



TIOGA COUNTY
DEPARTMENT OF PUBLIC WORKS COMMITTEE MINUTES
Thursday, June 6, 2024
9:00 am

- ATTENDANCE
 - Legislators
 - Marté Sauerbrey, Legislative Chair
 - William Standinger, Public Works Committee
 - Ron Ciotoli, Public Works Committee
 - Staff
 - Gary Hammond, Commissioner
 - Justin Ruggiero, Deputy Commissioner
 - Barbara Cushman, Secretary to the Commissioner
 - Guests
 - Cathy Haskell, Legislative Clerk
 - Peter DeWind, County Attorney
 - Absent
 - Barbara Roberts, Public Works Committee

- APPROVAL OF MINUTES
 - As there was not a quorum present, voting on approval of the minutes of the March 7, 2024, April 4, 2024, and May 9, 2024 meetings were tabled for the time being.

- FINANCIAL
 - YTD Budget Summary was shared with the committee.

- OLD BUSINESS
 - Mr. Hammond updated the committee on the Rhodes Road Bridge.

- NEW BUSINESS
 - Mr. Hammond reported on Buildings and Grounds.
 - 16 new LED lights were installed at the Public Safety Building parking lot.
 - The new garage was started at the Public Safety Building. The blacktop was dug out, footers were dug and poured, and a block frost wall was started.
 - Mowing operations are ongoing.
 - The dental van was moved from Candor to Spencer.



- We have been working with Postler & Jaeckle on Probation's AC unit. The rooftop unit over Probation is nearing the end of its service life. We are getting quotes to replace this unit so that we can include this with the roof repair on the Annex building. We would like to get it ordered since there is a 30-week lead time to receive the unit. The committee concurred with ordering the unit.
 - 2 garage bays were cleaned at 70 Delphine Street and tables were setup for the May Leader's Meeting. The Government Expo will be held June 21st at Delphine Street.
 - Some trees were trimmed at 56 Main Street driveway.
 - Our technical facilities supervisor at the Public Safety Building has been coordinating the EMS grant. We will be billing back some of his time to EMS. Additionally, EMS has asked for help keeping the radio towers mowed.
- Mr. Hammond reported on the Highway Department.
- Pipes are being changed on Day Hollow Road.
 - Patching operations are ongoing.
 - Tree trimming operations at various locations are ongoing.
 - Ditching operations on Hamilton Valley and Day Hollow Roads are being done.
 - Mowing operations are ongoing.
 - Ditching operations on Montrose Turnpike are being done.
- Capital Projects.
- Mr. Hammond shared that Harnick Road Bridge is in final design phase. Due to the Indian artifacts survey, this project probably won't get done this year.
 - Glenmary Drive Culvert is ongoing. A pre-construction meeting is scheduled for tomorrow morning.
 - The chiller at the Public Safety Building is installed and running. Some controls still need to be installed.
 - We are waiting for approval from the state for Bridge Preventative Maintenance Phase 10. It should be out to bid later this month.
 - Mr. Hammond stated that the Court Annex HVAC Project asbestos survey has come back negative. Mrs. Cushman added that some parts have been received. The inside work for this project is expected to begin in July. The rooftop unit has an anticipated arrival time of 30 weeks.
 - Mrs. Cushman stated that Day Hollow Road Culvert is under preliminary design.
 - East Spencer Road Bridge is under preliminary design.
 - We are waiting for final approval from the state for Taylor and Bodle Hill Roads and Day Hollow Spur paving project. It should be out to bid later this month.
 - Glenmary Drive by Thornhollow Road design contracts are in progress.
 - Mr. Hammond updated the committee on the HVAC in the 1st and 2nd floors of the Ronald E. Dougherty County Office Building project. Mrs. Cushman added



that bids were opened, and construction support proposals were received. Resolutions for these are included.

- Mrs. Cushman added that bids were opened, and construction support proposals were received for the Court Annex HVAC Controls Project. Resolutions for these are included.
 - Mr. Hammond stated that the roof at the Court Annex/Clerks building is in design phase with C&S Engineers.
 - Mr. Hammond stated that the new Court House doors are scheduled to be installed Juneteenth if weather permits.
 - The Public Safety Building boiler has been received. The boiler will be installed in house.
 - Mr. Hammond stated that the Waverly Mental Health offices are on track with an estimated completion by end of summer this year.
 - Wilson Creek Road Paving is out for bid.
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- MISCELLANEOUS
 - Mr. Hammond gave an update on Belva Lockwood Lane. The Transportation Commissioner has requested that we reach out to the Village of Owego one additional time to try to resolve this issue locally.
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- PERSONNEL
 - None
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- RESOLUTIONS
 - Authorizing the Implementation and Funding PIN 9754.90
 - Mr. Standinger (aye) Mr. Ciotoli (aye)
 - Amend Resolution 83-24 Department of Public Works
 - Mr. Standinger (aye) Mr. Ciotoli (aye)
 - Authorize Wage Reallocations Within CSEA Salary Schedule
 - Mr. Standinger (aye) Mr. Ciotoli (aye)
 - Award 56 Main Street South Wing HVAC Construction
 - Mr. Standinger (aye) Mr. Ciotoli (aye)
 - Award Probation Wing Court Annex Controls Construction
 - Mr. Standinger (aye) Mr. Ciotoli (aye)
 - Award Construction Support Services to Delta Engineers – 56 Main Street South Wing HVAC
 - Mr. Standinger (aye) Mr. Ciotoli (aye)
 - Award Construction Support Services to Delta Engineers – Court Annex Probation Wing Controls
 - Mr. Standinger (aye) Mr. Ciotoli (aye)

TIOGA COUNTY, NEW YORK

Department of Public Works

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Gary Hammond, P.E. Commissioner **Rich Perkins, P.E.** Deputy Commissioner

As there was not a quorum present, the resolutions could not be approved. Cathy Haskell, Legislative Clerk stated that they can be presented to the full Legislature at today's Legislative Work Session.

- PROCLAMATIONS
 - None

- EXECUTIVE SESSION
 - None

- ADJOURNMENT
 - The meeting was adjourned at 10:01 am.

Respectfully submitted,

A handwritten signature in blue ink, which appears to read "Gary Hammond".

Gary Hammond, P.E.
Commissioner of Public Works