

**ECONOMIC DEVELOPMENT & PLANNING
TOURISM/AGRICULTURE LEGISLATIVE COMMITTEE MEETING
December 4, 2018**

ATTENDEES:

Legislators: Dale Weston, Ed Hollenbeck, Mike Roberts, Marte Sauerbrey, Dennis Mullen

Staff: LeeAnn Tinney, Linda Sampson, Teresa Saraceno, Rita Hollenbeck

Guests: Cliff Balliet, new Legislator

MINUTES

- Approval of minutes from November 7, 2018 – Legislator Weston asked for approval of minutes from the November 7, 2018 committee meeting. Legislator Roberts made a motion to accept the November 7, 2018 minutes, seconded by Legislator Hollenbeck. All were in favor.

SOIL & WATER CONSERVATION: Wendy Walsh – Ms. Walsh was not in attendance.

CORNELL COOPERATIVE EXTENSION: Andy Fagan – Mr. Fagan distributed and reviewed his monthly report; highlighting Agriculture and Horticulture, 4-H, Nutrition Education, Youth Employment.

ECONOMIC DEVELOPMENT & PLANNING

Ms. Tinney reported the following:

1. PLANNING REPORT – Ms. Tinney reported the following; agenda previously emailed:

- **239 Reviews**
 - County Case 2018-028: Town of Nichols, Solar Energy Systems Site Plan Review, Renovus – Applicant requests approval to establish and operate a 250mWac community distributed solar array project off West River Road on North Cole Hill Road. Staff recommended approval with the condition that applicant comply with the bond requirement, and the TCPB carried the vote.
 - County Case 2018-029: Village of Owego, Code Amendment to Repeal and Replace Chapter 126 Historic Preservation, Village of Owego Board of Trustees – VOO is updating their Historic Preservation role to establish a more prescriptive local approval procedure, more objective review criteria for the OHPC, application hardship, and demolition under hardship criteria. Staff recommended approval with the requirement that the VOO Board of Trustees complete the SEQR Type 1 action Full EAF and the TCPB could not carry the vote, resulting in a non-action.

- **Municipal Projects/Plans:**

- Village of Waverly – Will begin work on the Comprehensive Plan at their December Planning Board meeting.
- Village of Owego – Assisting with the \$10M DRI up-front grant planning process, specifically the Arts District project.
- Town of Richford – Richford Historical Society was awarded the Technical Assistance Grant from the Preservation League of NYS to fund an updated historic building condition report on the Richford Graded School.
- Village of Spencer – Applied to Mildred Faulkner Truman Foundation for restoration of the historic baseball grandstand for \$80,000. MFT awards will be made in January 2019.

- **Other Activities**

- Hazard Mitigation Plan Update –Draft Plan update files are posted (11/30) to the Emergency Services Department page of the county’s website along with a solicitation for public comment.
- Tourism Strategic Plan – Held final two meetings with the Strategic Plan Committee and consultant. Draft Plan will be ready for review in early December.
- ST8 Industry Summit – Participated in this all day summit along with 230 other attendees, to shape the future of industrial and business assistance in the 8-county region.
- Hosted a NYS DOS training session with multiple topics at which 25 municipal officials attended.

Resolutions – The following resolutions were presented and approved:

L20 – Renew TCSWCD Hazard Mitigation Coordinator Contract for 2019

2. ECONOMIC DEVELOPMENT REPORT – Ms. Tinney reported the following; agenda previously emailed:

- **Outreach**

- Senator Akshar – Met to discuss general topics about Tioga County.
- Leadership Tioga – This program is complete. Ms. Tinney will not be involved in this program next year.
- Town of Owego – Several people, including Ms. Tinney, and agencies around town were interviewed for a promotional video that will be coming out shortly.
- Larson Design Group - Attended and spoke at the annual award/dinner regarding Larson Design Group’s participation on bringing together the Crown Project.
- Christine Curtis - Started employment with the IDA, filling Bryant Myers position, on November 26th.
- NYS Housing & Community Renewal – Met regarding a program they are coming out with for use on several potential housing projects in the County.
- Institute for Advancement
 - Final class was on November 7th.
 - Commencement is Wednesday, December 5th.

- **Project Updates**

- Gateway
 - Continue working on the public restroom maintenance issues.
 - Tourism move was completed on December 1st; they are now connected to the County system.
- Parkview – Applied for a February extension for this project.
- Owego Gardens 2 – Progress has been made on this project; a funding request is being made through HCR and has a deadline coming up soon.
- Owego Gardens 1 – The IDA is addressing some of the erosion that has happened due to drainage issues, as well as Home Leasing is changing the path of the drainage to assist in these issues.
- Upstate Shredding – URI award of \$970,000.00; attended and spoke at the public hearing in favor of the project.
- Village of Newark Valley – Restore NY Award of \$500,000; attended and spoke at the public hearing in favor of the project.
- V&S – This project is moving forward:
 - Town/IDA/County/Company – Getting close to the land closing.
 - Permitting – Completed.
 - Assisting with Water & Sewer district inclusion.
- Restore NY Projects
 - Village of Owego – Project is moving forward.
 - Village of Waverly – Project stalled due to property owner family issues, but will be moving forward shortly.
- Village of Owego DRI – Several meetings to date:
 - Local Planning Committee meeting – November 14th.
 - Co-Chair Conference – November 20th.
 - TEAM Tioga meeting – November 29th.
 - DRI Project Lead visits – Ms. Saraceno and Ms. Woodburn are working closely on the private projects associated with the DRI, as well as maintaining a project lead list.

- State Leads - None

- Workforce Development

- Workforce Development Pipeline Strategy Study – A resolution listed below requests that a contract with MDB be signed by Ms. Tinney to begin the strategy study for workforce development in Tioga County.

- Housing

- Housing Study – Phase II
 - REAP – USDA grant award \$55,000 to move the housing study forward.
 - ◆ Phase 1 of the study was to identify the situation.

- ◆ Phase II is to work toward implementation with a specific plan of how we're going to address the housing situation across the County.
 - Working closely with the following:
 - ◆ Tioga Opportunities
 - ◆ Arbor Housing
- **Other**
 - Land Bank
 - Funding award received; \$500,000.00. Two Resolutions listed below related to the Land Bank; accepting the award and authorizing the sale and transfer of properties from Tioga County to the Tioga County Property Development Corporation.
 - Ag – Mr. Baker is working on the following:
 - The NY Grown Certified Program regarding two related projects in the Tioga County area.
 - Collecting data for a study on the need of a slaughter house in the Tioga County area.

Not on the agenda, Ms. Tinney gave an update on the Economic Development and Planning Budget. Also, Ms. Tinney stated that often the County looks for local share to help with the expenses related to the ED&P Department. A report was disbursed showing there are funds brought in by the ED &P Department on a regular basis that goes to the general fund and toward the local share.

Ms. Hollenbeck reported that the administrative fees that come in from various projects is ED&P revenue and offsets the department cost which lowers the local share for the department.

- **Resolutions** - The following resolutions were presented and approved:
 - L33 - Authorization for L. Tinney to sign contract with MDB Insight for Workforce Development Pipeline Strategy study
 - L34-Tioga County Resolution Authorizing Acceptance of CRI Grant and Administrative Services Agreement
 - L35-Tioga County Resolution Acquisition of Property 2018

It was decided that the following resolution required a change and will be presented to the Personnel Committee next month:
L24 – Staff Changes

ADJOURNMENT – With no further topics of discussion or questions, the meeting was adjourned at 1:30 P.M.

Respectfully Submitted,
Linda Sampson, Administrative Assistant to Economic Development & Planning