

# **PUBLIC SAFETY MEETING**

**August 2, 2022**

The regular meeting of Public Safety, Probation, Office of Emergency Services, Coroner, and Stop DWI was held in the Legislative Conference Room at the Ronald E. Dougherty Office Building, 56 Main St., on Tuesday, August 2, 2022 at 2:30 PM.

## **Present:**

Barb Roberts	Legislator
Dennis Mullen	Chair, Public Safety
Sheriff Gary Howard	Sheriff's Office
Brian Cain	Director, Probation
Mike Simmons	Director, Emergency Services
Bob Williams	Deputy Director, Emergency Services
William Standinger	Legislator

## **Guest:**

Peter DeWind	County Attorney
Cathy Haskell	Legislative Clerk
Undersheriff Rich Hallett	Sheriff's Office

## **Absent:**

Edward Hollenbeck	Legislator
Marte Sauerbrey	Chair, Legislator

## **APPROVAL OF MINUTES:**

### **Approval of July 5, 2022 minutes:**

Legislator Standinger made the motion, seconded by Legislator Mullen to approve the July 5, 2022 Public Safety minutes, as written. Motion carried.

## **OFFICE of EMERGENCY MANAGEMENT – Mike Simmons:**

## **FINANCIAL:**

- Within 2022 Budget.

## **OLD BUSINESS:**

- Radio Project:
  - Continues to move forward with few complications.
  - Project Manager from Motorola and surveyors from Microwave Solutions Incorporated are working in the area to design microwave system that will link all of our radio tower sites together.
  - Negotiations with the owner of Skyview Dragstrip has ended. Property owner unexpectedly passed away before securing a contract. New options are available and are being explored.

- CAD Project:
  - Near completion.
    - Equipment has been ordered necessary for Fire and EMS response planning in order to develop and keep data current.
- Public Assistance Class has been requested to be held at the Public Safety Building sometime in 2022. When damage is done these workshops assist on making claims for reimbursement.
- Director Simmons will be attending NYS Division of Homeland Security and Emergency Services (DHSES) Threat Assessment Management, a team summit at the State Training facility based on the Monroe Model.
- EMS Study finalized.

**NEW BUSINESS:**

- Fall 2022 EMT Class schedule is now open.
- Deputy Director Williams attended Statewide Traffic Incident Management Seminar (TIMS) in Oriskany. Campville Fire Department presented on the proper way to provide traffic control during incidents.

**PERSONNEL:**

- EMS Coordinator is still not filled.

**RESOLUTIONS:**

- *Amend Resolution #152-22 Authorize Amended Agreement with Motorola Solutions Change Order # 3 Emergency Management*

*\*\*Committee agreed to move this resolution forward*

**SHERIFF – Gary Howard:**

**FINANCIAL:**

- 2022 Budget on Track.
  - Revenues are at \$436,541 which is 85% of the budget.
  - Expenditures are at \$6,123,529 which is 59% of the budget.
  - Inmate Boarders are at \$292,740 which is 195% of the budget.
- 2023 Budget is increasing by 10%.

**OLD BUSINESS:**

- Spillman implemented; no complaints.
- Itouch implemented; still working on software configurations – testing within the month.

**NEW BUSINESS:**

- MAT Medical Assistant Treatment program (mandated from the State) to be implemented September 1, 2022.
- Jail camera project pricing is complete and working with Black Creek to order equipment.

**PERSONNEL:**

- Update on Vacancies:
  - Civil – All positions filled.
  - Corrections – Six open full- time Corrections Officer positions remain available, two vacant part-time Cook positions remain available.
  - Road Patrol – One full-time vacant Deputy position remains available, None on Light Duty.
    - Three Deputies are presently attending the Police Academy:
      - One at the Broome Academy.
      - Two at the Corning Academy that are in their field training phase.
  - E911 Communications – One open part-time Public Safety Dispatcher position remains available and one vacant full-time Public Safety Dispatcher Trainee position remains available.
  - Records – All positions are filled.
  - Administration – All positions are filled.

**RESOLUTIONS:**

- *Resolution Recognizing Elizabeth Struble's 18 Years of Dedicated Service to Tioga County Sheriff's Office*

*\*\*Committee agreed to move this resolution forward*

**PROBATION – Brian Cain:**

**FINANCIAL:**

- 2022 Budget on Track.
- 2023 Budget due and has been submitted.
  - Reduced the budget from Salaries; trying to save money by not filling one Probation Officer position.
  - Slight increase in the Amount of fees to the Caseload explorer program; which is covered in budget.

**OLD BUSINESS:**

- No JD Tickets.
- Continue using electronic monitoring.
- Investigations continue to increase.

**NEW BUSINESS:**

- Collaboration with Tioga Career Center:
  - Director Cain met with representatives from the Tioga County Career Center in July to discuss possible collaborative efforts to create an Employment Liaison in the Courtroom Program.
- Possible Detention Contract.

**PERSONNEL:**

- Probation Officer Michelle Dunham's last day was July 15, 2022;
  - Will begin interviews week of August 15, 2022.
- Fundamentals Training of one of our Probation Officer's is required and has been accepted in to the four week Albany program beginning on August 8, 2022.
- Two Vacant Probation Officer positions;
  - One Probation Officer Position is set to be filled soon.
  - One Unfunded Probation Officer position remains available.

**RESOLUTIONS:**

- None

**ADJOURNED:**

Meeting was adjourned at 3:10 PM.

Respectfully Submitted,

***Donna Gilligan***

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Accounting Associate III – Payroll Tioga County Sheriff's Office

08/02/22