



ADMINISTRATIVE SERVICES COMMITTEE

COUNTY CLERK AGENDA

August 5, 2025

10:30 am

- APPROVAL OF MINUTES July 8, 2025
  
- FINANCIAL  
Year to Date budget reports
  
- OLD BUSINESS
  
- NEW BUSINESS  
2026 Budget  
Status of County Clerk's Office and DMV
  
- PERSONNEL
  
- RESOLUTIONS
  
- PROCLAMATIONS
  
- EXECUTIVE SESSION
  
- ADJOURNMENT

**ADMINISTRATIVE SERVICES COMMITTEE MINUTES**  
**COUNTY CLERK**  
**July 8, 2025**

ATTENDANCE

Legislators: Legislator R. Ciotoli; Legislator T. Monell; Legislator W. Standinger

Staff: Andrea Klett, County Clerk

Guests: Martha Sauerbrey, Legislative Chair; Jackson Bailey, County Administrator; Cathy Haskell, Legislative Clerk; Peter DeWind, County Attorney

APPROVAL OF MINUTES

Motion by Legislator Ciotoli to accept the June 2025 Committee minutes as presented. Motion was seconded by Legislator Standinger and carried.

FINANCIAL

The Clerk reported that the Clerk and DMV revenues are where they should be. The monthly financial report was accepted as presented.

OLD BUSINESS

None

NEW BUSINESS

The Clerk reported that the Clerk's Office and DMV are functioning well. The numbers of Real ID and Enhanced Drivers License transactions are still up when compared to the same time in prior years. The Clerk noted that more customers are opting for the Enhanced documents over the Real ID. The Clerk's Office continues to bring in substantial revenue from the performance of criminal records searches. The revenue for January through June 2025 is in excess of \$82,000 from four background check companies.

PERSONNEL

None

RESOLUTIONS/PROCLAMATIONS

None

**ADMINISTRATIVE SERVICES COMMITTEE MINUTES  
COUNTY CLERK  
July 8, 2025**

EXECUTIVE SESSION

Legislator Ciotoli made a motion to enter Executive Session at 10:53 am to discuss a Personnel matter. The motion was seconded by Legislator Standing.

Legislator Ciotoli made a motion to exit Executive Session at 11:06 am, seconded by Legislator Standing.

ADJOURNMENT – 11:06 am

**Respectfully submitted,  
Andrea Klett  
Tioga County Clerk**

DRAFT



# Budget Notes

Org	Obj	2025 Budget	2026 Budget	Difference	Notes
A1410 - County Clerk	412550 - Clerk Fees	(\$545,000.00)	(\$550,000.00)	(\$5,000.00)	increased revenue due to passports
	510010 - Fulltime	\$369,148.00	\$369,663.00	\$515.00	
	510020 - Part Time/Temporary	\$0.00		\$0.00	
	510030 - Overtime Pay Only	\$0.00		\$0.00	
	510040 - Workers Compensation	\$0.00		\$0.00	
	510050 - All Other-On Call,Cloth,Stipe,	\$0.00		\$0.00	
	520070 - Chairs	\$0.00		\$0.00	
	520621 - Computer Equipment	\$0.00		\$0.00	
	540180 - Dues	\$300.00	\$300.00	\$0.00	
	540320 - Leased/Service Equipment	\$3,650.00	\$3,150.00	(\$500.00)	Xerox copier now only usage charges
		\$0.00		\$0.00	
	540390 - Mileage Expense	\$100.00	\$100.00	\$0.00	
	540420 - Office Supplies	\$3,500.00	\$3,500.00	\$0.00	
	540480 - Postage	\$3,700.00	\$5,250.00	\$1,550.00	increased cost of postage and # of passports
	540485 - Printing/Paper	\$1,000.00	\$1,000.00	\$0.00	
	540520 - Recording/Microfilm	\$1,000.00	\$3,575.00	\$2,575.00	Replacement of damaged book covers
	540620 - Software Expense	\$42,650.00	\$43,025.00	\$375.00	annual cost of Tyler
	540660 - Telephone	\$1,000.00	\$1,000.00	\$0.00	
	540733 - Training/All Other	\$3,000.00	\$4,000.00	\$1,000.00	increased cost of conferences
	581088 - State Retirement Fringe	\$48,061.00	\$43,899.00	(\$4,162.00)	
	583088 - Social Security Fringe	\$27,135.00	\$27,135.00	\$0.00	
	584088 - Workers Compensation Fringe	\$8,365.00	\$8,365.00	\$0.00	
	585088 - Unemployment Insurance Fringe	\$0.00		\$0.00	
	585588 - Disability Insurance Fringe	\$408.00	\$408.00	\$0.00	
	586088 - Health Insurance Fringe	\$92,309.00	\$64,022.00	(\$28,287.00)	

Org	Obj	2025 Budget	2026 Budget	Difference	Notes
A1410 - County Clerk	588988 - EAP Fringe	\$112.00	\$112.00	\$0.00	
	<b>Org Total:</b>	<b>\$60,438.00</b>	<b>\$28,504.00</b>	<b>(\$31,934.00)</b>	
	<b>Grand total for all Orgs:</b>	<b>\$60,438.00</b>	<b>\$28,504.00</b>	<b>(\$31,934.00)</b>	



# TIOGA COUNTY, NEW YORK

## Tioga County NEXT YEAR BUDGET COMPARISON REPORT

PROJECTION: 20261 2026 OPERATING BUDGET

FOR PERIOD 99

ACCOUNTS FOR:	2024	2025	2025	2026	2026
General Fund	ACTUAL	ORIG BUD	REVISED BUD	Department	Department COMMENT
A1410 County Clerk					
412550 Clerk Fees					
A1410 412550 Clerk Fees	647,634.86	545,000.00	545,000.00	550,000.00	550,000.00
A -10-1400-1410-0000-412550-					
510010 Fulltime					
A1410 510010 Salary Ft	318,091.57	369,148.00	369,148.00	369,663.00	369,663.00
A -10-1400-1410-0000-510010-					
510030 Overtime Pay Only					
A1410 510030 Salary Ot	22.76	.00	.00	.00	.00
A -10-1400-1410-0000-510030-					
520621 Computer Equipment					
A1410 520621 Comp Equip	1,667.00	.00	.00	.00	.00
A -10-1400-1410-0000-520621-					
540180 Dues					
A1410 540180 Dues	225.00	300.00	300.00	300.00	300.00
A -10-1400-1410-0000-540180-					
540320 Leased/Service Equipment					
A1410 540320 Leased Eq	4,173.85	3,650.00	3,500.00	3,150.00	3,150.00
A -10-1400-1410-0000-540320-					
A1410 540320 ACCTG Leased Eq	-1,008.12	.00	.00	.00	.00
A -10-1400-1410-0000-540320-					
540390 Mileage Expense					
A1410 540390 Mileage	33.82	100.00	100.00	100.00	100.00
A -10-1400-1410-0000-540390-					
540420 Office Supplies					
A1410 540420 Office Sup	3,392.04	3,500.00	3,500.00	3,500.00	3,500.00
A -10-1400-1410-0000-540420-					



# TIOGA COUNTY, NEW YORK

## Tioga County NEXT YEAR BUDGET COMPARISON REPORT

PROJECTION: 20261 2026 OPERATING BUDGET

FOR PERIOD 99

ACCOUNTS FOR:		2024	2025	2025	2026	2026	2026
General Fund	Actual	ORIG BUD	REVISED BUD	Department	Department	Department	Department COMMENT
540480 Postage	3,212.53	3,700.00	3,700.00	5,250.00	5,250.00	5,250.00	
A1410 540480 Postage							
A -10-1400-1410-0000-540480-				5,250.00	5,250.00	5,250.00	
540485 Printing/Paper	947.76	1,000.00	1,150.00	1,000.00	1,000.00	1,000.00	
A1410 540485 Printing/Paper							
A -10-1400-1410-0000-540485-				1,000.00	1,000.00	1,000.00	
540520 Recording/Microfilm	.00	1,000.00	1,000.00	3,575.00	3,575.00	3,575.00	
A1410 540520 Recording							
A -10-1400-1410-0000-540520-				3,575.00	3,575.00	3,575.00	
540620 Software Expense	66,549.00	42,650.00	42,650.00	43,025.00	43,025.00	43,025.00	
A1410 540620 Software							
A -10-1400-1410-0000-540620-				43,025.00	43,025.00	43,025.00	
540660 Telephone	889.12	1,000.00	1,000.00	1,000.00	1,000.00	1,000.00	
A1410 540660 Telephone							
A -10-1400-1410-0000-540660-				1,000.00	1,000.00	1,000.00	
540733 Training/All other	2,130.03	3,000.00	3,000.00	4,000.00	4,000.00	4,000.00	
A1410 540733 Training/All other							
A -10-1400-1410-0000-540733-				4,000.00	4,000.00	4,000.00	
581088 State Retirement Fringe	53,244.59	48,061.00	48,061.00	43,899.00	43,899.00	43,899.00	
A1410 581088 State Retirement Fringe							
A -10-1400-1410-0000-581088-				43,899.00	43,899.00	43,899.00	
583088 Social Security Fringe	23,018.21	27,135.00	27,135.00	27,135.00	27,135.00	27,135.00	
A1410 583088 Social Security Fringe							
A -10-1400-1410-0000-583088-				27,135.00	27,135.00	27,135.00	
584088 Workers Compensation Fringe	7,756.16	8,365.00	8,365.00	8,365.00	8,365.00	8,365.00	
A1410 584088 Workers Compensation Fringe							
A -10-1400-1410-0000-584088-				8,365.00	8,365.00	8,365.00	





# TIOGA COUNTY, NEW YORK

## Tioga County NEXT YEAR BUDGET COMPARISON REPORT

PROJECTION: 20261 2026 OPERATING BUDGET

FOR PERIOD 99

ACCOUNTS FOR: General Fund	2024 ACTUAL	2025 ORIG BUD	2025 REVISED BUD	2026	
				Department	Department COMMENT
585588 Disability Insurance Fringe					
A1410 585588 Disab Ins	408.78	408.00	408.00	408.00	408.00
A -10-1400-1410-0000-585588-					
586088 Health Insurance Fringe					
A1410 586088 Health Ins	93,057.23	92,309.00	92,309.00	64,022.00	64,022.00
A -10-1400-1410-0000-586088-					
588988 EAP Fringe					
A1410 588988 Eap	105.96	112.00	112.00	112.00	112.00
A -10-1400-1410-0000-588988-					
TOTAL County Clerk	1,225,552.15	1,150,438.00	1,150,438.00	1,128,504.00	1,128,504.00
TOTAL General Fund	1,225,552.15	1,150,438.00	1,150,438.00	1,128,504.00	1,128,504.00
GRAND TOTAL	1,225,552.15	1,150,438.00	1,150,438.00	1,128,504.00	1,128,504.00

\*\* END OF REPORT - Generated by Griffin, SuelLEN \*\*

Clerk	original 2025 Budget	2026 Budget	Notes	+/-
Fee rev	-545,000.00	-550,000.00	increased revenue due to passports	5,000.00
Furniture	0.00	0.00		0.00
Comp Equip	0.00	0.00		0.00
Dues	300.00	300.00		0.00
Leased/Service equip	3,650.00	3,150.00	Xerox copier only usage charge now	500.00
Mileage	100.00	100.00		0.00
Office Supplies	3,500.00	3,500.00		0.00
Postage	3,700.00	5,250.00	increased cost of postage and # of pass	-1,550.00
Printing paper	1,000.00	1,000.00		0.00
Recording/Microfilm	1,000.00	3,575.00	replacement of damaged book covers	-2,575.00
Software exp	42,650.00	43,025.00	annual cost of Tyler	-375.00
Telephone	1,000.00	1,000.00		0.00
Training	3,000.00	4,000.00	increased cost of conferences	-1,000.00
	-485,100.00	-485,100.00		0.00 total
income total	545,000.00	550,000.00		
Expenses total	59,900.00	65,400.00		

# Budget Notes

Org	Obj	2025 Budget	2026 Budget	Difference	Notes
A1411 - Department Of Motor Vehicles	412560 - Department Of Motor Vehicles F	(\$350,000.00)	(\$350,000.00)	\$0.00	
	412561 - Department Of Motor Vehicles F	(\$367,000.00)	(\$367,000.00)	\$0.00	
	510010 - Fulltime	\$279,594.00	\$279,094.00	(\$500.00)	
	510020 - Part Time/Temporary	\$0.00		\$0.00	
	510030 - Overtime Pay Only	\$0.00		\$0.00	
	510040 - Workers Compensation	\$0.00		\$0.00	
	510050 - All Other-On Call,Cloth,Stipe,	\$3,710.00	\$4,095.00	\$385.00	vacation sellback Costantini and Chandler
	520070 - Chairs	\$500.00	\$500.00	\$0.00	
	520090 - Computer	\$0.00		\$0.00	
	520200 - Office Equipment	\$0.00		\$0.00	
	540320 - Leased/Service Equipment	\$1,000.00	\$400.00	(\$600.00)	Xerox copier usage charge only
		\$0.00		\$0.00	
	540390 - Mileage Expense	\$50.00	\$50.00	\$0.00	
	540420 - Office Supplies	\$1,150.00	\$1,365.00	\$215.00	ID Checking manuals
	540450 - Payment To State	\$0.00		\$0.00	
	540480 - Postage	\$3,000.00	\$3,000.00	\$0.00	
	540485 - Printing/Paper	\$275.00	\$275.00	\$0.00	
	540660 - Telephone	\$0.00		\$0.00	
	540733 - Training/All Other	\$1,500.00	\$1,500.00	\$0.00	
	581088 - State Retirement Fringe	\$44,387.00	\$38,624.00	(\$5,763.00)	
	583088 - Social Security Fringe	\$20,337.00	\$20,337.00	\$0.00	
	584088 - Workers Compensation Fringe	\$8,365.00	\$8,365.00	\$0.00	
	585088 - Unemployment Insurance Fringe	\$0.00		\$0.00	
	585588 - Disability Insurance Fringe	\$476.00	\$476.00	\$0.00	
	586088 - Health Insurance Fringe	\$109,858.00	\$138,695.00	\$28,837.00	

Org	Obj	2025 Budget	2026 Budget	Difference	Notes
A1411 - Department Of Motor Vehicles	588988 - EAP Fringe	\$112.00	\$112.00	\$0.00	
	<b>Org Total:</b>	<b>(\$242,686.00)</b>	<b>(\$220,112.00)</b>	<b>\$22,574.00</b>	
	<b>Grand total for all Orgs:</b>	<b>(\$242,686.00)</b>	<b>(\$220,112.00)</b>	<b>\$22,574.00</b>	



# TIOGA COUNTY, NEW YORK

## Tioga County NEXT YEAR BUDGET COMPARISON REPORT

PROJECTION: 20261 2026 OPERATING BUDGET

FOR PERIOD 99

ACCOUNTS FOR: General Fund	2024 ACTUAL	2025 ORIG BUD	2025 REVISED BUD	2026 Department	2026 Department	2026 Department COMMENT
A1411 Department of Motor Vehicles						
412560 Department of Motor Vehicles F						
A1411 412560 Dmv Fees	390,961.33	350,000.00	350,000.00	350,000.00	350,000.00	350,000.00
A -10-1400-1411-0000-412560-						
412561 Department of Motor Vehicles F						
A1411 412561 Dmv User	350,415.63	367,000.00	367,000.00	367,000.00	367,000.00	367,000.00
A -10-1400-1411-0000-412561-						
510010 Fulltime						
A1411 510010 Salary Ft	255,627.26	279,594.00	279,594.00	279,094.00	279,094.00	279,094.00
A -10-1400-1411-0000-510010-						
510030 Overtime Pay Only						
A1411 510030 Salary Ot	3,123.87	.00	.00	.00	.00	.00
A -10-1400-1411-0000-510030-						
510050 All Other-On Call,Cloth,Stipe,						
A1411 510050 Salary Oth	1,850.16	3,710.00	3,710.00	4,095.00	4,095.00	4,095.00
A -10-1400-1411-0000-510050-						
520070 Chairs						
A1411 520070 Chairs	217.79	500.00	500.00	500.00	500.00	500.00
A -10-1400-1411-0000-520070-						
520200 Office Equipment						
A1411 520200 Office Eq	758.06	.00	.00	.00	.00	.00
A -10-1400-1411-0000-520200-						
540320 Leased/Service Equipment						
A1411 540320 Leased Eq	730.29	1,000.00	850.00	400.00	400.00	400.00
A -10-1400-1411-0000-540320-						
A1411 540320 ACGTG Leased Eq	-541.32	.00	.00	.00	.00	.00
A -10-1400-1411-0000-540320-						



# TIOGA COUNTY, NEW YORK

## Tioga County NEXT YEAR BUDGET COMPARISON REPORT

PROJECTION: 20261 2026 OPERATING BUDGET

FOR PERIOD 99

ACCOUNTS FOR:		2024	2025	2025	2026	2026	2026
General	Fund	ACTUAL	ORIG BUD	REVISED BUD	Department	Department	Department COMMENT
540390	Mileage Expense						
A1411	540390 Mileage	10.82	50.00	50.00	50.00	50.00	50.00
A	-10-1400-1411-0000-540390-						
540420	Office Supplies						
A1411	540420 Office Sup	732.98	1,150.00	1,150.00	1,365.00	1,365.00	1,365.00
A	-10-1400-1411-0000-540420-						
540480	Postage						
A1411	540480 Postage	2,370.71	3,000.00	3,000.00	3,000.00	3,000.00	3,000.00
A	-10-1400-1411-0000-540480-						
540485	Printing/Paper						
A1411	540485 Printpaper	.00	275.00	425.00	275.00	275.00	275.00
A	-10-1400-1411-0000-540485-						
540733	Training/All Other						
A1411	540733 Train oth	1,230.25	1,500.00	1,500.00	1,500.00	1,500.00	1,500.00
A	-10-1400-1411-0000-540733-						
581088	State Retirement Fringe						
A1411	581088 St Ret	48,319.32	44,387.00	44,387.00	38,624.00	38,624.00	38,624.00
A	-10-1400-1411-0000-581088-						
583088	Social Security Fringe						
A1411	583088 Social Sec	18,045.22	20,337.00	20,337.00	20,337.00	20,337.00	20,337.00
A	-10-1400-1411-0000-583088-						
584088	Workers Compensation Fringe						
A1411	584088 Work Comp	7,628.31	8,365.00	8,365.00	8,365.00	8,365.00	8,365.00
A	-10-1400-1411-0000-584088-						
585588	Disability Insurance Fringe						
A1411	585588 Disab Ins	469.05	476.00	476.00	476.00	476.00	476.00
A	-10-1400-1411-0000-585588-						



# TIOGA COUNTY, NEW YORK

## Tioga County NEXT YEAR BUDGET COMPARISON REPORT

PROJECTION: 20261 2026 OPERATING BUDGET

FOR PERIOD 99

ACCOUNTS FOR: General Fund	2024 ACTUAL	2025 ORIG BUD	2025 REVISED BUD	2026 Department	2026 Department	2026 Department COMMENT
586088 Health Insurance Fringe						
A1411 586088 Health Ins	114,118.09	109,858.00	109,858.00	138,695.00	138,695.00	138,695.00
A -10-1400-1411-0000-586088-						
588988 EAP Fringe						
A1411 588988 Eap	104.21	112.00	112.00	112.00	112.00	112.00
A -10-1400-1411-0000-588988-						
TOTAL Department Of Motor Ve	1,196,172.03	1,191,314.00	1,191,314.00	1,213,888.00	1,213,888.00	1,213,888.00
TOTAL General Fund	1,196,172.03	1,191,314.00	1,191,314.00	1,213,888.00	1,213,888.00	1,213,888.00
GRAND TOTAL	1,196,172.03	1,191,314.00	1,191,314.00	1,213,888.00	1,213,888.00	1,213,888.00

\*\* END OF REPORT - Generated by Griffin, Suellen \*\*

DMV	2025 budget	2026 budget		
Fee rev	-350,000.00	-350,000.00		0.00
Use Fee rev	-367,000.00	-367,000.00		0.00
Sell back time	3,710.00	4,095.00	vaca sell back Joyce and Lisa	-385.00
Computer	0.00	0.00		0.00
Furniture	0.00	0.00		0.00
Chair	500.00	500.00		0.00
Leased/Service equip	1,000.00	400.00	xerox copier only usage charge now	600.00
Mileage	50.00	50.00		0.00
Office Supplies	1,150.00	1,365.00	id checking manuals	-215.00
Postage	3,000.00	3,000.00		0.00
Printing paper	275.00	275.00		0.00
Training	1,500.00	1,500.00		0.00
	-705,815.00	-705,815.00		0.00 Total
Income total	717,000.00	717,000.00		
expense total	7,475.00	7,475.00		



	original 2025 Budget	2026 Budget	Notes	+/-				
Clerk								
Fee rev	-545,000.00	-550,000.00	increased revenue due to passports	5,000.00				
Furniture	0.00	0.00		0.00				
Comp Equip	0.00	0.00		0.00				
Dues	300.00	300.00		0.00				
Leased/Service equip	3,650.00	3,150.00	Xerox copier only usage charge now	500.00			contract thru 12/1/2027	
Mileage	100.00	100.00		0.00		2676	223/mo	
Office Supplies	3,500.00	3,500.00		0.00		400	25 x 12mo usage only	
Postage	3,700.00	5,250.00	increased cost of postage and # of pass	-1,550.00		3076		
Printing paper	1,000.00	1,000.00		0.00				
Recording/Microfilm	1,000.00	3,575.00	replacement of damaged book covers	-2,575.00				
Software exp	42,650.00	43,025.00	annual cost of Tyler	-375.00		600	50/mo	
Telephone	1,000.00	1,000.00		0.00				
Training	3,000.00	4,000.00	increased cost of conferences	-1,000.00		5250	425/qtr metered	275/mo 250 box fee
	-485,100.00	-485,100.00		0.00 total				
income total	545,000.00	550,000.00				43009	Tyler 43009 year	12/1/2030 2390/mo cott 30000
Expenses total	59,900.00	65,400.00						
<b>DMV</b>	<b>2025 budget</b>	<b>2026 budget</b>						
Fee rev	-350,000.00	-350,000.00		0.00				
Use Fee rev	-367,000.00	-367,000.00		0.00				
Sell back time	3,710.00	4,095.00	vaca sell back Joyce and Lisa	-385.00				
Computer	0.00	0.00		0.00				
Furniture	0.00	0.00		0.00		500		
Chair	500.00	500.00		0.00				
Leased/Service equip	1,000.00	400.00	xerox copier only usage charge now	600.00		300	25/mo usage only	
Mileage	50.00	50.00		0.00				
Office Supplies	1,150.00	1,365.00	id checking manuals	-215.00				
Postage	3,000.00	3,000.00		0.00		350		
Printing paper	275.00	275.00		0.00				
Training	1,500.00	1,500.00		0.00		2500	625/qtr	
	-705,815.00	-705,815.00		0.00 Total				
Income total	717,000.00	717,000.00				1785	Lisa 25.49 x 70	
expense total	7,475.00	7,475.00				2310	Joyce 32.98 x 70	
						4095		

# Budget Notes

Org	Obj	2025 Budget	2026 Budget	Difference	Notes
A7510 - Historian	510020 - Part Time/Temporary	\$7,344.00	\$7,344.00	\$0.00	No change for 2026
	540040 - Books	\$125.00	\$125.00	\$0.00	
	540180 - Dues	\$50.00	\$50.00	\$0.00	
	540390 - Mileage Expense	\$140.00	\$140.00	\$0.00	
	540420 - Office Supplies	\$100.00	\$100.00	\$0.00	
	540480 - Postage	\$30.00	\$30.00	\$0.00	
	540485 - Printing/Paper	\$75.00	\$75.00	\$0.00	
	540640 - Supplies (Not Office)	\$50.00	\$50.00	\$0.00	
	540660 - Telephone	\$0.00		\$0.00	
	540733 - Training/All Other	\$500.00	\$500.00	\$0.00	
	581088 - State Retirement Fringe	\$0.00		\$0.00	
	583088 - Social Security Fringe	\$105.00	\$105.00	\$0.00	
	584088 - Workers Compensation Fringe	\$1,195.00	\$1,195.00	\$0.00	
	585088 - Unemployment Insurance Fringe	\$0.00		\$0.00	
	585588 - Disability Insurance Fringe	\$0.00		\$0.00	
	586088 - Health Insurance Fringe	\$0.00		\$0.00	
	588988 - EAP Fringe	\$16.00	\$16.00	\$0.00	
	<b>Org Total:</b>	<b>\$9,730.00</b>	<b>\$9,730.00</b>	<b>\$0.00</b>	
	<b>Grand total for all Orgs:</b>	<b>\$9,730.00</b>	<b>\$9,730.00</b>	<b>\$0.00</b>	

# Budget Notes

Org	Obj	2025 Budget	2026 Budget	Difference	Notes
A1460 - Records Management	520070 - Chairs	\$0.00		\$0.00	No change for 2026
	520090 - Computer	\$0.00		\$0.00	
	540070 - Car Maintenance	\$40.00	\$40.00	\$0.00	
	540140 - Contracting Services	\$0.00		\$0.00	
		\$0.00		\$0.00	
	540180 - Dues	\$50.00	\$50.00	\$0.00	
	540220 - Automobile Fuel	\$50.00	\$50.00	\$0.00	
	540360 - Meals/Food	\$0.00		\$0.00	
	540390 - Mileage Expense	\$40.00	\$40.00	\$0.00	
	540420 - Office Supplies	\$175.00	\$175.00	\$0.00	
	540480 - Postage	\$25.00	\$25.00	\$0.00	
	540485 - Printing/Paper	\$75.00	\$75.00	\$0.00	
	540595 - Services Rendered(Other)	\$1,140.00	\$1,140.00	\$0.00	
	540640 - Supplies (Not Office)	\$50.00	\$50.00	\$0.00	
	540660 - Telephone	\$0.00		\$0.00	
	540733 - Training/All Other	\$625.00	\$625.00	\$0.00	
	<b>Org Total:</b>	<b>\$2,270.00</b>	<b>\$2,270.00</b>	<b>\$0.00</b>	
	<b>Grand total for all Orgs:</b>	<b>\$2,270.00</b>	<b>\$2,270.00</b>	<b>\$0.00</b>	