



**TIOGA COUNTY
DEPARTMENT OF PUBLIC WORKS COMMITTEE AGENDA
April 10, 2025
9:00 am**

- MINUTES APPROVAL for March 6, 2025
- FINANCIAL
 - YTD Budget Summary
- OLD BUSINESS
 - Cleaning the entire Waverly Village Hall building
 - Red barn at Delphine Street
- NEW BUSINESS
 - Buildings and Grounds
 - Highway Department
 - Capital Projects
- PERSONNEL
 - None
- RESOLUTIONS
 - Create and Fill Three (3) Highway Worker (Seasonal) Positions – Public Works
 - Authorize Appointment of Commissioner of Public Works – Gary Hammond
 - Award Construction to R. DeVincentis Construction Inc. for East Spencer Road Bridge BIN 3335020
 - Award Construction to R. DeVincentis Construction Inc. for Harnick Road Bridge BIN 2218720
 - Authorize the Implementation and Funding PIN 9755.59
- PROCLAMATIONS
 - None
- ADJOURNMENT



TIOGA COUNTY
DEPARTMENT OF PUBLIC WORKS COMMITTEE MINUTES
Thursday, March 6, 2025
9:00 am

➤ ATTENDANCE

➤ Legislators

- Marté Sauerbrey, Legislative Chair
- Barbara Roberts, Public Works Committee Chair
- William Standinger, Public Works Committee
- Ron Ciotoli, Public Works Committee
- Ray Bunce, Public Works Committee

➤ Staff

- Gary Hammond, Commissioner
- Justin Ruggiero, Deputy Commissioner
- Barbara Cushman, Secretary to the Commissioner

➤ Guests

- Cathy Haskell, Legislative Clerk
- Jackson Bailey, County Administrator
- Peter DeWind, County Attorney

➤ APPROVAL OF MINUTES

- A motion to approve the minutes as submitted for the February 6, 2025 meeting was made by Mr. Ciotoli, 2nd by Mr. Bunce. All in favor. Motion carried.

➤ FINANCIAL

- YTD Budget Summary was shared with the committee.

➤ OLD BUSINESS

- Mr. Bunce asked for an update on the road salt situation. Mr. Hammond stated that while some towns and other counties are having difficulty obtaining salt, we currently have a sufficient supply.

➤ NEW BUSINESS

- Mr. Hammond reported on Buildings and Grounds.
 - The carpet in the first-floor hallway at 56 Main Street has been finished.
 - The dental van was moved twice.
 - Snow and ice removal operations are ongoing.
 - Fabricated 3 new workstations for job services at HHS Building.
 - Walk through with Courts at the Court House and Court Annex.



- New carpet was installed in the Legislative Office.
 - Another boiler is needed at the Public Safety Building this year which will be paid for out of Public Works 2025 Budget. We will need to budget for two additional boilers in 2026.
 - Board of Elections is asking for us to move their voting machines. They are willing to reimburse us out of their budget.
 - There are some security concerns at the employment center. We have spoken with the Department Head and we have a solution that entails some minor work.
 - Waverly cleaning will be tabled until the next meeting.
- Mr. Hammond reported on the Highway Department.
- Tree trimming was done near Hamick Road Bridge.
 - Cold patching was done on various roads.
 - We're hauling sand to mix with the road salt.
 - Plowing and sanding operations are ongoing.
 - Trucks are being washed at Delphine Street.
 - Brush chipping operations are ongoing.
 - We repaired some water problems caused by ice.
- Mr. Ruggiero reported on the Buildings and Grounds Capital Projects.
- Buildings and Grounds
 - Court Annex/Clerks roof construction is out for bid with opening on Wednesday, March 12th, 2025. Core samples were taken, and no asbestos was found.
 - Court Annex and Probation rooftop units are scheduled to be installed via crane lift on Saturday, March 15th, 2025 following the President's Day cancellation.
 - Ronald E. Dougherty County Office Building South Wing HVAC project is waiting for electrical panel equipment before commissioning.
 - Ronald E. Dougherty County Office Building North Wing HVAC project is in engineering phase. Based on current estimates, Public Works will need an additional \$100,000.00 for this project.
 - We are awaiting quotes for investigating the sporadic shutdowns of the chiller at the Public Safety Building. Quarterly maintenance was done and an issue with oil in the chiller was discovered.
 - Two Public Safety Building boilers are close to installation. The third boiler is expected to be in production on Monday.
- MISCELLANEOUS

Department of Public Works

477 State Route 96 Owego, NY 13827



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Gary Hammond, P.E. Commissioner **Justin Ruggiero** Deputy Commissioner

- Mr. Hammond started a discussion on the red barn on the Delphine Street property. A suggestion to use the red barn for storage instead of demolishing the structure was made. After some discussion, it was decided to pull that resolution this month until additional information is reviewed.

- PERSONNEL
 - None

- RESOLUTIONS
 - Re-establish Prior Year 2024 Public Works Funds
 - Mrs. Roberts (aye) Mr. Standinger (aye) Mr. Ciotoli (aye) Mr. Bunce (aye)
 - Award Design, Right-Of-Way and Right-Of-Way Acquisition Services to Delta Engineers for Brown Road Bridge over East Branch Owego Creek
 - Mrs. Roberts (aye) Mr. Standinger (aye) Mr. Ciotoli (aye) Mr. Bunce (aye)
 - Recognizing Larry Brink's 24 Years of Dedicated Service to Tioga County
 - Mrs. Roberts (aye) Mr. Standinger (aye) Mr. Ciotoli (aye) Mr. Bunce (aye)
 - Award Bid for Tandem Truck
 - Mrs. Roberts (aye) Mr. Standinger (aye) Mr. Ciotoli (aye) Mr. Bunce (aye)

- PROCLAMATIONS
 - None

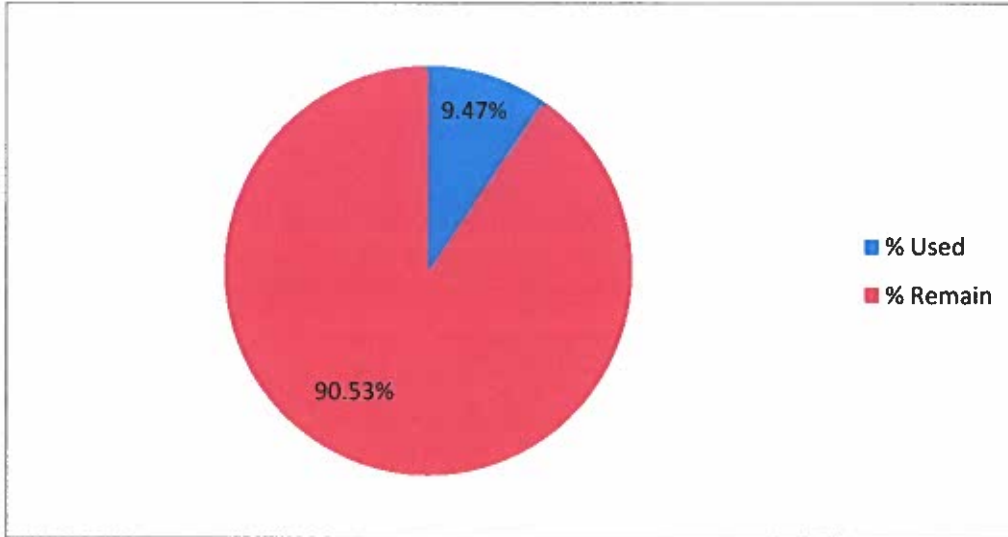
- EXECUTIVE SESSION
 - Mr. Hammond made a request to go into an executive session related to a real estate matter and a personnel matter. Mr. Standinger made a motion at 10:09 am, seconded by Mr. Bunce. Mr. Ciotoli made a motion to adjourn the executive session at 10:52 am, seconded by Mr. Bunce.

- ADJOURNMENT
 - The meeting was adjourned at 10:52 am.

Respectfully submitted,

Gary Hammond P.E.
Commissioner of Public Works

April 4 2025 Budget Summary



		% Used	% Remain
A1490	PW Admin	24.94%	75.06%
A1620	Building & Grounds	24.52%	75.48%
A1621	Buildings HHS	28.82%	71.18%
D5110	Maint. Roads & Bridges	26.58%	73.42%
DM5130	Road Machinery	24.04%	75.96%
H1620	Capital B&G	8.76%	91.24%
H1621	Capital HHS Building	0.00%	0.00%
H5110	Capital Roads & Bridges	1.40%	98.60%
H5130	Capital Equipment	0.00%	100.00%
	Overall	9.47%	90.53%

REFERRED TO:

PUBLIC WORKS COMMITTEE
PERSONNEL COMMITTEE

RESOLUTION NO. -25

CREATE AND FILL THREE (3) HIGHWAY
WORKER (SEASONAL) POSITIONS - PUBLIC
WORKS

WHEREAS: There will be a need for the Highway Department to employ three (3) Highway Worker (Seasonal) positions for 2025; and

WHEREAS: The Commissioner of Public Works has budgeted money to cover expenditures of such employment; therefore be it

RESOLVED: That the Commissioner of Public Works is hereby authorized to create and fill three (3) temporary full-time Highway Worker (Seasonal) positions effective April 15, 2025 through December 1, 2025 at an hourly rate of \$15.77 (equivalent to CSEA Grade 7), not to exceed \$30,000.

REFERRED TO:

PUBLIC WORKS COMMITTEE
PERSONNEL COMMITTEE

RESOLUTION NO. -25

AUTHORIZE APPOINTMENT OF
COMMISSIONER OF PUBLIC WORKS
GARY HAMMOND

WHEREAS: Gary Hammond served for one year as interim Commissioner of Public Works; and

WHEREAS: Resolution 106-16 appointed Gary Hammond Commissioner of Public Works for a four-year term; and

WHEREAS: Resolution 99-20 appointed Gary Hammond Commissioner of Public Works for a five-year term; and

WHEREAS: That term will expire on May 13, 2025; therefore be it

RESOLVED: That the Tioga County Legislature authorizes the appointment of Gary Hammond, Commissioner of Public Works for a five-year term effective May 13, 2025 through May 12, 2030; and be it further:

RESOLVED: That Mr. Hammond's salary for 2025 shall remain at his current annual rate.

REFERRED TO:

PUBLIC WORKS COMMITTEE

RESOLUTION NO. -25

AWARD CONSTRUCTION TO R. DEVINCENTIS
CONSTRUCTION, INC. FOR EAST SPENCER
ROAD BRIDGE BIN 3335020

WHEREAS: Tioga County was awarded funding from NYSDOT to rehabilitate a bridge, East Spencer Road over South Branch Catatunk Creek BIN 3335020, in the Town of Spencer; and

WHEREAS: The Commissioner of Public Works received sealed bids on March 24, 2025, and the bid results were as follows:

R. DeVincentis Construction, Inc.	\$815,100.00
Vector Construction Corporation	\$818,868.26

WHEREAS: McFarland Johnson Engineers have completed the review of the bids and finds the low bidder R. DeVincentis Construction, Inc. meets all the qualifications of the bid specifications; therefore be it

RESOLVED: That the Tioga County Legislature authorizes awarding the bid to R. DeVincentis Construction, Inc. for East Spencer Road Bridge BIN 3335020 not to exceed \$815,100.00 to be paid out of H5110.540004.H2303 Bridge – E Spencer Rd

REFERRED TO:

PUBLIC WORKS COMMITTEE

RESOLUTION NO. -25

AWARD CONSTRUCTION TO R. DEVINCENTIS
CONSTRUCTION, INC. FOR HARNICK ROAD
BRIDGE BIN 2218720

WHEREAS: Tioga County was awarded funding from NYSDOT for a bridge replacement, Harnick Road over Apalachin Creek BIN 2218720, in the Town of Owego; and

WHEREAS: The Commissioner of Public Works received sealed bids on March 27, 2025, and the bid results were as follows:

R. DeVincentis Construction, Inc.	\$1,508,000.00
Vector Construction Corporation	\$1,588,065.25
Economy Paving	\$1,818,818.18

WHEREAS: Delta Engineers have completed the review of the bids and finds the low bidder R. DeVincentis Construction, Inc. meets all the qualifications of the bid specifications; therefore be it

RESOLVED: That the Tioga County Legislature authorizes awarding the bid to R. DeVincentis Construction, Inc. for Harnick Road Bridge BIN 2218720 not to exceed \$1,508,000.00 to be paid out of H5110.540004.H2102 Non Bond Road and Bridge Project

REFERRED TO:

PUBLIC WORKS COMMITTEE

RESOLUTION NO. -25

AUTHORIZING THE IMPLEMENTATION AND FUNDING OF THE COSTS OF A TRANSPORTATION PROJECT, WHICH MAY BE ELIGIBLE FOR FEDERAL-AID AND/OR STATE-AID OR REIMBURSEMENT FROM BRIDGE NY FUNDS

WHEREAS: A project for the East Spencer Road over South Branch Catatonk Creek (BIN 3335020) Bridge Rehabilitation (BNY22) in the Town of Spencer, County of Tioga, PIN 9755.59 (the Project) is eligible for funding under Title 23 U.S. Code, as amended, 23CFR as amended and PUB.L.117-58 also known as the "Bipartisan Infrastructure Law" (BIL); and

WHEREAS: The County of Tioga will design, let, and construct the Project; and

WHEREAS: The County of Tioga desires to advance the Project by making a commitment of 100% of the costs of the Preliminary Engineering/Design and Construction/Construction Support/Construction Inspection work for the Project or portions thereof.

NOW, THEREFORE, the Tioga County Legislature, duly convened does hereby

RESOLVE: That the Tioga County Legislature hereby approves the Project; and it is hereby further

RESOLVED: That the Tioga County Legislature hereby authorizes the County of Tioga to pay 100% of the cost of the Construction/Construction Support/Construction Inspection work for the Project or portions thereof, with the understanding that qualified costs may be eligible for federal-aid, state-aid or reimbursement from Bridge NY funds; and it is further

RESOLVED: That the sum of \$1,131,199 is hereby appropriated from account H5110.540004.H2303 and made available to cover the cost of participation in the above phases of the Project; and it is further

RESOLVED: That the Tioga County Legislature hereby agrees that the County of Tioga shall be responsible for all costs of the Project which exceed the amount of federal-aid, state-aid, or Bridge NY Funding awarded to the County of Tioga; and it is further

RESOLVED: That in the event the Project costs not covered by federal-aid, state-aid, or Bridge NY funding exceed the amount appropriated above, the Tioga County Legislature shall convene as soon as possible to appropriate said excess

amount immediately upon notification by the Responsible Local Official of the County of Tioga; and it is further

RESOLVED: That the County of Tioga hereby agrees that construction of the Project shall begin no later than twenty-four (24) months after award and the construction phase of the Project shall be completed within thirty (30) months; and it is further

RESOLVED: That the Chair of the Tioga County Legislature be and is hereby authorized to execute on behalf of the County of Tioga all necessary agreements, certifications or reimbursement requests for federal-aid and/or state-aid with NYSDOT in connection with the advancement or approval of the Project and providing for the administration of the Project and the municipality's funding of the Project costs and permanent funding of the local share of federal-aid and state-aid eligible Project costs and all Project costs within appropriations therefore that are not so eligible; and it is further

RESOLVED: That a certified copy of this resolution be filed with the New York State Commissioner of Transportation by attaching it to any necessary Agreement in connection with the Project; and it is further

RESOLVED: That this Resolution shall take effect immediately.