



LEGISLATIVE SUPPORT AGENDA

THURSDAY, JUNE 4, 2026

MINUTES

- Approval of May 7, 2026 minutes

FINANCIAL

- 2026 Year to Date Budget Report
- 2026 County Auditor Accounts Payable Update
- AP Munis Workflow Rejection Report

OLD BUSINESS

- April 2026 Meeting
- Legislative Clerk Conference Update
- Treasurer Office Relocation/Legislative Office Refresh

NEW BUSINESS

- May 2026 Legislative Meeting

PERSONNEL

- None

RESOLUTIONS

- None

PROCLAMATIONS

- None

ADJOURNMENT

Office of the Legislative Clerk



Legislative Support Minutes

May 7, 2026

1:00 p.m.

ATTENDANCE

Legislators: Legislators Aronstam, Brown, Bunce, Cantella, Ciotoli, Flesher, Rose, and Standinger were present with Legislator Monell being absent.

Staff: Legislative Clerk Haskell, Deputy Legislative Clerk Graven, County Administrator Bailey, County Attorney DeWind, and Personnel Officer Parke.

Guests:

Matt Freeze, Morning Times Reporter

APPROVAL OF MINUTES

Legislator Rose made the motion, seconded by Legislator Bunce to approve the April 9, 2026 Legislative Support minutes, as written. Motion carried.

FINANCIAL

2026 YTD Budget Reports: Legislative Clerk Haskell reported 32.2% utilization noting no budgetary issues or concerns.

County Auditor Accounts Payable Report: Ms. Haskell reported the following accounts payable report for April. This report is included in today’s committee agenda packet.

Month	AP Invoices	AP Total	P-Card Transactions	P-Card Total
April	896	\$2,512,474.26	222	\$47,651.58
6 Rejected AP Invoices	<ul style="list-style-type: none"> • Incorrect remittance address chosen. • Incorrect Amount – amount does not match vendor invoice 			

OLD BUSINESS

April 2026 Meetings:

Minutes were taken, typed, copied, recorded, distributed, and indexed for the Legislature and Journal of Proceedings for the following Legislature meetings in April 2026:

- Fourth Regular Legislature Meeting – April 14, 2026
- CDBG Public Hearing – Microenterprise Assistance Program – April 23, 2026
 - CDBG Public Facilities Grant (Tioga Mobile Fresh Café) – April 23, 2026

The Legislative Clerk attended the following meetings in April 2026:

- Legislative Standing Committee Meetings – April 7 and 9, 2026
 - Legislative Worksessions – April 7 and 23, 2026
- Finance, Legal & Safety Committee – April 14, 2026
- Fourth Regular Legislature Meeting – April 14, 2026

Office of the Legislative Clerk

Ronald E. Dougherty County Office Building 56 Main Street Owego, NY 13827



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Cathy Haskell Legislative Clerk **Breige Graven** Deputy Legislative Clerk

- Executive Team Meeting – April 20, 2026
 - CDBG Public Hearing (*Microenterprise Assistance Program*) – April 23, 2026
- CDBG Public Hearing Public Facilities Grant (*Tioga Mobile Fresh Café*) – April 23, 2026
 - Leaders Meeting – April 28, 2026
 - Policy Review Committee – April 30, 2026

2026 Financial Disclosure Statements: Legislative Clerk Haskell reported copies of the Financial Disclosure Statements are in paper format and are due by May 15, 2026. Currently, there are four (4) Legislators who need to submit forms.

Legislative Clerk Conference – May 13-15, 2026: Legislative Clerk Haskell reported she will be out of the office May 13-15, 2026 attending the NYS Association of Clerks of County Legislative Boards (NYSACCLB) annual conference in Syracuse, NY.

NEW BUSINESS

May Legislature Meeting:

- **Prayer, Pledge, Voting:** Legislator Flesher will lead us in the prayer, pledge and voting process for the May 12, 2026 Legislature meeting.
- **Moment of Silence:** Chair Monell will ask for a Moment of Silence to honor the memory of the following individuals:
 - Ryan S. Bunce, Investigator, Sheriff's Office
 - Patrick G. Ayres, former Village of Waverly Mayor and Department of Social Services employee
- **Proclamations:** There is one proclamation; **Foster Care Awareness Month** that will just be noted for the minutes and two proclamations; **American Stroke Month** and **Motorcycle Safety Awareness Month** that will be read by Legislator Standing and presented to Public Health Educator, Cristin Hickey at the May 12, 2026 Legislature meeting.
- **Resolutions:** All resolutions presented by the Departments at their respective Legislative Standing Committees were reviewed for Legislature consideration at the May 12, 2026 Legislature meeting.
- **Late-File Resolutions:** Ms. Haskell reported she is aware of one late-file resolution for the May 12, 2026 Legislature meeting at this time.

PERSONNEL

- None.

RESOLUTIONS

- None.

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PROCLAMATIONS

- None

ADJOURNMENT - Meeting adjourned at 2:30 p.m.

Respectfully submitted,

Cathy Haskell

Legislative Clerk



TIOGA COUNTY, NEW YORK

Tioga County YEAR-TO-DATE BUDGET REPORT

FOR 2026 06

ACCOUNTS FOR: A	General Fund	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
A1010	510010	Full Time	0	302,384	112,318.79	.00	190,065.21	37.1%
A1010	510050	All other(On Call,	0	9,894	8,443.78	.00	1,449.87	85.3%
A1010	520070	Chairs	0	500	192.87	.00	307.13	38.6%
A1010	540010	Advertising	0	700	311.62	.00	388.38	44.5%
A1010	540180	Dues	0	300	300.00	.00	.00	100.0%
A1010	540210	Garbage Disposal	0	100	.00	.00	100.00	.0%
A1010	540320	Leased/Service Equ	0	1,000	.00	.00	1,000.00	.0%
A1010	540340	Literature	0	595	118.17	.00	476.83	19.9%
A1010	540390	Mileage Expense	0	2,850	1,121.38	1,227.17	501.45	82.4%
A1010	540420	Office Supplies	0	700	222.54	.00	477.46	31.8%
A1010	540480	Postage	0	215	23.18	.00	191.82	10.8%
A1010	540485	Printing/Paper	0	1,250	558.43	.00	691.57	44.7%
A1010	540520	Recording/Microfil	0	500	475.00	.00	25.00	95.0%
A1010	540640	Supplies (Not offi	0	400	75.00	.00	325.00	18.8%
A1010	540660	Telephone	0	605	29.97	.00	575.03	5.0%
A1010	540732	Training/County Re	0	8,950	1,515.74	.00	7,434.26	16.9%
A1010	581088	State Retirement F	0	44,489	16,160.21	.00	28,328.79	36.3%
A1010	583088	Social Security Fr	0	23,889	8,905.77	.00	14,983.23	37.3%
A1010	584088	Workers Compensati	0	5,634	5,485.38	.00	148.62	97.4%
A1010	585588	Disability Insuran	0	270	39.96	.00	230.04	14.8%
A1010	586088	Health Insurance F	0	89,921	45,950.00	.00	43,971.00	51.1%
A1010	588988	Eap Fringe	0	72	69.96	.00	2.04	97.2%
TOTAL General Fund		495,218	0	495,218	202,317.75	1,227.17	291,672.73	41.1%
TOTAL EXPENSES		495,218	0	495,218	202,317.75	1,227.17	291,672.73	

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COUNTY AUDITOR ACCOUNTS PAYABLE UPDATE – MAY 2026

MONTH/ QUARTER	AP INVOICES	AP INVOICE TOTALS	P-CARD TRANSACTIONS	P-CARD TOTAL
May	710	\$5,208,575.55	194	\$41,744.70