



TIOGA COUNTY
DEPARTMENT OF PUBLIC WORKS COMMITTEE AGENDA
October 5, 2023
9:00 am

- MINUTES APPROVAL for September 7, 2023
- FINANCIAL
 - YTD Budget Summary
- OLD BUSINESS
 - None
- NEW BUSINESS
 - Buildings and Grounds
 - Highway Department
 - Capital Projects
- PERSONNEL
 - None
- RESOLUTIONS
 - Amend 2023 Budget And Transfer Funds - Public Works
 - Amend Resolution 370-23 – Public Works
 - Authorizing the Implementation And Funding Bridge Preventative Maintenance Phase 9
 - Approve Change Order Bridge Preventative Maintenance Phase IX
 - Amend Capital Budget And Transfer Funds For Cleaning Equipment - Public Works
 - Authorizing the Implementation And Funding PIN 9755.59
- PROCLAMATIONS
 - None
- ADJOURNMENT



TIOGA COUNTY
DEPARTMENT OF PUBLIC WORKS COMMITTEE MINUTES
Thursday, September 7, 2023
9:00 am

- ATTENDANCE
 - Legislators
 - Dale Weston, Public Works Committee Chairman
 - William Standinger, Public Works Committee
 - Barbara Roberts, Public Works Committee
 - Ron Ciotoli, Public Works Committee
 - Marté Sauerbrey, Legislative Chair
 - Staff
 - Gary Hammond, Commissioner
 - Richard Perkins, Deputy Commissioner
 - Barbara Cushman, Secretary to the Commissioner
 - Guests
 - Cathy Haskell, Legislative Clerk
- APPROVAL OF MINUTES
 - A motion to approve the minutes as submitted for August 10, 2023 was made by Mr. Ciotoli, 2nd by Mrs. Roberts. All in favor. Motion carried.
- FINANCIAL
 - YTD Budget Summary was shared with the committee. The department is currently under budget.
- OLD BUSINESS
 - None
- NEW BUSINESS
 - Mr. Hammond reported on Buildings and Grounds.
 - Filing cabinets from Mental Health Owego were moved to Personnel or scrapped.
 - Seven new outlets were added at the Public Safety Building for IT.
 - The highway department helped with removal of the existing sidewalk at Public Safety Building. Buildings and grounds poured ten yards of new concrete.
 - Mental Health Waverly was moved to Owego. Hunt Engineers is working on the design of the new space in Waverly.

Department of Public Works

477 State Route 96 Owego, NY 13827



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Gary Hammond, P.E. Commissioner Rich Perkins, P.E. Deputy Commissioner

- Chairs were put together for Social Services
- Mowing operations are ongoing.

- Mr. Hammond reported on the Highway Department.
 - Pipes were changed on Pennsylvania Avenue and Sulphur Springs Road. Mrs. Roberts inquired if guide rail would be installed on Pennsylvania Avenue. Mr. Perkins stated that guide rail would be installed.
 - Patching operations are ongoing.
 - Mowing operations are ongoing.
 - Tree removal operations

- Mr. Perkins reported on Capital Projects.
 - Harnick Road Bridge is still under preliminary design due to the artifact issues.
 - Glenmary Drive culvert should be out to bid next month.
 - The HVAC Controls at the HHS Building is still waiting for the equipment.
 - The Chiller at the Public Safety is waiting for the chiller delivery which should be this fall.
 - Bridge Preventative Maintenance Phase 9 is currently under construction. We should be starting preliminary design on Phase 10 soon. Our assistant engineer is doing the inspection on Phase 9.
 - Day Hollow Road Culvert Replacement is in design phase in house.
 - Crumtown Road paving will begin today.
 - Harford Road paving will be done next week.
 - West Creek Road paving will be started in 2 weeks.
 - Willseyville Road paving will be started in 2 weeks.
 - HHS Parking Lot Rehabilitation will probably be started next month.
 - We recently purchase a paver and our staff practiced on the HHS driveway. Mr. Hammond mentioned that we are using the new paver to do our own paving over cross pipes.
 - We have a new Bridge NY project for the East Spencer Road Bridge. There is a resolution to award design services.
 - Another new project will be paving Day Hollow Spur, Bodle Hill and Taylor Roads next year.

- MISCELLANEOUS
 - The new fishing access on Corporate Drive was featured in both the Owego Pennysaver and on WBNG.

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- The Village of Spencer has approached us regarding a surplus vehicle. The committee gave their approval to sell a surplus sheriff car to the Village of Spencer.

- PERSONNEL
 - None

- RESOLUTIONS
 - Amend 2023 Budget Public Works
 - Mr. Weston (aye) Mr. Standinger (aye) Mrs. Roberts (aye) Mr. Ciotoli (aye)
 - Award Design Services to McFarland Johnson for BIN 3335020
 - Mr. Weston (aye) Mr. Standinger (aye) Mrs. Roberts (aye) Mr. Ciotoli (aye)
 - Amend Capital Budget and Transfer Funds for ¾ Ton 4X4 Pickup
 - Mr. Weston (aye) Mr. Standinger (aye) Mrs. Roberts (aye) Mr. Ciotoli (aye)
 - Create (1) Cleaning Supervisor and (7) Cleaners Positions – Public Works
 - Mr. Weston (aye) Mr. Standinger (aye) Mrs. Roberts (aye) Mr. Ciotoli (aye)

- PROCLAMATIONS
 - None

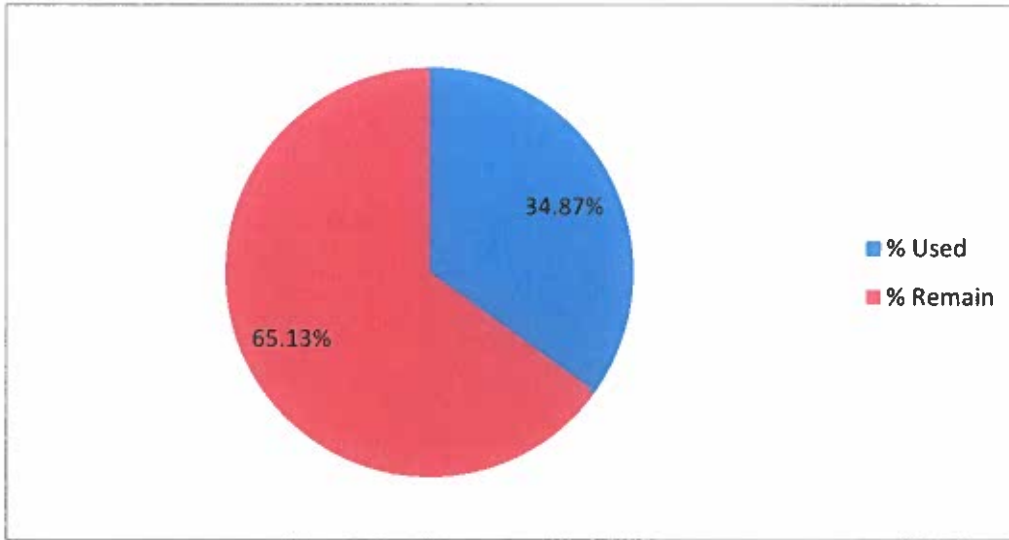
- EXECUTIVE SESSION
 - None

- ADJOURNMENT
 - The meeting was adjourned at 9:40 am.

Respectfully submitted,

Gary Hammond, P.E.
Commissioner of Public Works

September 28 2023 Budget Summary



		% Used	% Remain
A1490	PW Admin	62.92%	37.08%
A1620	Building & Grounds	59.35%	40.65%
A1621	Buildings HHS	48.42%	51.58%
D5110	Maint. Roads & Bridges	54.16%	45.84%
DM5130	Road Machinery	63.53%	36.47%
H1620	Capital B&G	20.74%	79.26%
H1621	Capital HHS Building	48.72%	51.28%
H5110	Capital Roads & Bridges	12.75%	87.25%
H5130	Capital Equipment	57.10%	42.90%
	Overall	34.87%	65.13%

REFERRED TO: PUBLIC WORKS COMMITTEE
FINANCE COMMITTEE

RESOLUTION NO. -23 AMEND 2023 BUDGET AND
TRANSFER FUNDS
PUBLIC WORKS

WHEREAS: The Tioga County IT Department is now overseeing the building security upgrades; and

WHEREAS: Tioga County Public Works has \$4,000 available in A1620.540581 security systems and service budget line that is no longer needed by Public Works; and

WHEREAS: The Tioga County IT Department has purchased equipment for the building security upgrades and Public Works is willing to utilize the available funds in A1620.540581 for these purchases; and

WHEREAS: Per the Tioga County Procurement Policy, equipment purchases shall be charged to an equipment budget line; and

WHEREAS: Legislative approval is needed to amend the 2023 Budget and transfer funds; therefore be it

RESOLVED: That the Tioga County Legislature authorize the following transfer of funds and amend the 2023 Budget:

From: A1620.540581	Security Systems and Service	\$3,491.83
To: A1620.520255	Security Equipment	\$1,364.72
A1621.520255	Security Equipment	\$2,127.11

REFERRED TO:

PUBLIC WORKS COMMITTEE
PERSONNEL COMMITTEE

RESOLUTION NO. -23

AMEND RESOLUTION 370-23
DEPARTMENT OF PUBLIC WORKS

WHEREAS: Resolution 370-23 authorized the creation of seven Full-Time Cleaner I Positions within the Public Works Department at an hourly rate of \$14.86 (CSEA SG 9); and

WHEREAS: The Commissioner of Public Works is concerned that the hourly wage rate will cause an inability to fill these positions; and

WHEREAS: Upon discussion with the Personnel Officer, it was agreed upon that it is appropriate to reallocate the title of Cleaner I from CSEA SG 9 to CSEA SG 8; therefore be it

RESOLVED: Resolution 370-23 be amended to reflect the 2023 hourly rate for Full-Time Cleaner I (CSEA SG 8) at an hourly rate of \$16.43.

REFERRED TO:

PUBLIC WORKS COMMITTEE

RESOLUTION NO. -23

AUTHORIZING THE IMPLEMENTATION AND FUNDING IN THE FIRST INSTANCE 100% OF THE FEDERAL AID AND STATE "MARCHISELLI" PROGRAM-AID ELIGIBLE COSTS OF A TRANSPORTATION FEDERAL-AID PROJECT AND APPROPRIATING FUNDS

WHEREAS: A project for the Tioga County Bridge Preventative Maintenance Program Phase 9 (FFY 23), PIN 9754.58 (the Project) is eligible for funding under Title 23 U.S. Code, as amended that calls for the apportionment of the costs of such program to be borne at the ratio of 80% Federal Funds and 20% non-Federal Funds; and

WHEREAS: The County of Tioga desires to advance the Project by making a commitment of 100% of the Federal and non-Federal share of the costs of the Preliminary Engineering / Design and Construction, Construction Support, and Construction Inspection work.

NOW, THEREFORE, the Tioga County Legislature, duly convened does hereby

RESOLVED: That the Tioga County Legislature hereby approves the above-subject project; and it is hereby further

RESOLVED: That the Tioga County Legislature hereby authorized the County of Tioga to pay in the first instance 100% of the Federal and non-Federal share of the cost of the **Construction, Construction Support, and Construction Inspection** work for the Project or portions thereof; and it is further

RESOLVED: That the sum of \$223,000 is hereby appropriated from account D5110.540050 and made available to cover the costs of participation in the above phases of the Project; and it is further

RESOLVED: That in the event the full Federal and non-Federal share costs of the project exceeds the amount appropriated above, the Tioga County Legislature shall convene as soon as possible to appropriate said excess amount immediately upon notification by the New York State Department of Transportation thereof; and it is further

RESOLVED: That the Chair of the Tioga County Legislature of the County of Tioga be and is hereby authorized to execute all necessary Agreements, certifications or reimbursement requests for Federal Aid and/or Marchiselli Aid on behalf of the County of Tioga with the New York State Department of Transportation in

connection with the advancement or approval of the Project and providing for the administration of the Project and the municipality's first instance funding of project costs and permanent funding of the local share of federal-aid and state-aid eligible Project costs and all Project costs within appropriations therefore that are not so eligible; and it is further

RESOLVED: That a certified copy of this resolution be filed with the New York State Commissioner of Transportation by attaching it to any necessary Agreement in connection with the Project; and it is further

RESOLVED: That this Resolution shall take effect immediately.

REFERRED TO:

PUBLIC WORKS COMMITTEE

RESOLUTION NO. -23

APPROVE CHANGE ORDER FOR
BRIDGE PREVENTATIVE MAINTENANCE PHASE IX.,
PIN 9754.58 PROJECT
DEPARTMENT OF PUBLIC WORKS

WHEREAS: The award for Bridge Preventative Maintenance Phase IX., PIN 9754.58 project was awarded to R. DeVincentis Construction, Inc. on Resolution No. 316-23; and

WHEREAS: A change order was submitted due to additional work that was unforeseen; therefore be it

RESOLVED: That the Tioga County Legislature authorize additional funds to be appropriated for this change order not to exceed \$47,000 to be paid out of the following account D5110.540050 – Bridge Projects.

REFERRED TO: PUBLIC WORKS COMMITTEE
FINANCE COMMITTEE

RESOLUTION NO. -23 AMEND CAPITAL BUDGET AND TRANSFER FUNDS
FOR CLEANING EQUIPMENT – PUBLIC WORKS

WHEREAS: The Commissioner of Public Works has identified a need to purchase cleaning equipment for the various county buildings; and

WHEREAS: This was unforeseen and therefore not budgeted for in the 2023 Capital Budget; and

WHEREAS: Funds are available in another 2023 Capital Budget line; and

WHEREAS: Legislative approval is needed to amend 2023 Capital Budget and transfer funds; therefore be it

RESOLVED: That the Tioga County Legislature authorize the following transfer of funds and amend the Capital Budget:

From: H1620.520994.BG001	Truck Wash Building	\$15,000.00
To: H1620.520130	Equipment (Not Car)	\$15,000.00

REFERRED TO:

PUBLIC WORKS COMMITTEE

RESOLUTION NO. -23

AUTHORIZING THE IMPLEMENTATION AND FUNDING OF THE COSTS OF A TRANSPORTATION PROJECT, WHICH MAY BE ELIGIBLE FOR FEDERAL AID AND/ OR STATE-AID, OR REIMBURSEMENT FROM BRIDGE NY FUNDS

WHEREAS: A project for the East Spencer Road over South Branch Catatunk Creek Rehabilitation (BIN 3335020) (BNY22) in the Town of Spencer, County of Tioga, PIN 9755.59 (the Project) is eligible for funding under Title 23 U.S. Code, as amended, 23 CFR as amended and PUB. L117-58 also known as the "Bipartisan Infrastructure Law" (BIL); and

WHEREAS: The County of Tioga will design, let, and construct the Project; and

WHEREAS: The County of Tioga desires to advance the Project by making a commitment of 100% of the costs of the Preliminary Engineering / Design work for the Project or portions thereof.

NOW, THEREFORE, the Tioga County Legislature, duly convened does hereby

RESOLVE: That the Tioga County Legislature hereby approves the Project; and it is hereby further

RESOLVED: That the Tioga County Legislature hereby authorized the County of Tioga to pay 100% of the costs of the Preliminary Engineering / Design work for the Project or portions thereof, with the understanding that qualified costs may be eligible for federal-aid, state-aid, or reimbursement for Bridge NY funds; and it is further

RESOLVED: that the sum of \$220,000 is hereby appropriated from account H51 10.540004.H2303 and made available to cover the costs of participation in the above phases of the Project; and it is further

RESOLVED: that the Tioga County Legislature hereby agrees that the County of Tioga shall be responsible for all costs of the Project which exceed the amount of federal-aid, state-aid, or Bridge NY Funding awarded to the County of Tioga; and it is further

RESOLVED: that in the event the Project costs not covered by federal-aid, state-aid, or Bridge NY funding exceeds the amount appropriated above, the Tioga County Legislature shall convene as soon as possible to appropriate said excess

amount immediately upon notification by the New York State Department of Transportation thereof, and it is further

RESOLVED: that the County of Tioga hereby agrees that construction of the Project shall begin no later than twenty-four (24) months after award of the construction phase of the Project and shall be completed within thirty (30) months; and it is further

RESOLVED: that the Chair of the Tioga County Legislature of the County of Tioga be and is hereby authorized to execute all necessary Agreements, certifications or reimbursement requests for Federal Aid and/or State Aid with the New York State Department of Transportation in connection with the advancement or approval of the Project and providing for the administration of the Project and the municipality's funding of the Project costs and permanent funding of the local share of federal-aid and state-aid eligible Project costs and all Project costs within appropriations therefore that are not so eligible, and it is further

RESOLVED: That a certified copy of this resolution be filed with the New York State Commissioner of Transportation by attaching it to any necessary Agreement in connection with the Project, and it is further

RESOLVED: this Resolution shall take effect immediately.