

TIOGA COUNTY ED&P/TOURISM/CCE/SOIL & WATER
LEGISLATIVE COMMITTEE AGENDA

November 5, 2024

1:00 PM

- MINUTES
 - Approval of minutes of October 8, 2024

- FINANCIAL
 - Economic Development
 - Planning
 - Sustainability Management

- OLD BUSINESS
 - Reports
 - Grants
 - Economic/Community Development
 - Land Bank
 - Workforce Development
 - Planning
 - Sustainability Management
 - IDA
 - Misc.

- NEW BUSINESS
 - Reports
 - Grants
 - Economic/Community Development
 - Land Bank
 - Workforce Development
 - Planning
 - Sustainability Management
 - IDA
 - Misc.

- PERSONNEL

- RESOLUTIONS
 - K06-Designate County Planning Director as AOR for EPA Brownfield Communitywide Assessment Grant Application
 - K10-Reappoint Stuart Yetter to the TCPDC Board
 - K11-Legislative Approval to Exceed Tioga County Food and Beverage Policy

K20-Administrative Support provided to TCPDC

- PROCLAMATIONS - N/A
- ADJOURNMENT

TEAM TIOGA

we work for you

ECONOMIC DEVELOPMENT & PLANNING

INDUSTRIAL DEVELOPMENT AGENCY

LOCAL DEVELOPMENT CORPORATION

**ECONOMIC DEVELOPMENT & PLANNING
TOURISM/AGRICULTURE LEGISLATIVE COMMITTEE MEETING
October 8, 2024**

DRAFT

ATTENDEES:

Legislators: Barb Roberts, Keith Flesher, Ron Ciotoli, Dennis Mullen

Staff: Brittany Woodburn, Linda Sampson, Ellen Pratt, Cathy Haskell, Jackson Bailey, Peter DeWind

Guests: Wendy Walsh, District Manager, Soil & Water Conservation District

Committee Chair Barb Roberts called the meeting to order at 1:00 P.M.

ECONOMIC DEVELOPMENT & PLANNING (ED&P): Agenda and attachments previously emailed.

I. MINUTES

- A. Approval of minutes from September 3, 2024 - Committee Chair Roberts, asked for approval of the minutes from the September 3, 2024, committee meeting. Legislator Flesher made a motion to accept the minutes from the September 3, 2024, meeting, seconded by Legislator Ciotoli. All were in favor.

Ms. Woodburn reported the following:

II. FINANCIAL

- A. 2024 Budget
1. Economic Development
 - Year-to-Date Budget is tracking.
 2. Planning
 - Year-to-Date Budget is tracking.
 3. Sustainability Management
 - Year-to-Date Budget is tracking.

III. OLD BUSINESS/NEW BUSINESS

- A. Reports
1. Tioga County Tourism – Monthly report was in the committee packet.
 2. Cornell Cooperative Extension – Monthly report was in the committee packet.
 3. Tioga County Soil & Water Conservation District- Wendy Walsh, District Manager, monthly report emailed previously. Ms. Walsh reviewed her monthly report

highlighting, Agriculture Program, Hazard Mitigation, Stormwater, Stream Program, Education and Outreach.

Not in the monthly report, Ms. Walsh reported the need to replace a District Board member who is stepping down because of health reasons. Deb Standinger is willing to fill the position.

4. Economic Development – In keeping with staff reporting Ms. Woodburn introduced Dr. Ellen Pratt, Sustainability Manager. Dr. Pratt reported working on the following:
 - Working with CCE and Tioga County Tourism to hold a Pumpkin Smash Event after Halloween to keep these materials out of the landfill. CCE offered to hold the event at their farm. We will have to enter into a MOU; resolution listed below.
 - Continue to work on Reducing Waste Education & Outreach focusing on educational videos.
 - Completed NYSERDA grant for electric landscaping equipment. We were awarded \$15,000 instead of the initial \$10,000. Resolution listed below to accept the funds and modify the budget.
 - Town of Nichols is having their cleanup on October 11th & 12th.
 - Finished and submitted the updated Local Solid Waste Management Plan to NYSDEC.
 - The Backyard Compost Bin and the Borrow-a-Bin programs are still going strong.
 - Worked on an agreement between Broome County and Tioga County for the household hazardous waste program; a 2-year contract. Resolution listed below.
 - Application filed for Sustainability Management position. Resolution listed below.
 - Still working out the details for a partnership between Casella and the County to collect electronic waste at the Owego Transfer Station. A draft agreement is with Mr. DeWind, the County Attorney.

B. Grants

1. Active Grants – See attached EDP Grant Tracking spreadsheet. Ms. Woodburn highlighted:
 - a. EPA Communitywide Assessment Program – Grant funds available to do a county-wide assessment to evaluate brown fields; vacant and abandon properties such as reclaimed mines and vacant gas stations. This assessment opens up the opportunity for additional funds through the program to help evaluate and remediate sites and bring them back into productive reuse. Resolution listed below to apply for \$500,000.00 to hire a consultant to complete the assessment. No match is required.
 - b. NYSERDA Fleet Inventory – Dr. Pratt already spoke about.
 - c. CDBG Microenterprise Program – Funding awarded in the amount of \$212,500.00. Resolution listed below to accept the funds and modify the budget.
 - d. Restore NY Round 8 – Funding awarded in the amount of \$165,000.00 for rehabilitation of 81 North Avenue. Resolution listed below to accept the funds and modify the budget.
 - e. ARC Infrastructure Investment & Jobs Act (IIJA)/Area Development – Owego Apalachin Central School District (OACSD) is applying for funds to rehabilitate

their maintenance building to have a satellite campus for BT BOCES. This application was ranked high with the Southern Tier 8 Board and will move forward with the full ARC application request for \$1M.

- f. Empire State Development's (ESD) Planning & Feasibility Studies Grant Program – The Village of Newark Valley has submitted an application for this grant program to develop their Downtown Economic Development Strategic Plan. Ms. Jardine assisted and provided technical assistance. Ms. Woodburn asked the committee if a resolution is required. The committee agreed that a resolution is necessary. A resolution will be submitted immediately following this meeting. Not on the agenda, Ms. Woodburn reported the Neighborhood Depot is nearing completion. The \$3M grant funds have been expended. Once they are moved in, the next step is to demolish the Rural Ministries Building. A resolution is listed below for a second public hearing to be held, October 24, 2024. This public hearing is required by the CDBG Program to receive feedback on how we have administered the funding.

C. Economic/Community Development

1. Village of Owego DRI – 10 active projects ongoing. Six of the ten projects are in the process of closing out. Two more projects may be closed out in the first quarter of 2025 and the last two are progressing slowly, possible completion in the summer of 2025.
2. Village of Waverly NY Forward – One project has dropped out, New Image Fitness, and we are working with the State to reallocate those funds.
 - a. Met with 4 of the 5 individual project sponsors.
 - b. Assisting project sponsors with SEQR and SHPO processes.
 - c. Small Business Fund - \$200,000 – The Department of State has reached out to see if the ED&P Team would consider managing these funds for the Village of Waverly because it is similar to the Multi-site DRI projects ED&P is presently managing. They may allow us funds to hire a consultant. This is in the discussion stages now.
3. Pro-Housing Communities
 - a. Town of Berkshire, Town of Richford, Town of Newark Valley, Village of Owego and Village of Nichols certification applications are in process.
 - b. Village of Newark Valley – Certification pending and may be the first fully certified pro-housing community in Tioga County. This opens them up to grant funding that other municipalities can't get if they are not in the program.
4. Foundation Coalition
 - a. Mr. Lanning continues to meet with the Community Foundation for the Twin Tiers and Tioga Downs Foundation.
 - b. Mr. Lanning met with Open Door Mission and Kim Myers (Locker Room 345) to develop Vic's Closet program idea. The Hooker Foundation is willing to fund the program, however a local non-profit to host the program and manage the grant is necessary.

D. Land Bank

1. Land Bank Initiative (LBI) Phase 1, Year 3 – The Land Bank applied for and was awarded additional operational funding in the amount of \$100,000.00; giving the Land Bank ability to take on more projects.
2. Vacant Rental Improvement Program- The Land Bank is considering this program the State just launched; allowing funding to subgrant to property owners to rehab residential units.
3. 81 North Avenue, Owego – Brick repointing and roof replacement begins this month.
4. 121 Providence Street, Waverly – Interior asbestos abatement; this project is moving forward.

E. Workforce Development

1. Business Leads Fellowship Program
 - a. Mr. Lanning attended final graduation sessions in Chicago.
2. Talent Supply Table – All Talent Supply groups went on a tour of iM3NY.
3. GIS Work-Based Learning Experiences map – Mr. Lanning is working with Mr. Goodrich in IT on this map. It will be a good tool for the students, school districts, parents and BOCES for available work-based learning opportunities, such as job-shadowing, internship and speakers at the schools. Ms. Woodburn will share this with the committee once completed.
4. Events for school districts – Mr. Lanning is helping to coordinate the following:
 - a. Lockheed Martin Women in Engineering event
 - b. Manufacturing Day – A resolution will be coming next month to exceed the Tioga County Food and Beverage Policy for this event, in the amount not to exceed \$2,000.00. This will be fully reimbursed by the ARC funds.

F. Planning

1. 239 Reviews – Ms. Jardine prepared the following 239 Reviews for the Planning Board Meeting:
 - a. County Case 2024-023: Town of Newark Valley, Solar Energy Special Use Permit and Site Plan Review, Tioga CSG 1, LLC/New Energy Equity/Tappan Trust – Applicant plans to construct and operate a 2.54 MW/AC solar facility on 18 acres of non-active farmland on Whig Street; recommended approval – TCPB voted to recommend approval.
 - b. County Case 2024-024: Town of Owego, Special Use Permit, Alexopoulos – The residential applicant plans to elevate the side portion of his property at the corner of Marshland and Wicks Road with fill to make accessing the house easier. Staff advised that the County Planning Board recommend disapproval of the special use permit with conditions, but the County Planning Board moved to recommend approval and could not carry the vote, resulting in a non-action.
 - c. County Case 2024-025NA: Village of Waverly, Site Plan Review, Jan's Bubble Tea – Applicant plans to establish and operate a small business in an existing commercial building in good shape and with plenty of parking on Cayuta Ave. TCPB Chair turned this case back to the Village of Waverly Planning Board without TCPB recommendation due to lack of intermunicipal or countywide impacts.

- d. County Case 2024-026: Village of Waverly, Site Plan Review, Tom's Hardware – Applicant plans to expand his current hardware business to existing buildings located at 515 Chemung Street for a hardware and industrial sales showroom; recommended approval with conditions – TCPB voted to recommend approval.
 - e. County Case 2024-027: Village of Waverly, Site Plan Review, VM 561 Broad St, LLC – Applicant plans to establish and operate a new dollar store business in the existing building located at 561 Broad Street which was previously the Salvation Army Thrift Store; recommended approval with conditions – TCPB voted to recommend approval.
 - f. County Case 2024-028NA: Village of Owego, Special Use Permit, Waterman Conservation Education Center – Applicant plans to construct a wooden overlook deck with interpretive signage at Brick Pond. TCPB Chair turned this case back to the Village of Owego Planning Board and Zoning Board of Appeals without TCPB recommendation due to lack of intermunicipal or countywide impacts.
2. North Tioga Agricultural District 8-Year Review – Ms. Jardine sent out 560 letters to farm operators and other agricultural landowners in the North Tioga Agricultural District.

G. Sustainability Management – Dr. Pratt reported on earlier:

- 1. Pumpkin Smash Event
- 2. NYSERDA Clean Energy Communities Program Grant Award - \$15,000
- 3. Town of Nichols Cleanup - October 11th & 12th
- 4. Local Solid Waste Management Plan – Submitted to NYSDEC
- 5. 2024 YTD
 - a. Paid to Broome County

	2024	2023
i. HHW=	\$7,978.65	\$12,925.50
ii. E-Waste=	\$1,827.35	\$6,000.05
b. Towns/County(EWaste)=	\$1,831.75	\$679.68

H. IDA

- 1. Southern Tier Clean Tech Study – Newmark, the consultant hired for this study, has completed their evaluation in each county to rank and select sites for future potential industrial development. A draft spreadsheet of Tioga County and the GIS database of the study results has been received. The ED&P Team is reviewing the information. It was found that we have very limited land available for industrial development with access to highways, utilities, out of the floodplain and zoned appropriately. Ms. Woodburn will share this information with the committee once it is finalized.

IV. PERSONNEL

- A. Economic Development Specialist position – Resolution listed below to fill our vacant Economic Development Specialist position. Ms. Sara Zubalsky-Peer is currently the Director of Housing at Tioga Opportunities and has experience with CDBG, grant writing and grant management. Her experience could possibility lead her to the position of County Planning Director upon Ms. Jardine's retirement. Start date November 4, 2024.

Not on the agenda, Mr. Bailey, County Administrator, distributed the Strategic Plan Project Owner Status Report, Project Owner: Economic Development & Planning Department, October 2024 Update. Ms. Woodburn reviewed the report pointing out what was completed, in progress, or on hold.

Legislator Roberts mentioned this was a living document and that once a project is completed, another goal could be added.

Mr. Jackson added the next update will be in January 2025 and could lead to a revision of goals for 2025.

V. RESOLUTIONS

- J10-Appointment Member (K Frisbie) to Ag and Farmland Protection Board
- J11-Authorize EPA Brownfield Communitywide Assessment Grant Application
- J19-Accept NYS CDBG Microenterprise Grant Award and Modify EDP Budget
- J20-Accept NYS Restore NY Grant Award and Modify EDP Budget
- J34-Authorize Appointment of FT Economic Development Specialist (Zubalsky-Peer)
- J37-Accept NYSERDA Clean Energy Grant Award and Modify Sustainability Budget
- J38-Filing of an Application for DEC Municipal Waste Reduction and Recycling (MWRR) Program
- J39-Agreement with Broome County for HHW
- J41-Set Public Hearing for Neighborhood Depot CDBG Grant Funds
- J54-Authorizing Legislative Chair Signature on Memo of Understanding with Tioga Co Cornell Cooperative Extension

After reviewing the above resolutions, Ms. Woodburn asked this committee for support to move the resolutions forward. The vote to support the above resolutions follows:

Legislator Roberts - yes
Legislator Mullen – yes
Legislator Ciotoli – yes
Legislator Flesher - yes

VI. PROCLAMATIONS - N/A

VII. ADJOURNMENT

With no further topics of discussion or questions, the meeting was adjourned at 1:50 P.M.

Respectfully Submitted,
Linda Sampson
Administrative Assistant Economic Development & Planning

EDP Grant Tracking Spreadsheet - Tioga County
Oct-24

	Applicant	Grant Source	Purpose	Status	Requested	Resource	Technical Assistance
1	Tioga County	CDBG Public Facilities – Racker Neighborhood Depot	New construction of Neighborhood Depot Non Profit Hub	Awarded - in process	\$ 3,000,000.00	NA	NA
2	Tioga County	ESD Restore NY Round VI – River House Confectionery and Mercantile	Rehabilitation of 178-180 Front Street, Owego	Awarded - in process	\$ 1,800,000.00	NA	NA
3	Tioga County	ESD Restore NY Round VII – Tioga Trails	Rehabilitation of 48-50 Lake Street, Owego	Awarded - in process	\$ 1,000,000.00	NA	NA
4	Tioga County	NYS Snowmobile	Snowmobile grant program for 5 clubs in Tioga County	Awarded - in process	TBD	NA	NA
5	Tioga County	NYPA – EV charging stations	To establish 2 - Fast Charging EV Hubs in Tioga County	Awarded - in process	\$ 2,000,000.00	NA	NA
6	Tioga County	Municipal Waste Reduction and Recycling & Household Hazardous Waste Programs	Allows for Tioga County to maintain a Sustainability Manager to expand and implement waste reduction strategies within the County. Allows the County to have a safe and economic method for the proper disposal of household hazardous waste.	Awarded - in process	\$ 56,774.88	NA	NA
7	Tioga County	ESD Restore NY Round VIII, Tioga County	Rehabilitation of 81 North Ave in the Village of Owego	Awarded - in process	\$ 165,000.00	NA	NA
8	Tioga County	CDBG Microenterprise program	Provide funding for small businesses with five or less employees.	Awarded - in process	\$ 212,500.00	NA	NA
9	Tioga County	NY SWIMS	Funding to support V. Owego public pool.	Application submitted	\$ 24,938.00	NA	NA
10	Tioga County	NYSERDA Fleet Inventory	Electric landscaping equipment and LED light fixtures.	Awarded - in process	\$ 15,000.00	NA	NA
11	Tioga County	CDBG Public Facilities – Catholic Charities	Mobile food truck to establish life skills café, community kitchen, and food rescue programs.	Application submitted	\$ 243,533.00	NA	NA
11	Tioga County	EPA Brownfield Assessment Grant	Assessment grant to provide funding for brownfield inventories, planning, environmental assessments and community outreach	Application in process	\$ 500,000.00	NA	NA

EDP Grant Tracking Spreadsheet - Outside Agencies
Oct-24

	Applicant	Grant Source	Purpose	Status	Requested	Resource	Technical Assistance
1	Village of Newark Valley	ESD Restore NY Round VIII	Rehabilitation of 10 and 14-16 Whig Street, NV	Awarded - in process	\$ 732,420.00		X
2	OACSD	Congressionally Directed Spending	Build out of former maintenance building for BT BOCES / Owego Apalachin CTE programs	Application submitted	\$ 1,000,000.00	X	
3	OACSD	ARC Infrastructure Investment & Jobs Act (IIJA)/Area Development	Build out of former maintenance building for BT BOCES / Owego Apalachin CTE programs	Application submitted	\$ 1,000,000.00	X	
4	Town of Berkshire	ARC READY Local Government Program	Master park plan for George W. Smith park	Potential application	TBD	X	
5	Town of Berkshire	USDA Community Facilities	Equipment Purchases (mower, tractor, excavator)	Application submitted	\$ 311,210.00	X	
6	Tioga Hardwoods	ESD Small Manufacturers Modernization Grant	Equipment purchases/upgrades	Application submitted	\$ 112,240.00	X	
7	Tioga County IDA	USDA RBDG	Lounsbury Engineering Plan	Awarded - in process	\$ 90,000.00		X
8	Tioga County IDA	USDA RBDG	Equipment Lease Program	Awarded - in process	\$ 99,000.00		X
9	Village of Newark Valley	ESD Planning and Feasibility Studies Program	Downtown strategic plan	Application submitted	\$ 22,500.00		X



TIOGA COUNTY, NEW YORK

Tioga County YEAR-TO-DATE BUDGET REPORT

FOR 2024 11

ACCOUNTS FOR: A General Fund	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
A6422 Economic Development							
A6422 411132 Tax On Hotel/Motel	-35,000	0	-35,000	-60,563.54	.00	25,563.54	173.0%
A6422 412890 Other Gen Gov. Inc	-100,000	0	-100,000	-24,372.94	.00	-75,627.06	24.4%*
A6422 412891 Other General Gov.	0	0	0	-24,372.94	.00	24,372.94	100.0%
A6422 419890 Contribution To Ec	-20,000	0	-20,000	-15,000.00	.00	-5,000.00	75.0%*
A6422 421891 Other Home & Commu	-25,000	0	-25,000	-18,750.00	.00	-6,250.00	75.0%*
A6422 510010 Full Time	314,875	0	314,875	221,510.38	.00	93,364.62	70.3%
A6422 510020 Part Time/Temporar	12,553	0	12,553	5,376.43	.00	7,176.57	42.8%
A6422 520090 Computer	0	930	930	799.98	.00	130.02	86.0%
A6422 540010 Advertising	3,000	0	3,000	2,625.00	.00	375.00	87.5%
A6422 540040 Books	500	100	600	547.90	.00	52.10	91.3%
A6422 540070 Car Maintenance	2,000	0	2,000	948.58	.00	1,051.42	47.4%
A6422 540140 Contracting Servic	0	2,000	2,000	1,718.18	.00	281.82	85.9%
A6422 540180 Dues	450	520	970	968.00	.00	2.00	99.8%
A6422 540220 Automobile Fuel	150	0	150	79.64	.00	70.36	53.1%
A6422 540320 Leased/Service Equ	1,350	0	1,350	658.89	.00	691.11	48.8%
A6422 540360 Meals/Food	750	0	750	54.83	.00	695.17	7.3%
A6422 540390 Mileage Expense	50	0	50	.00	.00	50.00	.0%
A6422 540420 Office Supplies	1,280	-20	1,260	408.96	.00	851.04	32.5%
A6422 540480 Postage	380	0	380	116.39	.00	263.61	30.6%
A6422 540485 Printing/Paper	1,500	0	1,500	581.15	.00	918.85	38.7%
A6422 540487 Program Expense-WD	100,000	0	100,000	6,285.22	.00	93,714.78	6.3%
A6422 540590 Services Rendered	20,000	-2,000	18,000	3,519.66	.00	14,480.34	19.6%
A6422 540620 Software Expense	100	0	100	.00	.00	100.00	.0%
A6422 540660 Telephone	740	0	740	575.31	.00	164.69	77.7%
A6422 540733 Training/All Other	4,820	-1,530	3,290	21.33	.00	3,268.67	.6%
A6422 581088 State Retirement F	6,927	18,139	25,066	26,854.22	.00	-1,788.52	107.1%*
A6422 583088 Social Security Fr	4,097	15,815	19,912	17,686.01	.00	2,226.23	88.8%
A6422 584088 Workers Compensati	0	6,570	6,570	4,733.88	.00	1,836.25	72.1%
A6422 585588 Disability Insuran	0	289	289	237.35	.00	51.72	82.1%
A6422 586088 Health Insurance F	13,076	44,180	57,256	35,314.52	.00	21,941.83	61.7%
A6422 588988 Eap Fringe	0	86	86	62.67	.00	23.51	72.7%
TOTAL Economic Development	308,598	85,080	393,678	188,625.06	.00	205,052.61	47.9%
TOTAL General Fund	308,598	85,080	393,678	188,625.06	.00	205,052.61	47.9%
TOTAL REVENUES	-180,000	0	-180,000	-143,059.42	.00	-36,940.58	
TOTAL EXPENSES	488,598	85,080	573,678	331,684.48	.00	241,993.19	



Tioga County
YEAR-TO-DATE BUDGET REPORT

FOR 2024 11

	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
GRAND TOTAL	308,598	85,080	393,678	188,625.06	.00	205,052.61	47.9%

** END OF REPORT - Generated by Sampson, Linda **



TIOGA COUNTY, NEW YORK

Tioga County YEAR-TO-DATE BUDGET REPORT

FOR 2024 11

ACCOUNTS FOR:	ORIGINAL APPROP	TRANFRS/ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
A General Fund							
A8020 Planning							
A8020 449020 ARC23 Federal Aid-P	0	-5,430	-5,430	-4,892.60	.00	-537.00	90.1%*
A8020 510010 Full Time	167,422	0	167,422	114,907.88	.00	52,514.12	68.6%
A8020 540010 Advertising	200	0	200	93.10	.00	106.90	46.6%
A8020 540040 Books	600	0	600	65.00	.00	535.00	10.8%
A8020 540140 Contracting Servic	22,000	-2,555	19,445	1,211.55	.00	18,233.45	6.2%
A8020 540140 ARC23 Contracting S	0	10,859	10,859	9,785.20	.00	1,074.00	90.1%
A8020 540180 Dues	800	0	800	798.00	.00	2.00	99.8%
A8020 540220 Automobile Fuel	200	0	200	78.89	.00	121.11	39.4%
A8020 540320 Leased/Service Equ	1,200	0	1,200	.00	.00	1,200.00	.0%
A8020 540360 Meals/Food	190	0	190	.00	.00	190.00	.0%
A8020 540390 Mileage Expense	600	0	600	.00	.00	600.00	.0%
A8020 540420 Office Supplies	500	0	500	50.01	.00	449.99	10.0%
A8020 540480 Postage	900	0	900	25.01	.00	874.99	2.8%
A8020 540485 Printing/Paper	1,000	0	1,000	.00	.00	1,000.00	.0%
A8020 540590 Services Rendered	4,875	2,555	7,430	.00	.00	7,430.00	.0%
A8020 540660 Telephone	600	0	600	249.86	.00	350.14	41.6%
A8020 540733 Training/All other	1,200	0	1,200	231.00	.00	969.00	19.3%
A8020 581088 State Retirement F	0	10,835	10,835	10,462.00	.00	372.76	96.6%
A8020 583088 Social Security Fr	0	9,986	9,986	8,864.09	.00	1,122.23	88.8%
A8020 584088 Workers Compensati	0	2,241	2,241	1,746.48	.00	494.74	77.9%
A8020 585588 Disability Insuran	0	119	119	99.34	.00	19.68	83.5%
A8020 586088 Health Insurance F	0	40,256	40,256	33,318.08	.00	6,937.59	82.8%
A8020 588988 Eap Fringe	0	30	30	23.34	.00	6.37	78.6%
TOTAL Planning	202,287	68,896	271,183	177,116.23	.00	94,067.07	65.3%
TOTAL General Fund	202,287	68,896	271,183	177,116.23	.00	94,067.07	65.3%
TOTAL REVENUES	0	-5,430	-5,430	-4,892.60	.00	-537.00	
TOTAL EXPENSES	202,287	74,326	276,613	182,008.83	.00	94,604.07	



Tioga County
YEAR-TO-DATE BUDGET REPORT

FOR 2024 11

	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
GRAND TOTAL	202,287	68,896	271,183	177,116.23	.00	94,067.07	65.3%

** END OF REPORT - Generated by Sampson, Linda **



TIOGA COUNTY, NEW YORK

Tioga County YEAR-TO-DATE BUDGET REPORT

FOR 2024 11

ACCOUNTS FOR: A General Fund	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
A8160 Refuse & Garbage							
A8160 421890 Other Home & Comm	0	0	0	-2,508.00	.00	2,508.00	100.0%
A8160 425900 Waste Hauler Permi	0	0	0	-400.00	.00	400.00	100.0%
A8160 439892 Solid Waste State	-30,000	-15,000	-45,000	-15,000.00	.00	-30,000.00	33.3%*
A8160 510010 Fulltime	69,317	0	69,317	55,559.66	.00	13,757.34	80.2%
A8160 520280 Tools Large/ Power	0	15,000	15,000	.00	.00	15,000.00	.0%
A8160 540010 Advertising	7,500	0	7,500	5,401.91	287.29	1,810.80	75.9%
A8160 540180 Dues	175	-50	125	.00	.00	125.00	.0%
A8160 540270 Insurance-Liabilit	1,422	0	1,422	.00	.00	1,422.00	.0%
A8160 540320 Leased/Service Equ	0	2,000	2,000	554.69	104.20	1,341.11	32.9%
A8160 540390 Mileage Expense	167	0	167	.00	.00	166.75	.0%
A8160 540420 Office Supplies	2,000	0	2,000	296.41	.00	1,703.59	14.8%
A8160 540444 Permits, Fees, Ins	100	-100	0	.00	.00	.00	.0%
A8160 540480 Postage	200	150	350	311.89	.00	38.11	89.1%
A8160 542140 Contracting Servic	100,000	-2,000	98,000	14,867.91	.00	83,132.09	15.2%
A8160 542261 Household Hazardou	75,000	0	75,000	15,872.37	2,953.05	56,174.58	25.1%
A8160 542485 Printing/Paper	1,500	0	1,500	200.00	.00	1,300.00	13.3%
A8160 542640 Supplies (Not Offi	11,000	0	11,000	1,125.42	.00	9,874.58	10.2%
A8160 542680 Tires	3,900	0	3,900	800.00	.00	3,100.00	20.5%
A8160 581088 State Retirement F	0	5,999	5,999	6,018.76	.00	-20.16	100.3%*
A8160 583088 Social Security Fr	0	4,159	4,159	4,308.17	.00	-149.20	103.6%*
A8160 584088 Workers Compensati	0	1,120	1,120	1,011.12	.00	109.36	90.2%
A8160 585588 Disability Insuran	0	59	59	57.42	.00	1.98	96.7%
A8160 586088 Health Insurance F	9,585	380	9,965	10,065.00	.00	-99.54	101.0%*
A8160 588988 EAP Fringe	115	-100	15	13.42	.00	1.32	91.0%
TOTAL Refuse & Garbage	251,981	11,618	263,598	98,556.15	3,344.54	161,697.71	38.7%
TOTAL General Fund	251,981	11,618	263,598	98,556.15	3,344.54	161,697.71	38.7%
TOTAL REVENUES	-30,000	-15,000	-45,000	-17,908.00	.00	-27,092.00	
TOTAL EXPENSES	281,981	26,618	308,598	116,464.15	3,344.54	188,789.71	



TIOGA COUNTY, NEW YORK

Tioga County YEAR-TO-DATE BUDGET REPORT

FOR 2024 11							
	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL

GRAND TOTAL	251,981	11,618	263,598	98,556.15	3,344.54	161,697.71	38.7%
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** END OF REPORT - Generated by Pratt, Ellen **



Tioga County Tourism October 2024

DRI Wayfinding Sign Project

A final plan is being reviewed by IDS Sign Systems and local partners. Next steps will be to conduct an on site review to determine exact installation locations with the Village and DOT.

Tioga Antique Trail Campaign

TCT created on-site promotions for distribution to antique shops around the county. Lori has delivered these. A digital campaign is being created to further promote this trail. A highway sign application has been created and will be submitted to DOT to promote this program to travelers.

Content Project Progress

Video shoots have begun for outdoor content. River and mountain biking content shoots are scheduled.

Travel Guide

TCT contracted with Crafting a Brand to create the Travel Guide. A photo shoot is scheduled and design is in progress. Layout and branding options will be delivered in the next two weeks.

Paddle the 607

Contractors were on site in Tioga County for a video and photo shoot to collect content for the website and marketing programs. Paddling and camping content were the focus. TCT is assisting with a grant for a signage program to further promote the trail on launch sites.

**Agriculture Environmental Management Award Given to Bottomland Farm in
Town of Berkshire, NY.**



On October 30, 2024 Tioga County Soil and Water Conservation District awarded Bottomland Farm the 2024 Agricultural Environmental Management (AEM) Award.

This is an accomplishment that has only been awarded to twelve other farms in Tioga County. The District understands and recognizes the hard work that Bottomland Farm has undertaken to manage the natural resources on their farm in an environmentally sensitive manner and we want to honor this effort and their participation in the NYS AEM program.

Farms are a major land use in our county, making them important economically, ecologically, aesthetically and culturally. The State's AEM Program is a voluntary, comprehensive approach to promoting environmental stewardship and long-term profitability on New York farms of all types and sizes. Over 10,000 farms participate in AEM program statewide and the delivery is locally led through the District in each county. The AEM program provides expert advice and assistance, with detailed plans to keep nutrients and soil on the farm and keep clean water clean. We applaud and thank the farm for their participation in the program.

We know that Bottomland Farm places a high value on natural resources and chooses to work with the landscape to be a good steward of their land while operating their farm. They have worked hard to graze and house livestock on the farm in environmentally sensitive ways, they have restored and enhanced wetlands and expanded the riparian zone along a stream adjacent to their pastures to keep the water leaving the farm in good quality. Every decision they make is done with a holistic mindset – what is good for the farm AND what is good for the land.

Protecting soil and water is just part of good business for this farm and our past honorees. These farms utilize the AEM program to assist them in doing the right things to keep this land in farming and to be good neighbors.

We presented to Becca and Bill of Bottomland Farm the AEM roadside sign to proudly display at their farm. AEM honorees have shown that they are exemplary stewards of our soil and water resources in the county, and the road-side AEM sign is a way to make both the public and farming community aware of their high level of commitment to protecting the environment, which benefits us all.



Cornell Cooperative Extension Tioga County

Hilltop Community Farm
343 Cass Hill Road
Candor, NY 13743
t. 607-659-5694
e. tioga@cornell.edu
tioga.cce.cornell.edu

October 2024 – CCE Tioga Highlights Prepared for the Tioga County Legislature Update

Organizational Updates: CCE Tioga will have 2 office spaces at the Neighborhood Depot for appointment based services for all our programs in Owego beginning mid-November!

Thank you for all who attended our 2024 Annual Meeting!

Public Events are listed on our website: [Tioga.cce.cornell.edu](https://tioga.cce.cornell.edu)

In collaboration with EDP Sustainability, Experience Tioga and Tioga Farm Bureau, CCE Tioga will host a **Pumpkin Smash** on Nov. 9th (10am – 2pm) family event smashing pumpkins and encouraging composting **Wreath Making Event** to be held Nov. 30th with Master Gardeners at the 4-H Youth Bldg - \$25pp

Campus Connection:

- **CCE Livestock PWT** (Program Working Team) educators meeting – attended by Kelly Jackson
- **CCE Agritourism PWT** Quarterly Ag Educators meeting – attended by Kelly Jackson
- **Cornell Climate Steward Program** Train-the-Trainer -Ag Educators Kelly Jackson, Jean Koski
- **Cornell University's First Annual Rice Field Day** was held at the Freeville Cornell Rice Paddy and concluded in the afternoon at CCE Tioga HCF on Oct. 18th. Farmers and interested parties from all over the country and Japan attended to learn about growing rice as a commodity crop. Ag Team at HCF explained how we grew rice in a non-paddy setting with irrigated raised beds in a biodegradable mulch and then the group saw a demonstration of the Rice processing equipment housed at HCF.

Agriculture Outreach Programs

- **Attending Local Ag Meetings:** Tioga County Farm Bureau Annual Meeting, Agricultural Resource Group
- **Farming for Freedom Trail Weekend** in support of Loving Farms (incubator farmers) in Candor, NY
- **Women in Farming Learning Circle** with American Farmland Trust
- **Weekly Ag Newsletter** – sent out weekly to 200+ farmers in Tioga County by Ag Educator Kelly Jackson
- Weekly/daily interactions with farmers via email, phone or Farm visits as requested.
- **Ag Education Connection at HCF:** Candor Ag 101 class at CCE Tioga, collaborating to engage in hands-on learning session to accompany curriculum on-site. Students participated at HCF demonstration plots of TSF grant supported vegetable/weed trial, with 331 pounds of storage radishes and 55 pounds of green beans harvested and donated them to the Candor Food Pantry, over \$700 value. We are continuing to harvest more turnips, carrots, and beets through the fall to donate to the pantry.

South Central Dairy & Field Crops Ag Team scnydfc.cce.cornell.edu *Upcoming Programs:* Dairy Feeder School (Nov. 12 Lansing), Cultivating Success with Better Bookkeeping (6-session series Jan-March 2025)

Incubator Beginner Farmer Program at Hilltop Community Farm:

- Toward Sustainability Foundation (TSF) Weed Management project presentation given to funders at Cornell Univ. campus. Ag educator Jared Gulliford was invited to submit a proposal for 2025 funding.
- Incubator Farmers continue to participate at regional markets
- CCE Tioga hosted Ulf Kinztel of White Clover Sheep Farm, speaking on *Raising Sheep on Pasture*, funded under the USDA BFRDP grant. The event was well attended with over 50 people, many from the Candor and Southside Owego Amish community.

Horticulture Outreach, Collaboration & Research

- **Master Preservers:** Jean & Donna continuing the pilot series of 4 classes - Introduction to Home Preservation (canning) at Home Central Owego 3rd Tuesday(6-8p) Sept – Dec. 2024
- **Grow Line Hot Topics:** MG Jean Koski answering questions about soils/testing, frost toxifying of grasses, food forests and permaculture and end of garden questions.
- **Tioga County Gardening Facebook Page** <https://www.facebook.com/groups/tiogacountygardeners>

Master Gardeners

Weekly maintenance work continues on the various Demonstration Gardens, engaging with the public, also mapping / formalizing landscape design plans.

Working with MGV’s for future program directions and learning opportunities

Seed Swap & Storing – plans for 2025 County-wide Seed Swap and posting seed saving education, Gathering seeds and sourcing materials with MGV’s

4-H Youth Development

- The Giant Pumpkin Auction was Sept. 29th at Iron Kettle The largest pumpkin weighed 465 pounds!
- 2024-2025 4-H Registration opened, educators hosting (3) in-person registration nights for new and returning families (10/17, 11/14 and 12/12)
- Connected a 4-H youth with the Farm Bureau and CCE Tioga HCF Incubator Farm to start a plan for the 4-H member's future in farming.
- Collecting nominations for annual awards night, Tioga County Animal Science Fair Raisers of the Year will also be announced.

Family Resource Center (Family Development Programs)

Playgroup Location	# of Playgroups	# of Families	# of kids	Total # of Attendees (unduplicated)	Total # Duplicated
Spencer Library	3	10	26	23	36
Waverly Playgroup	5	4	8	13	15
Nichols	4	2	2	4	4
Spencer Inspire	3	25	57	59	83
Berkshire	4	2	3	15	5
Owego	4	1	3	4	4
Candor	4	16	61	39	51
CCE Tioga HCF	1	2	6	8	8
Totals	28	62	166	165	206

Agencies partnered with: Church of the Nazarene, Tioga County Libraries, Inspire, Independent Speech therapist in Waverly, Spencer School District, Boys & Girls Club, Nichols Town First Baptist Church in Waverly, Spencer and Owego School Dist., WAVR, Owego Pennysaver, CASA Trinity

Participant Success Story: A parent took charge of securing a field trip to the Iron Kettle Pumpkin farm. She also designed the flier which was posted on the FRC Facebook page.

The Strengthening Families workshop parenting classes were a success, concluding with 3 adults and 3 children attending these parent/child sessions. We utilized our partnership with CASA Trinity to offer a special class on alcohol and substance abuse.

Meetings/trainings: Educators Donna and Joan have received their recertification Parenting Educator certificates. Staff attended the OCFS meeting and *Providing Economic and Concrete Supports: A Strengths-based Approach to Child and Family Well-being*, Cornell University Human Research Training.

Smart Energy Choices: Conducted 5 outreach events reaching 120 Tioga Co. residents. NYSERDA Southern Tier Hub team quarterly meeting held at CCE Tioga with tour of HCF by Ag Educator Jean Koski. Scheduled and planning Winter Readiness Fair in Broome County with NYSERDA including NYSEG, Senator Webb's office and other state and local agencies to help residents access Empower+, help with bills, HEAP and other services

WIOA Youth Employment Program/Workforce: Participated in Tioga County Chamber of Commerce Job Fair on October 3rd. Invited to speak at the Regional National Disability Equity and Awareness Month Awards Ceremony in Elmira. Applied for Norfolk Southern Grant for computers for program participants and Applied for a Work Readiness Training Grant for Tioga and Chemung Counties.

Youth Services: Completed 30 Program assessments for PY 24 and enrolled 27 out of 25 required for PY 24. Started meeting with youth at the GED class in Spencer, assisted 4 youth to begin GED classes. One youth passed the GED. Assisted 2 youth in taking 5-hr course for driver's license.

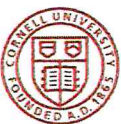
Respectfully Submitted,
Kristi K. Snyder, Ph.D.
 Executive Director



Hilltop Community Farm at CCE Tioga
 Agriculture Development & Outreach



Cornell Cooperative Extension
 South Central NY Dairy and Field Crops Program



Cornell Cooperative Extension is an employer and educator recognized for valuing AA/EEO, Protected Veterans, and Individuals with Disabilities and provides equal program and employment opportunities.

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**EDP Grant Tracking Spreadsheet - Tioga County
Nov-24**

	Applicant	Grant Source	Purpose	Status	Requested	Resource	Technical Assistance
1	Tioga County	CDBG Public Facilities – Racker Neighborhood Depot	New construction of Neighborhood Depot Non Profit Hub	Closeout in process	\$ 3,000,000.00	NA	NA
2	Tioga County	ESD Restore NY Round VI – River House Confectionery and Mercantile	Rehabilitation of 178-180 Front Street, Owego	Awarded - in process	\$ 1,800,000.00	NA	NA
3	Tioga County	ESD Restore NY Round VII – Tioga Trails	Rehabilitation of 48-50 Lake Street, Owego	Awarded - in process	\$ 1,000,000.00	NA	NA
4	Tioga County	NYS Snowmobile	Snowmobile grant program for 5 clubs in Tioga County	Awarded - in process	TBD	NA	NA
5	Tioga County	NYPA – EV charging stations	To establish 2 - Fast Charging EV Hubs in Tioga County	Awarded - in process	\$ 2,000,000.00	NA	NA
6	Tioga County	Municipal Waste Reduction and Recycling & Household Hazardous Waste Programs	Allows for Tioga County to maintain a Sustainability Manager to expand and implement waste reduction strategies within the County. Allows the County to have a safe and economic method for the proper disposal of household hazardous waste.	Awarded - in process	\$ 56,774.88	NA	NA
7	Tioga County	ESD Restore NY Round VIII, Tioga County	Rehabilitation of 81 North Ave in the Village of Owego	Awarded - in process	\$ 165,000.00	NA	NA
8	Tioga County	CDBG Microenterprise program	Provide funding for small businesses with five or less employees.	Awarded - in process	\$ 212,500.00	NA	NA
9	Tioga County	NY SWIMS	Funding to support V. Owego public pool.	Application submitted	\$ 24,938.00	NA	NA
10	Tioga County	NYSERDA Fleet Inventory	Electric landscaping equipment and LED light fixtures.	Awarded - in process	\$ 15,000.00	NA	NA
11	Tioga County	CDBG Public Facilities – Catholic Charities	Mobile food truck to establish life skills café, community kitchen, and food rescue programs.	Application submitted	\$ 243,533.00	NA	NA
11	Tioga County	EPA Brownfield Assessment Grant	Assessment grant to provide funding for brownfield inventories, planning, environmental assessments and community outreach	Application in process	\$ 500,000.00	NA	NA

**EDP Grant Tracking Spreadsheet - Outside Agencies
Nov-24**

	Applicant	Grant Source	Purpose	Status	Requested	Resource	Technical Assistance
1	Village of Newark Valley	ESD Restore NY Round VIII	Rehabilitation of 10 and 14-16 Whig Street, NV	Awarded - in process	\$ 732,420.00		X
2	OACSD	Congressionally Directed Spending	Build out of former maintenance building for BT BOCES / Owego Apalachin CTE programs	Application submitted	\$ 1,000,000.00	X	
3	OACSD	ARC Infrastructure Investment & Jobs Act (IIJA)/Area Development	Build out of former maintenance building for BT BOCES / Owego Apalachin CTE programs	Application submitted	\$ 1,000,000.00	X	
4	Town of Berkshire	ARC READY Local Government Program	Master park plan for George W. Smith park	Potential application	TBD	X	
5	Town of Berkshire	USDA Community Facilities	Equipment Purchases (mower, tractor, excavator)	Application submitted	\$ 311,210.00	X	
6	Tioga Hardwoods	ESD Small Manufacturers Modernization Grant	Equipment purchases/upgrades	Application submitted	\$ 112,240.00	X	
7	Tioga County IDA	USDA RBDG	Lounsberry Engineering Plan	Awarded - in process	\$ 90,000.00		X
8	Tioga County IDA	USDA RBDG	Equipment Lease Program	Awarded - in process	\$ 99,000.00		X
9	Village of Newark Valley	ESD Planning and Feasibility Studies Program	Downtown strategic plan	Application submitted	\$ 22,500.00		X

REFERRED TO:

ED&P COMMITTEE

RESOLUTION NO. -24

DESIGNATE COUNTY PLANNING DIRECTOR
AS AUTHORIZED ORGANIZATION
REPRESENTATIVE FOR EPA BROWNFIELD
COMMUNITYWIDE ASSESSMENT GRANT
APPLICATION – ECONOMIC DEVELOPMENT
& PLANNING

WHEREAS: Tioga County Resolution No. 348-24 authorized the Department of Economic Development & Planning to apply for an Environmental Protection Agency (EPA) Brownfield Communitywide Assessment grant; and

WHEREAS: The EPA requires that an Authorized Organization Representative (AOR) be named on the federal grant application paperwork, although signatures are not required until the grant is awarded and accepted; and

WHEREAS: The AOR for grant application purposes should be an administrative worker who will manage the grant project if awarded; and

WHEREAS: Elaine Jardine, County Planning Director, will be the staff person who will be managing this grant project and performing associated grant administration if awarded and accepted; therefore be it

RESOLVED: That the Tioga County Legislature hereby designates Elaine Jardine, County Planning Director, as the Authorized Organization Representative for purposes of the EPA Brownfield Communitywide Assessment Grant application only.

REFERRED TO:

ED&P COMMITTEE

RESOLUTION NO. -24

REAPPOINT STUART YETTER TO THE
TIOGA COUNTY PROPERTY DEVELOPMENT
CORPORATION BOARD

WHEREAS: Stuart Yetter's position as a Board Member to the Tioga County Property Development Corporation (TCPDC) expires on 12/31/24; and

WHEREAS: Stuart Yetter is willing and able to continue to serve another two-year term in this position; therefore be it

RESOLVED: That the Tioga County Legislature hereby reappoints Stuart Yetter to the Tioga County Property Development Corporation Board as a Board Member for another two-year term of 1/1/25 – 12/31/26.

REFERRED TO: ED&P COMMITTEE

RESOLUTION NO. -24 SEEKING LEGISLATIVE APPROVAL TO BE ALLOWED TO EXCEED THE TIOGA COUNTY FOOD & BEVERAGE PURCHASE GUIDELINES

WHEREAS: The Tioga County Economic Development and Planning (TCEDP) Community Development Specialist is partnering with SUNY Broome to coordinate 32 Manufacturing Day tours for Broome and Tioga County school districts; and

WHEREAS: Advanced Manufacturing is identified as a target industry for workforce development in the 2020-2025 Tioga County Workforce Development Strategy; and

WHEREAS: The 32 Manufacturing Day tours will be attended by over 300 students from 15 school districts; and

WHEREAS: The Manufacturing Day tours will be held between October 8, 2024, and November 14, 2024; and

WHEREAS: Each school is invited to tour SUNY Broome's advanced manufacturing facilities to promote continued education in Advanced Manufacturing and lunch will be provided on campus; and

WHEREAS: The food and beverage expenses will not exceed \$2,000.00; and

WHEREAS: Tioga County Policy Section III, Financial Rules, Subsection H, Purchase of Food and Beverage Policy limits the expense to \$150.00; and

WHEREAS: All expenses for this initiative by the Community Development Specialist will be reimbursed by grant funds from the Appalachian Regional Commission; therefore be it

RESOLVED: That the Tioga County Legislature hereby allows the TCEDP Community Development Specialist to exceed the County policy to conduct the Manufacturing Day tours and provide food and beverages not to exceed \$2,000.00.

REFERRED TO:

ED&P COMMITTEE

RESOLUTION NO. -24

ADMINISTRATIVE SUPPORT PROVIDED TO
TIOGA COUNTY PROPERTY DEVELOPMENT
CORPORATION

WHEREAS: Per Resolution No. 145-24 Brittany Woodburn was appointed Director of Economic Development and Planning (ED&P) as of May 6, 2024; and

WHEREAS: Due to the increase in responsibilities in this new position, Brittany Woodburn finds it necessary to step down from her position as Executive Director of the Tioga County Property Development Corporation (TCPDC); and

WHEREAS: Per Resolution No. 517-23, the Administrative Services Agreement dated 1/1/2024 – 12/31/25 between TCPDC and Tioga County, states that the County will provide administrative services, office space and equipment to the TCPDC, necessary for the performance of TCPDC Executive Director duties through the ED&P Department, of which the TCPDC provides payment to ED&P for said services; and

WHEREAS: Per Resolution No. 370-24, Sara Zubalsky-Peer was appointed Economic Development Specialist in the ED&P Department as of November 4, 2024; and

WHEREAS: Sara Zubalsky-Peer is willing and able to provide administrative support to the TCPDC as part of her position; and

WHEREAS: The Economic Development Specialist job description has been revised and approved by Personnel to include administrative support to the TCPDC as assigned; therefore be it

RESOLVED: That Sara Zubalsky-Peer, upon hire date, November 4, 2024, begin providing administrative support to the Tioga County Property Development Corporation.