

TIOGA COUNTY, NEW YORK

# Office of the County Attorney

Ronald E. Dougherty County Office Building 56 Main Street Owego, NY 13827

Peter J. DeWind County Attorney  607 687 8253  607 223 7003  [www.TiogaCountyNY.com](http://www.TiogaCountyNY.com)



## FINANCE, LEGAL & SAFETY COMMITTEE

February 10, 2026

10:30 A.M.

- APPROVAL OF MINUTES: January 13, 2026
- FINANCIAL
  - Safety
  - Law
- OLD BUSINESS
  - Litigation and Claims
  - Ethics Board Appointments
- NEW BUSINESS
  - Financial Disclosures for Schedule A Employees and Annual Policy Review and Attestations.
  - Panic Button-HHS Building
  - CDL Drug Testing-New Superintendents
- PERSONNEL
  - 3<sup>rd</sup> Assistant County Attorney Vacancy
- RESOLUTIONS
  - APPROVAL TO SUBMIT TITLE VI PLAN FOR RECERTIFICATION
  - RECLASSIFY ONE (1) FULL-TIME ASSISTANT PUBLIC DEFENDER POSITION TO TWO (2) PART-TIME POSITIONS PUBLIC DEFENDER'S OFFICE
- PROCLAMATIONS
  - N/A
- EXECUTIVE SESSION
- ADJOURNMENT

**Office of the County Attorney**

Ronald E. Dougherty County Office Building 56 Main Street Owego, NY 13827

Peter J. DeWind County Attorney  607 687 8253  607 223 7003  [www.TiogaCountyNY.com](http://www.TiogaCountyNY.com)**FINANCE, LEGAL AND SAFETY COMMITTEE**

January 13, 2026

10:30 A.M.

**ATTENDANCE:**

Legislators: Chair Monell, Ciotoli, Standinger, Flesher, Brown, Bunce, Aronstam, Rose, Cantella

Staff: Legislative Clerk Haskell, County Administrator Bailey, County Attorney DeWind, Treasurer Roberts, Deputy Treasurer Chandler, Safety Officer Holbrook

Guest(s): N/A

**APPROVAL OF THE MINUTES:** Chair Monell asked for a motion to approve December 09, 2025, minutes. Legislator Brown made the motion seconded by Legislator Ciotoli and was unanimously carried.

**FINANCIAL:** Safety's and Legal's budgets are tracking well. Legal does have outstanding litigation invoices from 2025 that will still need to be processed upon receipt. Safety is exploring the costs of updating expiring AED units in county buildings

**OLD BUSINESS:**

- **Litigation and Claims:** Notice of Claims from the 2025 In Rem auction have started being served on the County for the return of surplus funds.
- **Annual Compliance Training:** There are approximately fifteen employees who still need to complete their annual trainings for 2025.

**NEW BUSINESS:**

- **Soil and Water Conservation Lease:** Soil and Water would like to continue their lease with the County. Legal has submitted a resolution to extend said lease for an additional ten-year period.
- **Proposed MOU with Sub-Municipalities for CDL Drug Screening:** Ms. Holbrook would like to enter into an MOU with sub-municipalities to clearly set the expectations of the program to avoid any issues that may arise from sub-municipalities incorrectly administering their CDL drug screening program.

**Office of the County Attorney**

Ronald E. Dougherty County Office Building 56 Main Street Owego, NY 13827

Peter J. DeWind County Attorney ☎ 607 687 8253 ☎ 607 223 7003 ◊ [www.TiogaCountyNY.com](http://www.TiogaCountyNY.com)

- Remote Work Agreements: Attorneys DeWind and Lanouette and Ms. Holbrook will be submitting requests for remote work for 2026. They will work remotely only as needed.
- Ethics Board Appointments: There are three Ethics Board sets that expire on March 31, 2026. Two of the board members are eligible for re-appointment for a second term but the third board member has served two terms and will need to be replaced. When the Ethics Board was originally set up there was not a breakdown of who appointed which members. Legislator Rose stated she would like to see the board diversified with the appointment of board members from the No Party Affiliation (NPA) along with the democratic and republican members. Legislator Aronstam stated he would like Attorney DeWind to determine which seats belong to which appointing party.
- Open Meeting Law: The New York Association of Counties (NYSAC) has requested comments and/or recommendations regarding the current Open Meeting Law. Reasons for entering into an Executive Session were discussed along with live-streaming county meetings.
- Family Court Litigation: Juvenile delinquent cases and administrative hearing continue to rise at an unprecedented rate.

**PERSONNEL:**

- 3<sup>rd</sup> Assistant County Attorney Vacancy: There continues to be no interest in these positions.

**RESOLUTIONS: EXECUTE LEASE AND EASEMENT AGREEMENT OF PROPERTY LOCATED AT CANDOR HILL ROAD, CANDOR, NEW YORK TO INSTALL POWER LINES FOR THE RADIO TOWER PROJECT; AUTHORIZING LEGISLATIVE CHAIR SIGNATURE ON NEW ENERGY EQUITY, LLC AS AGENT FOR PROJECT OWNER, TIOGA CSG1, LLC PAYMENT IN LIEU OF TAX (PILOT) AGREEMENT; EXTEND TERM OF LEASE WITH THE TIOGA COUNTY SOIL AND WATER CONSERVATION DISTRICT; ENTER INTO CONTRACT WITH EVOLUTION CONSULTING, LLC FOR CDL DRUG AND ALCOHOL TESTING** were moved into full Legislative session without further questions.

**PROCLAMATIONS: N/A****EXECUTIVE SESSION: N/A**

**ADJOURNMENT:** Chair Monell adjourned the Finance, Legal and Safety Committee meeting at 11:32 A.M.

**DRAFT**

TIOGA COUNTY, NEW YORK

**Office of the County Attorney**

Ronald E. Dougherty County Office Building 56 Main Street Owego, NY 13827

Peter J. DeWind County Attorney ☎ 607 687 8253 ☎ 607 223 7003 ☎ [www.TiogaCountyNY.com](http://www.TiogaCountyNY.com)



Respectfully submitted,

*Christine Freyvogel*

Paralegal to the County Attorney



# TIOGA COUNTY, NEW YORK

## Tioga County 2026 LEGAL BUDGET REPORT

FOR 2026 12

		ORIGINAL APPROP	TRANFRS/ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
<b>A General Fund</b>								
<b>A1420 Law</b>								
A1420 412706	Shared Services-At	-50,079	0	-50,079	.00	.00	-50,079.00	.0%
A1420 510010	Full Time	190,013	0	190,013	12,376.50	.00	177,636.50	6.5%
A1420 510020	Part Time/Temporar	43,098	0	43,098	2,807.20	.00	40,290.80	6.5%
A1420 520200	Office Equipment	450	0	450	.00	.00	450.00	.0%
A1420 540000	Contract Expense	500	0	500	59.98	.00	440.02	12.0%
A1420 540010	Advertising	250	0	250	.00	.00	250.00	.0%
A1420 540040	Books	1,500	0	1,500	.00	.00	1,500.00	.0%
A1420 540180	Dues	2,400	0	2,400	658.00	.00	1,742.00	27.4%
A1420 540330	Legal Fees	65,000	0	65,000	11,854.00	39,600.00	13,546.00	79.2%
A1420 540331	Legal Fees-Adolesc	1,500	0	1,500	.00	.00	1,500.00	.0%
A1420 540390	Mileage Expense	500	0	500	242.15	.00	257.85	48.4%
A1420 540420	Office Supplies	510	0	510	.00	.00	510.00	.0%
A1420 540480	Postage	150	0	150	.00	.00	150.00	.0%
A1420 540485	Printing/Paper	400	0	400	.00	.00	400.00	.0%
A1420 540731	Training/State Req	1,500	0	1,500	.00	.00	1,500.00	.0%
A1420 581088	State Retirement F	33,351	0	33,351	1,647.86	.00	31,703.14	4.9%
A1420 583088	Social Security Fr	17,908	0	17,908	1,253.21	.00	16,654.79	7.0%
A1420 584088	Workers Compensati	4,223	0	4,223	284.34	.00	3,938.66	6.7%
A1420 585588	Disability Insuran	202	0	202	8.88	.00	193.12	4.4%
A1420 586088	Health Insurance F	66,779	0	66,779	6,972.34	.00	59,806.66	10.4%
A1420 588988	Eap Fringe	54	0	54	3.54	.00	50.46	6.6%
<b>TOTAL Law</b>		<b>380,209</b>	<b>0</b>	<b>380,209</b>	<b>38,168.00</b>	<b>39,600.00</b>	<b>302,441.00</b>	<b>20.5%</b>
<b>TOTAL General Fund</b>		<b>380,209</b>	<b>0</b>	<b>380,209</b>	<b>38,168.00</b>	<b>39,600.00</b>	<b>302,441.00</b>	<b>20.5%</b>
<b>TOTAL REVENUES</b>		<b>-50,079</b>	<b>0</b>	<b>-50,079</b>	<b>.00</b>	<b>.00</b>	<b>-50,079.00</b>	
<b>TOTAL EXPENSES</b>		<b>430,288</b>	<b>0</b>	<b>430,288</b>	<b>38,168.00</b>	<b>39,600.00</b>	<b>352,520.00</b>	
<b>GRAND TOTAL</b>		<b>380,209</b>	<b>0</b>	<b>380,209</b>	<b>38,168.00</b>	<b>39,600.00</b>	<b>302,441.00</b>	<b>20.5%</b>

\*\* END OF REPORT - Generated by Freyvogel, Christine \*\*



# TIOGA COUNTY, NEW YORK

## Tioga County 2026 SAFETY BUDGET REPORT

FOR 2026 12

		ORIGINAL APPROP	TRANFRS/ ADJSTMNTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
<b>CI Liability Insurance Fund</b>								
<b>CI8042 504 Coordinator/Safety</b>								
CI8042 510010	Fulltime	63,188	0	63,188	4,083.15	.00	59,104.85	6.5%
CI8042 540070	Car Maintenance	1,000	0	1,000	.00	.00	1,000.00	.0%
CI8042 540140	Contracting Servi	164,500	0	164,500	8,902.44	154,236.56	1,361.00	99.2%
CI8042 540220	Automobile Fuel	200	0	200	.00	.00	200.00	.0%
CI8042 540340	Literature	50	0	50	.00	.00	50.00	.0%
CI8042 540410	Nursing Supplies	2,000	0	2,000	.00	.00	2,000.00	.0%
CI8042 540420	Office Supplies	400	0	400	.00	.00	400.00	.0%
CI8042 540480	Postage	75	0	75	.00	.00	75.00	.0%
CI8042 540640	Supplies (Not Off	600	0	600	.00	.00	600.00	.0%
CI8042 540733	Training/All Othe	2,500	0	2,500	.00	.00	2,500.00	.0%
CI8042 581088	State Retirement	9,040	0	9,040	864.54	.00	8,175.46	9.6%
CI8042 583088	Social Security F	4,854	0	4,854	337.80	.00	4,516.20	7.0%
CI8042 584088	Workers Compensat	1,145	0	1,145	94.78	.00	1,050.22	8.3%
CI8042 585588	Disability Insura	55	0	55	4.44	.00	50.56	8.1%
CI8042 586088	Health Insurance	18,101	0	18,101	2,364.52	.00	15,736.48	13.1%
CI8042 588988	Eap Fringe	15	0	15	1.18	.00	13.82	7.9%
<b>TOTAL 504 Coordinator/Safety</b>		<b>267,723</b>	<b>0</b>	<b>267,723</b>	<b>16,652.85</b>	<b>154,236.56</b>	<b>96,833.59</b>	<b>63.8%</b>
<b>TOTAL Liability Insurance Fund</b>		<b>267,723</b>	<b>0</b>	<b>267,723</b>	<b>16,652.85</b>	<b>154,236.56</b>	<b>96,833.59</b>	<b>63.8%</b>
<b>TOTAL EXPENSES</b>		<b>267,723</b>	<b>0</b>	<b>267,723</b>	<b>16,652.85</b>	<b>154,236.56</b>	<b>96,833.59</b>	
<b>GRAND TOTAL</b>		<b>267,723</b>	<b>0</b>	<b>267,723</b>	<b>16,652.85</b>	<b>154,236.56</b>	<b>96,833.59</b>	<b>63.8%</b>

\*\* END OF REPORT - Generated by Freyvogel, Christine \*\*

REFERRED TO:

FINANCE, LEGAL AND SAFETY COMMITTEE

RESOLUTION NO. -26

APPROVAL TO SUBMIT TITLE VI PLAN FOR  
RECERTIFICATION

WHEREAS: Title VI of the Civil Rights Act of 1964 and related statutes prohibit discrimination on the basis of race, color, and national origin in programs and activities receiving federal financial assistance; and

WHEREAS: Tioga County is a recipient of federal funds as a sub-recipient of the New York State Department of Transportation (NYSDOT) and is required to have an approved Title VI Program Plan to ensure continued compliance; and

WHEREAS: As a condition of receiving such federal aid, the County is required to develop, maintain, and recertify a Title VI Nondiscrimination Plan every three years to ensure compliance with federal and state regulations; therefore be it

RESOLVED: The County Attorney's Office is hereby authorized and directed to execute any and all documents relating thereto and to submit the plan to the appropriate state and federal agencies for re-certification, as necessary, to effectuate the intent of this Resolution.

REFERRED TO:

FINANCE, LEGAL AND SAFETY COMMITTEE  
PERSONNEL COMMITTEE

RESOLUTION NO. -26

RECLASSIFY ONE (1) FULL-TIME  
ASSISTANT PUBLIC DEFENDER POSITION TO  
TWO (2) PART-TIME POSITIONS  
PUBLIC DEFENDER'S OFFICE

WHEREAS: Legislative approval is required for changes made to a Management/Confidential position; and

WHEREAS: The Public Defender has had a vacant full-time position without applicants since July 2025; and

WHEREAS: The appointment of Michael L. Arcesi to the position of Public Defender as of January 2026 has created an opening for a second full-time Assistant Public Defender position; and

WHEREAS: No applicants have been identified for either full-time Assistant Public Defender position; and

WHEREAS: The Public Defender has received inquiries regarding the possibility of part-time Assistant Public Defender employment; and

WHEREAS: The Public Defender has determined that the office cannot meet its present requirements without at least one additional Assistant Public Defender; and

WHEREAS: The full-time position that has remained open since July 2025 is grant-funded to the extent of \$85,000 and the Public Defender has determined that no impediment exists to the use of those funds for part-time employment; and

WHEREAS: State ILS (Indigent Legal Services) has the expectation that these two part-time positions will be converted back to one full-time position in the event they both become vacant simultaneously; therefore be it

RESOLVED: That the Public Defender's Office is hereby authorized to reclassify a full-time Assistant Public Defender position into two part-time Assistant Public Defender positions. The combined salaries for the two positions will not exceed \$85,000 and the fringe benefits for both part-time positions will be paid by the ILS HH Grant; and be it further

RESOLVED: That additional legislative approval will be required for the Public Defender to fill these part-time positions.