

PUBLIC SAFETY COMMITTEE AGENDA

EMERGENCY SERVICES

August 5, 2025

2:30 PM

- APPROVAL OF MINUTES June 3, 2025 and July 8, 2025
- FINANCIAL
 - YTD Report
 - 2026 Budget Proposal
- OLD BUSINESS
 - Radio Project
 - CAD Project
 - EMS
 - Emergency Management
 - Threat Assessment Team
 - Fire
 - Strategic Plan
- RESOLUTIONS
 - H04- Vanhousen Addendum Resolution
 - H22- Prospect Bid
 - H27 – Reclassify PT Fire Coordinator Position
- PROCLAMATIONS -NONE
- ADJOURNMENT

PUBLIC SAFETY MEETING

June 3, 2025

The regular meeting of Public Safety, Probation, EMO, Stop DWI, Fire, & Safety was held in the Legislative Conference Room, at the Ronald E. Dougherty County Office Building, 56 Main Street, Tuesday, June 3, 2025, which started at 2:30 PM and ended at 3:15 PM.

Present:

Keith Flesher	Chair, Public Safety
William Standing III	Legislator {Committee Member} Arrived at 2:33PM
Barb Roberts	Legislator {Committee Member}
Jake Brown	Legislator {Committee Member} Left early at 3:10PM
Marte Sauerbrey	Chair of the Legislator
Brian Cain	Director, Probation
Corinne Cornelius	Director, Office of Emergency Services
Rich Hallett	Undersheriff, Sheriff's Office
Bob Williams	Asst. Coordinator, Office of Emergency Services and Coroner

GUESTS: Peter DeWind, County Attorney
Cathy Haskell, Legislative Clerk {Arrived at 2:33PM}
Jackson Bailey – County Administrator
Matt Freeze – Morning Times

ABSENT: Gary Howard, Sheriff, Sheriff's Office
William Ellis, Deputy Director Office of Emergency Services

APPROVAL OF MINUTES:

The May 6, 2025 minutes was accepted with no corrections or changes

Motion by: Jake Brown to accept the May 6, 2025 Minutes.

Second: Barbara Roberts

All in Favor - Carried

OFFICE OF EMERGENCY SERVICES – Corinne Cornelius:

FINANCIAL:

- May YTD Report – Budget well within

OLD BUSINESS:

- Radio Project – The shelter in Richford is being delivered and placed on June 3rd. Tower is expected to be erected at the end of June. Site prep is expected to be at the Nichols site. Consultant Yoder is still working to review the failed structural assessments at Carmichael and Popple Hill. Jail radios were received, programmed and have been deployed.
- CAD Project – nothing new to report.
- EMS – Spring EMT class ended on May 19th. Anticipating hosting a Fall class to start at the end of August. Susquehanna Regional EMS Council hosted their annual awards: Alex Khadjadorian received Tioga County ALS Provider of the Year; Doreen Holbrook received Tioga County BLS Provider of the Year; and Town of Owego Fire District received Tioga Agency of the Year. We will be reposting the Assistant Coordinator position that oversees EMS courses.
- Emergency Management – Open House was May 17th. The weather cooperated and attendance was semi-light for the first year. We anticipate trying to do this again in the future. Focusing on closing out some existing grants from 2019 and 2020 that had extensions. We are monitoring the summer weather forecasts and the potential for storms. We have tentatively set a date at the end of October with DHSES to update our CEPA.
- Threat Assessment team: The team has continued to meet regularly and hear potential cases or have training to further the understanding and skills of the team. Our updated Threat Assessment plan was submitted to the NYS DHSES DTPU ahead of June 1, 2025, due date. Tioga hosted the TERC class on May 13th-15th. It was well attended. The report app has been moving along in production, hopefully to launch in the next couple months.
- FIRE – Burn Ban has expired but safe burning practices are encouraged to prevent wildfires. Hosting a "Caring for the Amish" class at the Public Safety at the end of June.

RESOLUTIONS:

- Execute Lease and Easement Agreement of Property Located at Prospect Road, Waverly, New York to Maintain an Access Road for the Radio Tower Project

***Committee agreed to move the resolution forward.*

PROBATION – Brian Cain:**FINANCIAL:**

- Budget on track for 2025
- \$810 of DWI Supervision fee collected in May. \$4,115 collected in 2025
- \$3,128 in restitution and surcharge collected in May. \$8,512.39 collected in 2025

NEW BUSINESS:

- Staffing – One open Probation Officer I position remains unfilled. Probation received two applications from Personnel this week. The Civil Service Exam will be given in June.
- Training – Staff continue to work towards satisfying the mandatory 21 hours of training. Probation Officers will be permitted to attend firearms training with the Tioga County Sheriff's Office during June.
- Probation In-Service – Hosting our annual in-service training at Hickories Park on Wednesday, June 18th. The Tompkins County Probation Department will be giving a presentation on the steps they have taken to successfully gain approval to partially arm their department.
- Council of Probation Administrators (COPA) Conference – Probation Director Cain will be attending the annual COPA at Saranac Lake from Sunday, June 22, 2025, to Wednesday, June 25, 2025. While Director Cain is out, Probation Supervisor Chad Post will be designated as the person in charge. Supervisor Fred Kiechle will also be assisting him.
- Community and Interagency Involvement – Probation Staff attended the EMO Open House that was Saturday, May 17th.
- Probation would like to add a "clothing" line in the existing Probation Budget. It is the intention to provide a yearly allowance of \$200 per person who work "in the field" and \$100 per person for other staff. Probation Director Cain stated that he has money in his budget to move into that line item. Discussion was had with Director of Probation and Public Safety Committee.
- Probation held an Internal meeting to determine if there was sufficient interest by Probation Staff to proceed with the arming process.
- Weekend Work Program (WWP) – due to continued low numbers for the WWP, it was discussed with the District Attorney's office moving forward to be part of the plea agreements as follows: Class E Felony 96 hours on WWP; Class D Felony 144 hours on WWP; and Class C Felony and above 256 hours of WWP. Since the meeting, WWP crew has increased substantially.
- Fire Setting Assessment – Probation still unable to secure staff willing to complete the fire setting assessment that was purchased to address recent fire setting behaviors of juveniles involved with Family Court System.
- Juvenile Delinquency Services – Six (6) JD Appearance Tickets for the month of May.
- ATI Programs – Electronic Monitoring – five (5) individuals being monitored via Alco Tag and GPS electronic monitoring system. Community Service (CS) – Weekend Work Program (WWP) is up and running with five (5) and six (6) individuals scheduled to report. Pre-Trial Release (PTR) – 31 people being supervised via the PTR.
- Court Ordered Investigations – 58 active; Supervision – 176 cases; and Violation of Probation petitions – 11 defendants/respondents.

PERSONNEL:

- One vacant Probation Officer 1 position

- One unfunded Probation Officer 1 position

RESOLUTIONS:

None

SHERIFF – Undersheriff Rich Hallett on behalf of Gary Howard:

FINANCIAL:

- Revenues are \$120,314.20 which is 25% of the budget. Expenditures are \$4,988,714.63 which is 45% of the budget. Inmate boarders are \$43,757.00 which is 29% of the budget.

OLD BUSINESS:

- TCLEA (Law Enforcement Union) negotiations have begun.
- TCCA (Corrections Officers Union) negotiations have begun.

NEW BUSINESS:

- Average daily inmate population for the month of May 2025 was 62. Average of 3 Federal inmates (93 days) and 6 board-ins (180 days) for the month.

PERSONNEL:

- Update on vacancies – Corrections Division – currently 3 open Correction Officers position; Road Patrol – 5 open Deputies positions; E911 Emergency Communications Center – 1 open full-time.

RESOLUTION:

- Approved Salary Above Hiring Base Deputy Sheriff position
- Recognizing John Carnwell's nearly 11 years of Dedicated Service to Tioga County
- Authorize the Submission of SFY2025 Next Generation 911 (NG911) Grant Program
- Amend Resolution No. 301-24; Approve Sole Source Purchase Motorola Solutions License Plate Recognition System

***Committee agreed to move the last three (3) resolutions forward.*

Resolution regarding the Approved Salary Above Hiring Base Deputy Sheriff position was placed on hold until the workshop Thursday, June 5th with the whole Legislative Committee. Undersheriff Hallett was asked to be at this workshop for any further questions they may have.

CORONER – Bob Williams:

Bob Williams presented the budget and bills for the Coroner's office.

Respectfully submitted,

Kristen Kallin
Secretary to the Director of Probation—June 3, 2025

DRAFT

PUBLIC SAFETY MEETING

July 8, 2025

The regular meeting of Public Safety, Probation, Office of Emergency Services, and Coroner was held in the Legislative Conference Room at the Ronald E. Dougherty Office Building, 56 Main St., on Tuesday, July 8, 2025, at 2:30 PM.

Present:

William Standinger	Legislator
Barb Roberts	Legislator
Brian Cain	Director, Probation
Corinne Cornelius	Director, Emergency Services
Bob Williams	Assistant Fire Coordinator / Coroner
Under Sheriff Rich Hallett	Sheriff's Office

Guest:

Peter DeWind	County Attorney
Cathy Haskell	Legislative Clerk
Jackson Bailey	County Administrator
Captain Trevor Yeager	Sheriff's Office

Absent:

Keith Flesher	Legislator-Chair Public Safety
Jake Brown	Legislator

APPROVAL OF MINUTES:

Approval of June 3, 2025 minutes will be carried over to the August 2025 meeting due to lack of Quorum.

PROBATION – Brian Cain:

FINANCIAL:

- \$690 of DWI Supervision fee collected in June. \$4,805 collected in 2025
- \$425 in restitution and surcharge collected in June. \$8,937.39 collected in 2025

OLD BUSINESS:

- Staffing - There is one open Probation Officer position as well as an open Accounting Specialist III position following the recent resignation of Angela Zito from that position. We are currently discussing options regarding the Accounting Specialist III position and waiting for results from the Civil Service Exam regarding the Probation Officer position.

- Probation's annual in-service training at Hickories Park on Wednesday June 18, 2025. And attended by members of the Tompkins County Probation Department. Tompkins County Probation Director Daniel Cornell gave a presentation on the process of partially arming their department.
- Probation Director Cain attended the annual Council of Probation Administrators (COPA) conference in Saranac Lake from Sunday, June 22, 2025, to Wednesday, June 25, 2025. Topics covered at conference included Domestic Violence trainings; Youth Police initiative; Gun Involved Violence Initiative; DCJS Probation Data and Knowledge Bank
- Probation would like to add a "Clothing" line in the existing Probation budget. It is the intention to provide a yearly allowance of \$200 per person who work "in the field" and \$100 per person for other staff. Staff are required to wear identifying clothing when "in the field" and all staff are required to wear identifying clothing when working with the public.
- Review of 2026 budget proposal – Contract with Children's and Family has had no raise in ten years. Contract will be increasing to \$3500/year.
- Strategic Plan Project Owner Status Report – goals/milestones remain same
- Probation is still unable to secure mental health staff willing to complete the fire setting risk assessment tool which is to be used to address recent fire setting behaviors of juveniles involved with the Family Court system.
- Electronic Monitoring: nine people being electronic monitored.
- Community Service – WWP has resumed, court orders have increased.
- Pre-Trial Release: 34 people are being supervised.
- Court Ordered Investigations: 56 active cases opened.
- Supervising: 186 people currently.
- Violations: 10 have violated.

PERSONNEL:

- One Vacant Probation Officer 1 position exists.
- One unfunded Probation Officer 1 position remains unfunded.
- One vacant Accounting Specialist III position

RESOLUTIONS:

None

OFFICE of EMERGENCY MANAGEMENT – Corinne Cornelius:

FINANCIAL:

- Within Budget

OLD BUSINESS:

- The shelter and generator were set at Richford site on June 3rd. The tower was erected on July 3, 2025.
- Local emergency services agencies visited the Richford site location for response planning. We will be conducting response planning visits at all site locations.
- Site prep has started at the Nichols site. They hope to set the shelter and generator by the end of July. Utilities will need to be connected before the tower can be erected due to the fact that it must be lit.
- We are getting closer to channel lay-outs and the radio subscriber unit's order.
- Consultant Yoder is still working to review the failed structural assessments at Carmichael and Popple Hill, and potential solutions.
- We will be reposting the Assistant Coordinator position that oversees EMS courses, after some revisions are made.
- As summer approaches, we are monitoring the weather forecasts and the potential for storms. (Last week 4 inches of hail in Berkshire) and 4,000 power outages; ongoing issues with NYSEG for ice and water deployment.
- We have tentatively set a date at the end of October with DHSES to update our CEPA.
- Corinne attended a class in Oriskany on June 17th – “Managing Chaos”. It was a great course that talked about leadership and crisis communications.
- Threat Assessment Team – The reporting app has been moving along in production, ready to launch in the next couple months.
- Squad 9 will be doing a presentation at the next Leader’s Meeting on Threat Assessment and the TAM team in July 2025.
- We hosted a “Caring for the Amith” class at Public Safety that was very well attended, in person and virtually totaled 38 attendees. Zoom recording.

NEW BUSINESS:

- None.

PERSONNEL:

- None.

RESOLUTIONS:

G15 – Amend Resolution 135-25 Radio Consulting Contract

G16 – Amend Agreement with Motorola Change Order #7

Committee agreed to move resolutions forward

SHERIFF – Under Sheriff Hallett

Road Patrol

- a) There are (5) open Deputy positions
- b) There is (1) Deputy on comp working light duty.

Corrections Division

- a) There are currently (2) open Corrections Officer positions.
- b) There is (2) Corrections Officer on light duty.
- c) There is (1) Corrections Officer on military deployment.

E911 Emergency Communications Center

- There are currently (2) open E911 Dispatcher positions. (1 is retiring – 1 in 12-week training schedule)

BUDGET:

1. Revenues are \$156,090.43 which is 33% of the budget. Expenditures are \$5,969,882.55 which is 52% of the budget. Inmate Boarders are \$66,090.00 which is 44% of the budget.

CURRENT PROJECTS:

- Jail camera replacement project ongoing.
- Jail tablet project ongoing – hardware currently being installed.
- In the planning phase for the VESTA Next Gen 911 system.
- External camera system planning for the Sheriff's Office.

MISCELLEANEOUS:

- The average daily inmate population for the month of June 2025 was 62. There was an average of 1 Federal inmate (36 days) and 6 board-ins (189 days) for the month.
- Discussion commenced regarding 2026 budget to include purchase of K9 and expected costs involved: food, vet visits, leash/collar/vest, daily care (1/2 hr). Committee agreed to move forward to budget committee.
- Campville Squad is now charging for calls to jail, approximately 20-25 times year. This is now impacting annual by budget approximately \$15,000.

RESOLUTION:

1. Appropriation of Funds Budget Modification 2025 Mental Hygiene (ABATE).
2. Appropriation of Funds Budget Modification 2025 Mental Hygiene (OASIS).
3. Approve Purchase LED Lightbars and Modify 2025 Budget Sheriff's Office.
4. Resolution Recognizing Marietta Ayers 20 Years of Dedicated Service to Tioga County.
5. Approve Salary Above Hiring Base; Deputy Sheriff Position – Sheriff's Office.

*****Committee agreed to move resolutions forward*****

CORONER'S OFFICE – Bob Williams

FINANCIAL:

- Discussion regarding the increase to budget which reflects increased Forensic Pathology/Autopsy costs as well as stipends and required annual training for Coroners. In addition, the purchase of a software system for tracking cases.

NEW BUSINESS:

- Coroner mandated training is now 30 hours of continuing education every 3 years.
- Working on written policies and procedures for Coroners.

PERSONNEL:

- None.

RESOLUTIONS:

- None.

On motion of Legislator Roberts, seconded by Legislator Standinger, adjourned at 3:22 p.m.

Respectfully Submitted,

Debora Stubecki
Office Specialist III
Tioga County Office of Emergency Services



TIOGA COUNTY, NEW YORK

Tioga County YEAR-TO-DATE BUDGET REPORT

FOR 2025 12

ACCOUNTS FOR: A General Fund	ORIGINAL APPROP	TRANSFERS/ ADJUSTMENTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
A3021 Enhanced E911							
A3021 411400 Emergency Telephone	0	0	-640,000	.00	.00	.00	.0%
A3021 411401 E911 Surcharge Upg	0	0	0	-157,076.16	.00	-482,923.84	24.5%*
A3021 424100 Rental Of County O	0	0	0	-1,600.08	.00	1,600.08	100.0%
A3021 520110 E911 Desk	0	0	450,000	3,199.93	.00	446,800.07	.7%
A3021 520130 E911 Equipment (Not	0	0	0	44,760.29	.00	.00	0%
A3021 540093 E911 Building Maint	0	0	45,000	239.71	.00	.00	100.0%
A3021 540140 E911 Contracting Se	0	0	64,600	29,036.00	.00	24,364.00	62.3%
A3021 540320 ACGTG Leased/Service	0	-900	900	.00	11,200.00	388.18	56.9%
A3021 540320 E911 Leased/Service	0	0	0	.00	511.82	.00	.0%
A3021 540485 Printing/Paper	0	0	0	.00	.00	.00	.0%
A3410 Fire							
A3410 415880 Fire/EMS Reimburse	-5,000	0	-5,000	-640.00	.00	-4,360.00	12.8%*
A3410 427010 SEN10 Refunds Of Pr	0	0	0	.00	.00	.00	.0%
A3410 433060 State Aid-Homeland	0	0	0	.00	.00	.00	.0%
A3410 433060 SEN10 State Aid-Fir	0	0	0	.00	.00	.00	.0%
A3410 433200 State Aid-Emergenc	-15,000	0	-15,000	.00	.00	-15,000.00	.0%*
A3410 443050 EMP16 Fed-Aid- EMPG	0	0	0	.00	.00	.00	.0%
A3410 510010 Full Time	0	0	0	.00	.00	.00	.0%
A3410 510020 Part Time/Temporar	45,750	0	45,750	29,637.44	.00	16,112.56	64.8%
A3410 510050 All Other(On Call,	10,000	0	10,000	1,500.00	.00	8,500.00	15.0%
A3410 520020 Audio Visual Equip	3,000	0	3,000	.00	.00	3,000.00	.0%
A3410 520030 Batteries (Portabl	1,000	0	1,000	313.00	.00	687.00	31.3%
A3410 520080 Clothing	500	0	500	204.00	.00	296.00	40.8%
A3410 520130 Equipment (Not Car	18,000	0	18,000	5,373.98	.00	12,626.02	29.9%
A3410 520130 EMP16 Equipment (No	0	0	0	.00	.00	.00	.0%
A3410 520160 Fire & Alarms Equi	400	0	400	43.08	.00	356.92	10.8%
A3410 520190 Nursing Equipment	2,500	0	2,500	.00	.00	2,500.00	.0%
A3410 520191 E911 Emergency Equi	0	0	0	.00	.00	.00	.0%
A3410 520215 Personal Protectiv	8,000	6,875	14,875	3,874.61	.00	11,000.58	26.0%
A3410 521130 SEN10 Equipment (No	5,000	0	5,000	.00	.00	5,000.00	.0%
A3410 530141 Gis	0	0	0	.00	.00	.00	.0%
A3410 530300 Legal	0	0	0	.00	.00	.00	.0%
A3410 540000 Contract Expense	0	0	0	.00	.00	.00	.0%
A3410 540070 Car Maintenance	2,000	2,000	4,000	1,734.78	.00	2,265.22	43.4%
A3410 540140 Contracting Servic	8,000	-2,000	6,000	1,700.00	.00	4,300.00	28.3%
A3410 540140 EMP16 Contracting S	0	0	0	.00	.00	.00	.0%



TIOGA COUNTY, NEW YORK

Tioga County YEAR-TO-DATE BUDGET REPORT

FOR 2025 12

ACCOUNTS FOR:	ORIGINAL APPROP	TRANSFRS/ADJUSTMNTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
A General Fund							
A3410 540140 M7674 Contracting S	10,000	0	10,000	.00	.00	10,000.00	.0%
A3410 540144 Ems Instructors	12,000	0	12,000	5,161.29	237.50	6,601.21	45.0%
A3410 540180 Dues	1,200	350	1,550	1,453.00	.00	97.00	93.7%
A3410 540220 Automobile Fuel	3,500	-150	3,350	1,032.10	.00	2,317.90	30.8%
A3410 540320 Leased/Service Equ	1,000	0	1,000	802.91	.00	197.09	80.3%
A3410 540320 ACCTG Leased/Service	0	0	0	.00	.00	.00	.0%
A3410 540330 Legal Fees	0	0	0	.00	.00	.00	.0%
A3410 540340 Literature	3,000	0	3,000	783.66	.00	2,216.34	26.1%
A3410 540350 Office Equip Maint	500	0	500	.00	.00	500.00	.0%
A3410 540360 Meals/Food	100	0	100	90.72	.00	9.28	90.7%
A3410 540370 Medical Expense	1,000	0	1,000	.00	.00	1,000.00	.0%
A3410 540390 Mileage Expense	3,000	-200	2,800	1,931.41	.00	868.59	69.0%
A3410 540410 Nursing Supplies	3,000	0	3,000	.00	.00	3,000.00	.0%
A3410 540480 Postage	250	0	250	30.20	.00	219.80	12.1%
A3410 540485 Printing/Paper	300	0	300	108.45	.00	191.55	36.2%
A3410 540560 Repairs	1,500	0	1,500	.00	.00	1,500.00	.0%
A3410 540620 Software Expense	500	0	500	329.86	.00	170.14	66.0%
A3410 540630 Stationery Supplie	2,000	0	2,000	850.48	.00	1,149.52	42.5%
A3410 540640 Supplies (Not Offi	1,500	0	1,500	1,103.80	.00	396.20	73.6%
A3410 540660 Telephone	2,000	0	2,000	158.90	.00	1,841.10	7.9%
A3410 540731 Training/State Req	250	0	250	.00	.00	250.00	.0%
A3410 540733 Training/All Other	2,500	0	2,500	1,084.79	.00	1,415.21	43.4%
A3410 581088 State Retirement F	27,207	0	27,207	10,911.60	.00	16,295.40	40.1%
A3410 583088 Social Security Fr	4,146	0	4,146	2,574.36	.00	1,571.64	62.1%
A3410 584088 Workers Compensati	8,365	0	8,365	4,187.67	.00	4,177.33	50.1%
A3410 584588 Life Insurance Fri	0	0	0	.00	.00	.00	.0%
A3410 585088 Unemployment Insur	0	0	0	.00	.00	.00	.0%
A3410 585588 Disability Insuran	0	0	0	.00	.00	.00	.0%
A3410 586088 Health Insurance F	0	0	0	.00	.00	.00	.0%
A3410 588988 Eap Fringe	112	0	112	55.18	.00	56.82	49.3%
A3640 Emergency Mgmt Office							
A3640 427010 COVID19 Refunds Of Pr	0	0	0	.00	.00	.00	.0%
A3640 433080 State Aid-C837990	0	0	0	.00	.00	.00	.0%
A3640 435100 COVID19 State Aid-Fem	0	0	0	.00	.00	.00	.0%
A3640 436574 Hazard Mitigation	0	0	0	.00	.00	.00	.0%
A3640 443050 Federal Aid-Civil	0	0	0	.00	.00	.00	.0%
A3640 443050 EMP16 Federal Aid-C	0	0	0	.00	.00	.00	.0%
A3640 443050 EMP17 Federal Aid-C	0	0	0	.00	.00	.00	.0%
A3640 443050 EMP18 Fed-Aid- EMPG	0	0	0	.00	.00	.00	.0%
A3640 443050 EMP19 Fed-Aid- EMPG	0	0	0	.00	.00	.00	.0%
A3640 443050 EMP20 Fed-Aid- EMPG	0	0	0	.00	.00	.00	.0%



TIOGA COUNTY, NEW YORK

Tioga County YEAR-TO-DATE BUDGET REPORT

FOR 2025 12

ACCOUNTS FOR: A General Fund	ORIGINAL APPROP	TRANSFERS/ ADJUSTMENTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
A3640 443050 EMP21 Fed-Aid- EMPG	0	0	0	.00	.00	.00	.0%
A3640 443050 EMP22 Fed-Aid- EMPG	0	0	0	.00	.00	.00	.0%
A3640 443050 EMP23 Fed-Aid- Civi	0	0	0	.00	.00	.00	.0%
A3640 443050 EMP24 Fed-Aid- Civi	0	0	0	-22,058.00	.00	22,058.00	100.0%
A3640 445100 COV19 Federal Aid-F	0	0	0	.00	.00	.00	.0%
A3640 510010 Full Time	150,414	0	150,414	83,754.15	.00	66,659.85	55.7%
A3640 510020 Part Time/Temporar	15,000	0	15,000	.00	.00	15,000.00	.0%
A3640 510030 Overtime Pay Only	10,000	0	10,000	.00	.00	10,000.00	.0%
A3640 520090 All-Other(On Call,	0	0	0	.00	.00	.00	.0%
A3640 530100 Computer	0	0	0	.00	.00	.00	.0%
A3640 530100 Data Processing	0	0	0	.00	.00	.00	.0%
A3640 530300 Legal	0	0	0	.00	.00	.00	.0%
A3640 530330 Shared Services -P	0	0	0	.00	.00	.00	.0%
A3640 540000 Contract Expense	0	0	0	.00	.00	.00	.0%
A3640 540010 Advertising	700	0	700	.00	.00	700.00	.0%
A3640 540070 Car Maintenance	2,000	0	2,000	487.70	.00	1,512.30	24.4%
A3640 540090 Clothing	500	0	500	.00	.00	500.00	.0%
A3640 540140 HME17 Contracting S	3,000	0	3,000	.00	.00	3,000.00	.0%
A3640 540141 Gis Createe & Maint	0	0	0	.00	.00	.00	.0%
A3640 540180 Dues	0	0	0	.00	.00	.00	.0%
A3640 540220 Automobile Fuel	4,000	0	4,000	1,096.43	.00	2,903.57	27.4%
A3640 540320 Leased/Service Equ	0	0	0	.00	.00	.00	.0%
A3640 540360 COV19 Meals/Food	0	0	0	.00	.00	.00	.0%
A3640 540390 Mileage Expense	0	0	0	.00	.00	.00	.0%
A3640 540420 Office Supplies	0	0	0	.00	.00	.00	.0%
A3640 540420 COV19 Office Suppli	0	0	0	.00	.00	.00	.0%
A3640 540510 Radio Repairs	500	0	500	.00	.00	500.00	.0%
A3640 540540 Reimbursements	500	0	500	.00	.00	500.00	.0%
A3640 540560 Repairs	0	0	0	.00	.00	.00	.0%
A3640 540581 Security Systems &	0	0	0	.00	.00	.00	.0%
A3640 540640 COV19 supplies (Not	0	0	0	.00	.00	.00	.0%
A3640 540660 Telephone	3,000	0	3,000	764.24	.00	2,235.76	25.5%
A3640 540733 Training/All Other	1,000	0	1,000	126.00	.00	874.00	12.6%
A3640 581088 State Retirement F	6,698	0	6,698	4,207.50	.00	2,490.50	62.8%
A3640 583088 Social Security Fr	13,056	0	13,056	5,551.03	.00	7,504.97	42.5%
A3640 584088 Workers Compensati	1,195	0	1,195	1,343.10	.00	-148.10	112.4%*
A3640 584588 Life Insurance FRI	0	0	0	.00	.00	.00	.0%
A3640 585088 Unemployment Insur	0	0	0	.00	.00	.00	.0%
A3640 585588 Disability Insuran	68	0	68	66.60	.00	1.40	97.9%
A3640 586088 Health Insurance F	28,133	0	28,133	34,136.25	.00	-6,003.25	121.3%*
A3640 588988 Eap Fringe	16	0	16	17.70	.00	-1.70	110.6%*



TIOGA COUNTY, NEW YORK

Tioga County YEAR-TO-DATE BUDGET REPORT

FOR 2025 12

	ORIGINAL APPROP	TRANSFERS/ ADJUSTMENTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
GRAND TOTAL	333,360	6,875	340,235	104,203.95	12,189.03	223,842.21	34.2%

** END OF REPORT - Generated by Rockwell, Diane **

REFERRED TO:

PUBLIC SAFETY COMMITTEE
FINANCE/LEGAL COMMITTEE

RESOLUTION NO. -25

EXECUTE ADDENDUM TO LEASE AND EASEMENT
AGREEMENT OF PROPERTY LOCATED AT
PROSPECT HILL ROAD, WAVERLY, NEW YORK TO
MAINTAIN AN ACCESS ROAD FOR THE RADIO
TOWER PROJECT

WHEREAS: Tioga County executed a lease and existing easement agreement for a portion of property located at 490 Prospect Hill Road, to construct, use, expand and maintain an access road for the Radio Tower Project per Resolution No. 146-25 effective April 17, 2025; and

WHEREAS: Due to the inconvenience and loss of tree and vegetation removal on parts of the property owned by Darlene VanHousen, Tioga County deems it appropriate to make a one-time payment of five thousand dollars (\$5,000 USD) to Ms. VanHousen as compensation; therefore be It

RESOLVED: That the Chair of the Legislature is hereby authorized to sign a lease addendum with Darleen VanHousen for the property located at Prospect Hill Road, Waverly, New York.

REFERRED TO:

PUBLIC SAFETY COMMITTEE
FINANCE/LEGAL COMMITTEE

RESOLUTION NO. -25

AWARD BID FOR TREE AND VEGETATION
REMOVAL – PROSPECT HILL ROAD,
BARTON NY, COMMUNICATIONS TOWER

WHEREAS: The Tioga County Office of Emergency Services sought bids for Tree and Vegetation Removal at the Prospect Hill Road Communications Tower in Barton, NY; and

WHEREAS: The Tioga County Office of Emergency Services received one sealed bid on July 17, 2025 and the bid result was as follows:

Anthony Barnhart d/b/a Tri County Tree Service
\$250.00 per hour, not to exceed eight (8) 8-hour days or a cost of \$16,000

And

WHEREAS: Tioga County Office of Emergency Services has determined that Anthony Barnhart d/b/a Tri County Tree Service, is the only bidder in substantial and material compliance with the bid specifications; therefore be it

RESOLVED: That the Tioga County Legislature does hereby award the bid to Anthony Barnhart d/b/a Tri County Tree Service not to exceed \$16,000.

REFERRED TO:

PUBLIC SAFETY COMMITTEE
PERSONNEL COMMITTEE

RESOLUTION NO. -25

RECLASSIFY VACANT
PART-TIME ASSISTANT FIRE
COORDINATOR POSITION
EMERGENCY MANAGEMENT

WHEREAS: Legislative approval is required for the reclassification of any Management/Confidential position; and

WHEREAS: One Part-Time Assistant Fire Coordinator position has been vacant since April 17, 2025; and

WHEREAS: Upon review of the department needs, the Director of Emergency Services submitted a New Position Duties Statement to the Personnel Department on July 23, 2025; and

WHEREAS: The Personnel Officer has determined the appropriate classification for said title be Assistant EMS Coordinator PT; therefore be it

RESOLVED: That the Legislature hereby authorizes the reclassification of one vacant, part-time Assistant Fire Coordinator (M/C \$11,813) to a part-time Assistant EMS Coordinator position at a Management/Confidential salary of \$11,813, not to exceed 10 hours per week, effective August 13, 2025.

Financial:

Budget: Well within Budget - See attached spreadsheets.

2026 Budget: See Spreadsheet attached with proposed changes.

Old Business:**Radio Project:**

The final acceptance was signed for the construction at Richford. The tower, shelter and generator are fully in place. Consultant Frank Yoder is finalizing plans for power. Equipment can begin being staged and installed shortly.

The site has been prepped at Nichols. They will be installing the shelter and generator. Utilities will need to be connected before the tower can be erected due to the fact that it must be lit. Site prep will begin at Spencer next.

Consultant Yoder was able to work to get Popple Hill tower into compliance without structural enhancements. We will be co-utilizing the existing Broome microwave dish instead of installing our own concurrent path. We explored additional options for Carmichael, however, we could not find any and will need to do the structural improvements.

We are getting closer to channel layouts and the radio subscriber unit's order.

CAD Project:

Nothing new to report.

EMS:

We made some revisions to the "EMS Coordinator" position and anticipate that will be posted soon.

Emergency Management:

Summer weather continues to provide some interesting challenges. Newark Valley experienced some flooding; however the level will not reach FEMA disaster declaration levels. We have continued to work with local municipalities to assist in their recovery process.

We have a date set with NYS DHSES for our CEPA update.

The Tioga County Fair is 8/5-8/9. We will assist with monitoring the event and concerns.

Threat Assessment Team:

The team has continued to meet regularly and either hear potential cases or have training to further the understanding and skills of the team.

We have launched our reporting app, and it is now live in the app store for download!

Fire:

There was a significant flood in Newark Valley on 7/13. Local responders did a great job at making rescues (along with Sheriff's Deputies) and stabilizing the incident.

Corinne and Will attended a NYS Responder Wellness Symposium in Cortland.

Strategic Plan: We are awaiting the new radio console upgrade, but currently the Nexgen911 system (VESTA phones) are working well. The radio project overall is moving along. We are about to begin identifying the closed bridges to update response plans. See attached sheet.

New Business:

None.

Personnel:

None.

Resolutions:

H04- VanHousen Addendum Resolution

H22- Prospect Bid

H27 – Reclassify PT Fire Coordinator Position

County of Tioga
 Strategic Plan Project Owner Status Report
 Project Owner: Office of Emergency Services | JANUARY 2025 UPDATE

Taxpayer Value Objectives

Collaborate with DPW and Townships to Address Timely Call Response

Project Owner: Office of Emergency Services

Milestone #1

Identify all closed bridges.

STATUS: In Progress

Milestone #2

Explore detour route options for each identified closed bridge.

STATUS: In Progress

Milestone #3

Finalize detour route options for each identified closed bridge.

STATUS: In Progress

Milestone #4

Create and install detour signs on detour routes for each closed bridge.

STATUS: In Progress

NOTES: REQUESTS FOR ADDITIONAL RESOURCES/CHANGES/ADDITIONS:

Working to identify bridges throughout the county that are currently closed.

Accessibility to Services Objectives

Lead the Replacement of the Current 911 Telephone System with Next Gen 911 Systems

Project Owner: Office of Emergency Services

Milestone #1

Complete Planning for Next Gen 911 System Installation.

STATUS: Completed

Milestone #2

Install Next Gen 911 System and provide Training.

STATUS: Completed

Milestone #3

Review Next Gen 911 System, review operation and recommend any modifications.

STATUS: Completed

Milestone #4

Final Review and acceptance of Next Gen 911 System in Dispatch.

STATUS: In Progress

NOTES: REQUESTS FOR ADDITIONAL RESOURCES/CHANGES/ADDITIONS:

New Vesta phone system added to dispatch and currently in operations. Currently continuing to review and ensure that all is working correctly. Will look to add Text to 911 capabilities in 2025.

Workforce Objectives

No Objectives in 2025

Community Partnership Objectives

No Objectives in 2025

Budget Notes

Org	Obj	2025 Budget	2026 Budget	Difference	Notes
A3021 - Enhanced E911	411400 - Emergency Telephone E911 Surch	\$0.00		\$0.00	
	411401 - E911 Surcharge Upgrade	(\$640,000.00)	(\$640,000.00)	\$0.00	
	424100 - Rental Of County Owned Propert	\$0.00	(\$1,600.08)	(\$1,600.08)	Ballou Tower
	520110 - Desk	\$0.00		\$0.00	
	520130 - Equipment (Not Car)	\$450,000.00	\$450,000.00	\$0.00	
	540093 - Building Maint & Repair	\$0.00		\$0.00	
	540140 - Contracting Services	\$45,000.00	\$47,500.00	\$2,500.00	Onondaga Consortium \$44,000; Ehrlich \$2,000
	540320 - Leased/Service Equipment	\$0.00		\$0.00	
		\$65,500.00	\$65,500.00	\$0.00	
	Org Total:	(\$79,500.00)	(\$78,600.08)	\$899.92	
A3410 - Fire	415880 - Fire/Ems Reimbursements	(\$5,000.00)	(\$5,000.00)	\$0.00	
	427010 - Refunds Of Prior Years Expense	\$0.00		\$0.00	
	433060 - State Aid-Homeland Security	\$0.00		\$0.00	
		\$0.00		\$0.00	
	433200 - State Aid-Emergency Medical Se	(\$15,000.00)	(\$15,000.00)	\$0.00	
	510010 - Fulltime	\$0.00		\$0.00	
	510020 - Part Time/Temporary	\$45,750.00	\$31,408.00	(\$14,342.00)	
	510050 - All Other-On Call,Cloth,Stipe,	\$10,000.00	\$10,000.00	\$0.00	
	520020 - Audio Visual Equipment	\$3,000.00	\$2,000.00	(\$1,000.00)	
	520030 - Batteries (Portable)	\$1,000.00	\$1,000.00	\$0.00	
	520080 - Clothing	\$500.00	\$500.00	\$0.00	
	520130 - Equipment (Not Car)	\$18,000.00	\$15,000.00	(\$3,000.00)	Decreased by \$3,000 - moved to A3410.540733
		\$0.00		\$0.00	
	520160 - Fire & Alarms Equipment	\$400.00	\$400.00	\$0.00	

Org	Obj	2025 Budget	2026 Budget	Difference	Notes
A3410 - Fire	520190 - Nursing Equipment	\$2,500.00	\$2,500.00	\$0.00	
	520191 - Emergency Equipment	\$0.00		\$0.00	
	520215 - Personal Protective Equip	\$8,000.00	\$8,000.00	\$0.00	
	521130 - Equipment (Not Car)	\$5,000.00	\$5,000.00	\$0.00	
	540070 - Car Maintenance	\$2,000.00	\$2,000.00	\$0.00	
	540140 - Contracting Services	\$8,000.00	\$8,000.00	\$0.00	
		\$0.00		\$0.00	
		\$10,000.00	\$10,000.00	\$0.00	
	540144 - EMS Instructors	\$12,000.00	\$12,000.00	\$0.00	
	540180 - Dues	\$1,200.00	\$1,200.00	\$0.00	
	540220 - Automobile Fuel	\$3,500.00	\$3,500.00	\$0.00	
	540320 - Leased/Service Equipment	\$1,000.00	\$1,000.00	\$0.00	
		\$0.00		\$0.00	
	540340 - Literature	\$3,000.00	\$3,000.00	\$0.00	
	540350 - Office Equip Maintenance	\$500.00	\$500.00	\$0.00	
	540360 - Meals/Food	\$100.00	\$150.00	\$50.00	Increase in trainings
	540370 - Medical Expense	\$1,000.00	\$1,000.00	\$0.00	
	540390 - Mileage Expense	\$3,000.00	\$3,000.00	\$0.00	
	540410 - Nursing Supplies	\$3,000.00	\$3,000.00	\$0.00	
	540480 - Postage	\$250.00	\$250.00	\$0.00	
	540485 - Printing/Paper	\$300.00	\$300.00	\$0.00	
	540560 - Repairs	\$1,500.00	\$1,500.00	\$0.00	
	540620 - Software Expense	\$500.00	\$500.00	\$0.00	
	540630 - Stationery Supplies	\$2,000.00	\$2,000.00	\$0.00	
	540640 - Supplies (Not Office)	\$1,500.00	\$1,500.00	\$0.00	
	540660 - Telephone	\$2,000.00	\$2,000.00	\$0.00	
	540731 - Training/State Required	\$250.00	\$250.00	\$0.00	

Org	Obj	2025 Budget	2026 Budget	Difference	Notes
A3410 - Fire	540733 - Training/All Other	\$2,500.00	\$5,500.00	\$3,000.00	Increased by \$3,000 - moved from A3410.520130
	581088 - State Retirement Fringe	\$27,207.00	\$35,593.00	\$8,386.00	
	583088 - Social Security Fringe	\$4,146.00	\$4,146.00	\$0.00	
	584088 - Workers Compensation Fringe	\$8,365.00	\$8,365.00	\$0.00	
	585088 - Unemployment Insurance Fringe	\$0.00	\$0.00	\$0.00	
	585588 - Disability Insurance Fringe	\$0.00	\$0.00	\$0.00	
	586088 - Health Insurance Fringe	\$0.00	\$0.00	\$0.00	
	588988 - EAP Fringe	\$112.00	\$112.00	\$0.00	
	Org Total:	\$173,080.00	\$166,174.00	(\$6,906.00)	
A3640 - Emergency Mgmt Office	433080 - State Aid-C837990 Grant	\$0.00	\$0.00	\$0.00	
	436574 - Hazard Mitigation Grant	\$0.00	\$0.00	\$0.00	
	443050 - Fed-Aid- Civil Defense-DHSES	\$0.00	\$0.00	\$0.00	
		\$0.00	\$0.00	\$0.00	
		\$0.00	\$0.00	\$0.00	
		\$0.00	\$0.00	\$0.00	
		\$0.00	\$0.00	\$0.00	
		\$0.00	\$0.00	\$0.00	
		\$0.00	\$0.00	\$0.00	
		\$0.00	\$0.00	\$0.00	
	510010 - Fulltime	\$150,414.00	\$150,414.00	\$0.00	
	510020 - Part Time/Temporary	\$15,000.00	\$15,000.00	\$0.00	
	510030 - Overtime Pay Only	\$10,000.00	\$10,000.00	\$0.00	
	520090 - Computer	\$0.00	\$0.00	\$0.00	
	540010 - Advertising	\$700.00	\$700.00	\$0.00	
	540070 - Car Maintenance	\$2,000.00	\$2,000.00	\$0.00	
	540090 - Clothing	\$500.00	\$500.00	\$0.00	
	540140 - Contracting Services	\$3,000.00	\$3,000.00	\$0.00	
	540141 - GIS Create & Maintenance	\$0.00	\$0.00	\$0.00	

Org	Obj	2025 Budget	2026 Budget	Difference	Notes
A3640 - Emergency Mgmt Office	540180 - Dues	\$0.00		\$0.00	
	540220 - Automobile Fuel	\$4,000.00	\$4,000.00	\$0.00	
	540320 - Leased/Service Equipment	\$0.00		\$0.00	
	540390 - Mileage Expense	\$0.00		\$0.00	
	540420 - Office Supplies	\$0.00		\$0.00	
	540510 - Radio Repairs	\$500.00	\$500.00	\$0.00	
	540540 - Reimbursements	\$0.00		\$0.00	
	540560 - Repairs	\$500.00	\$500.00	\$0.00	
	540581 - Security Systems & Svc	\$0.00		\$0.00	
	540660 - Telephone	\$3,000.00	\$3,000.00	\$0.00	
	540733 - Training/All Other	\$1,000.00	\$1,000.00	\$0.00	
	581088 - State Retirement Fringe	\$6,698.00	\$15,836.00	\$9,138.00	
	583088 - Social Security Fringe	\$13,056.00	\$13,056.00	\$0.00	
	584088 - Workers Compensation Fringe	\$1,195.00	\$1,195.00	\$0.00	
	585088 - Unemployment Insurance Fringe	\$0.00		\$0.00	
	585588 - Disability Insurance Fringe	\$68.00	\$68.00	\$0.00	
	586088 - Health Insurance Fringe	\$28,133.00	\$8,288.00	(\$19,845.00)	
	588988 - EAP Fringe	\$16.00	\$16.00	\$0.00	
	Org Total:	\$239,780.00	\$229,073.00	(\$10,707.00)	
	Grand total for all Orgs:	\$333,360.00	\$316,646.92	(\$16,713.08)	

Budget Notes

Org	Obj	2025 Budget	2026 Budget	Difference	Notes
H3021 - Public Safety- E911	433063 - State Interoperable Comm	\$0.00		\$0.00	
	457850 - Proceeds-Installment LTD	\$0.00		\$0.00	
	521230 - Radio & Equipment	\$0.00		\$0.00	
		\$0.00		\$0.00	
		\$0.00		\$0.00	
	540140 - Contracting Services	\$0.00		\$0.00	
	Org Total:	\$0.00		\$0.00	
H3410 - FIRE - CAPITAL	520060 - Car/Truck	\$0.00		\$0.00	
	Org Total:	\$0.00		\$0.00	
H3640 - Emergency Management	420890 - Local Grant Funds	\$0.00		\$0.00	
	520060 - Car/Truck	\$0.00		\$0.00	
	Org Total:	\$0.00		\$0.00	
	Grand total for all Orgs:	\$0.00		\$0.00	