



FINANCE, LEGAL & SAFETY COMMITTEE

February 10, 2026

10:30 A.M.

- APPROVAL OF MINUTES: January 13, 2026

- FINANCIAL
 - Safety
 - Law

- OLD BUSINESS
 - Litigation and Claims
 - Ethics Board Appointments

- NEW BUSINESS
 - Financial Disclosures for Schedule A Employees and Annual Policy Review and Attestations.
 - Panic Button-HHS Building
 - CDL Drug Testing-New Superintendents

- PERSONNEL
 - 3rd Assistant County Attorney Vacancy

- RESOLUTIONS
 - APPROVAL TO SUBMIT TITLE VI PLAN FOR RECERTIFICATION
 - RECLASSIFY ONE (1) FULL-TIME ASSISTANT PUBLIC DEFENDER POSITION TO TWO (2) PART-TIME POSITIONS PUBLIC DEFENDER'S OFFICE

- PROCLAMATIONS
 - N/A

- EXECUTIVE SESSION

- ADJOURNMENT

Office of the County Attorney

Ronald E. Dougherty County Office Building 56 Main Street Owego, NY 13827

Peter J. DeWind County Attorney ☎ 607 687 8253 📠 607 223 7003 🌐 www.TiogaCountyNY.com



FINANCE, LEGAL AND SAFETY COMMITTEE

January 13, 2026

10:30 A.M.

ATTENDANCE:

Legislators: Chair Monell, Ciotoli, Standinger, Flesher, Brown, Bunce, Aronstam, Rose, Cantella

Staff: Legislative Clerk Haskell, County Administrator Bailey, County Attorney DeWind, Treasurer Roberts, Deputy Treasurer Chandler, Safety Officer Holbrook

Guest(s): N/A

APPROVAL OF THE MINUTES: Chair Monell asked for a motion to approve December 09, 2025, minutes. Legislator Brown made the motion seconded by Legislator Ciotoli and was unanimously carried.

FINANCIAL: Safety's and Legal's budgets are tracking well. Legal does have outstanding litigation invoices from 2025 that will still need to be processed upon receipt. Safety is exploring the costs of updating expiring AED units in county buildings

OLD BUSINESS:

- **Litigation and Claims:** Notice of Claims from the 2025 In Rem auction have started being served on the County for the return of surplus funds.
- **Annual Compliance Training:** There are approximately fifteen employees who still need to complete their annual trainings for 2025.

NEW BUSINESS:

- **Soil and Water Conservation Lease:** Soil and Water would like to continue their lease with the County. Legal has submitted a resolution to extend said lease for an additional ten-year period.
- **Proposed MOU with Sub-Municipalities for CDL Drug Screening:** Ms. Holbrook would like to enter into an MOU with sub-municipalities to clearly set the expectations of the program to avoid any issues that may arise from sub-municipalities incorrectly administering their CDL drug screening program.

Office of the County Attorney

Ronald E. Dougherty County Office Building 56 Main Street Owego, NY 13827

Peter J. DeWind County Attorney ☎ 607 687 8253 📠 607 223 7003 🌐 www.TiogaCountyNY.com



- Remote Work Agreements: Attorneys DeWind and Lanouette and Ms. Holbrook will be submitting requests for remote work for 2026. They will work remotely only as needed.
- Ethics Board Appointments: There are three Ethics Board sets that expire on March 31, 2026. Two of the board members are eligible for re-appointment for a second term but the third board member has served two terms and will need to be replaced. When the Ethics Board was originally set up there was not a breakdown of who appointed which members. Legislator Rose stated she would like to see the board diversified with the appointment of board members from the No Party Affiliation (NPA) along with the democratic and republican members. Legislator Aronstam stated he would like Attorney DeWind to determine which seats belong to which appointing party.
- Open Meeting Law: The New York Association of Counties (NYSAC) has requested comments and/or recommendations regarding the current Open Meeting Law. Reasons for entering into an Executive Session were discussed along with live-streaming county meetings.
- Family Court Litigation: Juvenile delinquent cases and administrative hearing continue to rise at an unprecedented rate.

PERSONNEL:

- 3rd Assistant County Attorney Vacancy: There continues to be no interest in these positions.

RESOLUTIONS: EXECUTE LEASE AND EASEMENT AGREEMENT OF PROPERTY LOCATED AT CANDOR HILL ROAD, CANDOR, NEW YORK TO INSTALL POWER LINES FOR THE RADIO TOWER PROJECT; AUTHORIZING LEGISLATIVE CHAIR SIGNATURE ON NEW ENERGY EQUITY, LLC AS AGENT FOR PROJECT OWNER, TIOGA CSG1, LLC PAYMENT IN LIEU OF TAX (PILOT) AGREEMENT; EXTEND TERM OF LEASE WITH THE TIOGA COUNTY SOIL AND WATER CONSERVATION DISTRICT; ENTER INTO CONTRACT WITH EVOLUTION CONSULTING, LLC FOR CDL DRUG AND ALCOHOL TESTING were moved into full Legislative session without further questions.

PROCLAMATIONS: N/A

EXECUTIVE SESSION: N/A

ADJOURNMENT: Chair Monell adjourned the Finance, Legal and Safety Committee meeting at 11:32 A.M.

DRAFT

TIOGA COUNTY, NEW YORK

Office of the County Attorney

Ronald E. Dougherty County Office Building 56 Main Street Owego, NY 13827

Peter J. DeWind County Attorney ☎ 607 687 8253 📠 607 223 7003 🌐 www.TiogaCountyNY.com



Respectfully submitted,

Christine Freyvogel

Paralegal to the County Attorney

DRAFT



TIOGA COUNTY, NEW YORK

Tioga County 2026 LEGAL BUDGET REPORT

FOR 2026 12

	ORIGINAL APPROP	TRANSFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
A General Fund							
A1420 Law							
A1420 412706 Shared Services-At	-50,079	0	-50,079	.00	.00	-50,079.00	.0%
A1420 510010 Full Time	190,013	0	190,013	12,376.50	.00	177,636.50	6.5%
A1420 510020 Part Time/Temporar	43,098	0	43,098	2,807.20	.00	40,290.80	6.5%
A1420 520200 Office Equipment	450	0	450	.00	.00	450.00	.0%
A1420 540000 Contract Expense	500	0	500	59.98	.00	440.02	12.0%
A1420 540010 Advertising	250	0	250	.00	.00	250.00	.0%
A1420 540040 Books	1,500	0	1,500	.00	.00	1,500.00	.0%
A1420 540180 Dues	2,400	0	2,400	658.00	.00	1,742.00	27.4%
A1420 540330 Legal Fees	65,000	0	65,000	11,854.00	39,600.00	13,546.00	79.2%
A1420 540331 Legal Fees-Adolesc	1,500	0	1,500	.00	.00	1,500.00	.0%
A1420 540390 Mileage Expense	500	0	500	242.15	.00	257.85	48.4%
A1420 540420 Office Supplies	510	0	510	.00	.00	510.00	.0%
A1420 540480 Postage	150	0	150	.00	.00	150.00	.0%
A1420 540485 Printing/Paper	400	0	400	.00	.00	400.00	.0%
A1420 540731 Training/State Req	1,500	0	1,500	.00	.00	1,500.00	.0%
A1420 581088 State Retirement F	33,351	0	33,351	1,647.86	.00	31,703.14	4.9%
A1420 583088 Social Security Fr	17,908	0	17,908	1,253.21	.00	16,654.79	7.0%
A1420 584088 Workers Compensati	4,223	0	4,223	284.34	.00	3,938.66	6.7%
A1420 585588 Disability Insuran	202	0	202	8.88	.00	193.12	4.4%
A1420 586088 Health Insurance F	66,779	0	66,779	6,972.34	.00	59,806.66	10.4%
A1420 588988 Eap Fringe	54	0	54	3.54	.00	50.46	6.6%
TOTAL Law	380,209	0	380,209	38,168.00	39,600.00	302,441.00	20.5%
TOTAL General Fund	380,209	0	380,209	38,168.00	39,600.00	302,441.00	20.5%
TOTAL REVENUES	-50,079	0	-50,079	.00	.00	-50,079.00	
TOTAL EXPENSES	430,288	0	430,288	38,168.00	39,600.00	352,520.00	
GRAND TOTAL	380,209	0	380,209	38,168.00	39,600.00	302,441.00	20.5%

** END OF REPORT - Generated by Freyvogel, Christine **



TIOGA COUNTY, NEW YORK

Tioga County 2026 SAFETY BUDGET REPORT

FOR 2026 12

	ORIGINAL APPROP	TRANFRS/ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
CI Liability Insurance Fund							
CI8042 504 Coordinator/Safety							
CI8042 510010 Fulltime	63,188	0	63,188	4,083.15	.00	59,104.85	6.5%
CI8042 540070 Car Maintenance	1,000	0	1,000	.00	.00	1,000.00	.0%
CI8042 540140 Contracting Servi	164,500	0	164,500	8,902.44	154,236.56	1,361.00	99.2%
CI8042 540220 Automobile Fuel	200	0	200	.00	.00	200.00	.0%
CI8042 540340 Literature	50	0	50	.00	.00	50.00	.0%
CI8042 540410 Nursing Supplies	2,000	0	2,000	.00	.00	2,000.00	.0%
CI8042 540420 Office Supplies	400	0	400	.00	.00	400.00	.0%
CI8042 540480 Postage	75	0	75	.00	.00	75.00	.0%
CI8042 540640 Supplies (Not Off	600	0	600	.00	.00	600.00	.0%
CI8042 540733 Training/All Othe	2,500	0	2,500	.00	.00	2,500.00	.0%
CI8042 581088 State Retirement	9,040	0	9,040	864.54	.00	8,175.46	9.6%
CI8042 583088 Social Security F	4,854	0	4,854	337.80	.00	4,516.20	7.0%
CI8042 584088 workers Compensat	1,145	0	1,145	94.78	.00	1,050.22	8.3%
CI8042 585588 Disability Insura	55	0	55	4.44	.00	50.56	8.1%
CI8042 586088 Health Insurance	18,101	0	18,101	2,364.52	.00	15,736.48	13.1%
CI8042 588988 Eap Fringe	15	0	15	1.18	.00	13.82	7.9%
TOTAL 504 Coordinator/Safety	267,723	0	267,723	16,652.85	154,236.56	96,833.59	63.8%
TOTAL Liability Insurance Fund	267,723	0	267,723	16,652.85	154,236.56	96,833.59	63.8%
TOTAL EXPENSES	267,723	0	267,723	16,652.85	154,236.56	96,833.59	
GRAND TOTAL	267,723	0	267,723	16,652.85	154,236.56	96,833.59	63.8%

** END OF REPORT - Generated by Freyvogel, Christine **

REFERRED TO:

FINANCE, LEGAL AND SAFETY COMMITTEE

RESOLUTION NO. -26

APPROVAL TO SUBMIT TITLE VI PLAN FOR
RECERTIFICATION

WHEREAS: Title VI of the Civil Rights Act of 1964 and related statutes prohibit discrimination on the basis of race, color, and national origin in programs and activities receiving federal financial assistance; and

WHEREAS: Tioga County is a recipient of federal funds as a sub-recipient of the New York State Department of Transportation (NYSDOT) and is required to have an approved Title VI Program Plan to ensure continued compliance; and

WHEREAS: As a condition of receiving such federal aid, the County is required to develop, maintain, and recertify a Title VI Nondiscrimination Plan every three years to ensure compliance with federal and state regulations; therefore be it

RESOLVED: The County Attorney's Office is hereby authorized and directed to execute any and all documents relating thereto and to submit the plan to the appropriate state and federal agencies for re-certification, as necessary, to effectuate the intent of this Resolution.

REFERRED TO: FINANCE, LEGAL AND SAFETY COMMITTEE
PERSONNEL COMMITTEE

RESOLUTION NO. -26 RECLASSIFY ONE (1) FULL-TIME
ASSISTANT PUBLIC DEFENDER POSITION TO
TWO (2) PART-TIME POSITIONS
PUBLIC DEFENDER'S OFFICE

WHEREAS: Legislative approval is required for changes made to a Management/Confidential position; and

WHEREAS: The Public Defender has had a vacant full-time position without applicants since July 2025; and

WHEREAS: The appointment of Michael L. Arcesi to the position of Public Defender as of January 2026 has created an opening for a second full-time Assistant Public Defender position; and

WHEREAS: No applicants have been identified for either full-time Assistant Public Defender position; and

WHEREAS: The Public Defender has received inquiries regarding the possibility of part-time Assistant Public Defender employment; and

WHEREAS: The Public Defender has determined that the office cannot meet its present requirements without at least one additional Assistant Public Defender; and

WHEREAS: The full-time position that has remained open since July 2025 is grant-funded to the extent of \$85,000 and the Public Defender has determined that no impediment exists to the use of those funds for part-time employment; and

WHEREAS: State ILS (Indigent Legal Services) has the expectation that these two part-time positions will be converted back to one full-time position in the event they both become vacant simultaneously; therefore be it

RESOLVED: That the Public Defender's Office is hereby authorized to reclassify a full-time Assistant Public Defender position into two part-time Assistant Public Defender positions. The combined salaries for the two positions will not exceed \$85,000 and the fringe benefits for both part-time positions will be paid by the ILS HH Grant; and be it further

RESOLVED: That additional legislative approval will be required for the Public Defender to fill these part-time positions.