

MINUTES
DECEMBER 2017 COMMITTEE MEETING
TIOGA COUNTY CLERK
Meeting Date: December 5, 2017

Present: Legislator R. Huttleston, Legislator D. Mullen, Legislator W. Standinger, Legislator L. Sullivan
Legislative Chair M. Sauerbrey

Staff Present: Andrea Klett, County Clerk; Suellen Griffin, Deputy County Clerk

MINUTES

Motion by Sullivan to accept November's minutes as presented, seconded by Standinger, and unanimously carried.

FINANCIAL

The monthly financial reports were accepted as presented.

OLD BUSINESS

The Clerk updated the Committee on the status of the hiring of a new PT employee for the DMV. The selection process will continue because the candidate that was offered the position declined.

The Clerk's Office has begun receiving eRecorded documents and so far it has been a success. The Clerk stated that she would like her office to begin eFiling soon. She also reported that the Cortland County Clerk's office saw an increase in revenue due to New York City residents filing for divorce in other New York counties where the Judges' dockets are not as backlogged. The Committee asked the Clerk to contact the NYS Office of Court Administration and expedite this process if possible and report back at the next committee meeting. The committee asked the Clerk about the status of the Treasurer's Office being set up to eRecord documents and the Clerk responded that this may not work because of the extract file created by the IT department that imports and indexes all of the properties involved with each recording. Legislator Sullivan requested that the Clerk meet with IT and the Budget Officer to try to find a way to eRecord the Treasurer's documents and report back at the next committee meeting.

NEW BUSINESS

None.

Respectfully submitted,

Andrea Klett
Tioga County Clerk