

Board of Elections

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Democratic Commissioner James C. E. Wahls
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Republican Commissioner Kelly A. Johnson
Republican Deputy Commissioner James Hoover
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ADMINISTRATIVE SERVICES COMMITTEE – BOARD OF ELECTIONS

Tuesday, August 4, 2026

10:30 a.m.

MINUTES

ATTENDANCE

Legislators Andrew Aronstam, Ron Ciotoli, and Bill Standing, Jake Brown
Commissioners James Wahls and Kelly Johnson.

Guests: County Administrator Jackson Bailey, Legislative Chair Tracy Monell, Legislative Clerk Cathy Haskell, Legislator JoEllen Rose, Deputy Treasurer Paul Stagg, Chief Accountant Laura Schurter

APPROVAL OF MINUTES

Motion by Legislator Brown. Second by Legislator Ciotoli. All in favor. Carried.

FINANCIAL

The YTD Budget Report was presented. Commissioner Wahls stated we were on track. 2027 Budget Proposal was presented. Commissioner Wahls explained that the increases seen on some operating budget lines would be offset by decreases on others. No changes to the capital budget; the BOE will continue to save \$45K annually to replace voting machines in 2031. Legislators had no questions or concerns.

OLD BUSINESS

See July minutes.

Updates: The canvass of the 2026 Primary Election was completed and results were certified timely.

Manual Recount for REP Spencer Town Justice was completed on July 8 with no changes in the results.

NEW BUSINESS

Dr. John L. Flateau Voting & Elections Database of New York (VEDA) implementation has begun. Two of five data files for the 2026 Primary have been uploaded to the state, and the Board is awaiting more information from the NYS BOE before submitting others.

Post-election surveys and reports were all timely to NYS BOE.

A new poll site is needed to replace Apalachin UMC. They are closing at the end of August to combine with Park Terrace UMC. The commissioners have already done an

ADA survey on the Apalachin Library and are looking at the Apalachin Fire Dept but do not want voters using the AUMC parking lot and crossing over the roadway to the Fire Dept, as the location sits on a knoll and poses a safety issue.

Legislator Standinger asked how many election districts are involved and commissioners stated there are three. One of the districts could transfer to Park Terrace UMC as it is in the adjacent district. The commissioners plan to reach out to another location that looks promising, but also explained that they could put one district in each smaller polling location if necessary.

PERSONNEL

We are now up to 169 people signed up for summer election inspector training, and still trying to train at least 185 over the course of the summer to ensure we have enough for the busy general election. Three out of the 10 classes have been completed with the next one being tomorrow.

Deputy Commissioner James Hoover submitted his resignation and his last day will be August 7. The job was posted on July 23.

Commissioners will be attending the NYS Election Security Workshop all day in Oriskany, NY on August 12 and Brandon Clark will be joining us.

The commissioners will be attending the NYS Election Commissioners' Conference in Syracuse August 24 – August 27.

RESOLUTIONS / PROCLAMATIONS

A resolution was presented to appoint two Seasonal PT Election Clerks

A resolution was presented to authorize a three-year agreement for annual firmware for ImageCast Evolution Voting Machines.

A resolution was presented to authorize the appointment of a Republican Deputy Commissioner of Elections Board.

Meeting adjourned.