

PUBLIC SAFETY COMMITTEE MEETING AGENDA - Probation
October 7, 2025
2:30 PM

- **Approval of minutes** from September 2, 2025, Public Safety Committee meeting
- **Financial**
 - 1. Expended 74% of 2025 budget.
- **Old business**
 - 1. Staffing
 - 2. Training
 - 3. OPCA/DCJS Advisory Panel
 - 4. ATI Grant
 - 5. Fire setting assessment (Update)
 - 6. Electronic monitoring addition of new contract
- **New business**
 - 1. Staffing
 - 2. Training
 - 3. OPCA/DCJS Advisory Panel (Update)
 - 4. ATI Grant
 - 5. Succession Planning
 - 6. Arming the Department update
 - 7. Floyd Hooker Foundation Grant
- **Personnel**
 - 1. One vacant Probation Officer I position
 - 2. One vacant Accounting Specialist III position
 - 3. One unfunded Probation Officer 1 position
- **Resolutions** Four (4)
 - 1. Resolution to reclassify and fill unfunded vacant Probation Officer I position
 - 2. Resolution to reclassify Accounting Specialist III position to a part time position
 - 3. Resolution to approve a contract with Talitrix for electronic monitoring services
 - 4. Resolution to approve Supervision and Treatment Services for Juveniles Program (STSJP) funding for 2025-2026
- **Proclamations**
 - 1. None
- **Adjournment**

PUBLIC SAFETY MEETING

September 2, 2025

The regular meeting of Public Safety, Probation, Office of Emergency Services, Coroner, and Stop DWI was held in the Legislative Conference Room at the Ronald E. Dougherty Office Building, 56 Main St., on Tuesday, September 2, 2025 at 2:30 PM.

Present:

Keith Flesher	Chair, Public Safety
Marte Sauerbrey	Chair, Legislator
Jake Brown	Legislator
William Standinger	Legislator
Brian Cain	Director, Probation
Undersheriff Rich Hallett	Sheriff's Office
Corinne Cornelius	Director, Emergency Services
Bob Williams	Coroner and Assistant Fire Coordinator

Guest:

Jackson Bailey	County Administrator
Pete DeWind	County Attorney
Cathy Haskell	Legislative Clerk

Absent:

Barb Roberts	Legislator
Sheriff Gary Howard	Sheriff's Office
William Ellis	Deputy Director, Emergency Services

APPROVAL OF MINUTES:

Approval of June 3, 2025; July 8, 2025; and August 5, 2025 minutes: Legislator Brown made the motion, seconded by Legislator Standinger to approve the June 3, 2025; July 8, 2025; and August 5, 2025 Public Safety minutes, as written. Motion carried.

PROBATION – Brian Cain:

FINANCIALS:

- Expenditures are on track.

NEW BUSINESS:

- \$60,000 in ATI funding is anticipated as being awarded to us.
- Electronic Monitoring: Adding additional options of cell phone and watches. Watches monitor the pulse and proximity. If no pulse is detected, it sends an alert. The watches are \$5/day; cell phones are \$1/day as opposed to \$6.75/day for the ankle bracelets. County Attorney DeWind has reviewed the contract. A resolution will be brought forward next month.
- Director Cain will be on vacation for two weeks, effective September 8th. Chad Post and Frank Kiechle will be in charge.
- Juveniles – 3 appearance tickets in August
- 10 individuals are on electronic monitoring.
- Weekend Work Program (WWP) – running both days with almost full crew.

- 37 People at Pre-Trial; Court Ordered Investigations were 61; Supervision 192 cases; Violation of Probation 14 petitions.

PERSONNEL:

- One vacant Probation Officer I position exists.
- One unfunded Probation Officer position exists.
- One vacant Accounting Specialist III position exists. Working with Personnel on reclassifying the Accounting position to part-time.

RESOLUTIONS:

- None

OFFICE of EMERGENCY SERVICES – Corinne Cornelius

FINANCIAL:

- Budget is on track.

OLD BUSINESS:

- **Radio Project:** Working on getting utilities connected to the new tower sites. The Nichols tower is constructed in sections and will need to be lit as soon as it is erected. Director Cornelius and Deputy Ellis visited Onondaga County to see the core and how they operate with their system.
- Nothing new on CAD project;

EMERGENCY MANAGEMENT:

- Updating the County Emergency Plan
- Director Cornelius spoke to the Lions Club about the radio project.
- Director Cornelius will be on vacation from 9/4 thru 9/9.
- Threat Assessment Team – continues to meet on a regular basis.

FIRE:

- Continues to be very busy with calls across the county.

PERSONNEL:

- Nothing to report

RESOLUTIONS:

- **Modify 2025 Budget and Transfer Funds**

A resolution was presented to transfer funds and modify the 2025 budget to cover the cost of equipment for the Radio Tower Project.

- **Amend Resolution No. 291-19; Authorize Amended Agreement with Motorola Solutions Change Order #8**

A resolution was presented to authorize change order #8 with Motorola Solutions.

***Committee agreed to move these resolutions forward*

SHERIFF – Undersheriff Rich Hallett:**FINANCIAL:**

- Revenues are at \$272,538.06 which is 55% of the budget. Expenditures are at \$8,085,504.75 which is 65% of budget. Inmate boarders are at \$187,838.74 which is 72% of the budget.

PERSONNEL:

- Update on Vacancies:
 - Civil:
 - All positions are filled.
 - Corrections:
 - Corrections Officers – all positions are filled.
 - 1 part-time Cook position.
 - There are 3 Corrections Officers are on light duty
 - 1 Corrections Officer is on military deployment.
 - Road Patrol:
 - 4 vacant Deputy positions
 - No Deputies are on light duty
 - Communications:
 - 2 vacant E911 Dispatcher positions
 - Records:
 - All positions are filled.
 - Administration:
 - All positions are filled.

NEW BUSINESS:

- Inmate population is 57.
- Both unions are still in negotiations.
- Only have one federal inmate right now.
- Working on K9 implementation. County Administrator Bailey asked Undersheriff Hallett to talk to Personnel about OT as a paycode will need to be created.
- DWI Simulator – Legislator Flesher inquired as to how it was working. Undersheriff Hallett stated it has been used at all of the school districts in the county and is working well.
- Legislator Brown discussed the Yates County program “Amish and Slow Moving Vehicles.” He thought it might be beneficial to bring the program here. EMO Director Cornelius said they could host this program in conjunction with some of their presentations.
- Legislator Brown wanted to make us aware that the Lions Club in Spencer has an emergency alert shed in Spencer, which includes generators and hand tools. He could arrange a tour if needed. EMO Director Cornelius said she is getting COAD involved.

RESOLUTIONS:

- **Authorize 2025-2026 Contracts with SADD School Associates – STOP DWI**

A resolution was presented requesting authorization to authorize the SADD School Associates for the 2025-2026 school year.

- **Extend Contract CBH Medical for Jail Medical and Mental Health Services**

A resolution was presented requesting authorization to extend the current CBH Medical contract for an additional year at a cost of \$910,345.

- **Authorize Acceptance of 2026 NYS PTS Grant; Appropriation of Funds & Modify 2025 Budget**

A resolution was presented requesting authorization to accept the 2026 NYS PTS Grant and modify the 2025 budget.

***Committee agreed to move these resolutions forward*

CORONER – Robert Williams, Coroner:

- Coroner Williams gave a brief update on their stats:
 - Bob Williams 30 cases
 - Ryan Kline 30 cases
 - John Olsen 9 cases
 - Keith Lewis 2 cases

ADJOURNED

Meeting was adjourned at 2:57 PM.

Respectfully Submitted,

Diane Rockwell

Diane Rockwell
Secretary to the Sheriff
9/2/25



TIOGA COUNTY, NEW YORK

Tioga County YEAR-TO-DATE BUDGET REPORT

FOR 2025 10

ACCOUNTS FOR:		ORIGINAL	TRANSFERS/ ADJUSTMENTS	REVISED	YTD	ENCUMBRANCES	AVAILABLE	PCT
A	General Fund	APPROP		BUDGET	ACTUAL		BUDGET	USE/COL
A3140 Probation								
A3140 415600	Adoption Investiga	-600	0	-600	.00	.00	-600.00	.0%
A3140 415800	Restitution Surcha	-2,000	0	-2,000	-491.55	.00	-1,508.45	24.6%
A3140 415810	Probation - DWI Su	-10,000	0	-10,000	-6,585.00	.00	-3,415.00	65.9%
A3140 415811	DWI-Probation Sala	-5,000	0	-5,000	-5,000.00	.00	.00	100.0%
A3140 433100	State Aid-Probatio	-105,205	0	-105,205	-26,301.34	.00	-78,903.66	25.0%
A3140 433160	State Aid-Enhanced	-18,566	0	-18,566	-4,641.41	.00	-13,924.59	25.0%
A3140 433170	Ignition Interlock	-3,678	0	-3,678	-1,574.00	.00	-2,104.00	42.8%
A3140 433180	State Aid- STSJP	-7,000	0	-7,000	-1,971.91	.00	-5,028.09	28.2%
A3140 433182	RTA State Aid -Rais	-16,920	0	-16,920	-5,170.00	.00	-11,750.00	30.6%
A3140 510010	Full Time	870,354	0	870,354	583,799.91	.00	286,554.05	67.1%
A3140 510020	Part Time/Temporar	25,000	0	25,000	13,400.74	.00	9,599.26	61.6%
A3140 510030	Overtime Pay Only	5,000	0	5,000	1,064.82	.00	3,935.18	21.3%
A3140 510040	Workers Compensati	0	0	0	1,295.59	.00	-295.59	100.0%
A3140 510050	All other(On Call,	0	0	0	1,467.63	.00	-1,467.63	100.0%
A3140 520060	CPS01 Car/Truck-	0	5,072	5,072	.00	.00	5,072.20	.0%
A3140 520070	Chairs	400	400	800	669.95	.00	130.05	83.7%
A3140 520090	CPS01 Computer-CPS	923	0	923	.00	.00	922.87	.0%
A3140 520200	Office Equipment	1,500	0	1,500	1,183.47	.00	316.53	78.9%
A3140 520215	Personal Protectiv	4,000	-400	3,600	2,036.00	.00	1,564.00	56.6%
A3140 540070	Car Maintenance	1,500	0	1,500	356.15	.00	1,143.85	23.7%
A3140 540080	Clinic Supplies	4,000	1,100	5,100	4,692.25	.00	407.75	92.0%
A3140 540090	CPS01 Clothing	0	3,000	3,000	.00	.00	3,000.00	.0%
A3140 540140	CPS01 Contracting S	4,260	0	4,260	195.80	.00	4,063.95	4.6%
A3140 540180	Dues	1,300	0	1,300	1,040.00	.00	260.00	80.0%
A3140 540210	Garbage/Shredding	0	300	300	48.60	.00	251.40	16.2%
A3140 540220	Automobile Fuel	2,200	0	2,200	1,895.40	.00	304.60	86.2%
A3140 540220	CPS01 Automobile Fu	2,073	0	2,073	.00	.00	2,073.24	.0%
A3140 540220	RTA Automobile Fuel	1,000	0	1,000	.00	.00	1,000.00	.0%
A3140 540320	Leased/Service Equ	2,800	-700	2,100	1,284.53	315.69	499.78	76.2%
A3140 540340	Literature	1,000	0	1,000	947.08	.00	52.92	94.7%
A3140 540360	Meals/Food	1,500	400	900	542.00	.00	358.00	60.2%
A3140 540390	Mileage Expense	100	500	600	199.50	.00	400.50	33.3%
A3140 540480	Postage	1,000	0	1,000	894.83	.00	105.17	89.5%
A3140 540485	Printing/Paper	0	400	400	227.02	.00	172.98	56.8%
A3140 540487	CPS01 Program Expen	19,506	12,000	31,506	2,062.50	.00	29,443.27	6.5%
A3140 540487	FH01 Program Expens	6,621	-2,762	3,859	3,368.01	.00	490.88	87.3%
A3140 540590	Services Rendered	265	0	265	.00	.00	265.00	.0%
A3140 540620	Software Expense	10,560	0	10,560	10,194.80	.00	365.20	96.5%
A3140 540630	Stationery Supplie	6,000	0	6,000	3,412.83	.00	2,587.17	56.9%
A3140 540660	Telephone	2,052	0	2,052	597.03	.00	1,454.97	29.1%



TIOGA COUNTY, NEW YORK

Tioga County YEAR-TO-DATE BUDGET REPORT

FOR 2025 10

ACCOUNTS FOR:		ORIGINAL	TRANSFERS/	REVISED	YTD ACTUAL	ENCUMBRANCES	AVAILABLE	PCT
A	General Fund	APPROP	ADJUSTMENTS	BUDGET			BUDGET	USE/COL
A3140 540660	CPS01 Telephone (Se	24,947	0	24,947	1,142.09	.00	23,804.93	4.6%
A3140 540660	RTA Telephone-RTA	1,440	0	1,440	.00	.00	1,440.36	.0%
A3140 540731	Training/State Req	24,095	-2,000	22,095	5,486.46	.00	16,608.54	24.8%
A3140 581088	State Retirement F	94,331	0	94,331	65,439.73	.00	28,901.11	69.4%
A3140 583088	Social Security Fr	69,090	0	69,090	45,729.32	.00	23,360.68	66.2%
A3140 584088	Workers Compensation	17,543	0	17,543	13,762.67	.00	3,779.93	78.5%
A3140 585588	Disability Insuran	930	0	930	638.47	.00	3,291.77	68.6%
A3140 586088	Health Insurance F	215,415	0	215,415	177,611.78	.00	37,803.54	82.5%
A3140 588988	Eap Fringe	235	0	235	181.37	.00	53.51	77.2%
TOTAL Probation		1,252,970	17,311	1,270,281	896,123.12	315.69	373,842.13	70.6%
A3142 Alternatives To Incarceration								
A3142 415150	Alternatives To In	-100	0	-100	-33.50	.00	-66.50	33.5%*
A3142 43120	State Aid-Alternat	-12,145	0	-12,145	.00	.00	-12,144.51	.0%*
A3142 510010	Full Time	15,807	0	15,807	10,912.49	.00	4,894.55	69.0%
A3142 540140	Contracting Servic	3,500	8,000	11,500	9,458.35	.00	2,041.65	82.2%
A3142 540140	HPCC Contracting Se	0	2,000	2,000	1,268.50	.00	731.50	63.4%
A3142 581088	State Retirement F	2,276	0	2,276	2,219.36	.00	56.80	97.5%
A3142 583088	Social Security Fr	1,092	0	1,092	836.41	.00	255.59	76.6%
A3142 584088	Workers Compensation	382	0	382	273.92	.00	108.48	71.6%
A3142 585588	Disability Insuran	22	0	22	13.57	.00	8.19	62.4%
A3142 586088	Health Insurance F	3,864	0	3,864	2,983.62	.00	880.06	77.2%
A3142 588988	Eap Fringe	5	0	5	3.62	.00	1.50	70.7%
TOTAL Alternatives To Incarceration		14,704	10,000	24,704	27,936.34	.00	-3,232.69	113.1%
A3146 Sex Offender Program								
A3146 540140	Contracting Servic	123,840	0	123,840	92,880.00	30,960.00	.00	100.0%
TOTAL Sex Offender Program		123,840	0	123,840	92,880.00	30,960.00	.00	100.0%
TOTAL General Fund		1,391,514	27,311	1,418,825	1,016,939.46	31,275.69	370,609.44	73.9%
TOTAL REVENUES		-181,214	0	-181,214	-51,768.71	.00	-129,444.80	
TOTAL EXPENSES		1,572,728	27,311	1,600,038	1,068,708.17	31,275.69	500,054.24	



Tioga County
YEAR-TO-DATE BUDGET REPORT

FOR 2025 10

	ORIGINAL APPROP	TRANSFRS/ ADJUSTMENTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
GRAND TOTAL	1,391,514	27,311	1,418,825	1,016,939.46	31,275.69	370,609.44	73.9%

** END OF REPORT - Generated by Cain, Brian **

Public Safety Committee Meeting
Probation Department Report
October 7, 2025

Budget Status:

2025 Revenue Budget:

- \$580 of DWI Supervision fee collected in September. \$6,865 collected in 2025
- \$251.90 in restitution and surcharge collected in September. \$10,066.34 collected in 2025

Current Business:

1. Staffing – There is one open Probation Officer position as well as an open Accounting Specialist III position. We believe we have an appropriate plan to try to meet our staffing needs with minimal if any increase to the Probation budget. We have interviews scheduled for the open Probation Officer position as well as the Accounting Specialist position.
2. Training – Most officers have completed their mandatory 21 hours of yearly training. All other officers are on track to have them completed by the end of the year.
3. The first meeting of the statewide Probation Director's Problem Solving Group was held on October 6, 2025. Agenda items included discussion regarding what Probation Departments need/want from OPCA, Executive Leadership Training, Removal of the 30 hour Social Sciences requirement for the Probation Officer position, Guidance on inappropriate contact between PO and individual under supervision, and the Annual Plan and state aide disbursement schedule.
4. It has been reported by individuals at the State level that Probation will again be receiving \$60,000 in ATI funding to be used at Probation's discretion. Notification letters should be received sometime in the next several weeks.

Update: The message from Albany remains the same. Probation will be receiving an additional \$60,000 in ATI funding to be used at the discretion of the County. To date, no award letters have been received.

5. Succession planning
6. Arming the Department update
7. Floyd Hooker Foundation Grant application

8. Juvenile Delinquency Services:

September of 2025- There were two (2) Juvenile Delinquency Appearance Tickets (JDATs) received for the month of September. There was also one Adolescent Offender arraignment in Youth Part Court during the month of September. That matter was divested to Family Court for immediate petition. The JDATs alleged the respondents committed acts which if committed by an adult would constitute the crimes of Criminal Mischief in the Fourth Degree and Criminal Mischief in the Second Degree.

YTD: 37 JDATs received to date.

- E- Connect: To date, Thirty-three (33) youth have been screened in 2025. As a result of the E-Connect screenings, eighteen (18) youth were found to be below threshold and not in need of an immediate mental health referral. Three (3) youth were found to be a level II and were referred for a mental health evaluation. Twelve (12) youth were found to be a level III and agreed to schedule an appointment at TCDMH. Zero (0) youth were also determined to be a level I which required immediate mental health intervention.
- There are currently no youth participating in juvenile sex offender treatment.

ATI Programs:

- Electronic Monitoring – There are currently seven (7) individuals being monitored via the VCheck24 phone app, GPS electronic monitoring system, and AlcoTag systems.
- Community Service – WWP has resumed with the number of individuals ordered to complete community service hours on WWP are on the rise.
- Pre-Trial Release – There are 32 people being supervised via the Pre-Trial Release program

Court Ordered Investigations: 57 active investigations for Tioga County courts (Criminal, Family and Surrogate)

Supervision: 190 cases ordered by Tioga County courts & Family Court (includes JD Diversion cases)

Violation of Probation petitions: 13 defendants/respondents have violation petitions pending against them in criminal & family court.

Personnel:

One Vacant Probation Officer I position
One unfunded Probation Officer position
One vacant Accounting Specialist III position

Resolutions: Four (4)

1. Resolution to reclassify and fill unfunded vacant Probation Officer I position
2. Resolution to reclassify Accounting Specialist III position to a part time position
3. Resolution to approve a contract with Talitrix for electronic monitoring services
4. Resolution to approve STSJP funding for 2025-2026

REFERRED TO:

PUBLIC SAFETY COMMITTEE
PERSONNEL COMMITTEE

RESOLUTION NO. -25

RECLASSIFY AND FILL UNFUNDED
VACANT PROBATION OFFICER 1 POSITION
PROBATION DEPARTMENT

WHEREAS: Legislative approval is required for all position reclassifications and funding of positions; and

WHEREAS: A full-time Unfunded Probation Officer 1 (2025 CSEA Salary Grade XII; \$55,354 - \$56,354) position has been unfunded and vacant since January 1, 2013; and

WHEREAS: The Probation Director submitted a New Position Duties Statement to the Personnel Officer on September 4, 2025, and it has been determined to reclassify the unfunded Probation Officer 1 to a funded full-time Probation Assistant (2025 CSEA Salary Grade VIII; \$46,435 - \$47,435) to better meet the needs of this agency; therefore be it

RESOLVED: That one unfunded full-time Probation Officer 1 shall be reclassified to a full-time funded Probation Assistant effective October 14, 2025, and filled in accordance with payroll requirements; and be it further

RESOLVED: That the headcount for the Probation Department shall remain unchanged.

REFERRED TO:

PUBLIC SAFETY COMMITTEE
PERSONNEL COMMITTEE

RESOLUTION NO. -25

RECLASSIFY ONE FT ACCOUNTING
ASSOCIATE III POSITION TO ONE PT
ACCOUNTING ASSOCIATE III
PROBATION DEPARTMENT

WHEREAS: Legislative approval is required for all position reclassifications and funding of positions; and

WHEREAS: A full-time Accounting Associate III (CSEA Salary Grade VII; \$43,934) became vacant on June 20, 2025; and

WHEREAS: It has been determined that a part-time (up to 17 hours per week) Accounting Associate III position will better meet the needs of this agency; therefore be it

RESOLVED: That the full-time Accounting Associate III be reclassified to a part-time Accounting Associate III effective October 20, 2025; and be it further

RESOLVED: That the hourly rate for the part-time Accounting Associate III shall be \$20.13; and be it further

RESOLVED: That the headcount for the Probation Department shall include 16 full-time and 2 part-time positions.

REFERRED TO:

PUBLIC SAFETY COMMITTEE

RESOLUTION NO. 25-

RESOLUTION TO APPROVE A
CONTRACT BETWEEN THE TIOGA
COUNTY PROBATION DEPT. AND
TALITRIX

WHEREAS: The Probation Department is need of Electronic Monitoring Services to provide alternative to incarceration and alternative to detention services via Court order for Tioga County adults and juveniles; and

WHEREAS: Probation has been contracting with a company, Talitrix, that is willing to provide T-Band wearable Electronic Monitoring Services to Tioga County Probation at the cost of \$5.00 per day per unit; and

WHEREAS: The Tioga County Attorney has previously approved a contract with Talitrix that will charge the County \$5.00 per day per unit, with no fee for units on the shelf. Said contract is for one year beginning September 3, 2025 to September 2, 2026 unless terminated by one of the parties; and

WHEREAS: Tioga County Probation has budgeted funds for Electronic Monitoring services for 2025-2026 in the amount of \$8,000 in account number A 3142-540140; therefore be it

RESOLVED: That Tioga County Probation Director is approved to contract with Talitrix to provide Electronic Monitoring hardware and internet accessible software for adults and juveniles to the Probation Department as part of the County's Alternative to Incarceration and Alternative to Detention programming.

REFERRED TO:

PUBLIC SAFETY COMMITTEE

RESOLUTION NO. -25

RESOLUTION TO APPROVE
STSJP CONTRACT FOR SFY 2025-2026
PROBATION AS LEAD AGENCY FOR
APPLICATION FOR FUNDING VIA STSJP

WHEREAS: The NYS Office of Children and Family Services (OCFS) has directed every County to create Alternative to Detention programing and since 2015 the Probation Department has been the Lead Agency for the County to apply for STSJP funding; and

WHEREAS: The funding is based on an approved OCFS contract for a maximum of \$42,000 and is set at a ratio of 62% state reimbursement – 38% county share for monies expended by the County for Alternative to Detention programing for Juvenile Delinquents. The Tioga County Legislature agrees to accept this reimbursement funding format; therefore be it

RESOLVED: That the Tioga County Legislative Chair is approved to contract with the Office of Children and Family Services for STSJP funding as follows:

Probation Department – Juvenile Delinquency Alternatives to Detention

Reminder Call, Electronic Monitoring	\$13,882.00
State Share	\$ 8,606.84
County Share	\$ 5,275.16