



## COUNTY ADMINISTRATOR REPORT

THURSDAY AUGUST 7<sup>th</sup>, 2025, AT 1:00 PM

### DEPARTMENTAL MANAGEMENT & LABOR RELATIONS

#### COLLECTIVE BARGAINING

- Tioga County Corrections Association, Inc. "TCCA" Expires 12/31/2025
- Tioga County Law Enforcement Association, Inc. "TCLEA" Expires 12/31/2025

#### EMPLOYEE SUPPORT/EDUCATION

- Budget 101/Finance Overview Training Build in NeoGov

#### STRATEGIC PLAN

- *Reminder* – December Presentations

#### DEPARTMENT HEAD EVALUATIONS

- 2026 Department Head Evaluations
  - Process
  - Updated Form

### FINANCIAL MANAGEMENT & BUDGETING

#### BUDGET OFFICER

- YTD 2025 County Budget Report ([Attachment 001](#))
- A1230 County Administrator 2025 YTD Budget Report ([Attachment 002](#))
- 2026 Budget – A1230 County Administrator Budget ([Attachment 003](#))
- 2026 Budget Status
  - 08/15/25 Deadline – Departmental Requests
  - 08/21/25 – Initial Tax Cap, Preliminary Fund Balance, Reserve Utilization, Outside Agency Funding Requests.
    - **Level (1)** Department roll to **Level (2)** Budget Officer
  - 08/29/25 Deadline – Personnel Change Requests

#### CAPITAL PROJECTS

- Radio Tower Communication Upgrade Project
  - Site Update
  - August Finance Meeting TBD

## **ADMINISTRATION & COMMUNICATION**

### **PUBLIC INFORMATION OFFICER**

- Press Release – Tioga County Treasurer Jim McFadden Honored as NACCTFO Outstanding Treasurer of the Year ([Attachment 004](#))

### **POLICY REVIEW COMMITTEE (MONTHLY)**

- Meeting Thursday July 31st, 2025
  - Next/On Going – Procurement Policy
  - Next/On Going – Remote Work Policy – Pilot Program
- Next Meeting – August 28th, 2025

### **LEADERS MEETINGS (QUARTERLY)**

- *Tuesday July 29<sup>th</sup>, 2025:* Public Safety - TAM Brief/De-Escalation Training
- *Next:* Tuesday October 28<sup>th</sup>, 2025, Public Works – Contracts/Procurement

### **COMMUNITY OUTREACH/COMMUNICATION**

- Monday August 4<sup>th</sup>, 2025: Lockheed Martin
- Tuesday August 5<sup>th</sup>, 2025: Tioga County Fair
- Tioga County Spotlight on Government Services
  - 2025.07.15 – County Clerk ([Attachment 005](#))

## **MISC**

- Tioga County Chamber of Commerce/2025 Leadership Tioga
  - Wednesday August 13<sup>th</sup>, 2025: Neighborhood Depot
- Active Shooter In-Person Training
  - Monday August 18<sup>th</sup>, 2025 (56 Main)
- 2025 NYSAC Fall Seminar
  - September 8<sup>th</sup>-10<sup>th</sup>; Niagara Falls

COUNTY OF TIOGA  
 YTD BUDGET REPORT (ALL FUNDS)  
 JULY 2025

OBJECTS OF REVENUE	ORIGINAL BUDGET	MODIFICATIONS	REVISED BUDGET	ACTUALS	\$ REMAINING
<i>Personal Services</i>	\$ (64,384,687)	\$ (170,041)	\$ (64,554,729)	\$ (50,477,817)	\$ (14,076,912)
<i>Interest, Income, Charges</i>	\$ (3,961,068)	\$ (404,438)	\$ (4,365,506)	\$ (3,977,220)	\$ (388,286)
<i>State Aid</i>	\$ (17,650,811)	\$ (12,505,693)	\$ (30,156,503)	\$ (5,895,656)	\$ (24,260,847)
<i>Federal Aid</i>	\$ (6,745,700)	\$ (5,962,732)	\$ (12,708,431)	\$ (5,520,444)	\$ (7,187,988)
<i>Interfund Transfers</i>	\$ (4,254,556)	\$ (1,944,529)	\$ (6,199,085)	\$ (4,426,248)	\$ (1,772,837)
<b>TOTAL YTD REVENUE</b>	<b>\$ (96,996,822)</b>	<b>\$ (20,987,433)</b>	<b>\$ (117,984,255)</b>	<b>\$ (70,297,385)</b>	<b>\$ (47,686,870)</b>

OBJECTS OF EXPENSE	ORIGINAL BUDGET	MODIFICATIONS	REVISED BUDGET	ACTUALS	\$ REMAINING
<i>Personnel</i>	\$ 27,212,620	\$ 618,819	\$ 27,831,439	\$ 14,570,504	\$ 13,260,935
<i>Capital Equipment</i>	\$ 3,322,730	\$ 10,530,474	\$ 13,853,204	\$ 2,075,324	\$ 11,777,880
<i>Interdepartmental</i>	\$ 673,546	\$ -	\$ 673,546	\$ 360,007	\$ 313,539
<i>Contractual</i>	\$ 50,178,427	\$ 17,014,224	\$ 67,192,651	\$ 26,405,806	\$ 40,786,846
<i>Debt Principal</i>	\$ 545,000	\$ -	\$ 545,000	\$ 545,000	\$ -
<i>Debt Interest</i>	\$ 250,110	\$ -	\$ 250,110	\$ 134,097	\$ 116,013
<i>Employee Benefits</i>	\$ 16,869,187	\$ 248,584	\$ 17,117,770	\$ 9,756,555	\$ 7,361,216
<i>Interfund Transfers</i>	\$ 4,254,556	\$ 1,944,529	\$ 6,199,085	\$ 4,426,248	\$ 1,772,837
<b>TOTAL YTD EXPENSE</b>	<b>\$ 103,306,177</b>	<b>\$ 30,356,629</b>	<b>\$ 133,662,806</b>	<b>\$ 58,273,540</b>	<b>\$ 75,389,266</b>

TOTAL REVENUE	\$ (96,996,822)	\$ (20,987,433)	\$ (117,984,255)
TOTAL EXPENSE	\$ 103,306,177	\$ 30,356,629	\$ 133,662,806
<b>APPLIED FUND BALANCE</b>	<b>\$ 6,309,355</b>	<b>\$ 9,369,197</b>	<b>\$ 15,678,551</b>



# TIOGA COUNTY, NEW YORK

## Tioga County YTD BUDGET REPORT

FOR 2025 07

	ORIGINAL APPROP	TRANFRS/ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
<b>A1230 County Administrator</b>							
A1230 510010 SALARY FT	129,375	0	129,375	73,362.12	.00	56,012.88	56.7%
A1230 520070 Chairs	0	0	0	.00	.00	.00	.0%
A1230 520090 Computer	0	0	0	.00	.00	.00	.0%
A1230 540140 Cont Svs	0	1,000	1,000	700.00	1,300.00	-1,000.00	200.0%
A1230 540180 Dues	500	-40	460	400.00	.00	60.00	87.0%
A1230 540340 Literature	150	-10	140	.00	.00	140.00	.0%
A1230 540420 Office Sup	150	50	200	197.13	.00	2.87	98.6%
A1230 540480 Postage	50	0	50	.00	.00	50.00	.0%
A1230 540640 Supplies	1,700	-1,000	700	.00	.00	700.00	.0%
A1230 540660 Telephone	500	0	500	.00	.00	500.00	.0%
A1230 540732 Training C	3,200	0	3,200	2,235.00	.00	965.00	69.8%
A1230 540733 Train Oth	1,500	0	1,500	.00	.00	1,500.00	.0%
A1230 581088 St Ret	6,698	0	6,698	2,244.00	.00	4,454.00	33.5%
A1230 583088 Social Sec	9,563	0	9,563	5,758.21	.00	3,804.79	60.2%
A1230 584088 Work Comp	1,195	0	1,195	716.32	.00	478.68	59.9%
A1230 585088 Unemp Ins	0	0	0	.00	.00	.00	.0%
A1230 585588 Disab Ins	68	0	68	35.52	.00	32.48	52.2%
A1230 586088 Health Ins	28,570	0	28,570	18,205.92	.00	10,364.08	63.7%
A1230 588988 Eap	16	0	16	9.44	.00	6.56	59.0%
TOTAL County Administrator	183,235	0	183,235	103,863.66	1,300.00	78,071.34	57.4%
TOTAL EXPENSES	183,235	0	183,235	103,863.66	1,300.00	78,071.34	
GRAND TOTAL	183,235	0	183,235	103,863.66	1,300.00	78,071.34	57.4%

\*\* END OF REPORT - Generated by Bailey, Jackson \*\*

# Budget Notes

Org	Obj	2025 Budget	2026 Budget	Difference	Notes
A1230 - County Administrator	510010 - Fulltime	\$129,375.00	\$176,175.00	\$46,800.00	New Position Request - Secretary to County Administrator
	520070 - Chairs	\$0.00		\$0.00	
	520090 - Computer	\$0.00		\$0.00	
	540140 - Contracting Services	\$0.00	\$1,400.00	\$1,400.00	Move \$1,400 from Supplies (Not Office) for Leaders Mtg Contr. Services
	540180 - Dues	\$500.00	\$500.00	\$0.00	
	540340 - Literature	\$150.00	\$150.00	\$0.00	
	540420 - Office Supplies	\$150.00	\$150.00	\$0.00	
	540480 - Postage	\$50.00	\$50.00	\$0.00	
	540640 - Supplies (Not Office)	\$1,700.00	\$300.00	(\$1,400.00)	Move \$1,400 to Contracted Services (Leaders Mtg Consulting/Training)
	540660 - Telephone	\$500.00	\$500.00	\$0.00	
	540732 - Training/County Required	\$3,200.00	\$3,200.00	\$0.00	
	540733 - Training/All Other	\$1,500.00	\$1,500.00	\$0.00	
	581088 - State Retirement Fringe	\$6,698.00	\$6,698.00	\$0.00	
	583088 - Social Security Fringe	\$9,563.00	\$9,563.00	\$0.00	
	584088 - Workers Compensation Fringe	\$1,195.00	\$1,195.00	\$0.00	
	585088 - Unemployment Insurance Fringe	\$0.00		\$0.00	
	585588 - Disability Insurance Fringe	\$68.00	\$68.00	\$0.00	
	586088 - Health Insurance Fringe	\$28,570.00	\$27,656.00	(\$914.00)	
	588988 - EAP Fringe	\$16.00	\$16.00	\$0.00	
	<b>Org Total:</b>	<b>\$183,235.00</b>	<b>\$229,121.00</b>	<b>\$45,886.00</b>	
	<b>Grand total for all Orgs:</b>	<b>\$183,235.00</b>	<b>\$229,121.00</b>	<b>\$45,886.00</b>	



**FOR IMMEDIATE RELEASE**

Tioga County Administrator's Office

Contact: Jackson D. Bailey II, County Administrator

Date: 07/25/2025

**Tioga County Treasurer Jim McFadden Honored as NACCTFO Outstanding Treasurer of the Year**

**Owego, NY** — Tioga County is proud to announce that County Treasurer James McFadden has been named the Outstanding Treasurer of the Year by the National Association of County Collectors, Treasurers, and Finance Officers (NACCTFO). This prestigious award recognizes exceptional leadership, integrity, and dedication in county financial management across the nation.

James "Jim" McFadden was honored during the annual NACCTFO Conference, held this year in conjunction with the annual National Association of Counties (NACo) conference in Philadelphia. The award celebrates Treasurer McFadden's unwavering commitment to public service, his leadership in financial stewardship, and his tireless efforts to uphold transparency and fiscal responsibility within Tioga County government.

"Jim McFadden represents the very best of public service," said Tioga County Legislative Chair Martha Sauerbrey, "His expertise and dedicated approach to County finance have provided Tioga County with a solid fiscal foundation year after year. This national recognition is well deserved."

Treasurer McFadden has served Tioga County with distinction for over 31 years, overseeing critical financial operations including tax collection, debt service, investment strategies, and long-term financial planning. His office is known for its accuracy, efficiency, and strong internal controls, which are all vital to protecting taxpayer dollars and ensuring financial stability.

The NACCTFO Outstanding Treasurer of the Year Award is given annually to one nationwide treasurer who exemplifies excellence in government finance and demonstrates leadership among peers.

Tioga County Administrator Jackson D. Bailey II added, "Jim is not only a respected professional among his peers in New York State and across the country, but he's also a trusted resource to the public, Legislators, and Department Heads here in Tioga County. This award reflects the values and hard work Jim brings to his office every day".

Treasurer McFadden's contributions continue to strengthen the county's financial outlook and inspire confidence in County government. Tioga County extends its heartfelt congratulations and gratitude for his remarkable service and this national recognition.



POSTED BY: PSADVERT JULY 14, 2025

Contributed by the Tioga County Legislature —

The Office of the County Clerk is multifaceted, encompassing record-keeping, court administration, and acting as an agent for various state and federal agencies. They manage land records, maintain court files, and process documents like passports and pistol permits.

Our County Clerk is responsible for maintaining records of all governing body transactions, including resolutions and ordinances. The County Clerk also keeps records of deeds, mortgages, judgments, and other real property documents, and they handle passport processing.



Pictured are the staff members from the county clerk's office; Tammy Gage, Recording Clerk; Andrea Klett, County Clerk; Suellen Griffin, Deputy County Clerk; Heidi Conroy, Recording Clerk; Barb Bessey, Recording Clerk; and Willeta Ryder, Recording Clerk. Photo provided.

Regarding records management, the County Clerk also oversees the storage, retrieval, and preservation of county records, including legal documents and court files. A County Clerk serves as the clerk for the Supreme and County Courts, managing court files and issuing legal documents.

Our staff at the County Clerks' Office does a great job serving the public, and they are happy to provide assistance in your search for documents.