

Office of the County Attorney

Ronald E. Dougherty County Office Building 56 Main Street Owego, NY 13827

Peter J. DeWind County Attorney ☎ 607 687 8253 📠 607 223 7003 🌐 www.TiogaCountyNY.com



FINANCE, LEGAL & SAFETY COMMITTEE

August 11, 2026

10:30 A.M.

- APPROVAL OF MINUTES: July 14, 2026
- FINANCIAL
 - Safety
 - Law
- OLD BUSINESS
 - Litigation and Claims
 - Title VI Recertification
- NEW BUSINESS
 - District Attorney's Budget
 - Public Defender's Budget
 - Safety Budget
 - County Attorney's Budget
 - National 811 Emphasis Day
- PERSONNEL
 - 3rd Assistant County Attorney Vacancy
- RESOLUTIONS
 - AMEND RESOLUTION NO. 193-18, AS AMENDED BY RESOLUTION NO. 45-23; AS AMENDED BY RESOLUTION NO. 255-23 AS AMENDED BY RESOLUTION NO. 296-23 AS AMENDED BY RESOLUTION NO. 366-23 AS AMENDED BY RESOLUTION NO. 148-24 AS AMENDED BY RESOLUTION NO. 152-26 ADOPTION OF TIOGA COUNTY TITLE VI PLAN ENVIRONMENTAL JUSTICE PLAN, LIMITED ENGLISH PROFICIENCY PLAN, DATA COLLECTION PLAN, ADA TRANSITION PLAN AND EMPLOYEE TRAINING PLAN
 - AUTHORIZE APPROPRIATION FROM UNASSIGNED FUND BALANCE AND MODIFY 2026 BUDGET ASSIGNED COUNSEL
 - AUTHORIZATION TO APPLY FOR GRANT SAFETY OFFICE
- PROCLAMATIONS

- N/A

- EXECUTIVE SESSION

-

- ADJOURNMENT

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FINANCE, LEGAL AND SAFETY COMMITTEE

July 14, 2026

10:30 A.M.

ATTENDANCE:

Legislators: Chair Monell, Ciotoli, Standinger, Aronstam, Rose, Cantella, Bunce, Brown, Flesher

Staff: Legislative Clerk Haskell, County Attorney DeWind, Chief Accountant Schurter, Safety Officer Holbrook, Personnel Officer Parke, County Administrator Bailey, Treasurer Roberts, Public Defender Arcesi

Guest(s): N/A

APPROVAL OF THE MINUTES: Legislator Bunce asked for a motion to approve the June 09, 2026, minutes. Legislator Brown made the motion seconded by Legislator Flesher and was unanimously carried.

FINANCIAL: Safety and Legal's budget are tracking well.

OLD BUSINESS:

- **Litigation and Claims:** Litigation work is ongoing with no new claims. Mr. DeWind is currently working with Ms. Roberts regarding a property in Chapter 13 bankruptcy, following the residents' non-compliance with the stipulations of their bankruptcy restructuring plan. Regarding the In Rem surplus funds, distributions are being processed sequentially upon receipt.
- **Title VI Recertification:** Revisions were requested by the Department of Transportation (DOT). Revisions were made and sent back to DOT for review.

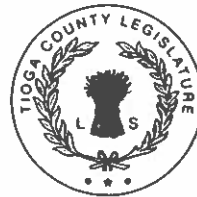
NEW BUSINESS:

- **Ethics Board Meeting:** The annual meeting was held last week. Chair Davis and Vice-Chair Ceccherelli were re-elected. Chair Davis's term will expire next March, and his replacement needs to either be a county or municipal employee.
- **3rd Assistant County Attorney:** This part-time position continues to remain open with no interest. Mr. DeWind stated there are department chargebacks that could be utilized to make this position full-time with minimal or zero cost to the county. The Legislature stated they would be open to exploring this.
- **Remote Work:** Mr. DeWind, Mr. Lanouette, and Ms. Holbrook are approved to work remotely. They do not have a set schedule and work remotely as

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needed. The Public Defender's Office has five employees approved to work remotely as needed.

- Lithium Battery Recycling Storage: Ms. Holbrook worked with Dr. Pratt to address the storage of lithium batteries at the County Office Building. Battery bags were purchased and the batteries were moved to a Public Works building for safe storage.
- Safe Use of Charges in the Workplace: Ms. Holbrook stated there is a flyer she would like to distribute to staff addressing unapproved chargers that employees have purchased and are being used in county buildings. With approval from Chair Monell Ms. Holbrook will occasionally send out emails to employees addressing possibly safety concerns.
- New Heat Standards and Training: Due to heat indexes exceeding 100 degrees this summer, staff schedules are adjusted and an ice machine was purchased to ensure personnel safety
- Mr. Arcesi stated they are continuing to work on filling open vacancies.
- The Public Defender's Office will be renewing one of their program contracts in October that could require a transfer of funds.
- The Candor Court continues to be problematic to cover due to operating outside normal business hours. The Public Defender's Office has been speaking to an attorney who might be willing to cover this court.

PERSONNEL

- 3rd Assistant County Attorney Vacancy: There continues to be no interest in this position.

RESOLUTIONS: TRANSFER OF FUNDS 2026 BUDGET MODIFICATIONDISTRICT ATTORNEY was moved into full Legislative session without further questions.

PROCLAMATIONS: N/A

EXECUTIVE SESSION: N/A

ADJOURNMENT: Legislator Bunce adjourned the Finance, Legal and Safety Committee meeting at 11:26 A.M.

Respectfully submitted,

Christine Freyrogel

Paralegal to the County Attorney



Tioga County, New York

Tioga County **2026 SAFETY BUDGET REPORT**

FOR 2026 12

	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
CI Liability Insurance Fund							
CI8042 504 Coordinator/Safety							
CI8042 424010 Interest And Earn	0	0	0	-4,929.53	.00	4,929.53	100.0%
CI8042 510010 Fulltime	63,188	0	63,188	32,904.81	.00	30,283.19	52.1%
CI8042 540070 Car Maintenance	1,000	0	1,000	276.99	.00	723.01	27.7%
CI8042 540140 Contracting Servi	164,500	0	164,500	73,071.58	89,828.42	1,600.00	99.0%
CI8042 540140 M7674 Contracting	0	14,763	14,763	14,394.87	368.41	.00	100.0%
CI8042 540220 Automobile Fuel	200	0	200	.00	.00	200.00	.0%
CI8042 540340 Literature	50	0	50	.00	.00	50.00	.0%
CI8042 540410 Nursing Supplies	2,000	0	2,000	457.29	.00	1,542.71	22.9%
CI8042 540420 Office Supplies	400	0	400	139.58	.00	260.42	34.9%
CI8042 540480 Postage	75	0	75	.74	.00	74.26	1.0%
CI8042 540640 Supplies (Not Off	600	0	600	242.24	.00	357.76	40.4%
CI8042 540733 Training/All Othe	2,500	0	2,500	514.50	.00	1,985.50	20.6%
CI8042 581088 State Retirement	9,040	0	9,040	6,051.78	.00	2,988.22	66.9%
CI8042 583088 Social Security F	4,854	0	4,854	2,375.76	.00	2,478.24	48.9%
CI8042 584088 Workers Compensat	1,145	0	1,145	663.46	.00	481.54	57.9%
CI8042 585588 Disability Insura	55	0	55	31.08	.00	23.92	56.5%
CI8042 586088 Health Insurance	18,101	0	18,101	16,551.64	.00	1,549.36	91.4%
CI8042 588988 Eap Fringe	15	0	15	8.26	.00	6.74	55.1%
TOTAL 504 Coordinator/Safety	267,723	14,763	282,486	142,755.05	90,196.83	49,534.40	82.5%
TOTAL Liability Insurance Fund	267,723	14,763	282,486	142,755.05	90,196.83	49,534.40	82.5%
TOTAL REVENUES	0	0	0	-4,929.53	.00	4,929.53	
TOTAL EXPENSES	267,723	14,763	282,486	147,684.58	90,196.83	44,604.87	
GRAND TOTAL	267,723	14,763	282,486	142,755.05	90,196.83	49,534.40	82.5%

** END OF REPORT - Generated by Freyvogel, Christine **



Tioga County, New York

Tioga County 2026 LEGAL BUDGET REPORT

FOR 2026 12

	ORIGINAL APPROP	TRANFRS/ ADJUSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
A General Fund							
A1420 Law							
A1420 412706 Shared Services-At	-50,079	0	-50,079	-7,562.06	.00	-42,516.94	15.1%*
A1420 510010 Full Time	190,013	0	190,013	99,738.90	.00	90,274.10	52.5%
A1420 510020 Part Time/Temporar	43,098	0	43,098	22,622.32	.00	20,475.68	52.5%
A1420 520090 Computer	0	383	383	314.41	.00	68.25	82.2%
A1420 520200 Office Equipment	450	-383	67	.00	.00	67.34	.0%
A1420 540000 Contract Expense	500	0	500	25.19	414.83	59.98	88.0%
A1420 540010 Advertising	250	0	250	225.00	.00	25.00	90.0%
A1420 540040 Books	1,500	0	1,500	.00	.00	1,500.00	.0%
A1420 540180 Dues	2,400	0	2,400	1,053.40	.00	1,346.60	43.9%
A1420 540330 Legal Fees	65,000	18,844	83,844	31,567.50	18,000.00	34,276.25	59.1%
A1420 540331 Legal Fees-Adolesc	1,500	0	1,500	1,000.00	.00	500.00	66.7%
A1420 540390 Mileage Expense	500	0	500	242.15	.00	257.85	48.4%
A1420 540420 Office Supplies	510	0	510	208.05	.00	301.95	40.8%
A1420 540480 Postage	150	350	500	189.55	.00	310.45	37.9%
A1420 540485 Printing/Paper	400	0	400	26.03	.00	373.97	6.5%
A1420 540731 Training/State Req	1,500	-350	1,150	150.00	.00	1,000.00	13.0%
A1420 581088 State Retirement F	33,351	0	33,351	11,535.02	.00	21,815.98	34.6%
A1420 583088 Social Security Fr	17,908	0	17,908	8,814.11	.00	9,093.89	49.2%
A1420 584088 Workers Compensati	4,223	0	4,223	1,990.38	.00	2,232.62	47.1%
A1420 585588 Disability Insuran	202	0	202	62.16	.00	139.84	30.8%
A1420 586088 Health Insurance F	66,779	0	66,779	48,806.38	.00	17,972.62	73.1%
A1420 588988 Eap Fringe	54	0	54	24.78	.00	29.22	45.9%
TOTAL Law	380,209	18,844	399,053	221,033.27	18,414.83	159,604.65	60.0%
TOTAL General Fund	380,209	18,844	399,053	221,033.27	18,414.83	159,604.65	60.0%
TOTAL REVENUES	-50,079	0	-50,079	-7,562.06	.00	-42,516.94	
TOTAL EXPENSES	430,288	18,844	449,132	228,595.33	18,414.83	202,121.59	
GRAND TOTAL	380,209	18,844	399,053	221,033.27	18,414.83	159,604.65	60.0%

** END OF REPORT - Generated by Freyvogel, Christine **

Public Defender

Budget Notes

Org	Obj	20270 Budget	20271 Budget	Difference	Notes
A1170 - Public Defender	430250 - State Aid-Indigent Legal Servi	\$0.00		\$0.00	
	510010 - Fulltime	\$389,822.85	\$440,796.85	\$50,974.00	
	510020 - Part Time/Temporary	\$54,480.00	\$54,730.00	\$250.00	
	510050 - All Other-On Call,Cloth,Stipe,	\$0.00		\$0.00	
	520070 - Chairs	\$0.00		\$0.00	
	520200 - Office Equipment	\$0.00		\$0.00	
		\$0.00		\$0.00	
	540040 - Books	\$1,170.00	\$1,170.00	\$0.00	
	540140 - Contracting Services	\$14,700.00	\$14,700.00	\$0.00	
		\$0.00		\$0.00	
	540180 - Dues	\$1,260.00	\$1,260.00	\$0.00	
	540280 - Investigations	\$3,600.00	\$3,600.00	\$0.00	
		\$0.00		\$0.00	
	540320 - Leased/Service Equipment	\$540.00	\$540.00	\$0.00	
	540390 - Mileage Expense	\$4,680.00	\$4,680.00	\$0.00	
	540420 - Office Supplies	\$3,285.00	\$3,285.00	\$0.00	
	540480 - Postage	\$990.00	\$990.00	\$0.00	
	540550 - Rent/Lease	\$0.00		\$0.00	
	540640 - Supplies (Not Office)	\$0.00		\$0.00	
	540660 - Telephone	\$1,215.00	\$1,215.00	\$0.00	
	540700 - Transcripts	\$780.00	\$780.00	\$0.00	
	540733 - Training/All Other	\$990.00	\$990.00	\$0.00	
	581088 - State Retirement Fringe	\$63,299.00	\$10,028.00	(\$53,271.00)	
	583088 - Social Security Fringe	\$33,989.00	\$33,989.00	\$0.00	
	584088 - Workers Compensation Fringe	\$8,016.00	\$8,016.00	\$0.00	

Org	Obj	20270 Budget	20271 Budget	Difference	Notes
A1170 - Public Defender	585088 - Unemployment Insurance Fringe	\$0.00		\$0.00	
	585588 - Disability Insurance Fringe	\$384.00	\$384.00	\$0.00	
	586088 - Health Insurance Fringe	\$127,938.00	\$10,266.00	(\$117,672.00)	
	588988 - EAP Fringe	\$103.00	\$103.00	\$0.00	
	Org Total:	\$711,241.85	\$591,522.85	(\$119,719.00)	
	Grand total for all Orgs:	\$711,241.85	\$591,522.85	(\$119,719.00)	

Safety

Budget Notes

Org	Obj	2026 Budget	2027 Budget	Difference	Notes
CI8042 - 504	424010 - Interest And Earnings	\$0.00		\$0.00	
Coordinator/Safety	510010 - Fulltime	\$63,188.00	\$62,688.00	(\$500.00)	
	510020 - Part Time/Temporary	\$0.00		\$0.00	
	520190 - Nursing Equipment	\$0.00		\$0.00	
	520210 - Other Furniture	\$0.00		\$0.00	
	540010 - Advertising	\$0.00		\$0.00	
	540070 - Car Maintenance	\$1,000.00	\$1,000.00	\$0.00	
	540140 - Contracting Services	\$164,500.00	\$164,500.00	\$0.00	
		\$0.00		\$0.00	
	540220 - Automobile Fuel	\$200.00	\$200.00	\$0.00	
	540320 - Leased/Service Equipment	\$0.00		\$0.00	
	540340 - Literature	\$50.00	\$50.00	\$0.00	
	540410 - Nursing Supplies	\$2,000.00	\$2,000.00	\$0.00	
	540420 - Office Supplies	\$400.00	\$400.00	\$0.00	
	540480 - Postage	\$75.00	\$75.00	\$0.00	
	540485 - Printing/Paper	\$0.00		\$0.00	
	540640 - Supplies (Not Office)	\$600.00	\$600.00	\$0.00	
	540660 - Telephone	\$0.00		\$0.00	
	540733 - Training/All Other	\$2,500.00	\$2,500.00	\$0.00	
	581088 - State Retirement Fringe	\$9,040.00	\$9,040.00	\$0.00	
	583088 - Social Security Fringe	\$4,854.00	\$4,854.00	\$0.00	
	584088 - Workers Compensation Fringe	\$1,145.00	\$1,145.00	\$0.00	
	585088 - Unemployment Insurance Fringe	\$0.00		\$0.00	
	585588 - Disability Insurance Fringe	\$55.00	\$55.00	\$0.00	
	586088 - Health Insurance Fringe	\$18,101.00	\$18,101.00	\$0.00	
	588988 - EAP Fringe	\$15.00	\$15.00	\$0.00	
Org Total:		\$267,723.00	\$267,223.00	(\$500.00)	
Grand total for all Orgs:		\$267,723.00	\$267,223.00	(\$500.00)	

County Attorney

Budget Notes

Org	Obj	20270 Budget	20271 Budget	Difference	Notes
A1420 - Law	412706 - Shared Services-Attorney	(\$50,079.00)	(\$50,079.00)	\$0.00	
	510010 - Fulltime	\$190,013.00	\$190,013.00	\$0.00	
	510020 - Part Time/Temporary	\$43,098.00	\$43,098.00	\$0.00	
	510050 - All Other-On Call,Cloth,Stipe,	\$0.00		\$0.00	
	520070 - Chairs	\$0.00		\$0.00	
	520090 - Computer	\$0.00	\$150.00	\$150.00	Increased by \$150 to cover software subscriptions (Adobe Pro)
	520150 - File Cabinets	\$0.00		\$0.00	
	520200 - Office Equipment	\$450.00	\$300.00	(\$150.00)	Decreased by \$150 and transferred to "Computer"
	520210 - Other Furniture	\$0.00		\$0.00	
	540000 - Contract Expense	\$500.00	\$500.00	\$0.00	
	540010 - Advertising	\$250.00	\$250.00	\$0.00	
	540040 - Books	\$1,500.00	\$1,500.00	\$0.00	
	540180 - Dues	\$2,400.00	\$2,400.00	\$0.00	
	540320 - Leased/Service Equipment	\$0.00		\$0.00	
	540330 - Legal Fees	\$65,000.00	\$65,000.00	\$0.00	
	540331 - Legal Fees-Adolescence Offend	\$1,500.00	\$1,500.00	\$0.00	
	540390 - Mileage Expense	\$500.00	\$500.00	\$0.00	
	540420 - Office Supplies	\$510.00	\$510.00	\$0.00	
	540480 - Postage	\$150.00	\$400.00	\$250.00	Increased by \$250 to cover expenses due to certified mailings
	540485 - Printing/Paper	\$400.00	\$150.00	(\$250.00)	Decreased by \$250 to cover increase to "Postage"
	540660 - Telephone	\$0.00		\$0.00	
	540731 - Training/State Required	\$1,500.00	\$1,500.00	\$0.00	
	581088 - State Retirement Fringe	\$33,351.00	\$13,972.00	(\$19,379.00)	

Org	Obj	20270 Budget	20271 Budget	Difference	Notes
A1420 - Law	583088 - Social Security Fringe	\$17,908.00	\$17,908.00	\$0.00	
	584088 - Workers Compensation Fringe	\$4,223.00	\$4,223.00	\$0.00	
	585088 - Unemployment Insurance Fringe	\$0.00		\$0.00	
	585588 - Disability Insurance Fringe	\$202.00	\$202.00	\$0.00	
	586088 - Health Insurance Fringe	\$66,779.00	\$27,467.00	(\$39,312.00)	
	588988 - EAP Fringe	\$54.00	\$54.00	\$0.00	
Org Total:		\$380,209.00	\$321,518.00	(\$58,691.00)	
Grand total for all Orgs:		\$380,209.00	\$321,518.00	(\$58,691.00)	

REFERRED TO:

PERSONNEL COMMITTEE
LEGISLATIVE WORKSESSION
FINANCE, LEGAL & SAFETY COMMITTEE

RESOLUTION NO. -26

AMEND RESOLUTION NO. 193-18, AS AMENDED BY
RESOLUTION NO. 45-23; AS AMENDED BY
RESOLUTION NO. 255-23 AS AMENDED BY
RESOLUTION NO. 296-23 AS AMENDED BY
RESOLUTION NO. 366-23 AS AMENDED BY
RESOLUTION NO. 148-24 AS AMENDED BY
RESOLUTION NO. 152-26
ADOPTION OF TIOGA COUNTY TITLE VI PLAN,
ENVIRONMENTAL JUSTICE PLAN, LIMITED ENGLISH
PROFICIENCY PLAN, DATA COLLECTION PLAN,
ADA TRANSITION PLAN AND EMPLOYEE TRAINING
PLAN

WHEREAS: The Tioga County Legislature adopted the Tioga County Title VI Plan, Environmental Justice Plan, Limited English Proficiency Plan, Data Collection Plan, ADA Transition Plan, and Employee Training Plan by way of Resolution No. 193-18 on August 17, 2018, and amended the Plan by way of Resolution No. 45-23 on January 10, 2023, and Resolution No. 255-23 on June 13, 2023, and Resolution No. 296-23 on July 11, 2023 and Resolution No. 366-23 on September 12, 2023, and Resolution No. 148-24 on April 09, 2024, and Resolution No. 152-26 on March 10, 2026; and

WHEREAS: New York State Department of Transportation (NYSDOT) conducts a mandatory federal triennial (3-year) compliance review of local public agencies Title VI plans to ensure adherence to civil rights regulations; and

WHEREAS: The Department of Transportation recently completed its 3-year review of Tioga County's Title VI Plan, issuing specific regulatory recommendations and formal corrective actions requiring extensive revisions to the County's Title VI Plan; and

WHEREAS: The County's Title VI Coordinators have updated the Title VI Plan in its entirety to integrate these federally mandated recommendations; and

WHEREAS: These comprehensive revisions warrant an update to the core plan document to maintain eligibility for federal transit and highway funding streams; therefore be it

RESOLVED: That this resolution shall amend Resolution No. 193-18, as amended by Resolution No. 45-23, as amended by Resolution No. 255-23, as amended by Resolution No. 296-23, as amended by Resolution No. 366-23, as amended by Resolution No. 148-24, as amended by Resolution No. 152-26 reflecting the comprehensive changes detailed within the newly prepared "Tioga County Title VI Plan" – Revised July 2026.

REFERRED TO:

FINANCE/LEGAL COMMITTEE

RESOLUTION NO. -26

AUTHORIZE APPROPRIATION FROM
UNASSIGNED FUND BALANCE AND
MODIFY 2026 BUDGET
ASSIGNED COUNSEL

WHEREAS: Legislative approval is required to appropriate funds from the Unassigned General Fund Balance A390900 and authorize budget modifications; and

WHEREAS: The Assigned Counsel program has experienced a significant increase in the caseload of court matters including the High-Profile Criminal Cases in 2026 along with the effects of the NYS Rate Increase; and

WHEREAS: The Assigned Counsel Administrator is requesting \$400,000 to be appropriated from Unassigned Fund Balance A390900 to the Assigned Counsel budget line A1172 540030 – Assigned Counsel and modify the Assigned Counsel 2026 budget to accommodate the increase in the court caseload for 2026; therefore be it

RESOLVED: That the Tioga County Legislature authorizes a transfer as follows:

From: A390900	Fund Balance	\$ 400,000
To: A1172 540030	Assigned Counsel	\$ 400,000

REFERRED TO:

FINANCE, LEGAL & SAFETY COMMITTEE

RESOLUTION NO. -26

AUTHORIZATION TO APPLY FOR GRANT
SAFETY OFFICE

WHEREAS: Tioga County Safety Office has identified a grant opportunity to provide Corporate Buy-Down funding toward replacement of aging AED equipment in the County; and

WHEREAS: County Policy requires Legislative approval for grant applications; and

WHEREAS: Tioga County Safety Office seeks approval from Tioga County Legislature to apply for the grant offered by AEDGrant.com; and

WHEREAS: The amount of the grant funding is not yet determined, and is issued in the form of discounted equipment pricing; and

WHEREAS: There will be no County cost for the grant inquiry and submission of the application does not obligate any equipment purchase; and

WHEREAS: If awarded the grant, Tioga County Safety Office will submit a resolution to amend budget and appropriate the funds for any AED purchases at that time; and

WHEREAS: The Tioga County Legislature supports Tioga County Safety Office in pursuing funding to provide the Public Access Defibrillation program to Tioga County residents; therefore be it

RESOLVED: That Tioga County Safety Office is authorized to submit a grant application to AEDGrant.com to receive grant funding options for potential future AED replacement purchases.