

PUBLIC SAFETY COMMITTEE AGENDA

SHERIFF'S OFFICE

February 7, 2023

2:30 PM

- APPROVAL OF MINUTES – January 3, 2023
- FINANCIAL
 - January YTD Report
- OLD BUSINESS
 - Itouch implementation with Black Creek – complete and working
 - Microsoft 365 migration - complete
- NEW BUSINESS
 - Jail camera project
 - CID recording system replacement
 - New carpet in jail pods
- PERSONNEL
 - Update on Vacancies
- Resolutions
 - Authorize salary above base, Corrections
 - Authorize submission of the Fiscal Year 2023 Body Worn Camera Grant
 - Recognize Clifford Little's 22 years of dedicated service
- PROCLAMATIONS
 - None
- ADJOURNMENT

PUBLIC SAFETY MEETING

December 6, 2022

The regular meeting of Public Safety, Probation, Office of Emergency Services, Coroner, and Stop DWI was held in the Legislative Conference Room at the Ronald E. Dougherty Office Building, 56 Main St., on Tuesday, December 6, 2022 at 2:30 PM.

Present:

Barb Roberts	Legislator
Brian Cain	Director, Probation
Dennis Mullen	Chair, Public Safety
Sheriff Gary Howard	Sheriff's Office
Stew Bennett	Administrative Coroner
Bob Williams	Deputy Director, Emergency Services
William Standinger	Legislator

Guest:

Cathy Haskell	Legislative Clerk
Peter DeWind	County Attorney

Absent:

Marte Sauerbrey	Chair, Legislature
Mike Simmons	Director, Emergency Services

APPROVAL OF MINUTES:

Approval of November 8, 2022 minutes:

Legislator Roberts made a motion, seconded by Legislator Standinger to approve the November 8, 2022 Public Safety minutes, as written. Motion carried.

PROBATION – Brian Cain:

FINANCIAL:

- Budget is on track. Expenditures are at 74.9%.

OLD BUSINESS:

- Staffing: Civil Service test results are back; have not received scores from Personnel.
- Training: All probation officer trainings to be completed by end of 2022.
- Purchase of new vehicle: Have not received yet, now waiting for two.

NEW BUSINESS:

- IPPC Technologies: Contract monitors all internet access of probationers; has been forwarded to County Attorney for review.
- Updating Probation Policy and Procedures: Working towards a final copy to be distributed to all probation officers; 25% completed.
- Collaboration with Veteran's Services: Probationer continued to volunteer services after mandated community service hours were completed.

- Succession planning for Probation Supervisor position: Teri Rosenberger plans to retire in 2023.

PERSONNEL:

- One vacant Probation Officer 1 position exists.
- One Probation Officer 1 position remains unfunded.

RESOLUTIONS:

- Approve a Contract Between the Tioga County Probation Department & the Family & Children's Counseling Services to Provide Adult & Juvenile Sexual Offender Assessment & Treatment Services in the Journey Project

***Committee agreed to move these resolutions forward*

OFFICE of EMERGENCY MANAGEMENT – Deputy Director Bob Williams on behalf of Director Mike Simmons:

FINANCIAL:

- Budget is on track.

OLD BUSINESS:

- Radio Project: Mike is on his way to Chicago to meet with Motorola & technicians from Capital Area Communications at staging facility in Schaumburg, Illinois December 6 through December 9, 2022. Observation of the assembled radio system to commence so they can determine if any changes are needed. Equipment should be here the week of December 21, 2022.
- CAD Project: Working with State Police to get radios in their cars. Fire Department's response plans are beginning to come in.
- EMS: No changes in coverage. Deputy Fire Coordinator – EMS has been posted.
- Emergency Management: Classes will begin in January 2023. The Threat Assessment Management Plan is due for submission to the State before the end of 2022; awaiting replies.
- Fire: Annual in-service training held at Montour Falls was completed by the County Fire Investigation Team.

NEW BUSINESS:

- None

PERSONNEL:

- The position of Deputy Director of Emergency Services has been selected, starting in January 2023.

RESOLUTIONS:

- Authorize Appointment of Full-Time Deputy Director Position

***Committee agreed to move these resolutions forward*

CORONER – Stew Bennett:

- No monthly report was given.

RESOLUTIONS:

- Amend 2022 Budget Contingency Transfer Request

SHERIFF – Gary Howard:

FINANCIAL:

- Revenues are at \$857,545 which is 133% of the budget. Inmate boarders are at \$406,461 which is 307% of the budget.
- Expenditures are at \$ \$9,818,553 which is 90% of the budget.

OLD BUSINESS:

- I Touch Implementation with Black Creek: Installation completed – testing is still ongoing.
- MAT Program: CASAC training completed.
- Jail camera project: Ongoing.

NEW BUSINESS:

- CID recording system replacement: Project has begun.
- Microsoft 365: Migration is in progress.
- New carpet in jail pods: Carpet has been installed, two have been completed – no issues.

PERSONNEL:

- Update on Vacancies:
 - Civil – one vacant part-time Civil Deputy position.
 - Corrections – six vacant Corrections Officer positions, one is leaving and one potentially leaving – may be down eight Corrections Officer within the month; two vacant part-time Cook positions.
 - Road Patrol –
 - No Deputies on light duty.
 - One Deputy attending Southern Tier Law Enforcement Academy.
 - One vacant Deputy position, waiting for results from Personnel; two unfunded Deputy positions.
 - E911 –
 - One vacant Full Time Dispatcher position.
 - One Dispatcher on maternity leave.
 - Records – all positions are filled.
 - Administration – all positions are filled.

RESOLUTIONS:

- Modify 2022 Budget: Amend Resolution 30-22 Project Lifesaver

***Committee agreed to move these resolutions forward*

ADJOURNED:

Meeting was adjourned at 2:48 PM.

Respectfully Submitted,

Donna Gilligan

Donna Gilligan

Accounting Associate III – Payroll Tioga County Sheriff's Office

12/06/22

DRAFT

PUBLIC SAFETY MEETING

January 3, 2022

The regular meeting of Public Safety, Probation, Office of Emergency Services, was held in the Legislative Conference Room at the Ronald E. Dougherty Office Building, 56 Main St., on Tuesday, January 3, 2023 at 3:30 PM.

Present:

Dennis Mullen	Chair, Public Safety
William Standinger	Legislator
Sheriff Gary Howard	Sheriff's Office
Mike Simmons	Director, Emergency Services
Corinne Cornelius	Deputy Director, Emergency Services
Brian Cain	Director, Probation
Marte Sauerbrey	Chair, Legislator
Bob Williams	Asst. Coordinator - Emergency Services Office

Guest:

Cathy Haskell	Legislative Clerk
Peter DeWind	County Attorney

Absent:

Barb Roberts	Legislator
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APPROVAL OF MINUTES:

Approval of December 6, 2022 minutes postponed; recommending to be moved forward to full Legislator work session on 1/5/2023 due to lack of quorum at this time.

OFFICE of EMERGENCY MANAGEMENT – Director Mike Simmons:

FINANCIAL:

- Budget is on track.

OLD BUSINESS:

- Currently we have unofficial agreements with landowners for some of the new tower sites. Anderson Hill in Richford, Bobcat Road, (Roundtop Park) in Athens, PA, Dodge Road in Spencer and Babcock Road in Nichols. The Babcock Road site is planned to replace the Skyview Racetrack site and has better coverage. The County Attorney office will develop lease agreements with the land owners.
- Several staff travelled to Motorola's staging facility in Schaumburg Illinois on December 6-9, 2022. Our radio system had been assembled at the staging facility and connected to the Onondaga Core. We had the opportunity to operate and conduct functionality testing of the radio system. The system passed all the tests that were conducted. Following this testing phase, the equipment was disassembled, packaged, and shipped. We started receiving shipments of equipment during the week of December 12th.

- We have located a suitable building to provide secure storage for the duration of the project. The space provides a loading dock, is heated, alarmed and has video monitoring, 2500 sq. ft @ \$2,190/month.
- CAD Project: The State Police IT and Communications groups have been working to get the system installed in the State Police cars. Waiting on parts; modems, GPS, antennas are all on backorder.
- The position of Assistant Fire Coordinator/EMS - has been posted
- Spring EMT classes are scheduled. Enrollment so far has been good, and we expect to have enough students to conduct classes.

NEW BUSINESS:

- Citizens Preparedness class will be held at the Spencer Van-Etten High School on January 14, 2023 1:00pm.
- The Threat Assessment Management Plan is complete and has been submitted to the State.
- FIRE: Emergency Services and Fire Chiefs are working together to develop a Tanker/Tender Task Force Plan to create pre-established groups of Fire Department Tankers who can respond together when needed to supply water for firefighting.

PERSONNEL:

- Hiring Corinne Cornelius to fill the position of Deputy Director of Emergency Services, start date 1/3/2023.

RESOLUTIONS:

- Authorize Lease Agreement for Storage of Radio Equipment
- Modify 2023 Budget and Appropriation of Funds
- Authorize Lease with Motorola Solutions to Fund Equipment P25 Radio System Project

SHERIFF – Gary Howard:

FINANCIAL:

- Revenues are at \$898,446 which is 139% of the budget. Inmate boarders are at \$492,112 which is 328% of the budget.
- Expenditures are at \$ \$11,003,765 which is 99% of the budget.

OLD BUSINESS:

- I Touch Implementation with Black Creek: Installation completed – testing is still ongoing.

NEW BUSINESS:

- New carpet in jail pods: Carpet has been installed, two have been completed
- CID recording system replacement project awaiting installation
- Jail camera project: Tower replacement completed

PERSONNEL:

1. Civil Office

- a) There is currently (1) open part-time Civil Deputy position.

2. Corrections Division

- a) There are currently (7) open Corrections Officer positions.
- b) There are currently (2) open part-time Cook positions.

3. Road Patrol

- a) There are no Deputies currently on light duty.
- b) We have (1) Deputy attending the Southern Tier Law Enforcement Academy.
- c) There is currently (1) open Deputy position and (2) unfunded Deputy positions.

4. E911 Emergency Communications Center

- a) There is currently (1) open full-time position.

5. Records

- a) All positions are filled.

6. Administration

- a) All positions are filled.

RESOLUTIONS: None

PROBATION – Brian Cain:

FINANCIAL:

Budget Status:

For 2022, Probation budgeted total revenue collection to be \$18,600. The total amount collected for 2022 was \$18,713. This is 1% greater than the budgeted amount.

Current Business:

1. Staffing - the one open Probation Officer 1 position remains unfilled. The results of the June 2022 Civil Service exam were received, and we have asked Personnel to canvas the list created from the exam.
2. Training - All Probation Officers completed their 21 hours of mandated training in 2022.
3. Probation is working to establish an MOU with IPPC Technologies. IPPC Technologies monitors the cell phones, computers and other devices that can access the Internet which probationers convicted of a sex offense possess. The proposed agreement has been forwarded to the County Attorney's Office for review.
4. The Probation Administrative Team is scheduled to meet on a weekly basis beginning in January of 2023 to complete the review and editing of all revised Departmental Policies and Procedures.
5. Changes in the structure and responsibilities within the Probation Department are underway to allow for the presentation of the Decision Points curriculum within certain identified Tioga County schools.
6. A series of four Job Readiness/Employment classes have been scheduled for February of 2023 in conjunction with the Tioga County Employment Center. Probation Officers are in the process of identifying individuals who will benefit from these classes scheduled for February 13, 2023, February 15, 2023, February 22, 2023, and February 27, 2023.

7. Highlights of 2022:

- Collaboration (Veterans, Schools, DSS, Employment, Law Enforcement)
- Probation fleet overhaul
- Staffing/training (hired financial secretary, sufficiently staffed)
- Automon hosting CE
- Equity/Accountability with standards of state
- Employee focus (equipment, staff person of quarter award, flexible hours)
- Pushing Probation into community (volunteering, Decision Points in school, multi-agency collaboration)
- Compliance with polygraph for level III sex offenders who have completed treatment

8. Goals and Changes for 2023

- New Judge
- Expansion of Pre-Trial Services
- Completion of Policies and Procedures update
- New training requirements
- Fleet upgrade to Probation vehicles
- Implement MOU for monitoring of Sex Offender technology
- Continue with plans to arm Probation Officers
- Implementation of Probation Services in the Schools
- Upgrade to Probation satellite office in Waverly
- Supervisor retirement and promotions
- Adjustment to "Raise the Lower Age" implementation

9. Juvenile Delinquency Services:

There were 30 JDATs processed in 2021. The 37 processed in 2022 represents a **23% increase** in JDATs processed by the Tioga County Probation Department.

YTD: 37 JDATs received to date.

- **Electronic Monitoring** - There are currently four individuals being monitored via the VCheck24 phone app GPS electronic monitoring system.
- **Community Service** - WWP is up and running effective. The District Attorney's Office has included WWP in plea agreements where it is possible to maintain the program. WWP is also being used as a graduated sanction on Probation Violations.
- **Pre-Trial Release** - There are 10 people being supervised via the Pre-Trial Release program

Court Ordered Investigations: 31 active investigations for Tioga County courts (Criminal, Family and Surrogate)

Supervision: 180 cases ordered by Tioga County courts & Family Court (includes JD Diversion cases)

Violation of Probation petitions: 20 defendants/respondents have violation petitions pending against them in criminal & family court.

Personnel:

One Vacant Probation Officer I position
One unfunded Probation Officer position

Resolutions: No Resolutions

- One Probation Officer position remains unfunded.

ADJOURNED:

Meeting was adjourned at 4:11 PM.

Respectfully Submitted,

Debora J. Stubecki
Office Specialist III
Tioga County Office of Emergency Services



TIOGA COUNTY, NEW YORK

Tioga County YEAR-TO-DATE BUDGET REPORT

FOR 2023-01

ACCOUNTS FOR: A General Fund	ORIGINAL APPROP	TRANSFRS/ ADJSTMTS	REVISED BUDGET	YTD. ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
A3020 Public Safety Communication E							
A3020 411400	-185,000	0	-185,000	.00	.00	-185,000.00	.0%
A3020 433310	0	0	0	.00	.00	.00	.0%
A3020 510010	658,947	0	658,947	21,358.20	.00	637,588.80	3.2%
A3020 510020	6,800	0	6,800	.00	.00	6,800.00	.0%
A3020 510030	44,084	0	44,084	670.37	.00	43,413.15	1.5%
A3020 510050	21,812	0	21,812	565.20	.00	21,247.00	2.6%
A3020 520090	500	0	500	.00	.00	500.00	.0%
A3020 520130	450	0	450	.00	.00	450.00	.0%
A3020 540000	0	0	0	.00	.00	.00	.0%
A3020 540350	300	0	300	.00	.00	300.00	.0%
A3020 540510	0	0	0	.00	.00	.00	.0%
A3020 540620	5,300	0	5,300	.00	.00	5,300.00	.0%
A3020 540660	33,821	0	33,821	934.76	.00	32,886.24	2.8%
A3020 581088	54,738	0	54,738	5,283.50	.00	49,454.56	9.7%
A3020 583088	32,335	0	32,335	3,307.23	.00	29,027.67	10.2%
A3020 584088	12,243	0	12,243	1,175.28	.00	11,068.12	9.6%
A3020 584588	0	0	0	.00	.00	.00	.0%
A3020 585088	0	0	0	.00	.00	.00	.0%
A3020 585588	679	0	679	62.64	.00	615.96	9.2%
A3020 586088	152,703	0	152,703	14,390.64	.00	138,312.04	9.4%
A3020 588988	146	0	146	14.64	.00	130.96	10.1%
A3110 Sheriff							
A3110 412703	-30,000	0	-30,000	.00	.00	-30,000.00	.0%
A3110 415100	-80,000	0	-80,000	-4,101.33	.00	-75,898.67	5.1%
A3110 425450	-35,000	0	-35,000	-1,058.00	.00	-33,942.00	3.0%
A3110 425950	-2,500	0	-2,500	.00	.00	-2,500.00	.0%
A3110 426250	0	0	0	.00	.00	.00	.0%
A3110 426260	0	0	0	.00	.00	.00	.0%
A3110 427010	0	0	0	.00	.00	.00	.0%
A3110 427050	0	0	0	.00	.00	.00	.0%
A3110 433190	0	0	0	.00	.00	.00	.0%
A3110 433470	0	0	0	.00	.00	.00	.0%
A3110 433480	0	0	0	.00	.00	.00	.0%
A3110 433900	0	0	0	.00	.00	.00	.0%
A3110 433950	0	0	0	.00	.00	.00	.0%
A3110 433952	0	0	0	.00	.00	.00	.0%
A3110 433960	0	0	0	.00	.00	.00	.0%



TIOGA COUNTY, NEW YORK

Tioga County YEAR-TO-DATE BUDGET REPORT

FOR 2023 01

ACCOUNTS FOR: A General Fund	ORIGINAL APPROP	TRANSFRS/ ADJUSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
A3110 443190 Fed Aid Bullet Pro	0	0	0	.00	.00	.00	.0%
A3110 510010 Full Time	2,873,666	0	2,873,666	97,884.44	.00	2,775,781.56	3.4%
A3110 510020 Part Time/Temporar	60,000	0	60,000	763.30	.00	59,236.70	1.3%
A3110 510030 Overtime Pay Only	150,095	0	150,095	13,518.04	.00	136,576.96	9.0%
A3110 510040 Workers Compensati	0	0	0	.00	.00	.00	.0%
A3110 510050 All Other(On Call,	74,950	0	74,950	7,248.47	.00	67,701.53	9.7%
A3110 520130 Equipment (Not Car	10,000	0	10,000	971.24	-634.49	9,663.25	3.4%
A3110 520191 Emergency Equipmen	5,000	0	5,000	225.00	-215.00	4,990.00	.2%
A3110 530100 Data Processing	0	0	0	.00	.00	.00	.0%
A3110 530300 Legal	0	0	0	.00	.00	.00	.0%
A3110 530330 Shared Services	0	0	0	.00	.00	.00	.0%
A3110 540000 Contract Expense	0	0	0	.00	.00	.00	.0%
A3110 540020 Ammunition	14,000	0	14,000	.00	.00	14,000.00	.0%
A3110 540070 Car Maintenance	49,540	0	49,540	1,623.92	633.76	47,282.32	4.6%
A3110 540090 Clothing	28,000	0	28,000	1,621.40	-1,589.87	27,968.47	.1%
A3110 540093 Building Maint. & R	14,500	0	14,500	.00	.00	14,500.00	.0%
A3110 540220 Automobile Fuel	120,000	0	120,000	.00	.00	120,000.00	.0%
A3110 540280 Investigations	10,500	0	10,500	.00	603.57	9,896.43	5.7%
A3110 540330 Legal Fees	7,500	0	7,500	.00	.00	7,500.00	.0%
A3110 540335 Asset Forfeiture E	0	0	0	.00	.00	.00	.0%
A3110 540336 Asset Forf. Exp-Re	0	0	0	.00	.00	.00	.0%
A3110 540350 Office Equip Maint	1,000	0	1,000	.00	.00	1,000.00	.0%
A3110 540420 Office Supplies	16,000	0	16,000	831.06	374.53	14,794.41	7.5%
A3110 540444 Permits, Fees, Ins	26,000	0	26,000	.00	.00	26,000.00	.0%
A3110 540470 Physicals	12,000	0	12,000	.00	.00	12,000.00	.0%
A3110 540480 Postage	10,000	0	10,000	.00	.00	10,000.00	.0%
A3110 540485 Printing/Paper	9,000	0	9,000	.00	46.00	8,954.00	.5%
A3110 540510 Radio Repairs	0	0	0	.00	.00	.00	.0%
A3110 540560 Repairs	2,000	0	2,000	.00	.00	2,000.00	.0%
A3110 540620 Software Expense	17,700	0	17,700	.00	.00	17,700.00	.0%
A3110 540640 Supplies (Not Offi	3,000	0	3,000	.00	.00	3,000.00	.0%
A3110 540640 PLS01 Supplies -PLS	0	0	0	.00	.00	.00	.0%
A3110 540660 Telephone	12,500	0	12,500	.00	.00	12,500.00	.0%
A3110 540680 Tires	11,924	0	11,924	.00	.00	11,924.00	.0%
A3110 540731 Training/State Req	5,000	0	5,000	50.00	1,800.00	3,150.00	37.0%
A3110 540733 Training/All Other	15,000	0	15,000	800.00	.00	14,200.00	5.3%
A3110 581088 State Retirement F	545,603	0	545,603	47,419.92	.00	498,183.06	8.7%
A3110 583088 Social Security Fr	212,822	0	212,822	16,511.46	.00	196,310.44	7.8%
A3110 584088 Workers Compensati	47,749	0	47,749	4,113.48	.00	43,635.78	8.6%
A3110 584588 Life Insurance Fri	920	0	920	.00	920.00	.00	100.0%
A3110 585088 Unemployment Insur	0	0	0	.00	.00	.00	.0%
A3110 585588 Disability Insuran	543	0	543	46.98	.00	495.90	8.7%
A3110 586088 Health Insurance F	808,575	0	808,575	68,074.32	.00	740,500.54	8.4%
A3110 588988 Eap Fringe	568	0	568	51.24	.00	516.60	9.0%



TIOGA COUNTY, NEW YORK

Tioga County YEAR-TO-DATE BUDGET REPORT

FOR 2023_01

ACCOUNTS FOR:	ORIGINAL APPROP.	TRANSFERS/ADJ STMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
A General Fund							
A3150 Jail							
A3150 422640 Jail - For Other G	-150,000	0	-150,000	.00	.00	-150,000.00	.0%
A3150 422650 Jail - Inmate Forf	-1,000	0	-1,000	.00	.00	-1,000.00	.0%
A3150 427010 Refunds Of Prior Y	0	0	0	.00	.00	.00	.0%
A3150 427720 Misc Jail Revenue	-5,000	0	-5,000	.00	.00	-5,000.00	.0%
A3150 433920 State Aid-Jail/Bre	0	0	0	.00	.00	.00	.0%
A3150 443920 Federal Aid-Jail/B	0	0	0	.00	.00	.00	.0%
A3150 510010 Full Time	2,734,951	0	2,734,951	87,129.33	.00	2,647,821.67	3.2%
A3150 510020 Part Time/Temporar	18,000	0	18,000	.00	.00	18,000.00	.0%
A3150 510030 Overtime Pay Only	140,000	0	140,000	26,668.18	.00	113,331.82	19.0%
A3150 510040 Workers Compensati	0	0	0	.00	.00	.00	.0%
A3150 510050 All Other(On Call,	20,000	0	20,000	416.91	.00	19,583.09	2.1%
A3150 520191 Emergency Equipmen	500	0	500	.00	.00	500.00	.0%
A3150 540000 Contract Expense	0	0	0	.00	.00	.00	.0%
A3150 540040 Books	0	0	0	.00	.00	.00	.0%
A3150 540090 Clothing	8,000	0	8,000	243.84	665.28	7,090.88	11.4%
A3150 540091 Bedding	1,000	0	1,000	.00	.00	1,000.00	.0%
A3150 540093 Building Maint & R	21,000	0	21,000	.00	486.79	20,513.21	2.3%
A3150 540140 Contracting Servic	1,100	0	1,100	60.00	59.99	980.01	10.9%
A3150 540210 Garbage Disposal	5,500	0	5,500	.00	.00	5,500.00	.0%
A3150 540350 Office Equip Maint	0	0	0	.00	.00	.00	.0%
A3150 540360 Meals/Food	185,470	0	185,470	1,217.94	.00	184,252.06	.7%
A3150 540370 Medical Expense	886,024	0	886,024	.00	.00	886,024.20	.0%
A3150 540620 Software Expense	63,500	0	63,500	51,786.72	.00	11,713.28	81.6%
A3150 540640 Supplies (Not Offi	26,000	0	26,000	1,523.36	862.45	23,614.19	9.2%
A3150 540640 COVID supplies (Not	0	0	0	.00	.00	.00	.0%
A3150 581088 State Retirement F	325,539	0	325,539	28,216.91	.00	297,322.24	8.7%
A3150 583088 Social Security Fr	170,741	0	170,741	16,154.78	.00	154,585.89	9.5%
A3150 584088 Workers Compensati	52,285	0	52,285	4,218.12	.00	48,067.22	8.1%
A3150 584588 Life Insurance Fri	2,100	0	2,100	.00	1,725.00	375.00	82.1%
A3150 585088 Unemployment Insur	0	0	0	.00	.00	.00	.0%
A3150 585588 Disability Insuran	0	0	0	.00	.00	.00	.0%
A3150 586088 Health Insurance F	776,144	0	776,144	61,498.87	.00	714,645.30	7.9%
A3150 586089 Health Insurance C	0	0	0	.00	.00	.00	.0%
A3150 588988 Eap Fringe	603	0	603	52.54	.00	550.68	8.7%
A3151 Jail - Alternatives Program							
A3151 510010 Full Time	38,579	0	38,579	1,483.82	.00	37,095.18	3.8%
A3151 510030 Overtime Pay Only	0	0	0	.00	.00	.00	.0%



TIOGA COUNTY, NEW YORK

Tioga County YEAR-TO-DATE BUDGET REPORT

FOR 2023 01

ACCOUNTS FOR: A General Fund	ORIGINAL APPROP	TRANSFRS/ ADJUSTMNTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
A3151 510050 All Other(On Call,	0	0	0	.00	.00	.00	.0%
A3151 581088 State Retirement F	6,817	0	6,817	360.86	.00	6,455.87	5.3%
A3151 583088 Social Security Fr	2,637	0	2,637	211.89	.00	2,425.44	8.0%
A3151 584088 Workers Compensati	735	0	735	42.27	.00	692.33	5.8%
A3151 584588 Life Insurance Fri	0	0	0	.00	.00	.00	.0%
A3151 585088 Unemployment Insur	0	0	0	.00	.00	.00	.0%
A3151 585588 Disability Insuran	0	0	0	.00	.00	.00	.0%
A3151 586088 Health Insurance F	16,789	0	16,789	965.65	.00	15,823.38	5.8%
A3151 588988 Eap Fringe	9	0	9	.53	.00	8.21	6.1%



TIOGA COUNTY, NEW YORK

Tioga County YEAR-TO-DATE BUDGET REPORT

FOR 2023 '01

ACCOUNTS FOR:	ORIGINAL APPROP	TRANSFRS/ADJUSTMNTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
H3110 Sheriff							
H3110 433952 NYS Legislative Gr	0	0	0	.00	.00	.00	.0%
H3110 520130 Equipment (Not Car	0	0	0	.00	.00	.00	.0%
H3110 520620 Software Expense	0	0	0	.00	.00	.00	.0%
H3110 521060 Car/Truck	161,000	0	161,000	.00	.00	161,000.00	.0%
H3150 Jail							
H3150 520130 Equipment (Not Car	0	0	0	.00	.00	.00	.0%
H3150 520255 Security Equipment	50,000	0	50,000	.00	.00	50,000.00	.0%
H3150 520620 Software Expense	0	0	0	.00	.00	.00	.0%
H3150 521000 Not Assigned	0	0	0	.00	.00	.00	.0%
H3150 521060 Car/Truck	0	0	0	.00	.00	.00	.0%



TIOGA COUNTY, NEW YORK

Tioga County YEAR-TO-DATE BUDGET REPORT

FOR 2023 01

	ORIGINAL APPROP	TRANSFRS/ADJUSTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
GRAND TOTAL	11,427,035	0	11,427,035	586,609.92	5,738.01	10,834,686.93	5.2%

** END OF REPORT - Generated by Rockwell, Diane **

REFERRED TO: PUBLIC SAFETY COMMITTEE
PERSONNEL COMMITTEE

RESOLUTION NO. -23 AUTHORIZE SALARY ABOVE HIRING BASE
CORRECTIONS OFFICER
SHERIFF'S OFFICE

WHEREAS: As of January 1st, 2023, there were six full-time Corrections Officer positions vacant; and

WHEREAS: In order to maintain adequate staffing levels for the Corrections Division, the Sheriff has an immediate need to backfill said position; and

WHEREAS: Kenneth Wilbur, a transfer candidate with over 10 years of Corrections experience, applied and he is eligible and willing to accept a transfer from the Delaware County Sheriff's Office to a Corrections Officer vacancy in Tioga County; and

WHEREAS: Resolution 211-99 requires legislative approval for any appointments made above an established base salary amount. The Sheriff has received approval from the Tioga County Corrections Association to hire a new Corrections Officer, who has over 10 years of corrections experience, at an annual salary rate reflecting ten years of experience per the current union contract, or \$53,428; therefore be it

RESOLVED: That the Sheriff is hereby authorized to backfill the vacant, full-time Corrections Officer position with Kenneth Wilbur at an annual salary of \$53,428 effective March 13, 2023.

REFERRED TO: PUBLIC SAFETY COMMITTEE

RESOLUTION NO. -23 AUTHORIZE THE SUBMISSION OF THE
FISCAL YEAR 2023 BODY WORN CAMERA GRANT
SHERIFF'S OFFICE

WHEREAS: United States Bureau of Justice Assistance (BJA) has announced the fiscal year 2023 Body Worn Camera (BWC) grant funding; and

WHEREAS: Applications for this grant are required to be submitted by February 17th, 2023; and

WHEREAS: County Policy Section III (e) requires that a resolution be approved before any such grant application is submitted; therefore be it

RESOLVED: That the Tioga County Sheriff's Office be authorized to submit the appropriate grant application for securing this funding, and authorizes the Chair of the Legislature to sign such application.

REFERRED TO: PUBLIC SAFETY COMMITTEE

RESOLUTION NO. -23 RESOLUTION RECOGNIZING
CLIFFORD LITTLE'S 22 YEARS OF
DEDICATED SERVICE TO TIOGA COUNTY
SHERIFF'S OFFICE

WHEREAS: Clifford Little was hired as a Corrections Officer on July 12, 2000 and appointed to the position of Deputy Sheriff on November 16, 2002; and

WHEREAS: Clifford Little has been dedicated and loyal in the performance of his duties and responsibilities during his 22 years of service, thereby earning the respect of his colleagues and peers throughout Tioga County; and

WHEREAS: Clifford Little retired from the Tioga County Sheriff's Office on January 21, 2023; therefore be it

RESOLVED: That the Tioga County Legislature, on its own behalf, as well as on behalf of the citizens of Tioga County, express sincere gratitude to Clifford Little for his 22 years of dedicated and loyal service to the residents of Tioga County; and be it further

RESOLVED: That this resolution be spread upon the minutes of this meeting and a certified copy be presented to this outstanding employee, Clifford Little.

Tioga County Sheriff's Office



DATE: February 3, 2022
TO: Sheriff Howard
RE: February 7, 2023 Public Safety - Reference Notes

Personnel Issues:

1. **Civil Office**
 - a) There is currently (1) open part-time Civil Deputy position.
2. **Corrections Division**
 - a) There are currently (8) open Corrections Officer positions.
 - b) There are currently (2) open part-time Cook positions.
3. **Road Patrol**
 - a) There is (1) Deputy currently on light duty.
 - b) We have (1) Deputy attending the Southern Tier Law Enforcement Academy.
 - c) There is currently (2) open Deputy positions – (1) filled and starting February 21 and (2) unfunded Deputy positions.
4. **E911 Emergency Communications Center**
 - a) There is currently (1) open full-time position.
5. **Records**
 - a) All positions are filled.
6. **Administration**
 - a) All positions are filled.

Labor Issues:

1. T.C.L.E.A. negotiations are ongoing.
2. N.C.E.U. negotiations are ongoing.

Litigation Issues:

1. Litigation with a former employee ongoing.

Budget:

1. Revenues are at \$5,244 which is 1% of the budget. Expenditures are at \$621,999 which is 5% of the budget. Inmate Boarders are not complete for January.

Current Projects:

1. I Touch system integration with Black Creek – all complete.
2. Jail camera replacement project.
3. CID recording system replacement project installation ongoing.

Miscellaneous:

1. Average daily inmate population for the month of January 2023 was 53. There were an average of 17 Federal inmates (515 days) and 0 board-in days for the month.

Resolutions:

1. Authorize salary above base, Corrections
2. Authorize submission of the Fiscal Year 2023 Body Worn Camera Grant
3. Recognize Clifford Little's 22 years of dedicated service