

Board of Elections

1062 State Route 38 P.O. Box 306 Owego, NY 13827

Democratic Commissioner James C. E. Wahls
Democratic Deputy Commissioner Amber Duke
🌐 www.TiogaCountyNY.gov

📞 607 687 8261

Republican Commissioner Kelly A. Johnson
Republican Deputy Commissioner James Hoover
✉ VoteTioga@tiogacountyny.gov



ADMINISTRATIVE SERVICES COMMITTEE – BOARD OF ELECTIONS

Tuesday, September 8, 2026

10:30 a.m.

AGENDA

APPROVAL OF MINUTES

FINANCIAL

- YTD Budget Report attached

OLD BUSINESS

- See August minutes
- Updates:
 - Dr John L Flateau Voting & Elections Database of New York (VEDA); files have been submitted.
 - Commissioners secured new poll site South Apalachin Baptist Church and completed ADA survey. Poll site agreement approved by County Attorney.

NEW BUSINESS

- Election Dates/Deadlines
 - Ballot to be Certified by Deadline of September 11
 - UOCAVA/Military/Special Federal Ballots to be mailed by deadline Sept 18
 - All other mail ballots to mail out the following week
 - Dates set for BOE activities for 2026 General Election
 - Candidate letters mailed

PERSONNEL

- Election Inspector Update: 169 signed up for summer inspector training; goal of at least 185 will not be met. 9/10 training classes completed.
- Seasonal PT Clerks started August 17
- Deputy Commissioner Amy Sheridan began August 24
- Commissioners attended NYS Election Security Workshop August 12
- Commissioners attended NYS ECA Conference August 24-August 27

RESOLUTIONS / PROCLAMATIONS

- Authorize 2026 Election Grant and Amend 2026 Budget
- Authorize 2026 Mail Ballot Grant and Amend 2026 Budget

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ADMINISTRATIVE SERVICES COMMITTEE – BOARD OF ELECTIONS

Tuesday, August 4, 2026

10:30 a.m.

MINUTES

ATTENDANCE

Legislators Andrew Aronstam, Ron Ciotoli, and Bill Standinger, Jake Brown
Commissioners James Wahls and Kelly Johnson.

Guests: County Administrator Jackson Bailey, Legislative Chair Tracy Monell, Legislative
Clerk Cathy Haskell, Legislator JoEllen Rose, Deputy Treasurer Paul Stagg, Chief
Accountant Laura Schurter

APPROVAL OF MINUTES

Motion by Legislator Brown. Second by Legislator Ciotoli. All in favor. Carried.

FINANCIAL

The YTD Budget Report was presented. Commissioner Wahls stated we were on track.
2027 Budget Proposal was presented. Commissioner Wahls explained that the increases
seen on some operating budget lines would be offset by decreases on others. No
changes to the capital budget; the BOE will continue to save \$45K annually to replace
voting machines in 2031. Legislators had no questions or concerns.

OLD BUSINESS

See July minutes.

Updates: The recanvass of the 2026 Primary Election was completed and results were
certified timely.

Manual Recount for REP Spencer Town Justice was completed on July 8 with no changes
in the results.

NEW BUSINESS

Dr. John L. Flateau Voting & Elections Database of New York (VEDA) implementation has
begun. Two of five data files for the 2026 Primary have been uploaded to the state, and
the Board is awaiting more information from the NYS BOE before submitting others.

Post-election surveys and reports were all timely to NYS BOE.

A new poll site is needed to replace Apalachin UMC. They are closing at the end of
August to combine with Park Terrace UMC. The commissioners have already done an

ADA survey on the Apalachin Library and are looking at the Apalachin Fire Dept but do not want voters using the AUMC parking lot and crossing over the roadway to the Fire Dept, as the location sits on a knoll and poses a safety issue.

Legislator Standinger asked how many election districts are involved and commissioners stated there are three. One of the districts could transfer to Park Terrace UMC as it is in the adjacent district. The commissioners plan to reach out to another location that looks promising, but also explained that they could put one district in each smaller polling location if necessary.

PERSONNEL

We are now up to 169 people signed up for summer election inspector training, and still trying to train at least 185 over the course of the summer to ensure we have enough for the busy general election. Three out of the 10 classes have been completed with the next one being tomorrow.

Deputy Commissioner James Hoover submitted his resignation and his last day will be August 7. The job was posted on July 23.

Commissioners will be attending the NYS Election Security Workshop all day in Oriskany, NY on August 12 and Brandon Clark will be joining us.

The commissioners will be attending the NYS Election Commissioners' Conference in Syracuse August 24 – August 27.

RESOLUTIONS / PROCLAMATIONS

A resolution was presented to appoint two Seasonal PT Election Clerks

A resolution was presented to authorize a three-year agreement for annual firmware for ImageCast Evolution Voting Machines.

A resolution was presented to authorize the appointment of a Republican Deputy Commissioner of Elections Board.

Meeting adjourned.



TIOGA COUNTY, NEW YORK

Tioga County YEAR-TO-DATE BUDGET REPORT AUGUST 2026

FOR 2026 08

	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
A1450 Elections							
A1450 412910 Election Fees	-4,000	0	-4,000	-5,113.28	.00	1,113.28	127.8%
A1450 510010 Full Time	223,578	0	223,578	141,207.62	.00	82,370.38	63.2%
A1450 510020 Part Time/Temporar	225,562	0	225,562	80,510.89	.00	145,051.11	35.7%
A1450 510030 Overtime Pay Only	11,000	0	11,000	2,347.19	.00	8,652.81	21.3%
A1450 520090 Computer	2,000	0	2,000	.00	.00	2,000.00	.0%
A1450 520130 Equipment (Not Car	5,000	0	5,000	23.00	.00	4,977.00	.5%
A1450 530551 Maintenance in Lie	27,223	0	27,223	10,382.64	.00	16,840.36	38.1%
A1450 540010 Advertising	3,500	0	3,500	991.68	.00	2,508.32	28.3%
A1450 540140 Contracting Servic	600	6,580	7,180	357.60	6,580.00	242.40	96.6%
A1450 540320 Leased/Service Equ	4,000	-4,000	0	.00	.00	.00	.0%
A1450 540390 Mileage Expense	600	0	600	285.96	214.04	100.00	83.3%
A1450 540420 Office supplies	3,000	0	3,000	1,624.09	.00	1,375.91	54.1%
A1450 540480 Postage	15,000	0	15,000	8,496.40	.00	6,503.60	56.6%
A1450 540485 Printing/Paper	2,500	50	2,550	781.43	478.01	1,290.56	49.4%
A1450 540490 Election Expense	44,000	-12,298	31,702	14,580.40	4,046.12	13,075.28	58.8%
A1450 540550 Rent	3,000	0	3,000	1,500.00	.00	1,500.00	50.0%
A1450 540560 Repairs	500	0	500	236.37	.00	263.63	47.3%
A1450 540620 Software Expense	68,438	8,718	77,157	63,913.62	13,243.00	.00	100.0%
A1450 540733 Training/All Other	10,000	1,000	11,000	8,621.46	.00	2,378.54	78.4%
A1450 581088 State Retirement F	65,191	0	65,191	27,512.77	.00	37,678.23	42.2%
A1450 583088 Social Security Fr	35,005	0	35,005	12,405.87	.00	22,599.13	35.4%
A1450 584088 Workers Compensati	8,255	0	8,255	17,037.34	.00	-8,782.34	206.4%*
A1450 585588 Disability Insuran	395	0	395	149.16	.00	245.84	37.8%
A1450 586088 Health Insurance F	130,532	0	130,532	67,818.78	.00	62,713.22	52.0%
A1450 588988 Eap Fringe	106	0	106	212.11	.00	-106.11	200.1%*
TOTAL NO PROJECT	884,985	50	885,035	455,883.10	24,561.17	404,591.15	54.3%
BBMG Ballot By Mail Grant							
A1450 439060 BBMG State Aid-Elec	0	-12,343	-12,343	-850.99	.00	-11,491.59	6.9%*
A1450 520070 BBMG Chairs	0	851	851	850.99	.00	.00	100.0%
A1450 540480 BBMG Postage Ballot	0	1,000	1,000	263.68	.00	736.32	26.4%
A1450 540490 BBMG Election Expen	0	10,492	10,492	4,786.00	2,000.00	3,705.59	64.7%
TOTAL Ballot By Mail Grant	0	0	0	5,049.68	2,000.00	-7,049.68	100.0%
VBMG Vote by Mail 2025							
A1450 439060 VBMG State Aid-Elec	0	-13,129	-13,129	.00	.00	-13,128.77	.0%*



Tioga County
YEAR-TO-DATE BUDGET REPORT AUGUST 2026

FOR 2026 08

	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
A1450 540490 VBMG Election Expen	0	13,129	13,129	.00	.00	13,128.77	.0%
TOTAL Vote by Mail 2025	0	0	0	.00	.00	.00	.0%
TOTAL Elections	884,985	50	885,035	460,932.78	26,561.17	397,541.47	55.1%
TOTAL REVENUES	-4,000	-25,471	-29,471	-5,964.27	.00	-23,507.08	
TOTAL EXPENSES	888,985	25,521	914,507	466,897.05	26,561.17	421,048.55	
H1450 Elections							
H1450 520300 Voting Machines	45,000	0	45,000	.00	.00	45,000.00	.0%
TOTAL Elections	45,000	0	45,000	.00	.00	45,000.00	.0%
TOTAL EXPENSES	45,000	0	45,000	.00	.00	45,000.00	
GRAND TOTAL	929,985	50	930,035	460,932.78	26,561.17	442,541.47	52.4%

** END OF REPORT - Generated by Johnson, Kelly **

REFERRED TO:

ADMINISTRATIVE SERVICES COMMITTEE
FINANCE/LEGAL COMMITTEE

RESOLUTION NO. -26

AUTHORIZE 2026 ELECTION GRANT AND AMEND
2026 BUDGET
BOARD OF ELECTIONS

WHEREAS: The 2026 NYS Budget created the 2026 Election Grant Program, to be administered by the New York State Board of Elections (NYSBOE); and

WHEREAS: The Tioga County Board of Elections (BOE) is eligible for reimbursement of up to \$12,003.44 eligible expenses under this grant program, for the term of 04/01/2026 to 03/31/2027; and

WHEREAS: The BOE received the contract for this grant from the NYSBOE on September 1, 2026; therefore be it

RESOLVED: That the Tioga County Legislature authorizes the Tioga County Board of Elections, contingent upon review of the County Attorney, to apply for and receive reimbursement from the 2026 Election Grant Program, for up to \$12,003.44; and be it further

RESOLVED: That funding for expenditures under this grant shall be appropriated as follows:

FROM:	A1450 439060 GE26	State Aid-Elections	\$12,003.44
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TO:	A1450 540490 GE26	Election Expense	\$12,003.44
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And be it further

RESOLVED: That any unspent funds under this grant in FY2026 shall carry over to FY2027.

REFERRED TO:

ADMINISTRATIVE SERVICES COMMITTEE
FINANCE/LEGAL COMMITTEE

RESOLUTION NO. -26

AUTHORIZE 2026 MAIL BALLOT GRANT AND
AMEND 2026 BUDGET
BOARD OF ELECTIONS

WHEREAS: The 2026 NYS Budget created the 2026 Mail Ballot Grant Program, to be administered by the New York State Board of Elections (NYSBOE); and

WHEREAS: The Tioga County Board of Elections (BOE) is eligible for reimbursement of up to \$13,017.55 eligible expenses under this grant program, for the term of 04/01/2026 to 03/31/2027; and

WHEREAS: The BOE received the contract for this grant from the NYSBOE on September 5, 2025; therefore be it

RESOLVED: That the Tioga County Legislature authorizes the Tioga County Board of Elections, contingent upon review of the County Attorney, to apply for and receive reimbursement from the 2026 Mail Ballot Grant Program, for up to \$13,017.55; and be it further

RESOLVED: That funding for expenditures under this grant shall be appropriated as follows:

FROM:	A1450 439060 MBG	State Aid-Elections	\$13,017.55
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TO:	A1450 540490 MBG	Election Expense	\$13,017.55
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And be it further

RESOLVED: That any unspent funds under this grant shall carry forward year by year until the grant expires without renewal.