

# **PUBLIC SAFETY MEETING**

**December 6, 2022**

The regular meeting of Public Safety, Probation, Office of Emergency Services, Coroner, and Stop DWI was held in the Legislative Conference Room at the Ronald E. Dougherty Office Building, 56 Main St., on Tuesday, December 6, 2022 at 2:30 PM.

## **Present:**

Barb Roberts	Legislator
Brian Cain	Director, Probation
Dennis Mullen	Chair, Public Safety
Sheriff Gary Howard	Sheriff's Office
Stew Bennett	Administrative Coroner
Bob Williams	Deputy Director, Emergency Services
William Standing	Legislator

## **Guest:**

Cathy Haskell	Legislative Clerk
Peter DeWind	County Attorney

## **Absent:**

Marte Sauerbrey	Chair, Legislator
Mike Simmons	Director, Emergency Services

## **APPROVAL OF MINUTES:**

### **Approval of November 8, 2022 minutes:**

Legislator Roberts made the motion, seconded by Legislator Standing to approve the November 8, 2022 Public Safety minutes, as written. Motion carried.

## **PROBATION – Brian Cain:**

## **FINANCIAL:**

- Budget is on track. Expenditures are at 74.9%.

## **OLD BUSINESS:**

- Staffing: Civil Service test results are back; have not received scores from Personnel.
- Training: All probation officer trainings to be completed by end of 2022.
- Purchase of new vehicle: Have not received yet, now waiting for two.

## **NEW BUSINESS:**

- IPPC Technologies: Contract monitors all internet access of probationers; has been forwarded to County Attorney for review.
- Updating Probation Policy and Procedures: Working towards a final copy to be distributed to all probation officers; 25% completed.
- Collaboration with Veteran's Services: Probationer continued to volunteer services after mandated community service hours were completed.

- Succession planning for Probation Supervisor position: Teri Rosenberger plans to retire in 2023.

**PERSONNEL:**

- One vacant Probation Officer 1 position exists.
- One Probation Officer 1 position remains unfunded.

**RESOLUTIONS:**

- Approve a Contract Between the Tioga County Probation Department & the Family & Children's Counseling Services to Provide Adult & Juvenile Sexual Offender Assessment & Treatment Services in the Journey Project

*\*\*Committee agreed to move these resolutions forward*

**OFFICE of EMERGENCY MANAGEMENT – Deputy Director Bob Williams on behalf of Director Mike Simmons:**

**FINANCIAL:**

- Budget is on track.

**OLD BUSINESS:**

- Radio Project: Mike is on his way to Chicago to meet with Motorola & technicians from Capital Area Communications at staging facility in Shaumburg, Illinois December 6 through December 9, 2022. Observation of the assembled radio system to commence so they can determine if any changes are needed. Equipment should be here the week of December 21, 2022.
- CAD Project: Working with State Police to get radios in their cars. Fire Department's response plans are beginning to come in.
- EMS: No changes in coverage. Deputy Fire Coordinator – EMS has been posted.
- Emergency Management: Classes will begin in January 2023. The Threat Assessment Management Plan is due for submission to the State before the end of 2022; awaiting replies.
- Fire: Annual in-service training held at Montour Falls was completed by the County Fire Investigation Team.

**NEW BUSINESS:**

- None

**PERSONNEL:**

- The position of Deputy Director of Emergency Services has been selected, starting in January 2023.

**RESOLUTIONS:**

- Authorize Appointment of Full-Time Deputy Director Position

*\*\*Committee agreed to move these resolutions forward*

**CORONER – Stew Bennett:**

- No monthly report was given.

**RESOLUTIONS:**

- Amend 2022 Budget Contingency Transfer Request

**SHERIFF – Gary Howard:**

**FINANCIAL:**

- Revenues are at \$857,545 which is 133% of the budget. Inmate boarders are at \$406,461 which is 307% of the budget.
- Expenditures are at \$ \$9,818,553 which is 90% of the budget.

**OLD BUSINESS:**

- I Touch Implementation with Black Creek: Installation completed – testing is still ongoing.
- MAT Program: CASAC training completed.
- Jail camera project: Ongoing.

**NEW BUSINESS:**

- CID recording system replacement: Project has begun.
- Microsoft 365: Migration is in progress.
- New carpet in jail pods: Carpet has been installed, two have been completed – no issues.

**PERSONNEL:**

- Update on Vacancies:
  - Civil – one vacant part-time Civil Deputy position.
  - Corrections – six vacant Corrections Officer positions, one is leaving and one potentially leaving – may be down eight Corrections Officer within the month; two vacant part-time Cook positions.
  - Road Patrol –
    - No Deputies on light duty.
    - One Deputy attending Southern Tier Law Enforcement Academy.
    - One vacant Deputy position, waiting for results from Personnel; two unfunded Deputy positions.
  - E911 –
    - One vacant Full Time Dispatcher position.
    - One Dispatcher on maternity leave.
  - Records – all positions are filled.
  - Administration – all positions are filled.

**RESOLUTIONS:**

- Modify 2022 Budget: Amend Resolution 30-22 Project Lifesaver

*\*\*Committee agreed to move these resolutions forward*

**ADJOURNED:**

Meeting was adjourned at 2:48 PM.

Respectfully Submitted,

***Donna Gilligan***

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Accounting Associate III – Payroll Tioga County Sheriff's Office

12/06/22