



Tioga County Worksession Minutes **March 10, 2022 – 1:00 p.m.**

Legislators Present:

Legislator Brown
Legislator Ciotoli
Legislator Hollenbeck
Legislator Roberts
Chair/Legislator Sauerbrey
Legislator Standinger
Legislator Weston

Legislators Absent:

Legislator Mullen
Legislator Monell

Guests:

Matt Freeze, *Morning Times* Reporter

Staff Present:

Peter DeWind, County Attorney
Cathy Haskell, Legislative Clerk
Amy Eiklor, Deputy Legislative Clerk
Bethany O'Rourke, Personnel Officer

Call Meeting to Order: Chair Sauerbrey opened the meeting at 1:00 p.m.

Approval of Worksession Minutes: On motion of Legislator Weston, seconded by Legislator Hollenbeck, the February 24, 2022 minutes were unanimously approved.

Action Items: Currently, we have none.

Legislative Support: Legislative Clerk Haskell asked for approval of the February 10, 2022 Legislative Support committee minutes. On motion of Legislator Hollenbeck, seconded by Legislator Standinger and unanimously carried, the minutes were approved.

Legislative Clerk Haskell reported the following:

- Legislator Orientation was conducted for the three new Legislators on February 4 and March 2.
- All nine Legislators have completed the 2022 Annual Policy Review & Attestation.

- Local Law No. 3, which is expected to be adopted at the March 15, 2022 meeting, will have a collection start date of June 1, 2022. A letter signed by Chair Sauerbrey, along with a copy of the Local Law and the adopted resolution, will be mailed to known carriers.
- Ms. Haskell submitted and posted the 2021 Annual Report for the Legislative Clerk's Office.
- Deputy Clerk Eiklor is attending the 2022 Institute for Advancement (I4A) training program.

Resolutions: Ms. Haskell reviewed the agenda and resolutions for the March 15, 2022 Legislature meeting with discussion occurring on the following:

- ***Schedule Public Hearing for NYS Community Development Block Grant for Racker Non-Profit Hub Project:*** Ms. Haskell reported the Public Hearing will be held on Thursday, March 24 at 10:00 a.m.
- ***Schedule Public Hearing for New York State Community Development Block Grant for Tioga Opportunities, Inc. Building Upgrade and Generator Purchase Project:*** Ms. Haskell reported the Public Hearing will be held on Thursday, March 24 at 10:05 a.m.
- ***Amend Employee Handbook: Section X. Building and Vehicle Procedures – Subsection C. Assignment & Use of County Vehicles:*** Ms. Haskell reported this resolution primarily pertains to the change in Tioga County's Driver Safety Training course.

Other:

- ***Anticipated Training:*** Chair Sauerbrey stated she is looking into leadership and presentation training for employees. She hopes the training will sharpen leadership, training, and decision making skills. No date has been set and the training may be conducted in-house or from an outside vendor.
- ***State of the County Address:*** Chair Sauerbrey reported the State of the County Address is typically given in March. Due to a schedule conflict, Chair Sauerbrey will present the State of the County Address at the April 12, 2022 regular meeting.

Executive Session: Seven Legislators were present. County Attorney DeWind and Legislative Clerk Haskell remained in attendance. Motion by Legislator Weston, seconded by Legislator Hollenbeck to move into Executive Session to discuss an employee position and Tioga County's Remote Work Policy at 1:16 p.m. Motion carried. Executive Session adjourned at 1:47 p.m.

Meeting adjourned at 1:47 p.m.

Next Worksession scheduled for Thursday, March 24, 2022, at 10:00 a.m.

Respectfully submitted,

Amy Eiklor

Deputy Legislative Clerk