

PUBLIC SAFETY COMMITTEE AGENDA

EMERGENCY SERVICES

January 2, 2024

3:30 PM

- APPROVAL OF MINUTES December 5, 2023
- FINANCIAL
 - YTD Report
- OLD BUSINESS
 - Communications Project
 - CAD Project
 - EMS
 - Emergency Management
 - Threat Assessment Management
 - Fire
- RESOLUTIONS - NONE
- PROCLAMATIONS – NONE
- ADJOURNMENT

PUBLIC SAFETY MEETING

December 5, 2023

The regular meeting of Public Safety, Probation, Office of Emergency Services, Coroner, and Stop DWI was held in the Legislative Conference Room at the Ronald E. Dougherty Office Building, 56 Main St., on Tuesday, December 5, 2023 at 2:30 PM.

Present:

Keith Flesher	Chair, Public Safety
Marte Sauerbrey	Chair, Legislator (<i>in at 3:01</i>)
Dale Weston	Legislator
Barb Roberts	Legislator
William Standinger	Legislator
Brian Cain	Director, Probation
Sheriff Gary Howard	Sheriff's Office
Mike Simmons	Director, Emergency Services
Bob Williams	Assistant Fire Coordinator (<i>in at 2:36</i>)

Guest:

Curtis Hammond	EMS Coordinator, Emergency Services
Cathy Haskell	Legislative Clerk
Peter DeWind	County Attorney (<i>in at 2:40</i>)

Absent:

Corrine Cornelius	Deputy Director, Emergency Services
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APPROVAL OF MINUTES:

Approval of November 7, 2023 minutes:

Legislator Roberts made the motion, seconded by Legislator Weston to approve the November 7, 2023 Public Safety minutes, as written. Motion carried.

PROBATION – Brian Cain:

FINANCIAL:

- 2023 Budget is on Track.

OLD BUSINESS:

- Projects in progress – working with IT to upgrade the rear entry door camera/intercom system.
- Buddi Contract was signed and executed today. GPS Monitors have been shipped and are on their way.
- Community Engagement – Focus on expanding Community presence in 2024.
- Decision Points – Discussions with Waverly High School and Owego Free Academy today to get schools in place for the beginning of the year. Also have meetings with Candor and Spencer.
 - Partnering with CASA Trinity to incorporate Drug and Alcohol information.

- Teri Rosenberger has returned part time as a supervisor after retiring. Sydney Blinn and Briana Ward completed their fundamentals. Moving on to the Basic Course for Peace Officer beginning December 18, 2023.
- Juvenile Delinquency Services – four juvenile appearance tickets were received in the month of November. Total 16 JDATS were received this year.
- Electronic Monitoring – one person is being monitored using the phone application; 2 individuals are being monitored with the ankle bracelet.
- Community Services – Weekend Work Program continues to roll along; crews doing well.
- Pre-Trial Release – 17 people are currently in the program.
- Court Ordered Investigations – 44 Investigations opened.
- Violation of Probation – 18 in progress.

NEW BUSINESS:

- Going in to Court for modification of petitions on all sex offenders to include monitoring technology.

PERSONNEL:

- One Vacant Probation Officer 1 position exists; will be filled as of January 2, 2024.
- One Vacant Sr. Probation Officer position.
- One unfunded Probation Officer 1 position remains unfunded.

RESOLUTIONS:

- None

SHERIFF – Gary Howard:

FINANCIAL:

- 2023 Budget:
 - Revenues are at \$525,155 which is 76% of the budget. Expenditures are at \$11,084,856 which is 95% of the budget. Inmate Boarders are at \$275,932 which is 184% of the budget.

OLD BUSINESS:

- TCLEA Contract is being finalized.
- NCEU Contract is being finalized.
- Jail Camera replacement project is still ongoing.
- E911 Center system upgrades are still being worked on.

NEW BUSINESS:

- RFP is in for inmate Jail Medical contract bids.
- Beginning discussions on building a garage for patrol cars to keep them out of the weather.
- Jail daily population for November was 45.

PERSONNEL:

- Update of Vacancies:
 - Civil – One Vacant part-time Civil Deputy position.
 - Law Clerk on Maternity Leave.
 - Corrections – Two Vacant Corrections Officer positions; Two starting this week. One Vacant Part-Time Cook position.
 - One Corrections Officer on Light Duty.
 - Two Corrections Officers still on Military Deployment.
 - Road Patrol – Two Vacant Deputy positions.
 - One being filled by a lateral transfer and One being filled by a New Hire.
 - None on Light Duty.
 - Two Previously unfunded Deputy Positions being filled after January 1, 2024.
 - E911 – Two Vacant E911 Dispatcher Trainee Positions.
 - Records – all positions are filled.
 - Administration – all positions are filled.

RESOLUTIONS:

- Award Contract CBH Medical and Mental Health Services
- Approve Salary Above Hiring Base Deputy Sheriff Position
- Authorize Salary Reallocation within OSEA Salary Schedule for Civil Law Clerk
- Authorize Civil Manager Title Salary Increase

***Committee agreed to move these resolutions forward, with the exception of Legislator Standing who was not in favor of the Award Contract CBH Medical and Mental Health Services Resolution*

OFFICE OF EMERGENCY MANAGEMENT – Mike Simmons:**FINANCIAL:**

- 2023 Budget is On Track.

OLD BUSINESS:

- Communications Project – moving forward; surveyors from Tectonic Engineering began surveying the four new sites that need to be built.
 - Arrangement for the geological and archeological studies to start & Motorola may begin permitting process if they do not find arrowheads, fire cracked rocks or any evidence indicating there had been inhabitants at future tower sites.
 - Permission to visit the Roundtop Park in Athens, PA to determine what the needs are.
 - Dispatch Center – has been measured and priced for furniture and carpeting.
 - Radio at Ballou Road owned by NYSEG; working with IT to see how much space they need for their equipment.

- CAD Project – network connectivity; being worked on. Mapping is not working properly in other locations.
- EMS – Curtis Hammond, EMS Coordinator is still working on potential plans to aid local agencies. He gave the Committee an overview of Flycars and the cost.
 - County applying for Basic Life Support; First Responder Certificate of Need (CON). Permission to operate in the County with staff we have already certified.
 - Hammond discussed reclassification of the EMS Coordinator position title and description.
- Threat Assessment Management Plan – Moving forward. Have some RFPs for a consultant to come in and assist with the plan.
- Fire – Fire Chiefs Meeting was conducted at the new Richford Town Hall.
 - Reviewed the Tioga Downs Barn Fire.
 - County Tanker Task Force; plan of putting groups of tankers together.
 - Concerned on the declining number of people in the Fire Departments.
 - State plan to pay student to take Firefighting classes (eligible to receive \$750 or \$1000).

NEW BUSINESS:

- None.

PERSONNEL:

- None.

RESOLUTIONS:

- Transfer of Surcharge Funds – Purchase Workstations/Carpet Communications Division Office Of Emergency Services
- Authorize Acceptance of 2023 SICG Formula Grant, Appropriation of Funds & Modify 2023 Budget

***Committee agreed to move these resolutions forward*

ADJOURNED:

Meeting was adjourned at 3:50 PM.

Respectfully Submitted,

Donna Gilligan

Donna Gilligan

Accounting Associate III – Payroll Tioga County Sheriff's Office

12/05/23



TIOGA COUNTY, NEW YORK

Tioga County YEAR-TO-DATE BUDGET REPORT

FOR 2023 12

ACCOUNTS FOR:	ORIGINAL APPROP	TRANSFRS/ADJUSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
A	General Fund						
A3410 Fire							
A3410 415880	Fire/EMS Reimburse						
A3410 427010	SEN10 Refunds Of Pr	0	-5,000	-2,100.00	.00	-2,900.00	42.0%*
A3410 433060	State Aid-Hometand	0	0	.00	.00	.00	.0%
A3410 433060	SEN10 State Aid-Fir	0	0	.00	.00	.00	.0%
A3410 433200	State Aid-Emergenc	0	-10,000	.00	.00	-10,000.00	.0%*
A3410 443050	EMP16 Fed-Aid- EMPG	0	0	.00	.00	.00	.0%
A3410 510010	Full Time	0	0	.00	.00	.00	.0%
A3410 510020	Part Time/Temporar	0	39,612	51,473.58	.00	-11,861.58	129.9%*
A3410 510050	All Other(On Call,	0	10,000	300.00	.00	9,700.00	3.0%
A3410 520020	Audio Visual Equip	0	3,000	98.98	629.99	2,271.03	24.3%
A3410 520030	Batteries (Portabl	0	1,000	285.58	.00	714.42	28.6%
A3410 520080	Clothing	0	500	54.00	255.00	191.00	61.8%
A3410 520130	Equipment (Not Car	1,600	10,600	4,415.27	5,174.62	1,010.11	90.5%
A3410 520130	EMP16 Equipment (No	0	0	.00	.00	.00	.0%
A3410 520160	Fire & Alarms Equi	0	400	.00	.00	400.00	.0%
A3410 520190	Nursing Equipment	0	2,500	.00	.00	2,500.00	.0%
A3410 520191	E911 Emergency Equi	298,397	298,397	148,962.85	.00	149,434.15	49.9%
A3410 520215	Personal Protectiv	11,544	17,544	17,292.92	.00	251.27	98.6%
A3410 521130	SEN10 Equipment (No	0	5,000	142.83	.00	4,857.17	2.9%
A3410 530100	Data Processing	0	0	.00	.00	.00	.0%
A3410 530141	Gis	0	0	.00	.00	.00	.0%
A3410 530300	Legal	0	0	.00	.00	.00	.0%
A3410 540000	Contract Expense	0	0	.00	.00	.00	.0%
A3410 540070	Car Maintenance	1,000	3,000	2,238.40	99.15	662.45	77.9%
A3410 540140	Contracting Servis	0	8,000	4,170.51	.00	3,829.49	52.1%
A3410 540140	EMP16 Contracting S	0	0	.00	.00	.00	.0%
A3410 540140	M7674 Contracting S	0	0	.00	.00	.00	.0%
A3410 540144	Ems Instructors	600	10,600	10,154.05	.00	445.95	95.8%
A3410 540180	Dues	200	1,400	1,311.00	.00	89.00	93.6%
A3410 540220	Automobile Fuel	0	2,000	1,997.33	.00	2.67	99.9%
A3410 540320	Leased/Service Equ	0	1,000	925.17	-53.10	127.93	87.2%
A3410 540330	Legal Fees	0	0	.00	.00	.00	.0%
A3410 540340	Literature	-200	2,800	1,776.67	.00	1,023.33	63.5%
A3410 540350	Office Equip Maint	0	500	.00	.00	500.00	.0%
A3410 540360	Meals/Food	1,100	1,200	525.39	.00	674.61	43.8%
A3410 540370	Medical Expense	0	1,000	.00	.00	1,000.00	.0%
A3410 540390	Milage Expense	-1,100	2,900	2,367.68	.00	532.32	81.6%
A3410 540410	Nursing Supplies	0	2,500	108.68	182.36	2,208.96	11.6%
A3410 540480	Postage	0	250	24.45	.00	225.55	9.8%
A3410 540485	Printing/Paper	0	300	39.05	253.38	7.57	97.5%



TIOGA COUNTY, NEW YORK

Tioga County YEAR-TO-DATE BUDGET REPORT

FOR 2023 12

Table with columns: ACCOUNTS FOR: General Fund, ORIGINAL APPROP, TRANSFERS/ADJSTMTS, REVISED BUDGET, YTD ACTUAL, ENCUMBRANCES, AVAILABLE BUDGET, PCT USE/COL. Rows include categories like Repairs, Software Expense, Stationery, etc.



TIOGA COUNTY, NEW YORK

Tioga County YEAR-TO-DATE BUDGET REPORT

FOR 2023 12

ACCOUNTS FOR:	ORIGINAL APPROP	TRANSFERS/ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
A	Genera	Fund					
A3640 540090	500	0	500	20.75	.00	479.25	4.2%
A3640 540140	3,000	0	3,000	.00	.00	3,000.00	.0%
A3640 540141	0	0	0	.00	.00	.00	.0%
A3640 540180	0	0	0	.00	.00	.00	.0%
A3640 540220	4,000	0	4,000	2,408.19	750.00	841.81	79.0%
A3640 540360	0	0	0	.00	.00	.00	.0%
A3640 540390	0	0	0	.00	.00	.00	.0%
A3640 540420	0	0	0	-45.14	.00	45.14	100.0%
A3640 540420	0	0	0	.00	.00	.00	.0%
A3640 540510	500	0	500	.00	.00	500.00	.0%
A3640 540540	0	0	0	.00	.00	.00	.0%
A3640 540560	500	0	500	.00	.00	500.00	.0%
A3640 540581	0	0	0	.00	.00	.00	.0%
A3640 540640	0	0	0	.00	.00	.00	.0%
A3640 540660	3,000	0	3,000	1,446.02	79.99	1,473.99	50.9%
A3640 540733	1,000	0	1,000	.00	.00	1,000.00	.0%
A3640 581088	0	0	0	4,754.75	.00	-4,754.75	100.0%*
A3640 583088	7,413	0	7,413	9,215.84	.00	-1,802.92	124.3%*
A3640 584088	2,398	0	2,398	2,537.48	.00	-139.84	105.8%*
A3640 584588	0	0	0	.00	.00	.00	.0%
A3640 585088	0	0	0	.00	.00	.00	.0%
A3640 585588	68	0	68	133.11	.00	-65.25	196.2%*
A3640 586088	25,721	0	25,721	51,669.12	.00	-25,948.62	200.9%*
A3640 588988	29	0	29	31.61	.00	-3.10	110.9%*



TIOGA COUNTY, NEW YORK

Tioga County YEAR-TO-DATE BUDGET REPORT

FOR 2023 12

	ORIGINAL APPROP	TRANSFERS/ ADJUSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
GRAND TOTAL	336,871	289,483	626,354	490,191.61	7,734.35	128,428.14	79.5%

** END OF REPORT - Generated by Rockwell, Diane **

tower. At present, I have not been able to locate the proper person at the tower company who can make that decision.

The Richford, South Apalachin, and Nichols sites are moving along without any serious complications.

The Candor site, which is a county owned site, needs to have the power upgraded. This cost is estimated to be in the range of \$80,000 to \$100,000. It has been found that the old power lines will not carry adequate voltage to support the site. Each time both heating/cooling units come on the commercial power is not adequate and the power switches to generator power.

CAD Project:

Some progress has been made with adding the Owego State Police vehicles to the CAD system, but the system is still not working. Our IT Department, State IT, and Lieutenant Bessey to work on the issues with the mapping component.

Candor EMS also has Mobile Data Terminals in their ambulances and the CAD is working except for the mapping.

EMS:

Our EMS Coordinator continues to seek an avenue to aid local EMS agencies when manpower is lacking. A plan to improve EMS in the County has been added to the Strategic Plan currently being developed.

We are currently exploring the possibility of County Emergency Services applying for Basic Life Support First Responder Certificate. The Regional Emergency Medical Advisory Committee has recommended that we apply for an Advanced Life Support First Responder Certificate rather than apply for the basic CON and then and ALS Certification later if we decide to employ and ALS Fly Car Program.

There have been considerable talks and movement from the State to implement changes to the EMS System. One discussion is to make EMS an essential service, provided by local or county governments. Other provisions are for counties to have full time EMS Coordinators providing oversight of EMS and training.

The job title and duties for the EMS Coordinator is being revised to describe to position more accurately. For unknown reasons the position has been identified as an Assistant Fire Coordinator. New Position paperwork has been completed that more accurately describes the position and submitted to the Personnel Department. Once this is approved a resolution for the new position at a more suitable wage will be submitted.

Emergency Management:**Threat Assessment Management Program:**

We have prepared and RFP for an Emergency Preparedness App for Smartphones that will provide information to the public regarding the identification and reporting of potential threats as well as an avenue to electronically access assistance. The RFP has been approved by the County Attorney.

We conducted a meeting with a consulting group who have worked with several other counties to learn more about the program and the services they can provide.

Fire:

There was no County Fire Chief's Meeting in December due to the Holidays.

The declining number of people volunteering to be members of their fire departments and the effect the reduced numbers of firefighters and EMS personnel is having on fire and EMS responses. In general, the need for multiple fire departments is necessary for most all structure fires. Since County Fire Coordinators oversee the provision of the Mutual Aid Plan, we are working to develop a way for dispatchers to automatically page Coordinator Staff for calls involving 3 or more departments.

Resolutions:

None

Proclamations:

Financial:

Budget: Within Budget - See attached spreadsheets

Old Business:**Communications Project:**

Land surveyors from Tectonic Engineering have completed surveying the sites where the new towers will be constructed. Geological and archeology studies will also be starting shortly. Following those studies, ground testing will be completed. Motorola will begin the permitting process once the ground studies are completed.

On December 20, 2023, we met with Motorola to discuss the installation of the VESTA phone system. The system will include equipment for 4 dispatch positions, one in the supervisor's office and two laptops programmed to utilize remotely. The two laptops will be utilized whenever the backup center is activated.

We will soon be meeting with the 911 furniture company, XYBIX, and Motorola, together, to coordinate the replacement of the furniture and radio equipment in dispatch.

The radio tower site located on Ballou Road is owned by NYSEG and space is rented to the County. This is utilized by both the radio system and county IT. We are continuing the process of developing plans for a new building and generator to replace a cabinet about the size of a phone booth that we presently use.

We will be working to decide on a secondary data connection between Tioga Dispatch and Broome Dispatch. Once we make the connections, we can then connect equipment to the Onondaga Core. IT assistance will be required to accomplish this task.

The Prospect Hill site needs to have a driveway built. We are contacting local contractors to seek quotes. The cost may exceed the amount to choose from quotes and we may need to develop plans and bid the project. Hopefully we can make this determination this month.

The Spencer site is near an existing cellular tower. Both the landowner and Motorola would like to see if it can be made possible for both of us to share the existing driveway and extend it to our