

## PUBLIC SAFETY MEETING

June 5, 2018

The regular meeting of Public Safety, Probation, EMO, Stop DWI, Fire, & Safety was held in the Legislative Conference Room at the Ronald E. Dougherty County Office Building, 56 Main Street, Tuesday, June 5, 2018 which started at 2:38 PM.

### Present:

Dennis Mullen	Chair, Public Safety
Dale Weston	Legislator {Committee Member}
William Standinger III	Legislator {Committee Member}
Edward Hollenbeck	Legislator {Committee Member}
Marte Sauerbrey	Chair of the Legislator <i>Arrived at 3:11 PM</i>
Mike Jackson	Undersheriff, Sheriff's Office
Joy Bennett	Director, Probation
Mike Simmons	Director, Office of Emergency Services
Bob Williams	Deputy Director, Office of Emergency Services

ABSENT: Gary Howard, Sheriff's Office

GUESTS: Rita Hollenbeck, Budget Officer

### APPROVAL OF MINUTES:

The *May 8, 2018* minutes was accepted with no corrections or changes

**Motion by:** Ed Hollenbeck to accept the May 8, 2018 Minutes.

**Second:** Dale Weston

Carried

### OFFICE OF EMERGENCY SERVICES – Mike Simmons:

Mike Simmons submitted the Office of Emergency Services report to the legislative members prior to the meeting. Report is attached.

#### Budget:

- Tracking well.

#### RESOLUTION:

Modify 2018 Budget and Transfer Funds 2016 State Interoperable Grant. Chairman Mullen asked if there was any problem with moving this resolution on; committee agreed to move this forward.

#### HIGHLIGHTS:

- Attended meetings – Eastern District Emergency Managers; County Fire Chiefs; County Search and Rescue; County Hazardous Materials Team; and Red Cross Disaster Committee (Bob Williams attended).
- Attended Gas well fire exercise with Stagecoach Gas and Boots and Coots on May 25th. Really good exercise.
- Animal Response Team – received paperwork regarding taking ownership of an AKC Reunite animal response trailer. 70 small animals this trailer will support.
- LEPC – guest speaker from DHSES gave a presentation regarding the development of an LEPC, the purpose of the LEPC and potential activities that the group could consider in the future. A tabletop drill is currently being developed. Next meeting is in July 2018.
- Waverly Radio Project – met with Tri-County who have received plans from Motorola Solutions last week. Expected cost is \$130,000 more than what Mike thought.
- HazMat Team – still working on the inventory of equipment. Air testing and chemical monitoring equipment has been sent out for testing and calibration.
- Fire Investigation Team – 8 fires so far this year – 6 deemed accidental and 2 are still under investigation.
- I am Responding emergency responder notification project moving along. Nearly all departments are on line. Dispatch still needs to install monitors.
- CAD System – emergency services adding dispatch instructions box alarms. Estimate from Impact sales person is \$16,000 to enable us to have access to the CAD. \$10,000 for two licenses and \$6,000 for training. License is one time life use.
- SHSP17 Vehicle Purchase – approved to purchase a 4-wheel drive, 4-door 1-ton pick-up truck. No vehicles like that on the car lots. Will need to order it and it should be delivered in September/October timeframe.
- Interoperable Fire Radio System – targeted grants will return for those counties who do not have interoperable radio systems. Mike contacted DHSES. DHSES was told that our fire radio system was working. He advised them that this information was incorrect and that our fire radio system has no interoperability with any surrounding counties and that we are in need of any grant assistance they can provide. Very important that we have a radio system design completed to present if we are selected to receive the grant money. Cortland County Emergency Response Office contacted they used Federal Engineering to plan their radio system – they are under a GSA contract.
- Volunteer Office Staff – the office has been approached by two subjects who want to volunteer to help at the office. Co. Policy only talks about internship. Much discussion with everyone present regarding county liability. It was stated that Mike should contact the County Attorney Pete Dewind as he would have more knowledge regarding this county liability and these volunteers.
- SHSP18 – Grant announcement was received on June 1<sup>st</sup> - \$69,980. Of that amount, \$52,485 will cover the 2019 I am Responding cost and potentially replace the 2007 Tahoe if the Legislature desires.
- Search and rescue – Saturday, June 2<sup>nd</sup> in Tompkins County in the city of Ithaca. This was in relation to a missing girl last August.

## **GRANTS:**

- SHSP15 & SHSP16 - Fiber-Optic Cable Project – cable installation is nearly completed. Cold weather has delayed completion.
- SHSP17 – Amending Budget for Truck and I am Responding Program.
- EMPG16 – going towards salaries.
- EMPG17 – Received grant - No expenditures
- SLETTTPP17 – Received grant – waiting for State Contract on radios
- HMPG – Received grant – no expenditures – Tetra Tech selected
- HMEP – Received grant – hired contractor for HazMat Planning
- SICG12 – Interop. Grant – Project complete – still having difficulty with final paperwork
- SICG16 – Interop. Grant – Being used to absorb overages from SIGC12.

- SICG17 – Interop. Grant – approved (Waverly Radio Project)
- Critical Infrastructure Grant – applied for grant (Back Up Center).
- Technical Rescue Grant – applied for

### **PROBATION – Joy Bennett:**

Joy Bennett, presented the following information to the committee. Report is attached.

#### **BUDGET:**

- 2018 on target this year.

#### **HIGHLIGHTS:**

- ATI Annual Plan for 2018-2019 was approved by the state.
- Raise the Age – Comprehensive plan – have not heard anything. RTA – law enforcement training – Waverly in August. Having four sessions for the Sheriff's, State Police, and Owego Police Department.
- Probation continues to work with both COTI programs. It appears that Trinity COTI may offer treatment group in Waverly in the future. Trinity in Bradford County, PA – having issue there with them providing information regarding our probationers.
- COTI Peer Support Staff completed Thinking for a Change (T4C) 14 weeks program at Probation Department. We hope to have another 14 week session in the fall. Thinking for a Change for juveniles.
- Juvenile who was an absconder cut off her ankle monitor and threw it in the river. Cost of device \$500 county will have to pay for the device.
- Electronic Monitoring – two units being used.
- Community Service – no WWP for Saturdays. DA's office needs to add community service hours as part of the plea agreements.
- Pre-Trial Release currently has 22 defendants released from Tioga County Jail. Eight released RUS and 14 released PTR.
- Juvenile Delinquency Services – two (2) JD Appearance Ticket issued in May 2018. Criminal Mischief charge. One Felony and One Misdemeanor.
- One youth in detention during the month of May. Youth was an absconder, Family Court issued a warrant, the youth eventually picked up. She is now in DSS foster care.

### **SHERIFF – Mike Jackson on behalf of Gary Howard:**

Sheriff Gary Howard, presented the following information to the committee. Report is attached.

#### **Budget:**

- Expense accounts are on track. YTD revenue is approximately \$199,120 (36%).

#### **Highlights:**

- Currently have 10 CO part-time vacancies. This test is given once a year. Usually have about 16 people signed up for it. Pass the written exam but then they fail the fitness part. Leaving only maybe 4 people passing. Also, once hired within a month, they need to attend state school corrections officer training for about eight weeks. Sheriff's Office will be presenting numbers to reflect this but are thinking about getting rid of some Part-time positions and make them full-time. Right now, they have 15 part-time jobs—2 part-time cooks, 13 CO, and 10 part-time vacancies. They would like to advertise for

another part-time cook. Will be presenting a resolution for next month (July) meeting. Commissary Company is thinking about going into the food service. Right now, the Sheriff's office goes through eight vendors. This company will do all the purchasing of the food, prepare the menu, prepare the food, and delivery it. Would eliminate all eight vendors and work with one vendor. Would have to piggy back on a contract of another county that is using them, but that is down the road.

- Average daily inmate population for the month of May 2018 was 70. Averaging about 10 boarders. ICE (Immigration) is having trouble finding places to boarder their inmates. These are federal prisoners that cannot speak English. Medical insurance would be covered by the Federal government.
- Backup E911 Building Project – to be completed by the end of June 2018. A lot of credit goes to the Building and Grounds crew for all their hard work. As well as Mike Simmons and Bob Williams.
- ATI worked 192 man-hours. This number is down compared to previous months. ATI did the following: cleaned at PSB and grounds work at county; roadway trash removal, and grounds work at Lounsberry Cemetery and Owego Methodist church.
- Sheriff's Office was presented with a grant opportunity that they have to apply for now but will be getting a resolution for it for July's meeting.
- Q) Leg. Standinger: Mental Health worker in the jail Trinity, how's that working? A) Undersheriff: he hasn't heard anything bad. Joy Bennett stated that the COTI program evaluations in the jail being done quickly – not having to wait for weeks to be completed. Q) Leg. Weston: are they working with the family to get help? A) Probation Director Bennett: they are creating a family group with the peer support, which will be starting soon.

### **EXECUTIVE SESSION:**

The Legislators present went into Executive session at the conclusion of the Public Safety Committee meeting.

Respectfully submitted,

Kristen Kallin  
Secretary to the Director of Probation  
June 5, 2018

Budget: Over Budget for the year - See attached spreadsheets

Resolutions: MODIFY 2018 BUDGET AND TRANSFER FUNDS 2016 STATE INTEROPERABLE GRANT

#### Monthly Activity:

##### 1. Monthly Meetings Attended

- a. Eastern District Emergency Managers Meeting
- b. County Fire Chiefs Meeting
- c. County Search and Rescue Meeting
- d. County Hazardous Materials Team Meeting
- e. Red Cross Disaster Committee Meeting (Bob)

##### 2. Grants

- a. SHSP15 & SHSP16 - Fiber Optic Cable Project – All bills have been submitted for payment. About \$1600.00 left over.
- b. SHSP17 – Amending Budget for Truck and I am Responding Program
- c. EMPG16, EMPG – Going towards salaries

- d. EMPG17 – Received Grant – No expenditures
  - e. SLETPP17 – Received Grant – Waiting for State Contract for Radios
  - f. HMPG – Received Grant – No expenditures – TetraTech Selected
  - g. HMEP – Received Grant – Hired Contractor for HazMat Planning
  - h. SICG12 – Interop. Grant – Project Complete – Still having difficulty with final paperwork
  - i. SICG16 – Interop. Grant – Being used to absorb overages from SIGC12
  - j. SICG17 – Interop. Grant – Approved
  - k. Critical Infrastructure Grant – Applied for Grant
  - l. Technical Rescue Grant – Applied for Grant
3. Other Emergency Services Activities
- a. Attended gas well fire exercise with Statgecoach Gas and Boots & Coots on May 25<sup>th</sup>.
  - b. TCART – Animal Response Team – Still planning. Received paperwork regarding taking ownership of an AKC Reunite animal response trailer. Trailer will support up to 70 small animals in the event that animal sheltering is necessary. Trailer will be donated at no cost to the County.
  - c. LEPC – At the May meeting a guest speaker from DHSES gave a presentation regarding the development of an LEPC, the purpose of the LEPC and potential activities that the group could consider in the future. A tabletop drill is currently being developed.
  - d. Waverly Radio Project – Met with Tri-County who have received plans back from Motorola Solutions last week. Work should begin this month.
  - e. HazMat Team - Still working on the inventory of equipment. Air testing and chemical monitoring equipment has been sent out for testing and calibration. Most of the equipment was several years overdue.
  - f. Fire Investigation Team – still working on solutions for the replacement of turnout gear. They responded and investigated 8 fires so far this year. 6 deemed accidental and 2 are under investigation.
  - g. “I am Responding” emergency responder notification project moving along. Nearly all departments are on line. Dispatch still needs to install monitors.
4. CAD System – Emergency Services adding dispatch instructions “Box Alarms” Estimate from Impact sales person is \$16,000 to enable us to have access to the CAD. Approximately \$10,000 for 2 licenses and \$6,000 for training. We are trying to cut that cost by reducing the training period.
5. SHSP17 Vehicle Purchase – DHSES has approved the purchase of a 4-wheel drive, 4 door, 1-ton pickup truck for the department. There are no vehicles available at Chevrolet or Ford dealers that can be purchased using State Bid pricing. Vehicle will have to be ordered. If we order now it will arrive in September/October timeframe.
- 6 Interoperable Fire Radio System – Contacted DHSES who reported that Targeted grants will return for those counties who do not have interoperable radio systems. We were not high on the list to receive any target grants because DHSES had received paperwork from us that indicated that our radio system met interoperability standards and we had minimal needs. I advised that this information was incorrect and that our fire radio system has no interoperability with any surrounding counties and that we are in need of any grant assistance they can provide. The DHSES radio engineer advised us that it will be very important to have a radio system design completed to present if we are selected to receive grant money. Cortland County Emergency Response Office was contacted and they informed us that they utilized the services of Federal Engineering to plan their radio system. Their system exceeds their expectations and the engineering company was highly recommended. Federal Engineering is under a GSA contract. Federal was contacted and is willing to work to design a radio system. We will continue to work with them to develop a contract for services.

- 7 Volunteer Office Staff – The office has been approached by two subjects who want to volunteer to help out at our office. While there is a policy for internships there does not appear to be one for volunteers.
- 8 SHSPI8 Grant announcement was received June 1<sup>st</sup>. The amount of the grant is \$69,980. 25% is designated for law enforcement and the remaining 75% for Emergency Management. That amount \$52,485, will cover the 2019 I am Responding cost and potentially replace the 2007 Tahoe if the Legislature desires. A resolution to approve the application will be presented next meeting.

REFERRED TO: PUBLIC SAFETY COMMITTEE  
FINANCE COMMITTEE

RESOLUTION NO. -18 MODIFY 2018 BUDGET AND TRANSFER FUNDS  
2016 STATE INTEROPERABLE GRANT  
OFFICE OF EMERGENCY SERVICES

WHEREAS: Resolution # 132-17 awarded the Office of Emergency Services a 2016 State Interoperable Communications Formula-Based Grant in the amount of \$442,981; and

WHEREAS: The grant budget has been amended to reflect the costs associated with the Waverly tower improvement project; therefore be it

RESOLVED: That the 2018 budget be modified and transfer of funds be made as below:

FROM:

A3415 540140 IO16 State Interoperable Grant 2016 (Contracting Services)	\$67,522.24
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TO:

A3415 520230 IO16 State Interoperable Grant 2016 (Radio Equipment)	\$66,534.44
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A3415 540640 IO16 State Interoperable Grant 2016 (Supplies – not office)	\$ 987.80
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**Public Safety Committee Meeting**  
Probation Department Report  
June 5, 2018

Article I. Budget Status:  
2018 Budget on track

**Issues:**

1. Raise the Age Legislation –
  - RTA plan submitted to Office of Court Administration 6<sup>th</sup> Judicial District was left open ended in regards to Public Defender’s office representing youth who would normally go to Youth Part for afterhours arraignments in Town of Owego Justice Court. Youth cannot go to Specialized Secure detention unless they are remanded by Youth Part or an afterhours court. The current mechanism used for Juvenile Delinquents is not authorized for Adolescent Offenders. If there is no PD, LE will have to hold youth until Youth Part is in session the following day.
  - Working on 2018 Program Plan, plan is due 7/9/18
  - Next County RTA stakeholders meeting is scheduled for 6/19/18 1:30 to 3:30 at Probation Dept.

- Tioga is continuing to discuss joining Southern Tier Regional Detention Solutions group, Shawn Yetter attended last meeting.
  - Director preparing RTA training material for LE, Magistrates and County agencies and other Probation Directors in the state for COPA summer conference.
2. Probation continues to work with both COTI programs. They are meeting with at risk defendants in the Probation Department, completing evaluations, assisting in getting defendants connected with medical insurance. It appears Trinity COTI may offer treatment group in Waverly in the future.
  3. COTI Peer Support staff completed Thinking for a Change (T4C) 14 week program at the Probation Department. We hope to have another 14 week session in the fall.
  4. Juvenile who was an absconder cut off her ankle monitor and threw it in the river. Cost of device is \$500, County will have to pay for the device. Youth was charged with Criminal Mischief, 3<sup>rd</sup> Degree for the act.

**ATI Programs:**

- ❖ Electronic Monitoring – 2 units in use
  - ❖ Community Service – Crew scheduled one day this week at request of TCSO. Last several weeks have been Sundays only. Email notice sent to DA's office about low census as DA must include completion of community service hours as part of plea agreement for it to be added to probation sentence. Waverly Justice Court has directed that all defendants ordered to complete CS in Waverly must do it in the Village not on the WWP crew.
  - ❖ Pre-Trial Release – Currently have 22 defendants released from Tioga Co. Jail by a Justice Court or the County Court:
    - 8 are released RUS meaning they report in person weekly to the Department and follow court orders for urine testing, alcohol/drug evaluations, etc.
    - 14 are released PTR meaning they telephone in weekly to the Probation Department to report any changes in their address or status.
5. **Juvenile Delinquency Services:** 2 Juvenile Delinquency Appearance Ticket were issued by law enforcement in May 2018, both cases were for charges of Criminal Mischief. One at the felony level and one at the misdemeanor level. Both were referred to the County Attorney for petition.

YTD: 11 JDAT received during 2018

6. **Alternative to Detention Programing:** Probation had 1 youth in detention during the month after she was picked up on a warrant after absconding. Youth is now in DSS custody in a foster home.
7. **Court Ordered Investigations:** 83 investigations for Tioga County courts (Criminal, Family and Surrogate) are due in the next 60 days.
8. **Supervision:** 312 cases ordered by Tioga County courts & Family Court
9. **Violation of Probation petitions:** 32 defendants have violation petitions pending against them in criminal & family courts

Article II.

Article III.

Personnel:

- Unfunded PO position

**Resolutions:**

- None

# Tioga County Sheriff's Office



DATE: June 4, 2018  
TO: Sheriff Howard  
RE: June (2018) Public Safety - Reference Notes

## **Personnel Issues:**

1. *Civil Office*
  - a) All positions are filled.
2. *Corrections Division*
  - a) All full time positions are filled.
  - b) Currently have (10) part time CO vacancies.
3. *Road Patrol*
  - a) All positions are filled. Currently have two Deputies in the police academy.
  - b) Currently have (2) "Unfunded" road patrol positions vacant.
4. *E911 Emergency Communications Center*
  - a) All full time positions are full. Currently have one Dispatcher in training.

## **Labor Issues:**

1. None to report.

## **Litigation Issues:**

1. One case is still active. No status to report.

## **Budget:**

1. Expense accounts are on track. YTD revenue is approximately \$199,120 (36%).

## **Current Projects:**



1. Backup E911 Building Project – The movement of our backup center from DPW to the radio tower site on Carmichael Hill is on track to be completed by the end of June. A lot of credit needs to go to Buildings and Grounds for all their hard work...
2. Attended several meetings relating to Indigent Defense and Raise the Age
3. Average daily inmate population for the month of May remained at 70.

**Miscellaneous:**

1. Currently have 15 “part time” positions within the Jail. 13 of these are Correction Officer positions and 2 are cooks. We currently have 10 C.O. vacancies and we have a need for another part time cook. We are requesting that we be allowed permission to take one of our part time C.O. positions and change it to a part time Cook position. There is no pay difference. If approved, we will submit a resolution for the July meeting.
2. ATI worked 192-man hours during the month. Work included: Courts have decreased the number sentenced to ATI.
  - Cleaned at PSB and grounds work at County
  - Roadway trash removal – Owego, Waverly and Tioga
  - Grounds work at Lounsberry Cemetery and Methodist Church in Owego.