

PUBLIC SAFETY COMMITTEE AGENDA

EMERGENCY SERVICES

JUNE 7, 2022

2:30 PM

- APPROVAL OF MINUTES MAY 3, 2022
- FINANCIAL
  - MAY YTD Report
  
- OLD BUSINESS
  - Radio Project Report
  - CAD Project
  - EMS Study
  
- NEW BUSINESS
  - EMPG22 and SHSP22 Grant Applications
  
- PERSONNEL
  
- RESOLUTIONS
  - F06 - Authorize the Chair of the County Legislature to Enter Agreement to Join the Central New York Interoperable Communications Consortium
  - F07 – Modify 2022 Budget and Appropriation of Funds Reserve for E911
  - F31 - Authorization to Apply for SHSP22 Grant
  - F32 - Authorization to Apply for EMPG22 Grant
  
- PROCLAMATIONS - NONE
- ADJOURNMENT

# PUBLIC SAFETY MEETING

May 3, 2022

The regular meeting of Public Safety, Probation, Office of Emergency Services, Coroner, and Stop DWI was held in the Legislative Conference Room at the Ronald E. Dougherty Office Building, 56 Main St., on Tuesday May 3, 2022 at 2:30 PM.

## Present:

Dennis Mullen	Chair, Public Safety	
Marte Sauerbrey	Chair, Legislator	In at 2:40pm
Edward Hollenbeck	Legislator	
Barb Roberts	Legislator	
William Standinger	Legislator	
Brian Cain	Director, Probation	
Mike Simmons	Director, Emergency Services	
Undersheriff Rich Hallett	Sheriff's Office	

## Guest:

Peter DeWind	County Attorney
Cathy Haskell	Legislative Clerk

## APPROVAL OF MINUTES:

### Approval of April 5, 2022 minutes:

Legislator Standinger made the motion, seconded by Legislator Hollenbeck to approve the April 5, 2022 Public Safety minutes. Undersheriff Hallett had one update to last month's minutes: 3 Corrections Officers currently attending the Corrections Academy; 1 at Broome Academy, 2 at Corning Academy. Motion carried to approve the minutes as corrected.

## OFFICE of EMERGENCY MANAGEMENT – Mike Simmons:

### FINANCIAL

- Budget is on track.

### OLD BUSINESS:

- Radio Project Report
  - Received notice to apply for Statewide Interoperable Communications Grant, deadline to apply on 5/11/22. Our office has completed the application and sent it to NYSTEC for review.
  - County Attorney has a met with local landowner near Skyline Drive, negotiating for a site to build Tower. Motorola will be visiting site to document geography and determine if any obstructions to connectivity.
  - Discussions with Motorola on best way to purchase towers, shelters and generators, as well as civil work for site build.

- Met with NYSTEC representatives to discuss their Statement of Work proposal and the services to be provided. They will provide a quote for their services to County Chair and Director Simmons.
- CAD Project:
  - On schedule to go live May 10, 2022. Additional equipment needs and services has increased price of system. Owego Police Dept. has been added to system, and a pictometry module has been added. The laptop computers in the Sheriff's patrol cars also need to be replaced; current systems are Windows 7 platform, and the Spillman System needs to operate on Windows 10. County IT Department is getting estimates for vehicle systems.
- EMS Study:
  - Completed report should be received next week. Consultant delivered a draft copy of statistical data to local EMS providers. Two agencies did not agree with the data and both accused the consultant staff of not being accurate with the statistics that were provided.
- Emergency Management:
  - We sponsored a three day Mass Fatality Response course at our office. Very well attended. Personnel from Fire, EMS, Coroners, Police and Public Health agencies attended.

**NEW BUSINESS:**

- The governor recently passed a bill that will allow fire department based ambulances to bill for their services. This may be helpful for any fire departments who provide advanced level emergency services to pay for operating costs but still falls short of providing enough revenue to small agencies to combat their personnel shortages.

**PERSONNEL:**

- EMS Coordinator position is still not filled. Once the EMS Study is complete we will review it for suggestions regarding the needs of this position.

**RESOLUTIONS:**

- Transfer Funds from 911 Surplus to the CAD Project
- Authorization to Apply for SICG2022 Target Grant.

**PROBATION – Brian Cain**

**FINANCIAL:** Revenue Budget

- \$360 of DWI Supervision fee collected in April. \$32—collected to date in 2022
- \$675 in restitution and surcharge collected in April. \$192,706 collected to date in 2022.

### OLD BUSINESS:

- Staffing – Ms. Moore withdrew her acceptance of the Accounting Associate III position, therefore the search continues for an acceptable candidate. Two interviews scheduled for later this week. Two staff members continue to complete the Accounting Associate III duties while the position is vacant. This Director would like to continue to explore some sort of additional monetary compensation for the two staff.
- Training: New Probation Officer training requirements – New Training mandates are now 9 weeks (previously 4 weeks). DCJS was able to secure a waiver of the new training requirements until January 1, 2023. Given the number of new probation officers who need to be trained, completing training by January 1, 2023 may not be possible.

### NEW BUSINESS:

- Probation training of law enforcement in collaboration with other County Agencies – on April 27, 2022, Probation in conjunction with Veteran's Services, Dept. of Social Services, Safe Harbor and the Tioga County Advocacy Support and Prevention Coalition started a series of training with Tioga County law enforcement agencies. The objective of the training is to become familiar with the members of each agency and discuss new developments in each other's discipline.
- Decision points. On April 20, 2022, met with administration of Newark Valley High School to discuss the Decision Points curriculum. Training will commence in May of 2022 and continue throughout the 2022-23 school year. There is a current audience of 5 in-school suspensions.
- Tioga County was awarded \$10,000 grant through the Regional Youth Justice Team. Grant to be used in conjunction with Probation Department to continue our Results Based Leadership approach to Juvenile Justice issues in Tioga County. The money will also be used for joint trainings of TCDSS and Probation staff in the area of criminogenic risk factors present in the youth involved in either system.
- M.O.S.S. program has moved to a new location on North Avenue in Owego. It appears the move to new location has been beneficial for the program.
- No JD Tickets for the month of April, 2022.
- Electronic monitoring ankle bracelet vs. phone monitor – Individuals keep the phones charged and they don't get thrown out.
- Community Services program is paused until June 1, 2022 to allow for the sentencing of more individuals to the WWP program.

### PERSONNEL:

- One unfunded Probation Officer position

### RESOLUTIONS:

- Approval of Alternatives to Incarceration Service Plan
- Authorization to increase Probation budget allowing for the cost of Automon to host the Probation Caseload Explorer server.

**SHERIFF'S OFFICE – Undersheriff Rich Hallett:**

**FINANCIAL:** Revenues are at \$241,657 which is 48% of the budget. Expenditures are at \$3,145,914 which is 36% of the budget. Inmate Boarders are at \$148,435 which is 99% of the budget.

**OLD BUSINESS:**

- Live Scan printers are in and ready for set up, waiting on software configurations.
- Spillman Training – Complete, go live date is May 10, 2022.
- Stated that previous month's minutes were incorrect and would like amended to reflect two Road Patrol Deputes attending Corning Academy and one Road Patrol Deputy attending the Broome County Academy.

**NEW BUSINESS:**

- Tru-Narc received and training to be scheduled.
- Working on implementation of the MAT Program in the jail, projected to start in September, 2022.

**PERSONNEL:**

- Civil Office – all positions filled.
- Corrections Division – Currently 4 open positions; 3 officers currently in the Corrections Academy, they will be graduating May 6.
- There are 2 open part time Cook positions.
- Road Patrol – 2 Deputies currently on light duty; 3 deputies attending police academy, 1 at the Broome County Academy, 2 at the Corning Academy; There are 2 open Deputy positions.
- E911 Center – currently 1 open full time and 1 open part-time Dispatcher position
- Records – All positions are filled
- Administration – All positions are filled.

**RESOLUTIONS:** None

**ADJOURNED:**

Legislator Mullen moved that the meeting be adjourned, and this was agreed upon at 3:12pm.

Respectfully submitted,

Debora J. Stubecki  
Office Specialist III - Office of Emergency Services  
May 3, 2022

REFERRED TO:

PUBLIC SAFETY COMMITTEE

RESOLUTION NO. -22

AUTHORIZE THE CHAIR OF THE  
LEGISLATURE TO ENTER INTO THE  
CENTRAL NEW YORK  
INTEROPERABLE  
COMMUNICATIONS CONSORTIUM  
(CNYICC) AGREEMENT  
OFFICE OF EMERGENCY SERVICES

WHEREAS: There is a need to cooperate and establish an interoperability communications network for emergency services communications to serve the Southern Tier East and Central New York Regions; and

WHEREAS: This need has been expressed in the National SAFECOM program, is encouraged by the Federal Government through a number of federal grant programs, and is well recognized as the future for planning interoperable communications systems; and

WHEREAS: In order to seek federal funding for such initiatives, it is the desire of the counties of Broome, Cayuga, Cortland, Jefferson, Lewis, Madison, Oneida, Onondaga, Oswego, Tioga, and St. Lawrence, to form the Central New York Interoperable Communications Consortium; and

WHEREAS: It is desirable that the Central New York Interoperable Communications Consortium be endorsed by its participant active counties and that its responsibilities be formally set forth; now therefore be it

RESOLVED: That the County of Tioga, for the reasons set forth above, and pursuant to the authority provided under Article 5-G of the New York State General Municipal Law, hereby expresses its desire to work with its neighboring counties as an active member of the Central New York Interoperable Communications Consortium and officially designates its E-911 Coordinator, Emergency Services Coordinator, Chief Communications Officer, or Fire Coordinator to be its official representative to said alliance, and be it further

RESOLVED: That once activated, the Regional Interoperable Communications Alliance will be governed in the manner set forth in the Memorandum of Understanding; and be it further

RESOLVED: That the Regional Interoperable Communications Alliance shall be activated upon the adoption of this resolution by this county and any two other counties listed as potential member counties, and that the Alliance shall only represent those counties with active memberships.

REFERRED TO:

PUBLIC SAFETY COMMITTEE  
FINANCE COMMITTEE

RESOLUTION NO. -22

MODIFY 2022 BUDGET AND  
APPROPRIATION OF FUNDS  
RESERVE FOR E911  
OFFICE OF EMERGENCY SERVICES

WHEREAS: Due to the Computer Aided Dispatch (CAD) upgrade in the E911 Center, it is necessary to replace the outdated laptop computers in the Sheriff's patrol cars, as well as the cell phone modems and antennas, so they work effectively with the new system, at a cost not to exceed \$50,000; and

WHEREAS: The Director of Emergency Services would like to request funds from the Reserve for E911 account; therefore be it

RESOLVED: That the following budget be appropriated from the Reserve for E911 as follows:

FROM:

A388903	Reserve for E911	\$50,000
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TO:

A3021.520130	Equipment (not car)	\$50,000
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REFERRED TO:

PUBLIC SAFETY COMMITTEE

RESOLUTION NO. -22

AUTHORIZE THE SUBMISSION OF  
HOMELAND SECURITY GRANT  
APPLICATION (SHSP22)  
OFFICE OF EMERGENCY SERVICES

WHEREAS: The NYS Department of Homeland Security/Federal Emergency Management Agency has issued a grant of \$59,750 to the Tioga County Office of Emergency Services. 30% of the monies will be appropriated to the Sheriff's Office (\$17,925) and 70% to Emergency Management (\$41,825); and

WHEREAS: County Policy #47 requires that a resolution be approved before any such grant application is submitted. However, due to the short notification period, the Tioga County Office of Emergency Services had to submit an application for this funding by June 6, 2022; therefore be it

RESOLVED: That the Tioga County Office of Emergency Services be given authorization to apply for the 2022 Homeland Security grant application, after the fact to be in compliance with county policy, and authorizes the Chair of the Legislature to sign such application.

REFERRED TO:

PUBLIC SAFETY COMMITTEE

RESOLUTION NO. -22

AUTHORIZE THE SUBMISSION OF  
EMPG22 GRANT APPLICATION  
OFFICE OF EMERGENCY SERVICES

WHEREAS: The NYS Department of Homeland Security/Federal Emergency Management Agency has issued an Emergency Management Performance Grant (EMPG22) in the amount of \$24,278; and

WHEREAS: County Policy #47 requires that a resolution be approved before any such grant application is submitted. However, due to the short notification period, the Tioga County Office of Emergency Services had to submit an application for this funding by June 6, 2022; therefore be it

RESOLVED: That the Tioga County Office of Emergency Services be given authorization to apply for the 2022 EMPG grant application, after the fact to be in compliance with county policy, and authorizes the Chair of the Legislature to sign such application.



# TIOGA COUNTY, NEW YORK

## Tioga County YEAR-TO-DATE BUDGET REPORT

FOR 2022 05		ORIGINAL	TRANSFERS/	REVISED	YTD ACTUAL	ENCUMBRANCES	AVAILABLE	PCT
ACCOUNTS FOR:	General Fund	APPROP	ADJUSTMENTS	BUDGET			BUDGET	USE/COI
<b>A3410 Fire</b>								
A3410 415880	Fire/EMS Reimburse	-5,000	0	-5,000	-2,645.00	.00	-2,355.00	52.9%*
A3410 433060	State Aid-Fire-Sh0	0	0	0	.00	.00	.00	.0%
A3410 433060	SEN10 State Aid-Fir	0	0	0	.00	.00	.00	.0%
A3410 433200	State Aid-Emergenc	-20,000	0	-20,000	2,585.00	.00	-22,585.00	-12.9%*
A3410 443050	EMP16 Fed-Aid- EMPG	0	0	0	.00	.00	.00	.0%
A3410 510010	Full Time	0	0	0	.00	.00	.00	.0%
A3410 510020	Part Time/Temporar	31,652	0	31,652	11,086.61	.00	20,565.39	35.0%
A3410 510050	All Other(On Call)	10,000	0	10,000	263.73	.00	9,736.27	2.6%
A3410 520020	Audio Visual Equip	3,000	0	3,000	409.27	.00	2,590.73	13.6%
A3410 520030	Batteries (Portabl	1,200	0	1,200	.00	.00	1,200.00	.0%
A3410 520080	Clothing	500	0	500	.00	.00	500.00	.0%
A3410 520130	Equipment (Not Car	9,000	0	9,000	2,502.55	790.32	5,707.13	36.6%
A3410 520130	EMP16 Equipment (No	0	0	0	.00	.00	.00	.0%
A3410 520160	Fire & Alarms Equi	400	0	400	344.00	.00	56.00	86.0%
A3410 520190	Nursing Equipment	4,500	1,133	5,633	1,095.46	464.00	4,073.04	27.7%
A3410 520191	Emergency Equipment	0	626,176	626,176	327,778.60	.00	298,397.86	52.3%
A3410 520215	Personal Protectiv	6,000	5,757	11,757	.00	.00	11,756.51	.0%
A3410 521130	SEN10 Equipment (No	5,000	0	5,000	.00	.00	5,000.00	.0%
A3410 530100	Data Processing	0	0	0	.00	.00	.00	.0%
A3410 530141	Gis	0	0	0	.00	.00	.00	.0%
A3410 530300	Legal	0	0	0	.00	.00	.00	.0%
A3410 540000	Contract Expense	0	0	0	.00	.00	.00	.0%
A3410 540070	Car Maintenance	2,000	0	2,000	36.24	.00	1,963.76	1.8%
A3410 540140	Contracting Servic	23,000	0	23,000	750.00	.00	22,250.00	3.3%
A3410 540140	EMP16 Contracting S	0	0	0	.00	.00	.00	.0%
A3410 540140	M7674 Contracting S	0	25,400	25,400	12,700.00	.00	12,700.00	50.0%
A3410 540144	Ems Instructors	10,000	0	10,000	5,391.82	.00	4,608.18	53.9%
A3410 540180	Dues	1,200	0	1,200	552.30	.00	647.70	46.0%
A3410 540220	Automobile Fuel	2,000	0	2,000	170.43	.00	1,829.57	8.5%
A3410 540320	Leased/Service Equ	1,000	0	1,000	247.10	.00	752.90	24.7%
A3410 540330	Legal Fees	0	0	0	.00	.00	.00	.0%
A3410 540340	Literature	5,000	0	5,000	826.65	65.00	4,108.35	17.8%
A3410 540350	Office Equip Maint	500	0	500	.00	.00	500.00	.0%
A3410 540360	Meals/Food	100	0	100	.00	.00	100.00	.0%
A3410 540370	Medical Expense	1,000	0	1,000	.00	.00	1,000.00	.0%
A3410 540390	Mileage Expense	4,000	0	4,000	1,183.31	.00	2,816.69	29.6%
A3410 540410	Nursing Supplies	1,500	0	1,500	.00	.00	1,500.00	.0%
A3410 540480	Postage	250	0	250	67.41	.00	182.59	27.0%
A3410 540485	Printing/Paper	300	0	300	.00	.00	300.00	.0%
A3410 540560	Repairs	1,500	0	1,500	.00	.00	1,500.00	.0%



# TIOGA COUNTY, NEW YORK

## Tioga County YEAR-TO-DATE BUDGET REPORT

FOR 2022 05								
ACCOUNTS FOR:	ORIGINAL	TRANSFERS/	REVISED	YTD. ACTUAL	ENCUMBRANCES	AVAILABLE	PCY	
A	APPROP	ADJUSTS	BUDGET			BUDGET	USE/COI	
A3410 540620	Software Expense	500	0	500	.00	.00	500.00	.0%
A3410 540630	Stationery Supplie	1,500	0	1,500	291.11	.00	1,208.89	19.4%
A3410 540640	Supplies (Not Offi	1,500	0	1,500	102.43	.00	1,397.57	6.8%
A3410 540660	Telephone	2,000	0	2,000	357.84	.00	1,642.16	17.9%
A3410 540731	Training/State Req	0	0	0	.00	.00	.00	.0%
A3410 540733	Training/All Other	2,500	0	2,500	1,117.18	.00	1,382.82	44.7%
A3410 581088	State Retirement F	7,587	0	7,587	3,865.09	.00	3,722.23	50.9%
A3410 583088	Social Security Fr	2,246	0	2,246	919.96	.00	1,326.50	41.0%
A3410 584088	Workers Compensati	4,898	0	4,898	1,620.90	.00	3,277.12	33.1%
A3410 584588	Life Insurance Fri	0	0	0	.00	.00	.00	.0%
A3410 585088	Unemployment Insur	0	0	0	.00	.00	.00	.0%
A3410 585588	Disability Insuran	0	0	0	-.26	.00	-.26	100.0%*
A3410 586088	Health Insurance F	0	0	0	98.51	.00	-98.51	100.0%*
A3410 588988	Eap Fringe	59	0	59	18.53	.00	40.15	31.6%
<b>A3640 Emergency Mgmt Office</b>								
A3640 427010	COV19 Refunds Of Fr	0	0	0	.00	.00	.00	.0%
A3640 433080	State Aid-C837990	0	0	0	.00	.00	.00	.0%
A3640 435100	COV19 State Aid-Fem	0	0	0	.00	.00	.00	.0%
A3640 436574	Hazard Mitigation	0	0	0	.00	.00	.00	.0%
A3640 443050	Federal Aid-Civil	0	0	0	.00	.00	.00	.0%
A3640 443050	EMP16 Federal Aid-C	0	0	0	.00	.00	.00	.0%
A3640 443050	EMP17 Federal Aid-C	0	0	0	.00	.00	.00	.0%
A3640 443050	EMP18 Fed-Aid- EMPG	0	0	0	.00	.00	.00	.0%
A3640 443050	EMP19 Fed-Aid- EMPG	0	0	0	.00	.00	.00	.0%
A3640 443050	EMP20 Fed-Aid- EMPG	0	0	0	.00	.00	.00	.0%
A3640 443050	EMP21 Fed-Aid- EMPG	0	0	0	.00	.00	.00	.0%
A3640 445100	COV19 Federal Aid-F	0	0	0	.00	.00	.00	.0%
A3640 510010	Full Time	75,909	0	75,909	25,657.00	.00	50,252.00	33.8%
A3640 510020	Part Time/Temporar	29,324	0	29,324	11,886.10	.00	17,437.90	40.5%
A3640 510030	Overtime Pay Only	10,000	0	10,000	3,105.74	.00	6,894.26	31.1%
A3640 510050	All-Other(On Call)	0	0	0	.00	.00	.00	.0%
A3640 520090	Computer	0	0	0	.00	.00	.00	.0%
A3640 530100	Data Processing	0	0	0	.00	.00	.00	.0%
A3640 530300	Legal	0	0	0	.00	.00	.00	.0%
A3640 530330	Shared Services -P	0	0	0	.00	.00	.00	.0%
A3640 540000	Contract Expense	0	0	0	.00	.00	.00	.0%
A3640 540010	Advertising	700	-402	298	.00	.00	297.62	.0%
A3640 540070	Car Maintenance	2,000	402	2,402	599.10	.00	1,803.28	24.9%
A3640 540090	Clothing	500	0	500	.00	.00	500.00	.0%
A3640 540140	HME17 Contracting S	0	0	0	.00	.00	.00	.0%
A3640 540141	gis Create & Maint	0	0	0	.00	.00	.00	.0%



TIOGA COUNTY, NEW YORK

**Tioga County  
YEAR-TO-DATE BUDGET REPORT**

FOR 2022-05

ACCOUNTS FOR:	ORIGINAL	TRANSFERS/	REVISED	YTD ACTUAL	ENCUMBRANCES	AVAILABLE	PCT
A General Fund	APPROP	ADJUSTS	BUDGET			BUDGET	USE/COL
A3640 540180 Dues	0	0	0	.00	.00	.00	.0%
A3640 540220 Automobile Fuel	2,500	0	2,500	1,423.94	318.95	757.11	69.7%
A3640 540360 COV19 Meals/Food	0	0	0	.00	.00	.00	.0%
A3640 540390 Mileage Expense	0	0	0	.00	.00	.00	.0%
A3640 540420 Office Supplies	500	0	500	.00	.00	500.00	.0%
A3640 540420 COV19 Office Suppli	0	0	0	.00	.00	.00	.0%
A3640 540510 Radio Repairs	500	0	500	.00	.00	500.00	.0%
A3640 540540 Reimbursements	0	0	0	.00	.00	.00	.0%
A3640 540560 Repairs	500	0	500	.00	.00	500.00	.0%
A3640 540581 Security Systems &	0	0	0	.00	.00	.00	.0%
A3640 540640 COV19 Supplies (Not	0	0	0	.00	.00	.00	.0%
A3640 540660 Telephone	3,000	0	3,000	509.25	559.93	1,930.82	35.6%
A3640 540733 Training/All Other	1,000	0	1,000	.00	.00	1,000.00	.0%
A3640 581088 State Retirement F	0	0	0	645.08	.00	-645.08	100.0%*
A3640 583088 Social Security Fr	7,413	0	7,413	3,245.51	.00	4,167.41	43.8%
A3640 584088 Workers Compensati	2,398	0	2,398	1,166.70	.00	1,230.94	48.7%
A3640 584588 Life Insurance FFI	0	0	0	.00	.00	.00	.0%
A3640 585088 Unemployment Insur	0	0	0	.00	.00	.00	.0%
A3640 585588 Disability Insuran	68	0	68	28.71	.00	39.15	42.3%
A3640 586088 Health Insurance F	25,721	0	25,721	10,684.52	.00	15,035.98	41.5%
A3640 588988 Eap Fringe	29	0	29	13.34	.00	15.17	46.8%



# TIOGA COUNTY, NEW YORK

## Tioga County YEAR-TO-DATE BUDGET REPORT

FOR 2022 US							
	ORIGINAL APPROP	TRANSFERS/ ADJUSTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/LOL
GRAND TOTAL	284,453	658,465	942,918	432,702.28	2,198.20	508,017.90	46.1%
** END OF REPORT - Generated by Rockwell, Diane **							

**Financial:**

Budget: Within Budget - See attached spreadsheets

**Old Business:****Radio Project:**

The Communications Project continues to move forward. The notice to apply for the Statewide Interoperable Communications Grant was released and due back to the state by May 11, 2022. I completed the application, had it approved by Mr. Peter Zwegerman of NYSTEC and was submitted electronically through the Grants Portal. The DHSES Grants Office confirmed that the application was received. There has been no indication of when notifications will be made to the counties regarding the applications.

The County Attorney is continuing discussions with the owner of the Skyview Dragstrip in an effort to obtain a parcel of property for us to construct a tower. Three individual locations, all off Drybrook Road have been identified as being about 1400' in elevation and will work for our intended tower site.

In a brief meeting with Motorola we have discussed how we will go about purchasing towers, shelters, and generators and having the site build. We learned that Motorola will complete all the civil work and build the sites if we purchase the towers, shelters, and generators. This was reviewed with NYSTEC and they feel that this is a good idea and will review the costs with us and Motorola.

We have met with representatives from NYSTEC, the consultant we have hired to assist us with the radio project. They presented us with a Statement of Work proposal describing what assistance they will provide during the next stage of the project. After reviewing the proposed Statement of Work the services that NYSTEC is proposing is mostly inventory review, tracking of equipment and reviewing documentation of the installation and testing of the radio equipment. The proposed services cost was quoted at 6.5% of the total project cost or approximately \$812,500. We had an opportunity for the Project Management Team to meet with provide us with information regarding their responsibilities throughout the project. Much of the proposed work that NYSTEC has offered is already being completed by Motorola. It is the opinion of Director Simmons that we already have the ability to complete the tasks proposed by NYSTEC internally and with the radio engineers available through the NYS Office of Interoperable Communications.

**Radio Project: (cont'd)**

A resolution for Tioga County to become a member of the Central New York Interoperable Communication Consortium is being presented for review by the legislature. Becoming a member of this communications consortium will allow us to share infrastructure and some costs associated with the operation of our radio system. Consortia were created across the state, each having several counties as members of each. Membership does not cost anything and it corresponds to the Statewide Communications Plan.

As we have discussed at previous meetings, our communications plan will involve sharing a "Core" Computer housed in the Onondaga County Communications Center, along with at least two redundant connections between Tioga County and the CNY Consortium System. I have met with Broome County who have one Fiber optic Cable connection and one Microwave Connection between Broome County and Onondaga County. Presently, Broome County has offered to share their fiber and microwave to connect to the core with no rent charges. Having counties share from each other's infrastructure is one of the priorities of the Interoperable Communications Grant Program and is looked upon very favorably when consideration is given for grant recipients.

This month we hope to develop RFPs for the purchase of towers, generators, and radio buildings. We will also be meeting with the landowner in Richford to mark where a tower will be constructed. We can then make arrangements to have the plot surveyed.

**CAD Project:**

The new CAD system has been installed and went on line on May 10, 2020. Project is moving along very well and is on schedule to go live in May 10th. The project went extremely well

As we have progressed with the CAD project we have found that the laptop computers in the Sheriff's patrol cars also need to be replaced. The current computers are operating on the Windows 7 platform and the Spillman System needs to operate on Windows 10. County IT has been consulted and determined that these computers cannot be upgraded and operate reliably. We also learned that the Verizon modems and antennas are at the end of their life and those too will need to be replaced. Replacing the laptops, vehicle brackets, and cellular modems are estimated to cost approximately \$50,000. A resolution is being submitted requesting funding from 911 Surplus Funds to purchase the necessary equipment.



**EMS Study:**

The Center for Governmental Research (CGR) has released a draft copy of the EMS Study for review and comment. The report has been reviewed and the final report will be available this month.

**Emergency Management:**

Our office is providing assistance to the Towns of Spencer and Nichols who are both in the process of developing their emergency plans. The Town and Village of Spencer have completed a large portion of their plans. Nichols is in the beginning stages of making their plans.

**New Business:**

The notices for the 2022 SHSP and EMPG grants have been received and applications have been completed. These are two of the annual Emergency Management Grants that we generally receive each year.

**Personnel:**

The position of EMS Coordinator is still not filled. Once the report from CGR is complete we will review it for suggestions regarding the needs of this position and move towards posting the job.

**Resolutions:**

F06 - Authorize the Chair of the County Legislature to Enter an Agreement to Join the Central New York Interoperable Communications Consortium

F31 - Authorization to Apply for SHSP22 Grant

F32 – Authorization to Apply for EMPG22 Grant