



TIOGA COUNTY  
DEPARTMENT OF PUBLIC WORKS COMMITTEE MINUTES  
Thursday, April 7, 2022  
9:00 am

- ATTENDANCE
  - Legislators
    - Marté Sauerbrey, Legislative Chair
    - Ron Ciotoli, Public Works Committee
    - Barbara Roberts, Public Works Committee
    - William Standinger, Public Works Committee
  - Staff
    - Gary Hammond, Commissioner
    - Richard Perkins, Deputy Commissioner
    - Barbara Cushman, Secretary to the Commissioner
  - Guests
    - Cathy Haskell, Legislative Clerk
    - Peter Dewind, County Attorney
  - Absent
    - Dale Weston, Public Works Committee Chairman
- APPROVAL OF MINUTES
  - A motion to approve the minutes as submitted for March 10, 2022 was made by Mr. Ciotoli, 2<sup>nd</sup> by Mrs. Roberts. All in favor. Motion Carried.
- FINANCIAL
  - YTD Budget Summary was shared with the committee. The department is currently well under budget.
- OLD BUSINESS
  - Mr. Hammond stated that a meeting regarding the wage rates of CDL drivers was held. Mr. Hammond made a proposal to increase wages for CDL drivers by 2 pay grades. The Personnel Director will be drafting a resolution to be submitted at both DPW and Personnel Committees in May. The committee gave their approval to move forward with this.
- NEW BUSINESS
  - Mr. Hammond reported on Buildings and Grounds.
    - ED&P offices remodel at 56 Main Street is currently on hold until the HVAC system is installed. Mr. Perkins stated that this will be going out to bid tomorrow. There is a possibility that bids will come in higher than what was budgeted.

# Department of Public Works

477 State Route 96 Owego, NY 13827



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Gary Hammond, P.E. Commissioner Rich Perkins, P.E. Deputy Commissioner

- New carpet was installed in the waiting room, Courtroom and Judge's Chambers in the Court Annex.
  - New controls were installed on half of the AC/Heat at the HHS Building. The system failed and a new company was hired to repair it.
  - Snow removal was done at all buildings.
  - Storage items and shelves were moved from the Records building into the Stone Building to make room for a high density storage system.
  - Room 1132 was painted in the HHS Building.
  - 2 work stations were moved in the HHS Building.
  - White boards were hung at Mental Health Waverly and the HHS Building.
  - Fire drills were executed at the Court House, Court Annex and HHS Buildings.
  - New double metal doors were installed on the garage at the PSB Building.
- Mr. Hammond reported on the Highway Department.
- Sanding and plowing operations are ongoing.
  - Sand is being hauled in to mix with the road salt.
  - We have entered into a shared services agreement with NYSDOT to utilize their truck washing facility.
  - Some road side reparations are being done to repair wing damage.
  - Tree trimming operations are ongoing.
- Mr. Perkins gave an update on the Capital Projects
- Bridge Preventative Maintenance Phase VIII is out to bid.
  - Wash Bay Facility is currently on hold.
  - Harnick Road Bridge is under preliminary design by Delta Engineers.
  - The Culvert Program is under preliminary design in our office.
  - HVAC Controls at the HHS Building and the Chiller at the Public Safety Building are both expected to be out to bid next month.
  - Michigan Hollow Road Culvert is currently under preliminary design.
  - We have hired a contractor for Talcott Street Pier Repairs. A pre-construction meeting is scheduled in a couple weeks.
  - We are waiting for a DEC permit for Park Settlement Road bridge repairs.
  - Corporate Drive reconstruction is under design in our office.
- PERSONNEL
    - Mr. Hammond stated that we are submitting a resolution to hire a temporary Auto Mechanic II. Our Mechanic/Working Supervisor is currently on leave. We would like to increase the hourly wage on the resolution to the CSEA wage for Auto Mechanic II of \$18.96. Mr. Hammond indicated that we should be able to absorb this within our current budget. The committee gave their approval to move forward with this.

TIOGA COUNTY, NEW YORK

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**Gary Hammond, P.E.** Commissioner **Rich Perkins, P.E.** Deputy Commissioner

- RESOLUTIONS
  - Create and Fill Temporary Position Public Works
    - Mr. Ciotoli (aye) Mrs. Roberts (aye), Mr. Standinger (aye). Carried
- PROCLAMATIONS
  - None
- ADJOURNMENT
  - Mr. Standinger adjourned the meeting at 10:01 am

Respectfully submitted,

A handwritten signature in black ink, appearing to read "Gary Hammond".

Gary Hammond, P.E.  
Commissioner of Public Works