



**TIOGA COUNTY**  
**DEPARTMENT OF PUBLIC WORKS COMMITTEE MINUTES**  
**Thursday, September 8, 2022**  
**9:00 am**

- **ATTENDANCE**
  - Legislators
    - Dale Weston, Public Works Committee Chairman
    - William Standing, Public Works Committee
    - Ron Ciotoli, Public Works Committee
    - Barbara Roberts, Public Works Committee
  - Staff
    - Gary Hammond, Commissioner
    - Richard Perkins, Deputy Commissioner
    - Barbara Cushman, Secretary to the Commissioner
  - Guests
    - Cathy Haskell, Legislative Clerk
    - Peter DeWind, County Attorney
    - Jackson Bailey, Budget Officer
  - Absent
    - Marté Sauerbrey, Legislative Chair
- **APPROVAL OF MINUTES**
  - A motion to approve the minutes as submitted for August 4, 2022 was made by Mrs. Roberts, 2<sup>nd</sup> by Mr. Ciotoli. All in favor. Motion Carried.
- **FINANCIAL**
  - YTD Budget Summary was shared with the committee. The department is currently well under budget.
- **OLD BUSINESS**
  - None
- **NEW BUSINESS**
  - Mr. Hammond reported on Buildings and Grounds.
    - Outside window cleaning was done at all buildings.
    - Exit signs at the Public Safety Building were repaired.
    - A bad boiler was removed at the Clerk's office. All steam lines and radiators were cut out.
    - Installed a new end panel on the generator base at the Clerk's office. The fuel tank was scraped and painted.

# Department of Public Works

477 State Route 96 Owego, NY 13827



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Gary Hammond, P.E. Commissioner Rich Perkins, P.E. Deputy Commissioner

- Four new sink base cabinets were constructed and installed with new sinks and faucets in A, B, C, and D Pods at the Public Safety Building.
- Started the Heat/AC installation at the new ED&P offices. The main condensing unit is expected to ship soon.
- Mowing operations are ongoing.
- The drain line at the Public Safety Building kitchen was cleaned out twice. Money has been added to next year's budget to investigate and repair the piping under the concrete.
- Mr. Hammond reported on the Highway Department.
  - Ditching operations are ongoing.
  - Patching operations are ongoing.
  - Roadside mowing operations are ongoing.
  - Some creek clean out was done at various locations on West Creek Road.
  - Some driveway pipes were installed.
- Mr. Perkins gave an update on the Capital Projects
  - Bridge Preventative Maintenance Phase VIII has been completed.
  - Harnick Road Bridge is currently under preliminary design. There will be a public information meeting on October 6<sup>th</sup>.
  - Culvert program is currently under design in our offices.
  - HVAC controls at HHS Building parts have been ordered. Work is expected to begin soon.
  - 56 Main Street HVAC is currently under construction and is expected to be completed sometime in November. A change order is anticipated.
  - Chiller at Public Safety Building has been re-bid. Resolutions are included to transfer funds and award the bid.
  - Michigan Hollow Road Bridge construction is expected to start next week. Resolutions are included to transfer funds and award the construction.
  - Talcott Street Pier Repairs will be completed tomorrow.
  - Parking Lot at Public Safety Building construction is expected to begin next week.
  - Corporate Drive Reconstruction should be finished up tomorrow.
- MISCELLANEOUS
  - Mr. Hammond submitted the 2023 Capital Budget
- PERSONNEL
  - None

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- RESOLUTIONS

- Recognizing Carlton Snapp's 35 Years of Dedicated Service to Tioga County
  - Mr. Weston (aye) Mr. Ciotoli (aye) Mrs. Roberts (aye), Mr. Standing (aye).  
Carried
- Transfer Funds from Contingency and Amend Various Energy Budget Lines
  - Mr. Weston (aye) Mr. Ciotoli (aye) Mrs. Roberts (aye), Mr. Standing (aye).  
Carried
- Award Bid for the Culvert Replacement on Michigan Hollow Road
  - Mr. Weston (aye) Mr. Ciotoli (aye) Mrs. Roberts (aye), Mr. Standing (aye).  
Carried
- Amend Budget and Transfer Funds Michigan Hollow Road Bridge
  - Mr. Weston (aye) Mr. Ciotoli (aye) Mrs. Roberts (aye), Mr. Standing (aye).  
Carried
- Award Bid for Chiller Replacement at the Public Safety Building
  - Mr. Weston (aye) Mr. Ciotoli (aye) Mrs. Roberts (aye), Mr. Standing (aye).  
Carried
- Amend Budget and Transfer Funds for Chiller Replacement
  - Mr. Weston (aye) Mr. Ciotoli (aye) Mrs. Roberts (aye), Mr. Standing (aye).  
Carried
- Approve Sole Source Repair of Generator at Public Safety Building
  - Mr. Weston (aye) Mr. Ciotoli (aye) Mrs. Roberts (aye), Mr. Standing (aye).  
Carried
- Authorize Purchase Of HI SCAN 5030C X-RAY System
  - Mr. Weston (aye) Mr. Ciotoli (aye) Mrs. Roberts (aye), Mr. Standing (nay).  
Carried

- PROCLAMATIONS

- None

- ADJOURNMENT

- Mr. Weston adjourned the meeting at 10:39 am

Respectfully submitted,

A handwritten signature in blue ink, appearing to read "Gary Hammond", is written over a faint, larger version of the same signature.

Gary Hammond, P.E.  
Commissioner of Public Works