INFORMATION TECHNOLOGY STANDING COMMITTEE

04.05.22 at 9:30am

- ATTENDANCE:

    o Legislators: W. Jake Brown, Tracy Monell, Ron Ciotoli , Dennis M. Mullen and Martha Sauerbrey
    o Staff: Jeremy Loveland, CIO and Susan Haskett, ISO
    o Guests:

- APPROVAL OF MINUTES: Approval of 03.08.22 minutes of Information Technology Committee Minutes: Legislator Tracy Monell made the motion, seconded by Legislator Dennis M. Mullen to approve the 03.08.22 Information Technology Committee Minutes as written. Motion carried.

- FINANCIAL

    o Everything is tracking well.

- OLD BUSINESS

    o Nothing to report

- NEW BUSINESS

    o Information Security Officer Report

        ▪ Updates on the audit report

        ▪ HIPAA updates to all departments that deal with patient information

        ▪ Business Continuity Plan has been edited by the CIO and ISO to be a more readable document

    o ITCS Department Update:

- 56 Main Security – Began reviewing security status of 56 Main Street, beginning with camera coverage and automated building access system. Next will be a site walk through

- Mitel Phone System Upgrade- All legacy phone switches have been replaced with new appliances. (56 Main St., Court Annex, Public Works, HHS and Public Service). No issues reported.

- Shared Services Update:

  - Village of Owego – All fiber has been run to locations. Network equipment has been purchased and configured. Two of the locations have been installed. Waiting on Upstate Pole Services to verify fiber path to one location. Phone system hardware is backordered with an ETA of June or July. We will use the switches removed from the County buildings as a temporary solution for the Village.

  - Village of Waverly – Working on a security camera solution for the Waverly Parks. This was initially planned and ordered in July 2021, with most of the hardware being on backorder since then. We are recommending an alternate solution, providing additional functionality and easier management.

  - Town of Candor – Working with STN to negotiate a path to the Town of Candor using Hafele as fiber vendor.

- Storage Area Network (SAN) Devices have been shipped. As soon as they arrive, implementation will begin. ITCS staff will partner with Lynx Technologies for this project.

- Tioga County Strategic Plan Update.

  - All existing goals identified in the Tioga County Strategic Plan for ITCS Department were reviewed with the Committee, providing current status updates.

- PERSONNEL

  - Nothing to report

- RESOLUTIONS/PROCLAMATIONS

  o Nothing to Report

- ADJOURNMENT

  o Time was 9:51AM, on 04.05.22