

**INFORMATION TECHNOLOGY
COMMITTEE MEETING MINUTES
July 7, 2020**

Legislators Present: Cliff Balliet, Marte Sauerbrey, Loretta Sullivan and Mike Roberts.

Meeting Date and Time: July 7, 2020 at 10:33 AM

Staff Present: Douglas Camin, Director of Information Technology and Communication Services, Sue Haskett, ISO and Christina Silvestri.

A motion was made by Legislator Balliet to accept last month's Committee Meeting minutes and seconded by Legislator Sullivan.

Mr. Camin stated that he had no big changes in his budget.

Status of Projects:

a. Shared Services Update:

1. The Town of Owego is now on our phone system and email system. It will be 3 to 5 weeks for the computers to be installed.
2. Waverly site has the network equipment set up. It will be about 3 to 5 weeks for the phones to be switched over.
3. Mr. Camin was approached by the Village of Owego. They were asking about being on our email system.

b. Miscellaneous:

1. Mr. Camin stated that there is a problem with the underground lines, Plexi-Com is working to fix this.
2. World Broad Band Project - Mr. Camin stated they had a meeting and the vendor is to produce documentation for areas that have only one internet service.
3. New printers were installed last week. Mr. Camin stated that this should save about \$14,000 a year.

4. Information Technology sent out a bogus email to see who would answer it. There were some hits. They will be trying again.

c. ISO – Highlights of the ISO report

- Comprehensive information security policy is on for a resolution with the Legislators on Thursday, July 9th.
- Bonadio group sent a draft letter that was sent to Peter, Marte and Doug. \$9,000 was the cost.

Meeting was adjourned at 11:13 AM.

Respectfully Submitted
By
Christina M. Silvestri