

Information Technology – Legislative Committee Meeting

04.07.26

Attendance Legislators: Tracy Monell, Jo Ellen Rose, Ray Bunce, William Standing, and Andrew Aronstam.

Staff: Jackson Bailey (County Administrator), Brandon Clark (Chief Information Officer)

GUEST: Cathy Haskell (Legislative Clerk) Heather Canfield (Office Specialist II)

- APPROVAL OF MINUTES
 - 03.03.26 IT Legislative Committee Meeting
 - Approval of 03.03.26 Information Technology Committee Minutes: Legislator Ray Bunce made the motion, seconded by Legislator William Standing to approve 03.03.26 Information Technology Committee Minutes as written. Motion carried.
- FINANCIAL
 - Review of Budget Status and Financial News
- OLD BUSINESS
 - O365 Shared Services
 - Chief Information Officer Clark reported the project was completed.
 - Requests for additional licenses are in the process to be procured for OPD.
 - Tyler Tech Clerk's Software
 - ITCS department has been put on hold in moving forward with the Tyler Technology project for the Clerk's office.
 - Coroners Technology
 - ITCS has provided new laptops, MIFIS and cameras for the Coroners.
 - Waverly PD Camera Project
 - Waverly PD Chief and ITCS met last week with Verkada to investigate a Solar solution to eliminate the need for power.
 - Discussion included the possibility of ITCS staff performing ground installation with DPW assistance for mounting.
 - Shared Services Catalog Update

- CIO Clark has completed a meeting with the Town of Nichols, and additional meetings with other municipalities and stakeholders are scheduled throughout the month of April.
- NEW BUSINESS
 - Public Defender Technology
 - A ticket has been opened to evaluate building security needs at the Public Defender's Office. ITCS is currently reviewing solutions for installing a panic button system and two Verkada security cameras.
 - Wireless Update
 - ITCS will be updating wireless technology and passwords countywide to align with updated security standards.
 - DPW HW TV Setup
 - ITCS has been tasked to implement a training TV in the Highway Department.
 - Department Risk Assessments
 - The ITCS department will begin departmental risk assessments this quarter.
 - Metrics will be brought forth quarterly for review with the committee.
 - Jail Whiteboard
 - The Jail has purchased the necessary equipment to complete. The ITCS department will be installing the solution in the month of April.
- PERSONNEL
 - Deputy Director
 - IT Specialist
- RESOLUTIONS
 - D29 – IT Specialist Appointment
- PROCLAMATION