



TIOGA COUNTY
DEPARTMENT OF PUBLIC WORKS COMMITTEE AGENDA
March 6, 2025
9:00 am

- MINUTES APPROVAL for February 6, 2025
- FINANCIAL
 - YTD Budget Summary
- OLD BUSINESS
 - None
- NEW BUSINESS
 - Buildings and Grounds
 - Highway Department
 - Capital Projects
- PERSONNEL
 - None
- RESOLUTIONS
 - Re-establish Prior Year 2024 Public Works Funds
 - Approve Demolition Contract for Property at 70 Delphine Street - Public Works
 - Award Design, Right-Of-Way and Right-Of-Way Acquisition Services to Delta Engineers for Brown Road Bridge over East Branch Owego Creek
 - Recognizing Larry Brink's 24 Years of Dedicated Service to Tioga County
 - Award Bid for Tandem Truck
- PROCLAMATIONS
 - None
- ADJOURNMENT



TIOGA COUNTY
DEPARTMENT OF PUBLIC WORKS COMMITTEE MINUTES
Thursday, February 6, 2025
9:00 am

➤ ATTENDANCE

➤ Legislators

- Marté Sauerbrey, Legislative Chair
- Barbara Roberts, Public Works Committee Chair
- William Standinger, Public Works Committee
- Ron Ciotoli, Public Works Committee
- Ray Bunce, Public Works Committee

➤ Staff

- Gary Hammond, Commissioner
- Justin Ruggiero, Deputy Commissioner
- Barbara Cushman, Secretary to the Commissioner

➤ Guests

- Cathy Haskell, Legislative Clerk
- Jackson Bailey, County Administrator

➤ APPROVAL OF MINUTES

- A motion to approve the minutes as submitted for the January 9, 2024 meeting was made by Mr. Ciotoli, 2nd by Mr. Bunce. All in favor. Motion carried.

➤ FINANCIAL

- YTD Budget Summary was shared with the committee.

➤ OLD BUSINESS

- Mrs. Roberts stated that the cleaning matter that was discussed at the last meeting will be tabled until the next meeting.

➤ NEW BUSINESS

- Mr. Hammond reported on Buildings and Grounds.
 - We removed two 20' bi-fold doors from the BT Conference Room at the HHS Building and patched and painted the walls.
 - A water bottle filling station was installed on the 2nd floor at the HHS Building.
 - A timer was installed on the hallway lights at 56 Main Street along with an override switch.
 - Assembled furniture and various things for Waverly Mental Hygiene.
 - Heat was repaired in the heavy equipment garage.



- Repaired the heat in the wash bay at the Public Safety Building and thawed the frozen water lines.
- Work for ILS is nearly finished in the Court Annex basement. Carpet and rubber baseboard was installed. Some doors were hung.

- Mr. Hammond reported on the Highway Department.
 - Tree trimming on various roads.
 - Cold patching was done on various roads.
 - Hauling sand.
 - Washing trucks at the new truck wash is working out well.
 - Some steel was taken to Weitsman's for scrap.

- Mr. Ruggiero reported on the Buildings and Grounds Capital Projects.
 - Buildings and Grounds
 - Court Annex/Clerks roof stamped drawings have been received and are being reviewed.
 - Court Annex and Probation rooftop units are both in P&J storage.
 - The crane lift has been confirmed for Monday, February 17th, 2025, Presidents Day. We have been in contact with the Village of Owego to let them know that there will be no parking in the Court Street parking lot that day.
 - Ronald E. Dougherty County Office Building South Wing HVAC project intrusive work has been completed. We are waiting for some electrical panel equipment to finish this project.
 - A proposal to install VRF units in the rest of the Ronald E. Dougherty County Office Building for Phase 3 construction was shared with the Committee.
 - We are awaiting quotes for investigating the sporadic shutdowns of the chiller at the Public Safety Building.

- MISCELLANEOUS
 - American Rocksalt has the NYS bid for road salt. They appear to be having trouble keeping up with the demand. We have salt being delivered regularly; however, some townships are having trouble getting salt delivered. Considering this, we will reduce the amount of salt mixed with sand to 25% salt and 75% sand to stretch the salt supply.
 - Mrs. Roberts mentioned the need for pricing of alternative signage in front of the Ronald E. Dougherty County Office Building. Mr. Hammond proposed creating a sign using the existing framework.
 - Mr. Standinger mentioned that there is availability of sand bags that could be stored until needed for emergencies. They would have to be maintained and inventoried.

Department of Public Works

477 State Route 96 Owego, NY 13827



☎ 607 687 0302 📠 607 687 4453 🌐 www.TiogaCountyNY.gov

Gary Hammond, P.E. Commissioner **Justin Ruggiero** Deputy Commissioner

➤ PERSONNEL

- None

➤ RESOLUTIONS

- Re-establish Prior Year 2024 Public Works Funds
 - Mrs. Roberts (aye) Mr. Standinger (aye) Mr. Ciotoli (aye) Mr. Bunce (aye)
- Amend 2024 Capital Budget for Tioga County Culvert Program Phase 1 (FFY22)
 - Mrs. Roberts (aye) Mr. Standinger (aye) Mr. Ciotoli (aye) Mr. Bunce (aye)
- Amend 2024 Capital Budget for Day Hollow Rd., Taylor Rd., AND Bodle Hill Rd. Paving Rehab - Public Works
 - Mrs. Roberts (aye) Mr. Standinger (aye) Mr. Ciotoli (aye) Mr. Bunce (aye)
- Amend 2024 Capital Budget for Harnick Road Over Apalachin Creek
 - Mrs. Roberts (aye) Mr. Standinger (aye) Mr. Ciotoli (aye) Mr. Bunce (aye)
- Amend 2025 Budget and Transfer Funds Cleaning Equipment - Public Works
 - Mrs. Roberts (aye) Mr. Standinger (aye) Mr. Ciotoli (aye) Mr. Bunce (aye)
- Amend 2025 Capital Budget and Transfer Funds for Loader – Public Works
 - Mrs. Roberts (aye) Mr. Standinger (aye) Mr. Ciotoli (aye) Mr. Bunce (aye)
- Approve Sole Source Purchase of Boilers at The Public Safety Building
 - Mrs. Roberts (aye) Mr. Standinger (aye) Mr. Ciotoli (aye) Mr. Bunce (aye)
- Award Construction Support and Inspection Services to Mcfarland Johnson for BIN 3335020 – Public Works
 - Mrs. Roberts (aye) Mr. Standinger (aye) Mr. Ciotoli (aye) Mr. Bunce (aye)
- Award Design Services to Delta Engineers for HVAC System at 56 Main Street North Wing
 - Mrs. Roberts (aye) Mr. Standinger (aye) Mr. Ciotoli (aye) Mr. Bunce (aye)

➤ PROCLAMATIONS

- None

➤ EXECUTIVE SESSION

- None

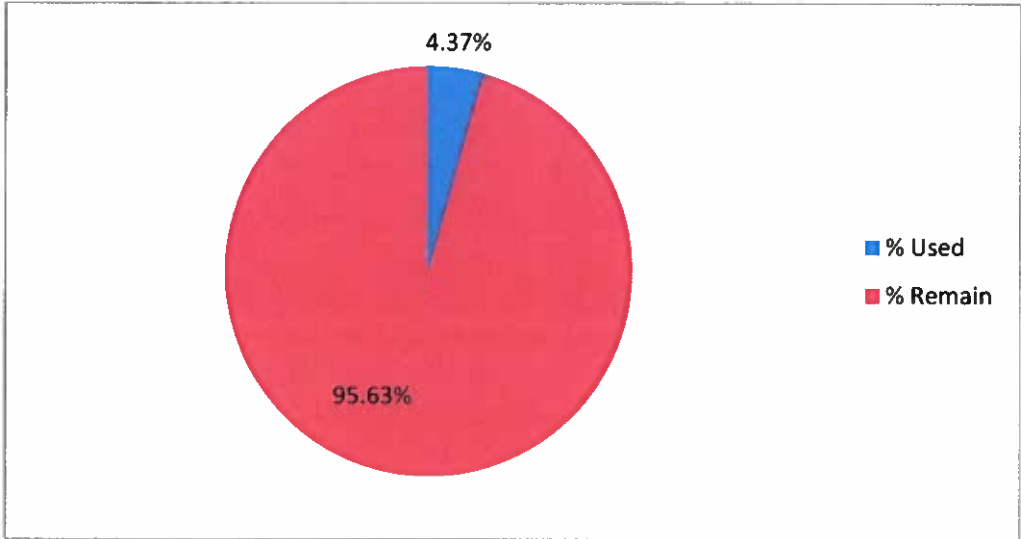
➤ ADJOURNMENT

- The meeting was adjourned at 10:05 am.

Respectfully submitted,

Gary Hammond P.E.
Commissioner of Public Works

February 27 2025 Budget Summary



		% Used	% Remain
A1490	PW Admin	13.24%	86.76%
A1620	Building & Grounds	13.53%	86.47%
A1621	Buildings HHS	11.70%	88.30%
D5110	Maint. Roads & Bridges	14.12%	85.88%
DM5130	Road Machinery	14.21%	85.79%
H1620	Capital B&G	2.53%	97.47%
H1621	Capital HHS Building	0.00%	0.00%
H5110	Capital Roads & Bridges	0.04%	99.96%
H5130	Capital Equipment	0.00%	100.00%
	Overall	4.37%	95.63%

REFERRED TO:

FINANCE COMMITTEE
PUBLIC WORKS COMMITTEE

RESOLUTION NO. -25

RE-ESTABLISH PRIOR YEAR 2024
PUBLIC WORKS FUNDS

WHEREAS: Culvert pipe was encumbered and ordered in 2024 but was not received until 2025; and

WHEREAS: Prior Year Public Works Funds need to be re-established for the amount encumbered as of year-end 2024 for purchase or completion in 2025; therefore be it

RESOLVED: That the following account and amounts be re-established and the 2025 budget is amended:

D5110.540262	Metal Pipes/Culverts	\$61,233.95
--------------	----------------------	-------------

REFERRED TO:

PUBLIC WORKS COMMITTEE

RESOLUTION NO. -25

APPROVE DEMOLITION CONTRACT FOR
PROPERTY AT 70 DELPHINE STREET, OWEGO NY
PUBLIC WORKS

WHEREAS: Tioga County acquired property at 70 Delphine Street, Owego, NY for \$200,000.00; and

WHEREAS: The Commissioner of Public Works has funding in a 2025 budget line for the demolition of the red barn structure on this property; and

WHEREAS: The Commissioner of Public Works received a proposal from LCP Group, Inc., Vestal, NY for demolition of the above-mentioned structure at a cost of \$18,500.00; therefore be it

RESOLVED: That the Tioga County Legislature authorizes hiring LCP Group, Inc., Vestal, NY for demolition of the red barn structure at 70 Delphine Street, Owego, NY at a cost not to exceed \$18,500.00 to be paid out of account H1620.520994.M7674

REFERRED TO: PUBLIC WORKS COMMITTEE

RESOLUTION NO. -25 AWARD DESIGN, RIGHT-OF-WAY AND RIGHT-OF-WAY ACQUISITION SERVICES TO DELTA ENGINEERS FOR BROWN ROAD OVER EAST BRANCH OWEGO CREEK BIN 3335290 - PUBLIC WORKS

WHEREAS: Tioga County is the recipient of funding through New York State Department of Transportation (BRIDGE NY) consisting of Federal Aid Program funds for a project, Brown Road over East Branch Owego Creek (BIN 3335290) Bridge Replacement (BNY23) PIN 9755.98; and

WHEREAS: The Commissioner of Public Works received a proposal for design, right-of-way and right-of-way acquisition services for this project from Delta Engineers, Endwell, NY; and

WHEREAS: The proposal for these services is \$343,430; therefore be it

RESOLVED: That the Tioga County Legislature award the proposal for design, right-of-way and right-of-way acquisition services for Brown Road over East Branch Owego Creek (BIN 3335290) to Delta Engineers not to exceed \$343,430 to be paid out of the following account:

H5110.540004.H2405 Brown Road over East Branch Owego Creek

REFERRED TO:

PUBLIC WORKS COMMITTEE

RESOLUTION NO. -25

RECOGNIZING LARRY BRINK'S
24 YEARS OF DEDICATED SERVICE
TO TIOGA COUNTY

WHEREAS: Larry Brink started his employment with Tioga County as Laborer of Public Works on March 16, 2001; and was promoted to Motor Equipment Operator II on December 9, 2002; and was promoted to Motor Equipment Operator III on March 3, 2004; and was promoted to Heavy Equipment Operator I on July 7, 2008; and was promoted to Heavy Equipment Operator II on January 9, 2012; and was promoted to HEO Site Leader on April 25, 2013; and was promoted to Highway Working Supervisor on June 27, 2018; and

WHEREAS: Larry Brink has been a dedicated and loyal employee in the performance of his duties and responsibilities during the past 24 years to the Public Works Department. He has earned the respect of his colleagues and peers throughout Tioga County; and

WHEREAS: Mr. Brink is retiring on March 28, 2025; therefore be it

RESOLVED: That the Tioga County Legislature, on its own behalf, as well as on behalf of the citizens of Tioga County, express sincere gratitude to Larry Brink for his 24 years of dedicated and loyal service to the residents of Tioga County; and be it further

RESOLVED: That this resolution be spread upon the minutes of this meeting and a certified copy be presented to this dedicated and outstanding employee, Larry Brink.

REFERRED TO: PUBLIC WORKS COMMITTEE

RESOLUTION NO. -25 AWARD BID FOR TANDEM TRUCK

WHEREAS: The Commissioner of Public Works budgeted for 2 Tandem Trucks; and

WHEREAS: On March 5, 2025 the Department of Public Works received 1 sealed bid from the following vendor:

Burr Truck & Trailer Sales, Inc., Vestal NY **\$657,812.00**

Therefore be it

RESOLVED: That the Tioga County Legislature award the bid to Burr Truck & Trailer Sales, Inc., Vestal NY not to exceed \$328,906.00 per truck for a total of \$657,812.00 to be paid out of Account H5130.521908.