



## Tioga County Public Health Department

Health & Human Services Building | 1062 State Route 38, Owego, NY 13827

Phone: 607-687-8600 | Fax: 607-223-7030 | [ph.tiogacountyny.gov](http://ph.tiogacountyny.gov)  
Heather Vroman, MEd., Public Health Director



### HEALTH & HUMAN SERVICES COMMITTEE – PUBLIC HEALTH

TUESDAY, DECEMBER 5, 2023

8:30 A.M.

#### FINANCIAL:

- 2023 Update

#### OLD BUSINESS:

- None

#### NEW BUSINESS:

- Agency Report November 2023

#### PERSONNEL:

- Jason Davis, Assistant Director of Administrative Services; Promotion Effective November 18, 2023.

#### RESOLUTIONS:

- Authorization to Apply for Grant (Tick-Borne Disease Program)
- Amend 2023 Budget & Transfer of Contingency Funds (Preschool)
- Authorize Contracts

#### PROCLAMATIONS:

- None

#### ADJOURNMENT:



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## INTERNAL MEMO

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**TO:** William H. Standinger, III; Chair, HHS Committee  
**FROM:** Heather Vroman, MEd.; Public Health Director  
**CC:** Marte Sauerbrey; Chair, Tioga County Legislature  
**DATE:** December 5, 2023  
**RE:** **Health & Human Services Meeting December 5, 2023**

Attached are Public Health's materials for the Health & Human Services Committee meeting.

- Financial:
  - 2023 Update
- Agency Report November 2023
- Resolution:
  - Authorization to Apply for Grant (Tick-Borne Disease Program)
  - Amend 2023 Budget & Transfer of Contingency Funds (Preschool)
  - Authorize Contracts
- Proclamation:
  - None



# TIOGA COUNTY, NEW YORK

## Tioga County YEAR-TO-DATE BUDGET REPORT

FOR 2023 11

	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
<b>A General Fund</b>							
<b>A2960 Handicapped Education</b>							
A2960 416050 Fees - Handicapped	-550,000	-10,000	-560,000	-387,773.18	.00	-172,226.82	69.2%*
A2960 434600 State Aid-Handicap	-1,599,250	-13,125	-1,612,375	-1,240,197.86	.00	-372,177.14	76.9%*
A2960 540590 Services Rendered	2,700,000	-52,447	2,647,553	1,864,701.37	233,378.18	549,473.87	79.2%
A2960 540620 Software Expense	6,000	572	6,572	6,571.58	.00	.00	100.0%
A2960 540710 Transport/Handicap	600,000	200,000	800,000	673,761.97	11,978.20	114,259.83	85.7%
<b>TOTAL Handicapped Education</b>	<b>1,156,750</b>	<b>125,000</b>	<b>1,281,750</b>	<b>917,063.88</b>	<b>245,356.38</b>	<b>119,329.74</b>	<b>90.7%</b>
<b>A4011 Public Health Administration</b>							
A4011 434010 State Aid-Public H	-916,328	-13,708	-930,036	-592,161.92	.00	-337,874.08	63.7%*
A4011 434011 COVID State Aid-Prev	0	-318,393	-318,393	-73.67	.00	-318,319.35	.0%*
A4011 434011 ELC1 State Aid-Prev	0	-918,661	-918,661	.00	.00	-918,661.19	.0%*
A4011 434011 ELC2 State Aid-PP E	0	-719,282	-719,282	.00	.00	-719,282.00	.0%*
A4011 434890 HWB1 State Aid- Oth	0	-12,000	-12,000	-1,614.75	.00	-10,385.25	13.5%*
A4011 444010 SPHIW Federal Aid-P	0	-106,331	-106,331	.00	.00	-106,331.00	.0%*
A4011 510010 Full Time	1,506,091	0	1,506,091	1,015,742.27	.00	490,348.73	67.4%
A4011 510020 Part Time/Temporar	176,895	0	176,895	75,680.90	.00	101,214.10	42.8%
A4011 510030 Overtime Pay Only	0	0	0	336.76	.00	-336.76	100.0%*
A4011 510050 All Other(On Call,	40,620	0	40,620	24,291.01	.00	16,328.99	59.8%
A4011 510050 HWB1 All Other-On C	0	12,000	12,000	7,500.00	.00	4,500.00	62.5%
A4011 510050 SPHIW All Other-SPH	0	101,251	101,251	94,760.00	.00	6,491.00	93.6%
A4011 520090 Computer	2,000	5,000	7,000	4,456.47	.00	2,543.53	63.7%
A4011 520090 SPHIW Computer-SPHI	0	2,540	2,540	.00	.00	2,540.00	.0%
A4011 520130 Equipment (Not Car	3,000	0	3,000	547.96	.00	2,452.04	18.3%
A4011 520200 Office Equipment	15,000	-5,000	10,000	5,270.80	.00	4,729.20	52.7%
A4011 530100 Data Processing	85,984	0	85,984	72,188.04	.00	13,795.96	84.0%
A4011 530300 Legal	12,557	0	12,557	10,420.62	.00	2,136.38	83.0%
A4011 530551 Maintenance in Lie	88,380	0	88,380	67,252.50	.00	21,127.50	76.1%
A4011 540010 Advertising	30,000	-3,140	26,860	2,834.46	200.00	23,825.68	11.3%
A4011 540040 Books	782	0	782	354.50	.00	427.50	45.3%
A4011 540070 Car Maintenance	4,458	0	4,458	2,814.47	.00	1,643.53	63.1%
A4011 540120 Consulting Fees	17,000	0	17,000	12,750.00	4,250.00	.00	100.0%
A4011 540180 Dues	3,215	0	3,215	3,062.68	.00	152.32	95.3%
A4011 540190 Education Reimburs	0	2,600	2,600	1,347.78	1,252.22	.00	100.0%



# TIOGA COUNTY, NEW YORK

## Tioga County YEAR-TO-DATE BUDGET REPORT

FOR 2023 11

	ORIGINAL APPROP	TRANFRS/ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
A4011 540210 Garbage Disposal	1,200	0	1,200	451.20	148.80	600.00	50.0%
A4011 540220 Automobile Fuel	1,500	0	1,500	254.64	.00	1,245.36	17.0%
A4011 540270 Insurance-Liabilit	33,168	540	33,708	33,707.86	.00	.00	100.0%
A4011 540320 Leased/Service Equ	5,000	0	5,000	2,417.88	32.69	2,549.43	49.0%
A4011 540330 Legal Fees	50	0	50	.00	.00	50.00	.0%
A4011 540340 Literature	50	0	50	.00	.00	50.00	.0%
A4011 540360 Meals/Food	1,500	0	1,500	1,235.95	.00	264.05	82.4%
A4011 540390 Mileage Expense	15	0	15	.00	.00	15.00	.0%
A4011 540420 Office Supplies	7,232	0	7,232	3,688.20	.00	3,543.80	51.0%
A4011 540480 Postage	1,200	0	1,200	566.63	.00	633.37	47.2%
A4011 540485 Printing/Paper	1,500	0	1,500	1,058.00	.00	442.00	70.5%
A4011 540487 Program Expense	12,000	13,708	25,708	15,520.68	513.81	9,673.51	62.4%
A4011 540487 COV19 Program Expen	0	318,393	318,393	.00	.00	318,393.02	.0%
A4011 540487 ELC1 Program Expens	0	918,661	918,661	.00	.00	918,661.19	.0%
A4011 540487 ELC2 Program Expens	0	719,282	719,282	.00	.00	719,282.00	.0%
A4011 540487 SPHIW Program Expen	0	2,540	2,540	284.24	.00	2,255.76	11.2%
A4011 540540 Reimbursements	250	0	250	.00	.00	250.00	.0%
A4011 540581 Security Systems &	25,000	0	25,000	20,203.68	.00	4,796.32	80.8%
A4011 540620 Software Expense	10,552	0	10,552	5,279.72	3,000.00	2,272.28	78.5%
A4011 540660 Telephone	3,994	0	3,994	2,430.84	108.71	1,454.45	63.6%
A4011 540733 Training/All Other	3,100	0	3,100	2,444.81	.00	655.19	78.9%
A4011 581088 State Retirement F	129,263	0	129,263	122,492.54	.00	6,770.09	94.8%
A4011 583088 Social Security Fr	120,809	0	120,809	90,536.17	.00	30,273.24	74.9%
A4011 583088 HWB1 Social Securit	0	0	0	573.75	.00	-573.75	100.0%*
A4011 584088 Workers Compensati	39,945	0	39,945	28,353.63	.00	11,590.90	71.0%
A4011 585588 Disability Insuran	2,194	0	2,194	1,331.10	.00	862.54	60.7%
A4011 586088 Health Insurance F	589,324	0	589,324	400,345.23	.00	188,978.69	67.9%
A4011 588988 EAP Fringe	459	0	459	340.38	.00	118.43	74.2%
<b>TOTAL Public Health Administration</b>	<b>2,058,958</b>	<b>0</b>	<b>2,058,958</b>	<b>1,541,278.01</b>	<b>9,506.23</b>	<b>508,173.70</b>	<b>75.3%</b>

### A4044 Early Intervention

A4044 416107 Early Intervention	-75,000	0	-75,000	-12,173.30	.00	-62,826.70	16.2%*
A4044 434023 State Aid- Early I	-165,020	0	-165,020	-63,156.54	.00	-101,863.46	38.3%*
A4044 434601 State Aid- Handica	-16,800	0	-16,800	-17,700.00	.00	900.00	105.4%
A4044 520130 Equipment (Not Car	1,500	0	1,500	.00	.00	1,500.00	.0%
A4044 540010 Advertising	100	0	100	.00	.00	100.00	.0%
A4044 540180 Dues	4,300	0	4,300	3,150.00	.00	1,150.00	73.3%
A4044 540190 Education Reimburs	10	0	10	.00	.00	10.00	.0%
A4044 540220 Automobile Fuel	1,500	0	1,500	558.79	.00	941.21	37.3%
A4044 540444 Permits, Fees, Ins	553	0	553	.00	.00	553.00	.0%



# TIOGA COUNTY, NEW YORK

## Tioga County YEAR-TO-DATE BUDGET REPORT

FOR 2023 11

	ORIGINAL APPROP	TRANFRS/ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
A4044 540480 Postage	1,400	0	1,400	634.63	.00	765.37	45.3%
A4044 540485 Printing/Paper	1,000	1,000	2,000	1,469.98	.00	530.02	73.5%
A4044 540487 Program Expense	260,000	-126,000	134,000	92,821.76	.00	41,178.24	69.3%
A4044 540590 Services Rendered	4,000	0	4,000	2,390.00	10.00	1,600.00	60.0%
A4044 540620 Software Expense	8,000	0	8,000	5,498.40	1,004.00	1,497.60	81.3%
A4044 540640 Supplies (Not Offi	6,000	0	6,000	3,883.18	.00	2,116.82	64.7%
A4044 540660 Telephone	1,989	0	1,989	1,109.17	.00	879.83	55.8%
A4044 540670 Therapeutic	4,000	0	4,000	.00	.00	4,000.00	.0%
A4044 540710 Transport/Handicap	2,200	0	2,200	553.80	446.20	1,200.00	45.5%
A4044 540733 Training/All Other	1,000	0	1,000	356.00	.00	644.00	35.6%
<b>TOTAL Early Intervention</b>	<b>40,732</b>	<b>-125,000</b>	<b>-84,268</b>	<b>19,395.87</b>	<b>1,460.20</b>	<b>-105,124.07</b>	<b>-24.7%</b>
<b>A4053 Preventive And Primary Health</b>							
A4053 416101 Preventive & Prima	-1,200	0	-1,200	-165.00	.00	-1,035.00	13.8%*
A4053 422800 Grants -Non State	0	-171,400	-171,400	-95,018.25	.00	-76,381.75	55.4%*
A4053 422800 CFCS Health Service	0	-5,000	-5,000	-2,746.79	.00	-2,253.21	54.9%*
A4053 427010 Refunds Of Prior Y	0	0	0	-459.52	.00	459.52	100.0%
A4053 434011 State Aid-Preventi	-236,462	0	-236,462	-134,681.16	.00	-101,780.84	57.0%*
A4053 520130 Equipment (Not Car	2,000	0	2,000	1,818.10	.00	181.90	90.9%
A4053 520190 Nursing Equipment	1,000	0	1,000	.00	.00	1,000.00	.0%
A4053 540010 Advertising	30,500	0	30,500	18,480.99	2,173.00	9,846.01	67.7%
A4053 540080 Clinic Supplies	4,500	0	4,500	2,703.33	.00	1,796.67	60.1%
A4053 540140 Contracting Servic	36,000	0	36,000	13,885.53	.00	22,114.47	38.6%
A4053 540180 Dues	75	0	75	.00	.00	75.00	.0%
A4053 540220 Automobile Fuel	405	0	405	337.95	.00	67.05	83.4%
A4053 540370 Medical Expense	1,000	0	1,000	551.00	.00	449.00	55.1%
A4053 540440 Other Awards	300	0	300	.00	.00	300.00	.0%
A4053 540444 Permits, Fees, Ins	553	0	553	.00	.00	553.00	.0%
A4053 540480 Postage	475	0	475	356.97	.00	118.03	75.2%
A4053 540485 Printing/Paper	2,275	2,000	4,275	4,198.46	.00	76.54	98.2%
A4053 540487 Program Expense	4,000	-2,000	2,000	1,438.99	.00	561.01	71.9%
A4053 540590 Services Rendered	3,560	0	3,560	235.50	.00	3,324.50	6.6%
A4053 540595 Services Rendered(	1,500	0	1,500	.00	.00	1,500.00	.0%
A4053 540640 Supplies (Not Offi	30,700	171,400	202,100	105,247.49	45,000.00	51,852.51	74.3%
A4053 540640 CFCS Supplies (Not	0	5,000	5,000	2,746.79	353.16	1,900.05	62.0%
A4053 540660 Telephone	4,338	0	4,338	2,285.46	.00	2,052.54	52.7%
A4053 540733 Training/All Other	3,400	0	3,400	1,293.00	.00	2,107.00	38.0%
<b>TOTAL Preventive And Primary Health</b>	<b>-111,081</b>	<b>0</b>	<b>-111,081</b>	<b>-77,491.16</b>	<b>47,526.16</b>	<b>-81,116.00</b>	<b>27.0%</b>
<b>A4064 Managed Care - Dental Services</b>							
A4064 416102 Dental Van Fees	-140,000	0	-140,000	-108,300.07	.00	-31,699.93	77.4%*



# TIOGA COUNTY, NEW YORK

## Tioga County YEAR-TO-DATE BUDGET REPORT

FOR 2023 11

	ORIGINAL APPROP	TRANFRS/ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
A4064 520130 Equipment (Not Car	2,000	0	2,000	.00	.00	2,000.00	.0%
A4064 540010 Advertising	1,500	0	1,500	273.05	.00	1,226.95	18.2%
A4064 540070 Car Maintenance	5,000	-750	4,250	2,187.08	.00	2,062.92	51.5%
A4064 540080 Clinic Supplies	22,000	0	22,000	16,435.19	.00	5,564.81	74.7%
A4064 540220 Automobile Fuel	800	-10	790	99.45	.00	690.55	12.6%
A4064 540444 Permits, Fees, Ins	553	0	553	.00	.00	553.00	.0%
A4064 540480 Postage	400	0	400	380.46	.00	19.54	95.1%
A4064 540485 Printing/Paper	300	0	300	80.10	.00	219.90	26.7%
A4064 540487 Program Expense	7,200	0	7,200	5,286.70	200.00	1,713.30	76.2%
A4064 540640 Supplies (Not Offi	100	0	100	.00	.00	100.00	.0%
A4064 540660 Telephone	851	500	1,351	868.16	193.60	289.24	78.6%
A4064 540733 Training/All other	100	260	360	357.57	.00	2.43	99.3%
<b>TOTAL Managed Care - Dental Services</b>	<b>-99,196</b>	<b>0</b>	<b>-99,196</b>	<b>-82,332.31</b>	<b>393.60</b>	<b>-17,257.29</b>	<b>82.6%</b>
<b>A4090 Environmental Health</b>							
A4090 416010 Public Health Fees	-116,750	0	-116,750	-84,695.00	.00	-32,055.00	72.5%*
A4090 434500 WELLS State Aid-Publ	0	-62,860	-62,860	-7,901.98	.00	-54,958.02	12.6%*
A4090 434640 State Aid-Environm	-233,308	0	-233,308	-211,462.07	.00	-21,845.93	90.6%*
A4090 520130 Equipment (Not Car	2,000	0	2,000	.00	.00	2,000.00	.0%
A4090 540010 Advertising	700	0	700	418.00	250.00	32.00	95.4%
A4090 540040 Books	10	0	10	.00	.00	10.00	.0%
A4090 540080 Clinic Supplies	5,250	0	5,250	3,405.44	.00	1,844.56	64.9%
A4090 540140 Contracting Servic	34,000	0	34,000	17,763.75	8,811.25	7,425.00	78.2%
A4090 540180 Dues	400	0	400	300.00	.00	100.00	75.0%
A4090 540220 Automobile Fuel	5,000	0	5,000	3,947.29	.00	1,052.71	78.9%
A4090 540330 Legal Fees	2,500	0	2,500	.00	.00	2,500.00	.0%
A4090 540360 Meals/Food	20	0	20	.00	.00	20.00	.0%
A4090 540390 Mileage Expense	20	0	20	.00	.00	20.00	.0%
A4090 540480 Postage	1,600	0	1,600	1,198.78	.00	401.22	74.9%
A4090 540485 Printing/Paper	100	0	100	.00	.00	100.00	.0%
A4090 540487 Program Expense	44,000	1,669	45,669	24,922.37	3,282.84	17,464.20	61.8%
A4090 540590 Services Rendered	3,000	0	3,000	2,521.34	.00	478.66	84.0%
A4090 540595 WELLS Services Rende	0	62,860	62,860	10,832.67	5,524.77	46,502.56	26.0%
A4090 540640 Supplies (Not Offi	2,000	0	2,000	801.39	.00	1,198.61	40.1%
A4090 540660 Telephone	3,467	0	3,467	2,147.84	.00	1,319.16	62.0%
A4090 540733 Training/All other	1,000	0	1,000	668.00	.00	332.00	66.8%
<b>TOTAL Environmental Health</b>	<b>-244,991</b>	<b>1,669</b>	<b>-243,322</b>	<b>-235,132.18</b>	<b>17,868.86</b>	<b>-26,058.27</b>	<b>89.3%</b>
<b>A6610 Sealer Of weights And Measures</b>							
A6610 419620 Sealer of weights	-10,500	0	-10,500	-7,498.00	.00	-3,002.00	71.4%*



# TIOGA COUNTY, NEW YORK

## Tioga County YEAR-TO-DATE BUDGET REPORT

FOR 2023 11

	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
A6610 435890 State Aid-Octane T	-600	0	-600	.00	.00	-600.00	.0%*
A6610 510020 Part Time/Temporar	16,671	0	16,671	14,284.84	.00	2,386.16	85.7%
A6610 520130 Equipment (Not Car	500	0	500	.00	.00	500.00	.0%
A6610 540040 Books	250	0	250	.00	.00	250.00	.0%
A6610 540180 Dues	25	0	25	25.00	.00	.00	100.0%
A6610 540220 Automobile Fuel	520	0	520	229.39	.00	290.61	44.1%
A6610 540480 Postage	100	0	100	.00	.00	100.00	.0%
A6610 540590 Services Rendered	100	0	100	.00	.00	100.00	.0%
A6610 540640 Supplies (Not offi	135	0	135	.00	.00	135.00	.0%
A6610 540733 Training/All other	50	0	50	.00	.00	50.00	.0%
A6610 583088 Social Security Fr	1,131	0	1,131	1,138.43	.00	-7.17	100.6%*
A6610 584088 Workers Compensati	1,224	0	1,224	1,175.28	.00	49.06	96.0%
A6610 588988 Eap Fringe	15	0	15	14.64	.00	-.08	100.5%*
TOTAL Sealer of Weights And Measures	9,621	0	9,621	9,369.58	.00	251.58	97.4%
TOTAL General Fund	2,810,793	1,669	2,812,463	2,092,151.69	322,111.43	398,199.39	85.8%
TOTAL REVENUES	-4,061,218	-2,350,760	-6,411,978	-2,967,779.06	.00	-3,444,199.15	
TOTAL EXPENSES	6,872,011	2,352,430	9,224,441	5,059,930.75	322,111.43	3,842,398.54	

### H Capital Fund

#### H4011 Public Health Administration

H4011 434010 State Aid-Public H	-61,200	0	-61,200	.00	.00	-61,200.00	.0%*
H4011 520060 Car/Truck	170,000	29,976	199,976	86,366.18	107,603.56	6,006.21	97.0%
H4011 520130 Equipment (Not Car	0	9,217	9,217	.00	9,217.13	.00	100.0%
TOTAL Public Health Administration	108,800	39,193	147,993	86,366.18	116,820.69	-55,193.79	137.3%
TOTAL Capital Fund	108,800	39,193	147,993	86,366.18	116,820.69	-55,193.79	137.3%
TOTAL REVENUES	-61,200	0	-61,200	.00	.00	-61,200.00	
TOTAL EXPENSES	170,000	39,193	209,193	86,366.18	116,820.69	6,006.21	
GRAND TOTAL	2,919,593	40,862	2,960,456	2,178,517.87	438,932.12	343,005.60	88.4%

\*\* END OF REPORT - Generated by McCann, Denis \*\*



## Tioga County Public Health Department

Health & Human Services Building | 1062 State Route 38, Owego, NY 13827

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Heather Vroman, MEd., Public Health Director



# AGENCY REPORT

October 26-November 22, 2023

### Highlights

- We hosted the Tioga County Healthy Partnership meeting with our partner agencies that participated in the Community Health Assessment (CHA) and Community Health Improvement Plan (CHIP). Presentations were given on the Behavioral Risk Factor Surveillance System and the Creating Healthy Schools and Communities grant.
- Announced Fall Walking Challenge Winners! Thank you to all those who participated!
- The Management Team presented 2023 program highlights/accomplishments at the November Board of Health Meeting.

### Health Education

- At the request of Glove House, presented to foster parents on correct use and installation of car seats and the Child Passenger Safety Program.
- The lead workplan was completed for the new grant cycle. Also in process of updating letters used to mail to families with children with elevated lead. Care Coordination and Environmental Health home investigations have been collaborating on visits to be more efficient.
- Participated in the Citizens Preparedness Event at Apalachin Elementary.
- Met with Creating Health Schools and Communities grant partners in the Town of Berkshire to plan for projects taking place during Years 3 and 4 of the grant.
- Public Health Emergency Preparedness (PHEP) team is in process of planning our annual PHEP exercise.
- Finishing key informant interviews for the COVID-19 After Action Report with local partners.
- Attended the Local Emergency Planning Committee (LEPC) and provided updates on COVID-19 rates and opioid overdoses.

### Environmental Health

- The 2024 Rabies Vaccination Clinic schedule has been finalized!
- A Tioga County School District water system operator received two additional certifications for larger water systems. We administered the assessment/test and approved, then received secondary approval from New York State.
- One of our Public Health Sanitarian's spoke at the Waverly Water Systems Improvement project meeting about water sampling expectations and notifications to Public Health if restaurants would be without water.
- Attended the Tioga County Water Quality Coordinating Committee quarterly meeting and highlighted our Well Head Program.
- Met with Broome County Health Department ATUPA Coordinators about best ATUPA practices and sign posting. Also discussed new vape laws and implementation of complaint process.
- Working with local establishment that had a sewage line failure.
- Septic program forms were updated to streamline the process and assist with a faster turnaround time.

### Patient Services (EI, Dental, Clinic)

- Director of Dental Health Services attended the New York State Oral Health Conference.
- The Dental Van finished at Waverly schools, providing services to 251 children, and has moved to Tioga Central School District.



- Early Intervention is preparing for the rollout of the new EI Hub (new application for EI documentation). The EI Team and select Admin staff have been attending training webinars.
- The EI Team had a phone conference with the New York State Bureau of EI. They were able to express their concerns/difficulties with the service provider shortages and how we work hard to recruit providers to see our county's kiddos.
- EI Service Coordinators have been busy with intakes. They are flexible and supportive to their families especially with the ongoing provider shortage. At this time, fifteen children are waiting for services.
- Nursing held infection control trainings for the Health and Human Services Building Security staff.
- Nursing had a flu clinic for Tioga County employees, and we dispensed all 30 available doses.
- Our Public Health Nurse shadowed Broome County's Communicable Disease staff to assist in improving our communicable disease investigation process.

### **Administrative Services**

- Erin Youells joined the team as our new Office Specialist III on November 6<sup>th</sup>. She will be assisting in-office and on the Dental Van.
- Jason Davis was promoted to Assistant Director of Administrative Services.
- Completed our third quarter internal program audit review, found few corrective actions. We are making great progress in updating our record audit tools and formalizing our auditing processes.
- Continuing with policy updates
- Public Health Director participated in the New York State DEC Listening session on transportation.

### **Ongoing Support/Partnerships**

- |  |  |
|--|--|
| - Allies in Substance Abuse Prevention Coalition | - Team Tioga   |
| - Child Fatality Review Team                     | - Tioga County Board of Health                           |
| - Family Enrichment Network (Head Start)         | - Tioga County Commissioner's Advisory Council           |
| - Lourdes PACT Advisory Board                    | - Tioga County Council of Governments                    |
| - Mothers and Babies Perinatal Network           | - Tioga County Immunization Coalition                    |
| - Racker Center                                  | - Tioga County Local Emergency Planning Committee (LEPC) |
| - Rural Economic and Partnership (REAP)          | - Tioga County Mental Health Sub-Committee               |
| - Rural Health Network                           | - Tioga County Non-Profit Network                        |
| - Safe Harbor Committee                          | - Tioga Opportunities                                    |
| - S2AY Pivotal Partners Finger Lakes             |  |

#### Attachments:

1. Financial Snapshot, YTD thru 10/2023.
2. Flyer: "What the Health!?", November 2023.
3. Bulletin Board: "What You Should Know About RSV," 56 Main St., Owego, November 2023.
4. Bulletin Boards: (Small) "Fast Facts About Marijuana", (Large) "Combating Holiday Stress," HHS Building, November 2023.
5. Billboards: One Size Doesn't Fit All! (Car Seat), Fall is the Start of Flu Season, Narcan Saves Lives!, Various Locations, November 2023.
6. Data Spreadsheet October 26-November 22, 2023.

## Financial Snapshot Year-to-date through October 2023

2023 Budget	Actual* <sup>1,2</sup> YTD 2023	Percentage of 2023 Budget
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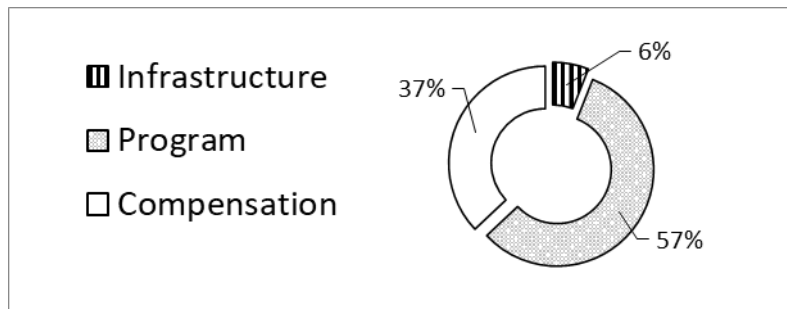
### REVENUES

Fees	1,069,850	589,267	55 %
State/Federal	3,379,867	1,986,339	59 %
Local	2,960,456	1,825,827	62 %
<b>TOTAL</b>	<b>7,410,173</b>	<b>4,401,433</b>	<b>59 %</b>

### EXPENSES

Compensation	2,737,891	1,619,164	59 %
Program Expense	4,148,100	2,516,340	61 %
Core Infrastructure	524,182	265,929	51 %
<b>TOTAL</b>	<b>7,410,173</b>	<b>4,401,433</b>	<b>59 %</b>

## Allocation of Expenses Year-to-date through October 2023



**\*Notes:**

1. COVID Specific funds have been removed from these tables, as they skew the numbers due to their large amounts. In 2023, over \$1.9 million of Covid funding remains within Public Health. However, very unlikely much of it will be expended.
2. Most of January & February revenue are adjusted back to prior year as payments during this time are for services performed in the prior year. State Aid reimbursement is reported a couple months after each quarter ends.



# What the Health!?

November 2023

## KNOW WHEN TO WASH YOUR HANDS!



[www.cdc.gov/handwashing](http://www.cdc.gov/handwashing)

## Fast Facts About: Marijuana

Also known as cannabis, weed, pot, or dope, contains more than 100 compounds including THC (which is impairing or mind-altering) and CBD (which does not cause a "high").

- Marijuana use directly affects brain function, specifically the parts of the brain responsible for memory, learning, attention, decision making, coordination, emotions, and reaction time.
  - Developing brains, such as those in babies, children, and teenagers, are especially susceptible to the harmful effects of marijuana and THC!
- Smoked marijuana can harm lung tissues and cause scarring and damage to small blood vessels.
- Marijuana use has been linked to a range of mental health problems like temporary psychosis, depression, social anxiety, and schizophrenia.
- Edibles, or food and drink products infused with marijuana, have a greater risk of poisoning. Children can mistake edibles for regular food or candy, which can make them very sick.
- Marijuana negatively affects several skills required for driving safe like slowing down one's reaction time and the ability to make decisions.

### REQUEST FREE HARM REDUCTION SUPPLIES!

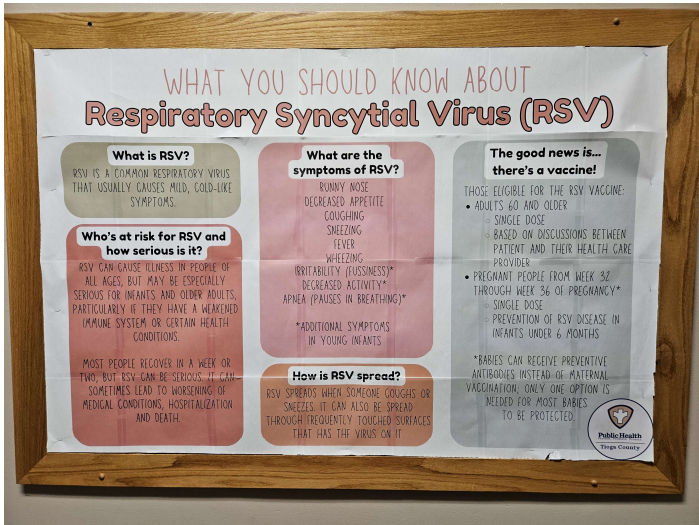
Visit [ph.tiogacountyny.gov](http://ph.tiogacountyny.gov) for more information!

Two circular callouts:
 

- Left: A box of NARCAN (naloxone) with text: "NARCAN".
- Right: A box of Rapid Response Drug Test with text: "Rapid Response Drug Test".

 In the center, text reads: "Harm Reduction Saves Lives! Support Not Stigma!"

Text overlay: "DRIVING HIGH IS ILLEGAL! DON'T GET BEHIND THE WHEEL IF YOU ARE UNDER THE INFLUENCE!"



Bulletin Boards, 56 Main Street, Owego, November 2023



Small Bulletin Board, HHS Building, Owego, November 2023



Large Bulletin Board(Outside), HHS Building, Owego, November 2023



Large Bulletin Board (Inside), HHS Building, Owego, November 2023



Billboards, Various Locations, November 2023

# DATA SPREADSHEET

October 26-November 22, 2023

<b><u>PUBLIC HEALTH ACTIVITIES</u></b>	<b><u>Y-E 2021</u></b>	<b><u>Y-E 2022</u></b>	<b><u>Nov-23</u></b>	<b><u>Y-T-D</u></b>
<b>Community Health</b>				
Communicable Disease	0	885	120	2031
- General Infectious Diseases (Campylobacteriosis, Salmonellosis, etc)	N/A	N/A	5	57
- Zoonotic Diseases (Anaplasmosis, Lyme, etc)	105	220	19	357
- Vaccine-Preventable Diseases (COVID-19, Influenza, etc)	49	400	88	1519
- Hepatitis	53	89	0	15
- PPD Test Administered	0	0	0	5
Child Passenger Safety Seats Inspected	20	40	3	45
- Child Seats FAILED Inspection	10	31	1	35
PH Interns (New interns)	2	2	0	0
Immunizations total child and adult	0	35	2	56
People Trained w/ Narcan	2	1	0	145
Opioid Overdose Reporting Forms received	12	3	1	3
<b>Dental</b>				
New Clients	154	340	42	285
Dental Screenings	782	1120	106	1046
- Clients with no tooth decay	328	265	42	345
-Clients WITH tooth decay	310	496	14	388
- Clients with EXTENSIVE tooth decay	128	347	49	310
Extractions	179	100	12	95
<b>Children Services</b>				
Early Intervention Referrals	138	148	15	194
- Early Intervention CURRENT Caseload *Monthly total	59	52	52	N/A
- EI children waiting for service(s)	N/A	N/A	6	N/A
<b>Environmental Health</b>				
Animal bite investigations	150	153	11	188
Rabies Clinics	6	7	0	8
- Number of Animals Vaccinated	1098	1012	0	1098
Food Establishment Inspections	182	151	21	227
- Establishments with Violation	26	18	1	13
Temporary Food Inspections	8	57	3	22
- Clean Indoor Air Act Violations (Smoking)	0	0	0	0
Mobile Home Park Inspections	37	12	6	30
Swimming Pool Inspections	14	18	2	9

ATUPA Checks (Underage Tobacco Sales)	102	70	0	108
- ATUPA Violations	3	2	0	3
Children's Camps	4	8	0	7
Agriculture Fairgrounds	2	2	0	2
Nuisance Complaints	17	16	1	5
Enforcement Actions	31	29	7	66
<b>Weights &amp; Measures</b>				
Inspection Sites	129	123	7	98
-Devices Inspected	499	475	94	494
Training Hrs/Equipment Maintenance	72	24	0	27

REFERRED TO:

HEALTH & HUMAN SERVICES COMMITTEE

RESOLUTION NO. -23

AUTHORIZATION TO APPLY FOR GRANT  
PUBLIC HEALTH

WHEREAS: Tioga County Public Health (TCPH) has identified a grant opportunity to provide funding toward the Tick-Borne Disease program; and

WHEREAS: County Policy requires Legislative approval for grant applications; and

WHEREAS: TCPH seeks approval from the Tioga County Legislature to apply for the mini-grant offered by New York State Association of County Health Officials (NYSACHO) in collaboration with the New York State Department of Health, for the purpose of purchasing supplies to create educational materials for Tick-Borne diseases and tick removal kits to distribute to residents; and

WHEREAS: The amount of the grant funding is not yet determined, however, it is not expected to exceed a maximum award amount of \$5,000; and

WHEREAS: There will be no additional County cost for the grant (i.e. cash match) if awarded; and

WHEREAS: If awarded the grant, TCPH will submit a resolution to appropriate the funds at that time; and

WHEREAS: The Tioga County Legislature supports TCPH in pursuing funding to provide this program to Tioga County residents; therefore be it

RESOLVED: That Tioga County Public Health is authorized to submit a grant application to NYSACHO and NYSDOH for the Tick-Borne Disease program.



REFERRED TO: HEALTH & HUMAN SERVICES COMMITTEE  
FINANCE COMMITTEE

RESOLUTION NO. -23 AMEND 2023 BUDGET &  
TRANSFER OF CONTINGENCY FUNDS  
PUBLIC HEALTH

WHEREAS: The costs of the New York State mandated Preschool School Supportive Health Services Program ("Preschool") are larger than the budgeted 2023 amounts; and

WHEREAS: Additional funding is needed to meet the mandated costs; and

WHEREAS: Tioga County Public Health (TCPH) identified a portion of the needed funds available within their Early Intervention Escrow account and transferred in November 2023 via Resolution No. 463-23; and

WHEREAS: TCPH has need for additional funding outside of their Early Childhood budgets, and are seeking County Contingency funds as discussed with their Legislative Committee and the Budget Officer; and

WHEREAS: The additional costs will result in additional revenues from New York State Aid reimbursement; and

WHEREAS: Budget Amendments and Transfers of Funds require Legislative approval; therefore be it

RESOLVED: That funding be transferred and appropriated as follows:

From:		
A2960 434600	State Aid: Handicapped Education	\$205,870
A1990 540715	Contingency Account	\$140,130
To:		
A2960 540590	Handicapped Ed: Services Rendered	\$235,000
A2960 540710	Handicapped Ed: Transportation	\$111,000

REFERRED TO: HEALTH & HUMAN SERVICES COMMITTEE  
FINANCE COMMITTEE

RESOLUTION NO. -23 AUTHORIZE CONTRACTS  
PUBLIC HEALTH

WHEREAS: Tioga County Public Health (TCPH) has need for contractual arrangements for several programs to ensure services are provided to residents; and

WHEREAS: TCPH has developed in collaboration with the County Attorney several boiler-plate contracts for each of the programs; and

WHEREAS: TCPH contracts are nearly entirely on 'fee for service' arrangements, meaning the provider is only compensated when work is provided at the established rate, and not a 'fixed amount' contract; and

WHEREAS: The following programs have these 'boiler plate arrangements' and are entered into the MUNIS contract module for each individual provider contract:

- Bio-waste removal services
- Creating Healthy Schools & Communities (pass through funding)
- Engineering Services
- Laboratory Services
- Medical Consultant
- Preschool Transportation Services
- Preschool Provider Services
- Sexually Transmitted Infections services

WHEREAS: The Tioga County Legislature desires to be informed of all contracts that may exceed \$10,000 annually; therefore be it

RESOLVED: That TCPH be authorized to continue using the County Attorney-approved boiler plate contracts in the above listed program areas.