfully submitted,

Gary Hammond, P.E.  
Commissioner of Public Works

# February 2 2024 Budget Summary



		% Used	% Remain
A1490	PW Admin	6.24%	93.76%
A1620	Building & Grounds	7.44%	92.56%
A1621	Buildings HHS	4.86%	95.14%
D5110	Maint. Roads & Bridges	6.89%	93.11%
DM5130	Road Machinery	7.37%	92.63%
H1620	Capital B&G	0.00%	100.00%
H1621	Capital HHS Building	#DIV/0!	#DIV/0!
H5110	Capital Roads & Bridges	0.00%	100.00%
H5130	Capital Equipment	0.00%	100.00%
	<b>Overall</b>	<b>2.41%</b>	<b>97.59%</b>

REFERRED TO: PUBLIC WORKS COMMITTEE

RESOLUTION NO. -24 AMEND BUDGET AND TRANSFER FUNDS  
PUBLIC WORKS

WHEREAS: Tioga County has budgeted for replacement of the HVAC controls and a rooftop unit at the Court Annex Building; and

WHEREAS: The Commissioner has received bids for the new installation of the HVAC system and there are insufficient funds for this project in the current budget; and

WHEREAS: Funds are available in another capital line item because DPW made use of an existing structure instead of a new construction truck wash facility; and

WHEREAS: Budget Amendments require Legislative approval; therefore be it

RESOLVED: That funding be transferred as follows:

From: H1620.520994.M7674 Building Construction - ARPA \$160,000

To: H1620.520927.M7674 Court Annex HVAC Control System \$160,000

REFERRED TO: PUBLIC WORKS COMMITTEE

RESOLUTION NO. -24 AWARD COURT ANNEX  
HVAC CONSTRUCTION CONTRACT  
PUBLIC WORKS

WHEREAS: Tioga County has budgeted for the HVAC repairs to the Court Annex Building; and

WHEREAS: The Commissioner of Public Works received sealed bids on December 21, 2023 and the bid results were as follows:

Postler & Jaeckle Corporation, Endicott NY	\$290,200.00
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And

WHEREAS: Tioga County DPW has completed the review of the bids and finds the low bidder Postler & Jaeckle Corporation, Endicott, NY meets all of the qualifications of the bid specifications; therefore be it

RESOLVED: That the Tioga County Legislature authorize awarding the bid to Postler & Jaeckle Corporation, Endicott, NY not to exceed \$290,200.00 to be paid out of the following account:

H1620.520927.M7674 – Court Annex Renovation-ARPA

REFERRED TO: PUBLIC WORKS COMMITTEE  
FINANCE/LEGALCOMMITTEE

RESOLUTION NO. -24 APPROVE SOLE SOURCE PURCHASE OF BOILER  
AT THE PUBLIC SAFETY BUILDING AND  
AMEND BUDGET AND TRANSFER FUNDS  
PUBLIC WORKS

WHEREAS: One boiler at the Public Safety Building failed and with time being of the essence to begin the process of manufacturing a replacement boiler; and

WHEREAS: The Commissioner of Public Works received a quote for the replacement of the boiler unit for the amount of \$20,510.48 from Adirondack Combustion Technologies; and

WHEREAS: Legislative approval is required for all sole source purchases; and

WHEREAS: Adirondack Combustion Technologies is the sole source for a replacement Patterson Kelly Boiler unit which will only work with the current HVAC system installed at the Public Safety Building; and

WHEREAS: This purchase will be in Tioga County's best financial interest as it is less expensive for the County to purchase the boiler unit directly from the vendor than to purchase it through a mechanical services contractor who will still need to purchase the item from Adirondack Combustion Technologies, further, this will allow Tioga County DPW personnel to install said boiler at an additional cost savings; and

WHEREAS: Funds are available for the purchase of the boiler from Account A1620.540140; and

WHEREAS: Legislative approval is needed for budget amendments and interfund transfers; therefore be it

RESOLVED: That the Tioga County Legislature approve the purchase of the boiler from Adirondack Combustion Technologies, Duanesburg, NY in the amount of \$20,510.48; and be it further

RESOLVED: That the Tioga County Legislature authorizes the following transfer of funds and 2024 budget amendment:

From: A1620.540140	Contracting Services	\$20,510.48
To: H1620.520913	Public Safety Building Renovations	\$20,510.48



And be it further

RESOLVED: That the following interfund transfer be approved:

From:	A9950.593715	Interfund Transfers	\$20,510.48
To:	H1620.450310	Interfund Transfers	\$20,510.48