



**TIOGA COUNTY DEPARTMENT OF PUBLIC WORKS**

Thursday, April 4, 2019 8:30 AM

***IN ATTENDANCE (Public Works Committee)***

Gary Hammond, Commissioner  
Richard Perkins, Deputy Commissioner  
Ellen Pratt, Sustainability Manager  
Lynn Quick, Accounting Associate II  
Cliff Balliet, Public Works Committee  
William Standinger, Public Works Committee  
Dale Weston, Public Works Committee

Guests: Rita Hollenbeck, Tioga County Budget Officer

Absent: Mike Roberts, Public Works Committee Chairman  
Marté Sauerbrey, Legislative Chair  
Barbara Cushman, Secretary to the Commissioner

***MINUTES APPROVAL***

The minutes for the March 7, 2019 meeting were reviewed by the committee. Mr. Weston made a motion to approve the minutes as written and Mr. Standinger seconded the motion; the minutes were approved as written.

***SOLID WASTE***

1. Ms. Pratt submitted the Solid Waste Reports for the month of March. Ms. Pratt reviewed these reports with the committee.
2. Ms. Pratt submitted the Solid Waste year-to-date budget summary.
3. Ms. Pratt submitted a solar proposal from Renovus Solar.
4. Mr. Standinger asked what the implications will be for Tioga County when the plastic bag ban goes into effect. Ms. Pratt stated that she was interested in applying for grant funds to aid residents and local businesses with this transition.

***BUILDINGS & GROUNDS***

1. Mr. Hammond stated that door handles were tightened and hinges were lubricated on all doors at the HHS Building.

# Department of Public Works

477 State Route 96 Owego, NY 13827



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Gary Hammond, P.E. Commissioner Rich Perkins, P.E. Deputy Commissioner

2. A new handicap ramp was built for the new Courtroom at the Public Safety Building.
3. New lights have been installed on the mechanics garage at Public Works.
4. New countertops were installed and some wall work was completed in Civil at the Public Safety Building.
5. A faulty circulator pump was replaced at the Clerk's Office.
6. The main entrance door at the Courthouse was repaired.
7. Plywood installation was completed in the Courthouse attic.
8. A Flag disposal bin was installed at 56 Main Street.
9. A wooden bin for returnable cans was built at 56 Main Street.
10. Snow and ice removal is still ongoing but weather is improving.

## **HIGHWAY**

1. Mr. Hammond stated the Extreme Winter Recovery funding has been cut from the New York State budget this year. This is a loss of \$140,000 used for paving roads. We are actively pursuing funding through BMTS for a culvert replacement program and Harnick Road Bridge replacement. This funding loss will also impact Town Budgets.
2. Ditching operations and shoulder repair were completed on Montrose Turnpike.
3. Potholes were filled with cold patch. Blacktop plants should be opening soon.
4. A crossover pipe was replaced on Dean Creek Road.
5. Snow and ice removal is ongoing as well as hauling road sand.
6. Snow piles were removed from 56 Main Street parking lot.
7. Tree trimming operations were completed on Pennsylvania Avenue and Halsey Valley Road.
8. A tree was removed at 56 Main Street. Tree was shedding dead branches. Trunk was hollow.
9. A crossover pipe was repaired on Halsey Valley Road near Hagadorn Hill

## **CAPITAL PROJECTS**

1. Mr. Perkins stated that the Day Hollow Bridge contract has been awarded. A pre-construction meeting is scheduled for next week. The project is expected to begin by June 1 and be completed by the end of August.
2. West River Drive over Walker Creek culvert bids were opened yesterday. The cost of the project was underestimated and we are submitting resolutions to request the additional funds.
3. Halsey Valley Road Bridge soil borings have been completed. The design is in progress.
4. Design phase has begun on West River Drive over Parks Creek.
5. West Creek Road over Owego Creek contract documents have been submitted to NYSDOT for signatures.



6. Buildings and Grounds as well as the County Clerk's Roof projects will be starting up May 1 and completed by the middle of June.

## **MISCELLANEOUS**

1. Mr. Hammond stated that he was approached by the Town of Owego who is requesting to place their salt shed temporarily on our property at the end of Corporate Drive until their new facility is built.
2. The District Attorney is requesting office space and a vehicle for a new law enforcement officer. Mr. Hammond stated that he has a vehicle that can be outfitted to meet the vehicle need. An area in the Court Annex is being renovated to serve as an office.
3. IT has requested some renovations to the area across from the IT offices to be used as a Technicians work area.

## **RESOLUTIONS**

1. Create and Fill Highway Worker (Seasonal) Position
2. Amend Capital Budget and Transfer Funds Single Axle Dump Truck
3. Rescind Resolution No. 117-17 West River Drive Culvert
4. Amend Capital Budget and Appropriate Capital Funds West River Drive Culvert
5. Authorize the Implementation and Funding West River Drive Culvert
6. Amend Capital Budget and Create Capital Project Account Oak Hill Road Bridge
7. Award Design Services to Delta Engineers for Oak Hill Road Bridge
8. Award Design Services to Delta Engineers for Courthouse Façade Evaluation
9. Resolution to dedicate Corporate Drive as a County Road

Mr. Weston adjourned the meeting at 10:04 am.

Respectfully submitted,

A handwritten signature in cursive script, appearing to read "Gary Hammond".

Gary Hammond, P.E.  
Commissioner of Public Works