

ADMINISTRATIVE SERVICES COMMITTEE MINUTES

TIOGA COUNTY OFFICE OF REAL PROPERTY TAX SERVICES

June 3rd, 2025

ATTENDANCE:

LEGISLATORS: Committee Chair Brown, Legislator Monell, Legislator Ciotoli,
Legislator Standinger

EX-OFFICIO: Legislative Chair Sauerbrey

STAFF: County Administrator Bailey, Legislative Clerk Haskell, County Attorney
DeWind

GUESTS: N/A

APPROVAL OF MINUTES: Motion to approve May 6th, 2025, committee meeting minutes,
Motion made by Legislator Monell, seconded by Legislator Ciotoli; motion carries
unanimously.

FINANCIAL:

- Reviewed Real Property budget YTD and May revenue/expense.
- Noted that Lereta escrow servicing company will no longer be purchasing for
RPS files, which will reduce Real Property revenues by over \$2,000.

OLD BUSINESS:

- Provided update on conversion of SDG Image Mate to Schneider Geospatial
Beacon. Beacon will go live on the County website this week with Image Mate
remaining live as well.
- Tax rolls and bills were run and printed for the Villages of Candor, Nichols,
Spencer, and Waverly

NEW BUSINESS:

- Grievance day is complete.
- Final assessment rolls will be completed by 1 July.
- Discussed issues encountered with apportionments and apportioned tax bills,
Real Property will be working with Assessors and Tax Collectors to resolve.

PERSONNEL: County Director will be on vacation June 22 to July 16.

RESOLUTIONS/PROCLAMATIONS: F27-Omitted Tax – 32 Lyman Ave, Village of Waverly

EXECUTIVE SESSION: N/A

ADJOURNMENT: 10:37 AM

Steven B Palinosky, CCD, Director, Tioga County Real Property Tax Services