

PUBLIC SAFETY COMMITTEE MEETING AGENDA - Probation
July 7, 2026
2:30 PM

- **Approval of minutes** from June 2, 2026, Public Safety Committee meeting
- **Financial**
 1. Expended 45% of 2026 budget.
- **Old business**
 1. Staffing
 2. Training
 3. Probation In-service
 4. Department electronics upgrade (update)
 5. Probation vehicle
 6. "Guided by Dad" initiative
- **New business**
 1. Staffing
 2. Training
 3. Probation In-service
 4. Department electronics upgrade (Update)
 5. COPA conference
 6. Remote Work update
 7. Detention usage meeting with TCDSS
- **Personnel** – One vacant Office Specialist I position, two vacant Probation Officer positions, one open Deputy Director position
- **Resolutions** – Two (2)
 1. Resolution to amend contract with Premier Biotech f/k/a National Test
 2. Resolution to authorize appointment of Deputy Director of Probation
- **Proclamations**
 1. None
- **Adjournment**

PUBLIC SAFETY MEETING

June 2, 2026

The regular meeting of Public Safety, Probation, EMO, Stop DWI, Fire, & Safety was held in the Legislative Conference Room, at the Ronald E. Dougherty County Office Building, 56 Main Street, Tuesday, June 2, 2026, which started at 2:30 PM and ended at 3:04 PM.

Present:

Keith Flesher	Chair, Public Safety
Jake Brown	Legislator {Committee Member}
David Cantella	Legislator {Committee Member}
Ron Ciotoli	Legislator {Committee Member}
Tracy Monell	Chair of the Legislator
Brian Cain	Director, Probation
Gary Howard	Sheriff, Sheriff's Office
William Ellis	Deputy Director, Office of Emergency Services
Bob Williams	Asst. Coordinator, Office of Emergency Services and Coroner

GUESTS: Peter DeWind, County Attorney
Cathy Haskell, Legislative Clerk
Jackson Bailey - County Administrator

ABSENT: Corinne Cornelius, Director Office of Emergency Services

APPROVAL OF MINUTES:

The *May 5, 2026* minutes was accepted with no corrections or changes

Motion by: Jake Brown to accept the May 5, 2026 Minutes.

Second: Ron Ciotoli

All in Favor - Carried

OFFICE OF EMERGENCY SERVICES – William Ellis on behalf of Corinne Cornelius:

FINANCIAL:

- Budget: within expected limits.

OLD BUSINESS:

- Radio Project – Still working to coordinate the utilities connected to the tower sites. Ballou Road was repaired and is now connected. NYSEG made connection at Spencer on May 26, 2026. Candor site experienced some theft and vandalism – police report made. Dispatch radio console training was completed May 18th and 19th. CAC and Motorola are continuing to ensure all issues are addressed ahead of the live cutover, scheduled for the beginning of June. The Shelter at the Athens tower site will be set starting June 1st. Will and Corrinne met with Broome to iron out some interoperability plans, and all radios counts were submitted to CAC to begin the allocation and programming for departments.
- CAD Project – nothing new to report.
- EMS – the EMS course for Spring wrapped up at the end of May. Anticipating holding a Fall course.
- Emergency Management – Planning an EOC activation exercise on June 18th. Open House was held May 30th. Working with NYS DHSES to schedule a COOP (Continuity of Operations) meeting to work toward completing plan reviews and updates.
- Threat Assessment team: Consultant Squad 9 are now leading the meetings and the meeting dates have been shifted to better suite team member participation. These meetings are quarterly not monthly.
- FIRE – Fire Departments and Fire Investigation team have been very busy. July 20th marks 10 years since the loss of John Scott. Going to hold a small memorial commemorating his contributions to the radio project and the county. More info to follow.

RESOLUTIONS:

- Amend Resolution No. 135-25c Award Contract Radio Consulting Services and Modify 2026 Budget and Transfer Funds
- Authorize Submission of Combined 2025-2026 Statewide Interoperable Communications Formula-Based Grant Application
- Modify 2026 Budget and Appropriation of Funds SHSP23 Grant

***Committee agreed to move these resolutions forward.*

PROBATION – Brian Cain:

FINANCIAL:

- \$1,096.37 of DWI Supervision fee collected in May. \$4,759.17 collected in 2026
- \$1,590 in restitution and surcharge collected in May. \$12,922.55 collected in 2026

NEW BUSINESS:

- Staffing – Major changes in staffing for the month of May. Two Probation Supervisors resigned in May. Sr. Probation Officer promoted to Probation Supervisor; two

Probation Officers promoted to Sr. Probation Officers; and hired a new Probation Officer. With all these changes, the focus has been on maintaining the high level of supervision expected from the Probation Department.

- Training – One Probation Officer is completing his final training academy, Basic Course for Peace Officers (BCPO) in Onondaga County. Train the Trainer training scheduled this month in Albany and two Officers from probation will be going.
- Dates emailed regarding Director Cain's time off to the Legislators.
- Probations Annual In-Service Training at Hickories Park will be held on Wednesday, June 17th from Noon to 4:30 PM. Everyone present at this meeting was invited. Training will be Juvenile and After Hours procedures
- Probation moving forward to purchasing new electronic equipment for the probation staff. Finalized this purchase with Director Brandon Clark/IT.
- Probation continues to work toward the purchase of a new vehicle using Pre-Trial Release funding from the state.
- Exploring the possibility of working with the Family Enrichment Network to provide evidence based "Guided by Dad" fatherhood initiative. Also exploring to have Family Enrichment Network provide anger management classes.
- August 10th - DCJS and OPCA will be coming to Tioga County for the day.
- Detention and Juveniles has been very busy. Two in detention and two more will be in detention in a few weeks. Probation has a contract for one bed. If another county needs a bed, Tioga County will have to search for another detention bed. Using Electronic Monitors (EM) to put on the juveniles. Had to request for more EM's.
- Juvenile Delinquency Services – May of 2026. There was two Juvenile Delinquency Appearance Ticket (JDAT) received for the month of May. The JDAT alleged the respondent committed acts which if committed by an adult would constitute the crime of Aggravated Threat of Mass Harm, a Class A Misdemeanor.
- YTD: 16 JDAT received to date.
- ATI Programs – Electronic Monitoring – seven (7) individuals being monitored via vCheck app, Talitrix, Alop Tag and GPS electronic monitoring systems. Community Service (CS) – Weekend Work Program (WWP) is up running. The crew numbers are down but there are sentences which include WWP coming in the near future.
- Court Ordered Investigations – 56 active; Supervision – 201 cases; and Violation of Probation petitions – 12 defendants/respondents.

PERSONNEL:

- One vacant Office Specialist 1 position
- Two vacant Probation Officers position
- One vacant Deputy Director position

RESOLUTIONS:

None

SHERIFF - Gary Howard:

FINANCIAL:

- Revenues are \$193,629.92, which is 41% of the budget. Expenditures are \$4,862,045.55, which is 44% of the budget. Inmate boarders are \$56,766.92, which is 38% of the budget.

OLD BUSINESS:

- TCLEA and TCCA negotiations are being finalized.
- No litigation issues.

NEW BUSINESS:

- Jail camera replacement project ongoing
- Implementation phase for the VESTA Next Gen 911 system - Citizen Input phase is ongoing. E911 Dispatcher training for the new radio system has been completed.
- K9 program being implemented - Deputy and K9 have completed DCJS certifications.
- Building project - Jail HVAC overhead door to upper mezzanine - awaiting construction.
- Average daily inmate population for the month of May 2026 was 39. Average of 2 Federal inmate (62 days) and 1 board-in (44 days) for the month.

PERSONNEL:

- Update on vacancies - Civil Office - all positions filled; Corrections Division - currently 3 open Correction Officers position; 1 part-time cook position; 1 Correction Officer on light duty; 0 Correction Officer on Worker's Comp; 1 Corrections Office deployed in the military returned back to work on June 1st; Road Patrol - 6 open Deputies positions; no Deputies on light duty; E911 Emergency Communications Center - 1 open full-time; Records and Administration - all positions filled.

RESOLUTIONS:

- Approve Single Source Purchase of Parts for Secured Jail Doors
- Recognizing David Russell's 25 Years of Dedicated Service to Tioga County
- Authorize the Submission of Bureau of Justice Assistance BJA FY25 Rural Law Enforcement Violent Crime Reduction Initiative
- Authorize the Submission of Combined 2025/2026 PSAP Operations Grant

***Committee agreed to move these resolutions forward.*

Respectfully submitted,

Kristen Kallin

Secretary to the Director of Probation—June 4, 2026



TIOGA COUNTY, NEW YORK

Tioga County YEAR-TO-DATE BUDGET REPORT

FOR 2026 07

	ORIGINAL APPROP	TRANSFRS/ADJUSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COI
A3140 Probation							
A3140 415600	Adoption Investiga	-600	0	-600	-300.00	-300.00	50.0%*
A3140 415800	Restitution Surccha	-2,000	0	-2,000	-629.93	-1,370.07	31.5%*
A3140 415810	Probation - DWI Su	-10,000	0	-10,000	-5,430.00	-4,570.00	54.3%*
A3140 415811	DWI-Probation Sala	-5,000	0	-5,000	-5,000.00	0.00	100.0%
A3140 433100	State Aid-Probatio	-105,205	0	-105,205	.00	-105,205.00	.0%*
A3140 433160	State Aid-Enhanced	-18,566	0	-18,566	.00	-18,566.00	.0%*
A3140 433170	Ignition Interlock	-3,678	0	-3,678	-3,301.42	-376.58	89.8%*
A3140 433180	State Aid- STSJP	-7,000	0	-7,000	-5,790.17	-1,209.83	82.7%*
A3140 510010	Full Time	964,175	-3,075	961,100	394,864.12	566,235.85	41.1%
A3140 510020	Part Time/Temporar	34,399	0	34,399	16,957.71	17,440.81	49.3%
A3140 510030	Overtime Pay Only	5,000	0	5,000	4,903.96	3,170.75	60.7%
A3140 510050	All Other(On Call),	0	3,075	8,075	1,837.78	-1,837.78	100.0%*
A3140 520070	Chairs	600	0	600	.00	600.00	.0%
A3140 520200	Office Equipment	1,300	0	1,300	97.70	1,202.30	7.5%
A3140 520215	Personal Protective	4,000	2,430	6,430	3,839.06	1,609.94	97.5%
A3140 540070	Car Maintenance	1,500	0	1,500	1,033.63	466.37	68.9%
A3140 540080	Clinic Supplies	4,000	0	4,000	1,687.00	2,313.00	42.2%
A3140 540180	Dues	1,300	1,500	2,800	1,990.00	810.00	71.1%
A3140 540210	Garbage/Shredding	200	0	200	145.80	54.20	72.9%
A3140 540220	Automobile Fuel	2,200	0	2,200	1,705.38	494.62	77.5%
A3140 540320	Leased/Service Equ	1,600	0	1,600	315.69	1,284.31	19.7%
A3140 540340	Literature	1,000	0	1,000	100.00	900.00	10.0%
A3140 540360	Meals/Food	500	0	500	320.00	180.00	64.0%
A3140 540390	Mileage Expense	100	500	600	511.73	48.27	92.0%
A3140 540480	Postage	1,000	0	1,000	344.11	655.89	34.4%
A3140 540485	Printing/Paper	1,000	0	1,000	288.64	711.36	28.9%
A3140 540590	Services Rendered	265	0	265	.00	265.00	.0%
A3140 540620	Software Expense	10,560	145	10,705	10,704.54	.00	100.0%
A3140 540630	Stationery Supplie	6,000	0	6,000	2,930.82	3,069.18	48.8%
A3140 540660	Telephone	2,052	0	2,052	424.02	1,627.98	20.7%
A3140 540731	Training/State Reg	24,095	-2,145	21,950	8,757.18	12,192.82	43.9%
A3140 581088	Social Retirement F	143,581	0	143,581	51,032.17	92,548.83	35.5%
A3140 583088	State Security Fr	77,098	0	77,098	31,230.54	45,867.46	40.5%
A3140 584088	Workers Compensati	18,182	0	18,182	9,248.69	8,933.31	50.9%
A3140 585588	Disability Insuran	870	0	870	379.98	490.02	43.7%
A3140 586088	Health Insurance F	287,494	0	287,494	102,958.66	184,535.34	35.8%
A3140 588988	Eap Fringe	233	0	233	115.13	117.87	49.4%
TOTAL NO PROJECT	1,442,254	2,430	1,444,684	628,312.52	3,305.06	813,066.68	43.7%

CPS01 County Pretrial Services Grant								
A3140 520060	CPS01 Car/Truck-	0	48,472	48,472	.00	.00	48,472.20	.0%



TIOGA COUNTY, NEW YORK

Tioga County YEAR-TO-DATE BUDGET REPORT

FOR 2026_07

	ORIGINAL APPROP	TRANSFRS/ADJUSTM	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
A3140 520090 CPS01 Computer-CPS	0	923	923	.00	.00	922.87	.0%
A3140 540090 CPS01 Clothing	3,000	219	3,219	990.00	.00	2,228.72	30.8%
A3140 540140 CPS01 Contracting S	0	3,007	3,007	1,973.95	.00	1,032.90	65.6%
A3140 540220 CPS01 Automobile Fu	0	2,053	2,053	47.43	.00	2,005.37	2.3%
A3140 540487 CPS01 Program Expen	0	81,443	81,443	9,224.66	.00	72,218.61	11.3%
A3140 540660 CPS01 Telephone (Se	0	23,119	23,119	703.35	.00	22,415.23	3.0%
TOTAL County Pretrial Services Grant	3,000	159,235	162,235	12,939.39	.00	149,295.90	8.0%
EH01 Floyd Hooker Foundation Grant							
A3140 540487 EH01 Program Expens	0	10,014	10,014	2,188.59	.00	7,824.99	21.9%
TOTAL Floyd Hooker Foundation Grant	0	10,014	10,014	2,188.59	.00	7,824.99	21.9%
RTA Raise the Age Initiative							
A3140 433182 RTA State Aid -Rats	-16,920	0	-16,920	.00	.00	-16,920.00	.0%*
TOTAL Raise the Age Initiative	-16,920	0	-16,920	.00	.00	-16,920.00	.0%
TOTAL Probation	1,428,334	171,679	1,600,013	643,440.50	3,305.06	953,267.57	40.4%
TOTAL REVENUES	-168,969	0	-168,969	-20,451.52	.00	-148,517.48	
TOTAL EXPENSES	1,597,303	171,679	1,768,982	663,892.02	3,305.06	1,101,785.05	
A3142 Alternatives To Incarceration							
A3142 415150 Alternatives To In	-100	0	-100	-5.00	.00	-95.00	5.0%*
A3142 433120 State Aid-Alternat	-12,145	0	-12,145	.00	.00	-12,144.51	.0%*
A3142 510010 Full Time	16,360	0	16,360	7,333.90	.00	9,026.42	44.8%
A3142 510050 All Other(On Call,	0	0	0	125.37	.00	-125.37	100.0%*
A3142 540140 Contracting servc	3,500	0	3,500	1,741.75	.00	1,758.25	49.8%
A3142 581088 State Retirement F	2,341	0	2,341	1,659.94	.00	681.06	70.9%
A3142 583088 Social Security Fr	1,257	0	1,257	553.23	.00	703.77	44.0%
A3142 584088 Workers Compensati	296	0	296	181.92	.00	114.08	61.5%
A3142 585588 Disability Insuran	14	0	14	8.52	.00	5.48	60.9%
A3142 586088 Health Insurance F	4,687	0	4,687	1,944.00	.00	2,743.00	41.5%
A3142 588988 Eap Fringe	4	0	4	2.28	.00	1.72	57.0%



TIOGA COUNTY, NEW YORK

Tioga County YEAR-TO-DATE BUDGET REPORT

FOR 2026 07

A3142	Alternatives To Incarceration	ORIGINAL APPROP	TRANSFRS/ADJUSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
	TOTAL NO PROJECT	16,215	0	16,215	13,545.91	.00	2,668.90	83.5%
	TOTAL Alternatives to Incarceration	16,215	0	16,215	13,545.91	.00	2,668.90	83.5%
	TOTAL REVENUES	-12,245	0	-12,245	-5.00	.00	-12,239.51	
	TOTAL EXPENSES	28,459	0	28,459	13,550.91	.00	14,908.41	
A3146	Sex Offender Program							
A3146	540140 Contracting Servic	127,340	0	127,340	63,670.02	63,669.98	.00	100.0%
	TOTAL Sex Offender Program	127,340	0	127,340	63,670.02	63,669.98	.00	100.0%
	TOTAL EXPENSES	127,340	0	127,340	63,670.02	63,669.98	.00	
	GRAND TOTAL	1,571,889	171,679	1,743,568	720,656.43	66,975.04	955,936.47	45.2%

** END OF REPORT - Generated by Cain, Brian **

Public Safety Committee Meeting
Probation Department Report
July 7, 2026

Budget Status:

2026 Revenue Budget:

- \$1,010 of DWI Supervision fee collected in June. \$5,769.17 collected in 2026
- \$1,085 in restitution and surcharge collected in June. \$14,007.55 collected in 2026

Current Business:

1. Staffing – Probation interviewed a candidate to fill one of the vacant Probation Officer positions and the Deputy Director in June. The Probation Officer candidate was offered the position and she accepted. Her first day at Probation will be July 27, 2026. Pending approval of the Legislature, the Deputy Director position could be filled by mid August.
2. Training – One Probation Officer and one Senior Probation Officer completed the two week Trainer Certification training sponsored by the State in June. The two officers are now certified to be a general topics instructor in training academies required by the State. The officers plan on pursuing further instructor training which will allow them to be an instructor in a concentration area of their choice.
3. Probation held its Annual In-service Training at Hickories Park on Wednesday, June 17, 2026. Members from the Tioga County Sheriff's Office, Together for Youth Detention Services, the Multi Systemic Therapy Program, County Attorney's Office, and Family Enrichment Network were in attendance. Discussion involved the Family Court Process and placement of youth in detention were discussed.
4. Probation is moving forward with purchasing new electronic equipment (monitors, printers, new copier, etc.) for all Probation staff. IT Director Brandon Clark has provided the attached quote for all the equipment. It is the intention to use Pre-Trial Release funding provided by the State to purchase the equipment.

Update: The new equipment has been ordered by Director Brandon Clark.

5. Probation Director attended the Annual Council of Probation Administrators (COPA) Conference in Clayton, New York on June 22, 23, & 24. COPA members met with representatives from the Department of Criminal Justice Services (DCJS) and Office of Probation and Correctional Alternatives (OPCA) regarding the most pressing topics facing Probation Departments at this time. They included efforts to increase State funding to Probation Departments, the State's Request for Proposals (RFP) on a new Probation data system, statewide 25 year retirement for probation officers, and many more.
6. Probation remote work update. Probation Officers do not work from home. Remote work at Probation involves Officers accessing their desktop remotely from Justice Courts or remote locations where probationers are being seen such as the Village of Waverly Police Department. This continues to be true as Officers continue to attend Justice Courts after office hours and see people in "The Valley" due primarily to a lack of public transportation.

7. Probation Director and Probation Supervisor met with the Commissioner of Social Services and DSS Director of Services to discuss detention usage by the County. TCDSS and Probation are the two agencies that utilize the detention contract approved by the County.

8. Juvenile Delinquency Services:

June of 2026- There were three (3) Juvenile Delinquency Appearance Tickets (JDATs) received for the month of June. The JDATs alleged the respondents committed acts which if committed by an adult would constitute the crimes of Assault, Petit Larceny, and Sexual Abuse, all Misdemeanors.

YTD: 19 JDATs received to date.

- E- Connect: To date, eighteen (18) youth have been screened in 2026. As a result of the E-Connect screenings, ten (10) youths were found to be below threshold and not in need of an immediate mental health referral. Three (3) youth were found to be level II and were referred for a mental health evaluation. Five (5) youth were found to be level III and agreed to schedule an appointment at TCDMH. Zero (0) youth were also determined to be level I which required immediate mental health intervention.
- There is currently one youth participating in juvenile sex offender treatment.

ATI Programs:

- Electronic Monitoring – There are currently eight individuals being monitored via the VCheck24 phone app, GPS electronic monitoring system, Talitrix, and AlcoTag systems.
- Community Service – WWP is up and running. The crew numbers have continued to decline. It is the hope that sentencing orders received in the near future include performance of community service on the WWP as a condition.
- Pre-Trial Release – There are 14 people being supervised via the Pre-Trial Release program

Court Ordered Investigations: 53 active investigations for Tioga County courts (Criminal, Family and Surrogate)

Supervision: 198 cases ordered by Tioga County courts & Family Court (includes JD Diversion cases)

Violation of Probation petitions: 16 defendants/respondents have violation petitions pending against them in criminal & family court.

Personnel:

One Vacant Office Specialist I position, two vacant Probation Officer positions, one vacant Deputy Director position.

Resolutions: Two (2)

1. Resolution to amend contract with Premier Biotech f/k/a National Test System
2. Resolution to authorize appointment of Deputy Director of Probation

REFERRED TO:

PUBLIC SAFETY COMMITTEE

RESOLUTION NO. -26

AMEND RESOLUTION TO CONTRACT WITH
PREMIER BIOTECH F/K/A NATIONAL TEST SYSTEMS
FOR INSTANT URINE TESTS AND LAB TESTING

WHEREAS: The Tioga County Legislature passed Resolution No. 386-24 on December 10, 2024, authorizing a contract and operational policy agreement with National Test Systems for drug, alcohol, and comprehensive diagnostic confirmation testing solutions; and

WHEREAS: National Test Systems provides critical compliance testing services supporting Probation's urine screening program for defendants and respondents ordered to submit to substance misuse testing; and

WHEREAS: Tioga County has been officially notified that National Test Systems has been acquired by and is now operating as a subsidiary or DBA of Premier Biotech; and

WHEREAS: It is necessary to formally amend the original authorizing resolution and any associated contract registries to reflect this corporate structural modification and change in entity ownership; therefore be it

RESOLVED: That Resolution No. 386-24 be and hereby is amended to note that National Test Systems has been purchased by and will execute all active and future contractual obligations under the corporate umbrella of Premier Biotech; and be it further

RESOLVED: That the Tioga County Legislature hereby authorizes the Chair of the Tioga County Legislature, County Administrator, or other authorized officer, contingent upon review and approval of the County Attorney, to execute any necessary contract amendments, assignments, or addendums with Premier Biotech to ensure the continuation of testing services; and be it further

RESOLVED: That all other terms, conditions, and provisions of Resolution No. 386-24 not altered by this amendment shall remain in full force and effect.

REFERRED TO:

PUBLIC SAFETY COMMITTEE
PERSONNEL COMMITTEE

RESOLUTION NO. -26

AUTHORIZATION TO APPOINT DEPUTY
DIRECTOR OF PROBATION (GROUP A)
PROBATION DEPARTMENT

WHEREAS: Legislative approval is required for the appointment of any Management/Confidential position within Tioga County; and

WHEREAS: The Deputy Director of Probation (Group A) (\$71,000 - \$81,000 M/C) has been vacant since May 29, 2026; and

WHEREAS: Kurt Zumbach, a transfer candidate with substantial years of experience with a County Probation Department, applied and is eligible and willing to accept a transfer from the Broome County Probation Department to the vacant Deputy Director of Probation (Group A) in Tioga County; therefore be it

RESOLVED: That the Director of Probation (Group A) is hereby authorized to appoint Kurt Zumbach at an annual Management/Confidential salary of \$81,000 effective August 10, 2026; and be it further

RESOLVED: That in accordance with Tioga County's Civil Service Rules, Kurt Zumbach will serve a probationary period of twelve to twenty-six weeks.