

ADMINISTRATIVE SERVICES COMMITTEE AGENDA  
(County Clerk, Historian, Real Property, Veterans and Elections)

Real Property Agenda

Date: October 8, 2024

Time: 10:30 AM

APPROVAL OF MINUTES:

- Motion to approve 9/3/2024 minutes.

FINANCIAL:

- YTD Budget Report.
- September Revenue & Expense Breakdown.
- Amending Real Property Administrative Fees.

OLD BUSINESS:

- Northern Tioga Ag District 8-year review update.

NEW BUSINESS:

- Correction of errors update.

PERSONNEL:

- County Director to NYSACDRPTS conference 21-23 October.

RESOLUTIONS:

- N/A

PROCLAMATIONS:

- N/A

ADJOURNMENT:

Steven Palinosky, CCD  
Real Property Director

## ADMINISTRATIVE SERVICES COMMITTEE MINUTES

### TIOGA COUNTY OFFICE OF REAL PROPERTY TAX SERVICES

September 3<sup>rd</sup>, 2024

#### ATTENDANCE:

LEGISLATORS: Committee Chair Mullen, Legislator Ciotoli, Legislator Standinger, Legislator Brown absent

EX-OFFICIO: Legislative Chair Sauerbrey

STAFF: County Administrator Bailey, Legislative Clerk Haskell, County Attorney DeWind

GUESTS: N/A

APPROVAL OF MINUTES: Motion to approve August 6<sup>th</sup>, 2024, committee meeting minutes. Motion made by Legislator Standinger, seconded by Legislator Ciotoli; motion carries unanimously.

#### FINANCIAL:

- Reviewed Real Property budget YTD and August revenue/expense.

#### OLD BUSINESS:

- School tax rolls and bills are complete. Noted that rates for Broome County School Districts decreased, and that most increases for other Districts were modest. Discussed impact of smaller changes in equalization rates.
- Initial Eagleview training for Assessors complete. Discussed the need for visual inspection of distressed properties in conjunction with Eagleview review to make necessary value adjustments, both increases and decreases.

#### NEW BUSINESS:

- 8-year review of the Northern Tioga Ag District – ED&P, GIS, and Real Property to meet to develop plan to target appropriate properties for mailouts.

#### PERSONNEL:

- Newark Valley Assessor Doug Barton has resigned. The Town has appointed Terie Huseby as Assessor.
- Office Specialist Karen Hall to be appointed Assessor for Towns of Erin and Baldwin in Chemung County. Noted the benefits of this appointment for her and for the Real Property office.

#### RESOLUTIONS/PROCLAMATIONS:

- 118 – Establish Equalization Rates

EXECUTIVE SESSION: N/A

ADJOURNMENT: 11:10 AM

Steven B Palinosky, CCD, Director, Tioga County Real Property Tax Services



# TIOGA COUNTY, NEW YORK

## Tioga County YEAR-TO-DATE BUDGET REPORT

FOR 2024 10

ACCOUNTS FOR: A General Fund	ORIGINAL APPROP	TRANSFERS/ ADJUSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
<b>A1355 Assessments</b>							
A1355 412900 Tax Maps & Assessm	-24,000	0	-24,000	-13,035.35	.00	-10,964.65	54.3%*
A1355 510010 Full Time	111,294	0	111,294	80,709.98	.00	30,584.02	72.5%
A1355 540180 Dues	300	125	425	425.00	.00	0.00	100.0%
A1355 540320 Leased/Service Equ	2,500	-125	2,375	1,504.12	.00	870.88	63.3%
A1355 540420 Office Supplies	1,400	0	1,400	555.33	.00	844.67	39.7%
A1355 540450 Payment To State	10,650	0	10,650	.00	.00	10,650.00	.0%
A1355 540480 Postage	200	0	200	40.92	.00	159.08	20.5%
A1355 540650 Taxes	3,000	0	3,000	258.02	.00	2,741.98	8.6%
A1355 540731 Training/State Req	400	0	400	300.00	.00	100.00	75.0%
A1355 540733 Training/All Other	1,500	0	1,500	455.02	.00	1,044.98	30.3%
A1355 581088 State Retirement F	8,234	697	8,931	10,888.60	.00	-1,957.18	121.9%*
A1355 583088 Social Security Fr	0	6,549	6,549	6,233.36	.00	315.35	95.2%
A1355 584088 Worker's Compensat	0	2,096	2,096	1,838.40	.00	257.37	87.7%
A1355 585588 Disability Insuran	0	111	111	104.40	.00	6.64	94.0%
A1355 586088 Health Insurance F	3,952	16,788	20,740	21,977.20	.00	-1,236.82	106.0%*
A1355 588988 Eap Fringe	0	28	28	24.40	.00	3.16	88.5%
<b>TOTAL Assessments</b>	<b>119,430</b>	<b>26,269</b>	<b>145,699</b>	<b>112,279.40</b>	<b>.00</b>	<b>33,419.48</b>	<b>77.1%</b>
<b>TOTAL General Fund</b>	<b>119,430</b>	<b>26,269</b>	<b>145,699</b>	<b>112,279.40</b>	<b>.00</b>	<b>33,419.48</b>	<b>77.1%</b>
<b>TOTAL REVENUES</b>	<b>-24,000</b>	<b>0</b>	<b>-24,000</b>	<b>-13,035.35</b>	<b>.00</b>	<b>-10,964.65</b>	
<b>TOTAL EXPENSES</b>	<b>143,430</b>	<b>26,269</b>	<b>169,699</b>	<b>125,314.75</b>	<b>.00</b>	<b>44,384.13</b>	

## Real Property Revenue and Expense Breakdown September 2024

Account	Amount	Description
320		
Leased Service Equipment	\$337.31	Xerox Copier
420		
Office Supplies	\$78.98	Staples
Total Expenses	\$416.29	
<b>Income Sources</b>		
School Tax Rolls & Bills	\$4,564.95	OACSD
	\$450.00	TST BOCES
	\$2,033.85	Tioga Central School
	\$24.70	Marathon CSD
	\$105.30	MECSD
	\$300.00	GST BOCES
	\$938.60	UECSD
Total Revenue	\$8,417.40	