

# **PUBLIC SAFETY COMMITTEE AGENDA**

## **SHERIFF'S OFFICE**

**January 6, 2026**

**2:30 PM**

- **APPROVAL OF MINUTES — December 2, 2025**
- **FINANCIAL**
  - **December YTD Report**
- **OLD BUSINESS**
  - **None**
- **NEW BUSINESS**
  - **Jail camera project**
  - **Vesta Next Gen 911 update.**
  - **K9 program.**
- **PERSONNEL**
  - **Update on Vacancies**
- **RESOLUTIONS**
  - **Approve: Sole Source Contract and Maintenance Agreement with Black Creek Integrated Systems for the Sallyport Inmate Management System - Sheriff's Office.**
  - **Approve: Sole Source Contract and Maintenance Agreement with Black Creek Integrated Systems for the Level 1 Service Plan for the Sheriff's Office.**
- **ADJOURNMENT**

## **PUBLIC SAFETY MEETING**

**December 2, 2025**

The regular meeting of Public Safety, Probation, Office of Emergency Services, Coroner, and Stop DWI was held in the Legislative Conference Room at the Ronald E. Dougherty Office Building, 56 Main St., on Tuesday, December 2, 2025 at 2:30 PM.

### **Present:**

|                              |                              |
|------------------------------|------------------------------|
| Keith Flesher                | Chair, Public Safety         |
| Barb Roberts                 | Legislator                   |
| William Standing             | Legislator                   |
| Jake Brown                   | Legislator                   |
| Brian Cain                   | Director, Probation          |
| Undersheriff Richard Hallett | Sheriff's Office             |
| Corinne Cornelius            | Director, Emergency Services |
| Bob Williams                 | Assistant Fire Coordinator   |

### **Guest:**

|                |                      |
|----------------|----------------------|
| Cathy Haskell  | Legislative Clerk    |
| Jackson Bailey | County Administrator |

### **Absent:**

|                     |                                     |
|---------------------|-------------------------------------|
| Sheriff Gary Howard | Sheriff's Office                    |
| Marte Sauerbrey     | Chair, Legislator                   |
| William Ellis       | Deputy Director, Emergency Services |

### **APPROVAL OF MINUTES:**

#### **Approval of November 4, 2025 minutes:**

Legislator Jake Brown made the motion, seconded by Legislator Standing to approve the November 4, 2025 Public Safety minutes, as written. Motion carried.

### **OFFICE of EMERGENCY MANAGEMENT – Corinne Cornelius:**

### **FINANCIAL:**

- 2025 Budget Looking Good.

### **OLD BUSINESS:**

- Radio Project: Consultant Frank Yoder is still working to coordinate the utility connection for the tower sites. Nichols site is being scheduled for an electrical inspection. Once they are connected we can stand that tower and that site will be done. Stood the tower in Spencer on Veterans Day. There is a temporary driveway construction on South Apalachin Road. Planning to pour the concrete to the foundation on December 20<sup>th</sup>, waiting for an update. There is an RFP out for the Prospect site driveway. Structural modifications that were required were completed at the Carmichael site mid November. A lot of the microwave equipment and antennas that could be installed have been

moved out to the existing, powered sites. Getting closer to channel layouts and the radio subscriber unit's order.

- CAD Project: No changes.
- EMS: did some interviews for the EMS Coordinator position.
- Threat Assessment Team: Meeting regularly. Reporting app is still available for download.
- Emergency Management: Corinne completed two more courses to work toward finishing her FEMA Basic Academy.
- Fire: Fire Departments have had a very busy season so far.
- Strategic Plan: Updated reports.

#### **NEW BUSINESS:**

- None.

#### **PERSONNEL:**

- None.

#### **RESOLUTIONS:**

- Authorize the Submission of ESINET Grant Application
- Authorize a Five-Year Agreement with Motorola Solutions For Radio System Maintenance and Lifecycle Support Services

*\*\*Committee agreed to move these resolutions forward*

#### **SHERIFF – Undersheriff Richard Hallett:**

#### **FINANCIAL:**

- 2025 Budget is on track: Revenues are \$368,938.23 which is 72% of the budget. Expenditures are at \$11,427,828.99 which is 85% of the budget. Inmate Boards are \$157,133.95 which is 105% of the budget, (Adj from NG911 Grant).

#### **OLD BUSINESS:**

- Jail Camera replacement project ongoing.
- Average daily population for inmates for November 2025 was 51.

#### **NEW BUSINESS:**

- Vesta NEXTGEN: Citizen Input; next phase.
- Building Projects: Jail HVAC overhead door to upper mezzanine.

#### **PERSONNEL:**

- Update of Vacancies:
  - Civil – all Positions are filled.
  - Corrections –
    - One Vacant Corrections Officer Position.
    - One Vacant Part Time Cook Position.
    - One Corrections Officer on Light Duty.

- One Corrections Officer on Worker's Comp.
- One Corrections Officer on Military Deployment.
- Road Patrol –
  - Six Open Deputy Positions. Working on getting three hired.
  - No Deputies on comp or Light Duty.
- E911 – Two Vacant E911 Dispatcher Positions.
- Records – all positions are filled.
- Administration – all positions are filled.

**RESOLUTIONS:**

- Approve Agreement with Trinity Services Group, Inc. for Jail Food Supply Services
- Authorize the Re-Establishment of Prior Year Capital Funds in the 2026 Budget for the Sheriff's Office
- Modify 2025 Budget and Transfer Funds

*\*\*Committee agreed to move these resolutions forward*

**PROBATION – Brian Cain:****FINANCIAL:**

- 2025 Budget on Track.

**OLD BUSINESS:**

- Staffing: Appointed Probation Assistant provisionally.
- Training: Newly hired PO going to fundamentals of Probation Practice and Basic Course for Peace Office in March & April of 2026. All Probation Officers completed the first training session for our new Electronic Monitoring System.
- ATI Grant: \$100,000 received. Other counties got significant increases.
- Succession Planning: Continues to evolve.
- Floyd Hooker Foundation Grant: Received \$7,500 four years ago and expended it at the beginning of this year. Applied for additional \$10,000.

**NEW BUSINESS:**

- Met with Magistrates Association Meeting in November.
- Participated with Veteran's Services at a Food Giveaway in November.
- Strategic Plan Owner Status Report Update.
- Multi-Systemic Therapy Program: Joint Meeting with staff to better collaborate on the provision of services to the youth referred to that program by Probation; talked about the incentives.
- Decision Points: Ongoing. Trying to expand to more schools: Tioga Center, Spencer Van Etten & looking to get in to Waverly.

**PERSONNEL:**

- Appointed provisionally new Probation Assistant.
- Part time Accounting Associate started December 1<sup>st</sup>.

**RESOLUTIONS:**

- Authorize Acceptance of the Floyd Hooker Foundation Grant and Modify 2025 Budget
- Resolution to Approve a Grant Award from NYS Division of Criminal Justice for Pre-Trial Services

*\*\*Committee agreed to move these resolutions forward*

**CORONERS – Bob Williams:**

**RESOLUTIONS:**

- Sole Source Procurement and Budget Transfer for Cohero Case Management System for the Coroner's Office

*\*\*Committee agreed to move these resolutions forward*

**EXECUTIVE SESSION**

Legislator Flesher asked for a motion to go into executive session at 3:06 PM to discuss Personnel Issues related to the Probation Department. In attendance was Legislator Brown, Flesher, Roberts, Standing, Legislative Clerk Cathy Haskell, Legislative Chair Sauerbrey, and County Administrator Jackson Bailey.

Legislator Brown motioned to adjourn Executive Session at 3:50 PM, seconded by Legislator Standing.

Respectfully Submitted,

***Donna Gilligan***

Donna Gilligan

Accounting Associate III – Payroll Tioga County Sheriff's Office

12/02/25



# TIOGA COUNTY, NEW YORK

## Tioga County YEAR-TO-DATE BUDGET REPORT

FOR 2025 12

| ACCOUNTS FOR:                              |                     | ORIGINAL | TRANSFRS/<br>ADJUSTMTS | REVISED    | YTD ACTUAL  | ENCUMBRANCES | AVAILABLE     | PCT     |
|--------------------------------------------|---------------------|----------|------------------------|------------|-------------|--------------|---------------|---------|
| A                                          | General Fund        | APPROP   |                        | BUDGET     |             |              | BUDGET        | USE/COL |
| <b>A3020 Public Safety Communication E</b> |                     |          |                        |            |             |              |               |         |
| A3020 411400                               | Emergency Telephone | -185,000 | 0                      | -185,000   | -137,655.68 | .00          | -47,344.32    | 74.4%*  |
| A3020 433060                               | NG911 State Aid-Hom | 0        | -1,266,796             | -1,266,796 | .00         | .00          | -1,266,796.00 | .0%*    |
| A3020 433310                               | State Aid-Enhanced  | 0        | 0                      | 0          | .00         | .00          | .00           | .0%     |
| A3020 510010                               | Full Time           | 600,433  | -2,282                 | 598,151    | 571,970.05  | .00          | 26,180.69     | 95.6%   |
| A3020 510020                               | Part Time/Temporar  | 6,800    | -6,224                 | 576        | 575.96      | .00          | .00           | 100.0%  |
| A3020 510030                               | Overtime Pay Only   | 45,406   | 8,506                  | 53,912     | 53,912.33   | .00          | .00           | 100.0%  |
| A3020 510050                               | All Other(On Call,  | 21,812   | 0                      | 21,812     | 18,248.48   | .00          | 3,563.72      | 83.7%   |
| A3020 520090                               | Computer            | 500      | 0                      | 500        | 429.99      | .00          | 70.01         | 86.0%   |
| A3020 520130                               | Equipment (Not Car  | 5,750    | -5,350                 | 400        | 321.47      | .00          | 78.53         | 80.4%   |
| A3020 520130                               | NG911 Equipment (No | 0        | 633,398                | 633,398    | .00         | .00          | 633,398.00    | .0%     |
| A3020 540000                               | Contract Expense    | 0        | 0                      | 0          | .00         | .00          | .00           | .0%     |
| A3020 540140                               | NG911 Contracting S | 0        | 633,398                | 633,398    | .00         | .00          | 633,398.00    | .0%     |
| A3020 540320                               | Leased/Service Equ  | 0        | 0                      | 0          | .00         | .00          | .00           | .0%     |
| A3020 540350                               | Office Equip Maint  | 315      | 699                    | 1,014      | 387.62      | .00          | 626.47        | 38.2%   |
| A3020 540485                               | Printing/Paper      | 0        | 301                    | 301        | 300.91      | .00          | .00           | 100.0%  |
| A3020 540510                               | Radio Repairs       | 0        | 0                      | 0          | .00         | .00          | .00           | .0%     |
| A3020 540620                               | Software Expense    | 0        | 0                      | 0          | .00         | .00          | .00           | .0%     |
| A3020 540660                               | Telephone           | 39,821   | -1,000                 | 38,821     | 12,173.12   | 4,485.94     | 22,161.94     | 42.9%   |
| A3020 581088                               | State Retirement F  | 76,098   | 0                      | 76,098     | 58,460.67   | .00          | 17,637.33     | 76.8%   |
| A3020 583088                               | Social Security Fr  | 52,446   | 0                      | 52,446     | 49,685.01   | .00          | 2,760.99      | 94.7%   |
| A3020 584088                               | Workers Compensati  | 13,145   | 849                    | 13,994     | 13,475.77   | .00          | 518.30        | 96.3%   |
| A3020 584588                               | Life Insurance Fri  | 0        | 0                      | 0          | .00         | .00          | .00           | .0%     |
| A3020 585088                               | Unemployment Insur  | 0        | 0                      | 0          | .00         | .00          | .00           | .0%     |
| A3020 585588                               | Disability Insuran  | 748      | 0                      | 748        | 650.46      | .00          | 97.54         | 87.0%   |
| A3020 586088                               | Health Insurance F  | 154,924  | -22,327                | 132,597    | 127,685.74  | .00          | 4,910.99      | 96.3%   |
| A3020 588988                               | Eap Fringe          | 176      | 8                      | 184        | 177.59      | .00          | 6.83          | 96.3%   |
| <b>A3110 Sheriff</b>                       |                     |          |                        |            |             |              |               |         |
| A3110 412703                               | Shared Services Sh  | -20,000  | 0                      | -20,000    | -13,639.11  | .00          | -6,360.89     | 68.2%*  |
| A3110 415100                               | Sheriff Fees        | -80,000  | 0                      | -80,000    | -68,785.28  | .00          | -11,214.72    | 86.0%*  |
| A3110 422600                               | Public Safety Serv  | 0        | 0                      | 0          | -1,900.00   | .00          | 1,900.00      | 100.0%  |
| A3110 425450                               | Licenses            | -35,000  | 0                      | -35,000    | -18,967.00  | .00          | -16,033.00    | 54.2%*  |
| A3110 425950                               | Patrol Income       | -1,000   | 0                      | -1,000     | -1,024.00   | .00          | 24.00         | 102.4%  |
| A3110 426250                               | Forfeiture of Crim  | 0        | -23                    | -23        | -162.72     | .00          | .00           | 100.0%  |
| A3110 426260                               | Forfeiture of Crim  | 0        | -163                   | -163       | .00         | .00          | .00           | 100.0%  |
| A3110 426650                               | Sale of Equipment   | 0        | 0                      | 0          | .00         | .00          | .00           | .0%     |
| A3110 427010                               | Refunds of Prior Y  | 0        | 0                      | 0          | .00         | .00          | .00           | .0%     |
| A3110 427050                               | PLS01 Gifts And Don | 0        | 0                      | 0          | .00         | .00          | .00           | .0%     |



# TIOGA COUNTY, NEW YORK

## Tioga County YEAR-TO-DATE BUDGET REPORT

FOR 2025 12

| ACCOUNTS FOR: |                      | ORIGINAL  | TRANSFRS/<br>ADJUSTMTS | REVISED   | YTD ACTUAL   | ENCUMBRANCES | AVAILABLE  | PCT     |
|---------------|----------------------|-----------|------------------------|-----------|--------------|--------------|------------|---------|
| A             | General Fund         | APPROP    |                        | BUDGET    |              |              | BUDGET     | USE/COL |
| A3110 427700  | Other Unclassified   | 0         | 0                      | 0         | .00          | .00          | .00        | .0%     |
| A3110 433190  | State Aid- Bullet    | 0         | 0                      | 0         | .00          | .00          | .00        | .0%     |
| A3110 433470  | State Aid-SLETPP G   | 0         | 0                      | 0         | .00          | .00          | .00        | .0%     |
| A3110 433480  | State Aid-16 SLETP   | 0         | 0                      | 0         | .00          | .00          | .00        | .0%     |
| A3110 433890  | State Aid-Sheriff    | 0         | 0                      | 0         | .00          | .00          | .00        | .0%     |
| A3110 433890  | BWC22 State Aid-She  | 0         | 0                      | 0         | .00          | .00          | .00        | .0%     |
| A3110 433900  | State Aid-Police T   | 0         | 0                      | 0         | .00          | .00          | .00        | .0%     |
| A3110 433950  | State Aid-Buckle U   | 0         | 0                      | 0         | -5,363.08    | .00          | 5,363.08   | 100.0%  |
| A3110 433952  | NYS Legislative Gr   | 0         | 0                      | 0         | .00          | .00          | .00        | .0%     |
| A3110 433960  | St Aid- Child Pass   | 0         | 0                      | 0         | .00          | .00          | .00        | .0%     |
| A3110 443190  | Fed Aid Bullet Pro   | 0         | 0                      | 0         | .00          | .00          | .00        | .0%     |
| A3110 445890  | Federal Aid-Other    | 0         | 0                      | 0         | .00          | .00          | .00        | .0%     |
| A3110 510010  | Full Time            | 3,355,896 | -13,200                | -13,200   | -6,085.20    | .00          | 6,085.20   | 100.0%  |
| A3110 510020  | Part Time/Temporar   | 36,582    | -193,501               | 3,162,595 | -6,809.25    | .00          | -6,390.75  | 51.6%   |
| A3110 510030  | Overtime Pay Only    | 155,348   | 0                      | 36,582    | 2,927,127.66 | .00          | 235,467.20 | 92.6%   |
| A3110 510040  | Workers Compensation | 0         | 157,200                | 312,548   | 31,400.11    | .00          | 5,181.89   | 85.8%   |
| A3110 520130  | All Other(On Call,   | 74,950    | 16,705                 | 312,548   | 299,038.01   | .00          | 13,510.32  | 95.7%   |
| A3110 520130  | Equipment (Not Car   | 10,000    | 15,000                 | 89,950    | 7,544.18     | .00          | 9,160.82   | 45.2%   |
| A3110 520130  | BWC22 Equipment (NO  | 0         | 5,350                  | 15,350    | 89,815.92    | .00          | 1,020.31   | 99.9%   |
| A3110 520191  | Emergency Equipmen   | 5,000     | 0                      | 5,000     | 13,985.26    | 344.43       | 1,020.31   | 93.4%   |
| A3110 530100  | Data Processing      | 0         | 0                      | 0         | 1,357.62     | 504.00       | 3,138.38   | 37.2%   |
| A3110 530300  | Legal                | 0         | 0                      | 0         | .00          | .00          | .00        | .0%     |
| A3110 530330  | Shared Services      | 0         | 0                      | 0         | .00          | .00          | .00        | .0%     |
| A3110 540000  | Contract Expense     | 0         | 0                      | 0         | .00          | .00          | .00        | .0%     |
| A3110 540020  | Ammunition           | 14,000    | 3,500                  | 17,500    | 15,051.98    | 1,897.98     | 550.04     | 96.9%   |
| A3110 540070  | Car Maintenance      | 49,540    | 0                      | 49,540    | 38,840.95    | 2,033.43     | 8,665.62   | 82.5%   |
| A3110 540090  | Clothing             | 32,988    | 0                      | 32,988    | 22,464.72    | 1,801.84     | 8,721.44   | 73.6%   |
| A3110 540093  | Building Maint & R   | 15,316    | 0                      | 15,316    | 7,232.15     | 13.62        | 8,069.85   | 47.3%   |
| A3110 540210  | Garbage/Shredding    | 0         | 430                    | 430       | 430.00       | .00          | .00        | 100.0%  |
| A3110 540220  | Automobile Fuel      | 120,000   | -7,175                 | 112,825   | 74,008.50    | 8,361.35     | 30,455.15  | 73.0%   |
| A3110 540280  | Investigations       | 11,241    | 0                      | 11,241    | 6,399.27     | 4,251.79     | 589.46     | 94.8%   |
| A3110 540320  | Leased/Service Equ   | 0         | 620                    | 620       | 437.80       | 87.56        | 94.64      | 84.7%   |
| A3110 540330  | Legal Fees           | 7,500     | 0                      | 7,500     | 6,435.70     | .00          | 1,064.30   | 85.8%   |
| A3110 540335  | Asset Forfeiture E   | 0         | 0                      | 0         | .00          | .00          | .00        | .0%     |
| A3110 540336  | Asset Forf, Exp-Re   | 1,680     | 163                    | 1,680     | 718.37       | .00          | 162.72     | .0%     |
| A3110 540350  | Office Equip Maint   | 16,000    | -430                   | 15,570    | 9,912.90     | 277.80       | 5,379.30   | 65.5%   |
| A3110 540420  | Office Supplies      | 26,000    | 0                      | 26,000    | 12,576.30    | 582.75       | 12,840.95  | 50.6%   |
| A3110 540444  | Permits, Fees, Ins   | 10,000    | 0                      | 12,000    | 5,260.00     | 4,325.00     | 2,415.00   | 79.9%   |
| A3110 540470  | Physicals            | 10,000    | 0                      | 10,000    | 8,613.04     | 236.96       | 1,150.00   | 88.5%   |
| A3110 540480  | Postage              | 9,000     | 880                    | 9,880     | 7,660.77     | 1,409.97     | 809.26     | 91.8%   |
| A3110 540485  | Printing/paper       | 0         | 0                      | 0         | .00          | .00          | .00        | .0%     |
| A3110 540485  | ACCTG Printing/Pape  | 0         | 0                      | 0         | .00          | .00          | .00        | .0%     |
| A3110 540510  | Radio Repairs        | 0         | 0                      | 0         | .00          | .00          | .00        | .0%     |
| A3110 540560  | Repairs              | 2,000     | -500                   | 1,500     | .00          | .00          | 1,500.00   | .0%     |



# TIOGA COUNTY, NEW YORK

## Tioga County YEAR-TO-DATE BUDGET REPORT

FOR 2025 12

| ACCOUNTS FOR: |                     | ORIGINAL  | TRANSFRS/<br>ADJUSTMTS | REVISED   | YTD ACTUAL   | ENCUMBRANCES | AVAILABLE  | PCT     |
|---------------|---------------------|-----------|------------------------|-----------|--------------|--------------|------------|---------|
| A             | General Fund        | APPROP    |                        | BUDGET    |              |              | BUDGET     | USE/COL |
| A3110 540620  | Software Expense    | 54,616    | 2,675                  | 57,291    | 53,173.40    | 4,035.00     | 82.81      | 99.9%   |
| A3110 540640  | Supplies (Not Offi  | 3,000     | 0                      | 3,000     | 1,074.89     | .00          | 1,925.11   | 35.8%   |
| A3110 540660  | PLS01 Supplies -PLS | 1,089     | 0                      | 1,089     | .00          | .00          | 1,089.32   | .0%     |
| A3110 540680  | Telephone           | 12,500    | 0                      | 12,500    | 8,352.21     | 2,280.12     | 1,867.67   | 85.1%   |
| A3110 540700  | Tires               | 12,520    | 0                      | 12,520    | 10,924.23    | .00          | 1,595.77   | 87.3%   |
| A3110 540731  | Training/State Req  | 5,000     | 0                      | 5,000     | 2,550.00     | .00          | 2,450.00   | 51.0%   |
| A3110 540733  | Training/All Other  | 17,000    | 17,619                 | 34,619    | 30,487.07    | 160.00       | 3,971.67   | 88.5%   |
| A3110 581088  | State Retirement F  | 714,843   | 10,057                 | 724,900   | 698,051.58   | .00          | 26,848.14  | 96.3%   |
| A3110 583088  | Social Security Fr  | 280,846   | -14,045                | 266,801   | 255,222.68   | .00          | 11,578.13  | 95.7%   |
| A3110 584088  | Workers Compensati  | 50,190    | 232                    | 50,422    | 48,554.17    | .00          | 1,867.47   | 96.3%   |
| A3110 584588  | Life Insurance Fri  | 920       | 0                      | 920       | 800.11       | 119.89       | .00        | 100.0%  |
| A3110 585088  | Unemployment Insur  | 0         | 0                      | 0         | .00          | .00          | .00        | .0%     |
| A3110 585588  | Disability Insuran  | 612       | 0                      | 612       | 519.48       | .00          | 92.52      | 84.9%   |
| A3110 586088  | Health Insurance F  | 892,542   | 22,394                 | 914,936   | 881,049.04   | .00          | 33,886.50  | 96.3%   |
| A3110 588988  | Eap Fringe          | 672       | -8                     | 664       | 639.87       | .00          | 24.61      | 96.3%   |
| A3150 Jail    |                     |           |                        |           |              |              |            |         |
| A3150 422640  | Jail - For Other G  | -150,000  | 0                      | -150,000  | -177,193.95  | .00          | 27,193.95  | 118.1%  |
| A3150 422650  | Jail - Inmate Forf  | -1,000    | 0                      | -1,000    | -539.96      | .00          | -460.04    | 54.0%*  |
| A3150 422800  | MAT Health Services | 0         | 0                      | 0         | .00          | .00          | .00        | .0%     |
| A3150 422800  | MAT Health Service  | 0         | -20,000                | -20,000   | .00          | .00          | -20,000.00 | .0%*    |
| A3150 422800  | MAT Health Service  | 0         | -4,031                 | -4,031    | -4,031.00    | .00          | .00        | 100.0%  |
| A3150 427010  | Refunds Of Prior Y  | 0         | 0                      | 0         | .00          | .00          | .00        | .0%     |
| A3150 427720  | Misc Jail Revenue   | -5,000    | 0                      | -5,000    | -2,000.00    | .00          | -3,000.00  | 40.0%*  |
| A3150 433920  | State Aid-Jail/Bre  | 0         | 0                      | 0         | .00          | .00          | .00        | .0%     |
| A3150 443920  | Federal Aid-Jail/B  | 0         | 0                      | 0         | .00          | .00          | .00        | .0%     |
| A3150 510010  | Full Time           | 2,969,557 | -177,794               | 2,791,764 | 2,693,775.30 | .00          | 97,988.56  | 96.5%   |
| A3150 510020  | Part Time/Temporar  | 17,350    | 1,303                  | 18,653    | 18,653.44    | .00          | .00        | 100.0%  |
| A3150 510030  | Overtime Pay Only   | 144,340   | 151,500                | 295,840   | 285,763.03   | .00          | 10,076.97  | 96.6%   |
| A3150 510040  | Workers Compensati  | 0         | 6,429                  | 6,429     | 6,429.18     | .00          | .00        | 100.0%  |
| A3150 510050  | All other(On call,  | 25,000    | 18,561                 | 43,561    | 43,561.00    | .00          | .00        | 100.0%  |
| A3150 520191  | Emergency Equipmen  | 0         | 0                      | 0         | .00          | 426.60       | 73.40      | 85.3%   |
| A3150 540000  | Contract Expense    | 0         | 0                      | 0         | .00          | .00          | .00        | .0%     |
| A3150 540040  | Books               | 0         | 0                      | 0         | .00          | .00          | .00        | .0%     |
| A3150 540090  | Clothing            | 8,000     | 0                      | 8,000     | 4,957.10     | 235.78       | 2,807.12   | 64.9%   |
| A3150 540091  | Bedding             | 1,000     | 100                    | 1,100     | 1,024.65     | .00          | 75.35      | 93.2%   |
| A3150 540093  | Building Maint & R  | 21,158    | 0                      | 21,158    | 20,084.22    | 805.55       | 268.63     | 98.7%   |
| A3150 540140  | Contracting Servic  | 1,100     | 500                    | 1,600     | 1,364.89     | .00          | 235.11     | 85.3%   |
| A3150 540140  | HPCC Contracting Se | 0         | 3,500                  | 3,500     | 2,100.00     | .00          | 1,400.00   | 60.0%   |
| A3150 540210  | Garbage/Shredding   | 5,500     | 0                      | 5,500     | 4,928.86     | 571.14       | .00        | 100.0%  |
| A3150 540350  | Office Equip Maint  | 0         | 0                      | 0         | .00          | .00          | .00        | .0%     |
| A3150 540360  | Meals/Food          | 208,898   | -600                   | 208,298   | 174,985.37   | 31,801.20    | 1,511.43   | 99.3%   |



# TIOGA COUNTY, NEW YORK

## Tioga County YEAR-TO-DATE BUDGET REPORT

FOR 2025 12

| ACCOUNTS FOR:                     |                     | ORIGINAL | TRANSFERS/<br>ADJUSTMENTS | REVISED | YTD ACTUAL | ENCUMBRANCES | AVAILABLE | PCT     |
|-----------------------------------|---------------------|----------|---------------------------|---------|------------|--------------|-----------|---------|
| A                                 | General Fund        | APPROP   |                           | BUDGET  |            |              | BUDGET    | USE/COL |
| A3150 540370                      | Medical Expense     | 956,813  | 0                         | 956,813 | 807,918.40 | 98,446.09    | 50,448.28 | 94.7%   |
| A3150 540370                      | HPCC Medical Expens | 0        | 50,000                    | 50,000  | 7,429.46   | 1,400.00     | 41,170.54 | 17.7%   |
| A3150 540370                      | MATA Medical Expens | 0        | 20,000                    | 20,000  | .00        | .00          | 20,000.00 | .0%     |
| A3150 540370                      | MATO Medical Expens | 0        | 4,031                     | 4,031   | .00        | .00          | 4,031.00  | .0%     |
| A3150 540620                      | Software Expense    | 75,406   | 0                         | 75,406  | 68,633.00  | 4,961.01     | 1,811.99  | 97.6%   |
| A3150 540640                      | Supplies (Not Offi  | 26,000   | 0                         | 26,000  | 16,335.67  | 1,701.92     | 7,962.41  | 69.4%   |
| A3150 540640                      | COVID supplies (Not | 0        | 0                         | 0       | .00        | .00          | .00       | .0%     |
| A3150 581088                      | State Retirement F  | 413,936  | 29,269                    | 443,205 | 426,790.18 | .00          | 16,415.01 | 96.3%   |
| A3150 583088                      | Social Security Fr  | 240,370  | 0                         | 240,370 | 228,516.38 | .00          | 11,853.62 | 95.1%   |
| A3150 584088                      | Workers Compensati  | 51,863   | 6,641                     | 58,504  | 56,337.39  | .00          | 2,166.82  | 96.3%   |
| A3150 584588                      | Life Insurance Fri  | 2,100    | 0                         | 2,100   | 1,685.19   | 39.81        | 375.00    | 82.1%   |
| A3150 585088                      | Unemployment Insur  | 0        | 0                         | 0       | .00        | .00          | .00       | .0%     |
| A3150 585588                      | Disability Insuran  | 68       | 0                         | 68      | .00        | .00          | 68.00     | .0%     |
| A3150 586088                      | Health Insurance F  | 834,024  | 78,041                    | 912,065 | 878,284.81 | .00          | 33,780.19 | 96.3%   |
| A3150 586089                      | Health Insurance C  | 0        | 0                         | 0       | .00        | .00          | .00       | .0%     |
| A3150 588988                      | Eap Fringe          | 694      | 77                        | 771     | 742.49     | .00          | 28.56     | 96.3%   |
| A3151 Jail - Alternatives Program |                     |          |                           |         |            |              |           |         |
| A3151 510010                      | Full Time           | 37,266   | -60                       | 37,206  | 36,745.71  | .00          | 460.29    | 98.8%   |
| A3151 510030                      | Overtime Pay Only   | 0        | 0                         | 0       | .00        | .00          | .00       | .0%     |
| A3151 510050                      | All Other(On Call,  | 0        | 60                        | 60      | 60.00      | .00          | .00       | 100.0%  |
| A3151 581088                      | State Retirement F  | 7,256    | 1,115                     | 8,371   | 8,061.20   | .00          | 310.05    | 96.3%   |
| A3151 583088                      | Social Security Fr  | 2,851    | 0                         | 2,851   | 2,627.00   | .00          | 224.00    | 92.1%   |
| A3151 584088                      | Workers Compensati  | 717      | -15                       | 702     | 676.10     | .00          | 26.00     | 96.3%   |
| A3151 584588                      | Life Insurance Fri  | 0        | 0                         | 0       | .00        | .00          | .00       | .0%     |
| A3151 585088                      | Unemployment Insur  | 0        | 0                         | 0       | .00        | .00          | .00       | .0%     |
| A3151 585588                      | Disability Insuran  | 0        | 0                         | 0       | .00        | .00          | .00       | .0%     |
| A3151 586088                      | Health Insurance F  | 18,846   | 1,237                     | 20,083  | 19,339.49  | .00          | 743.83    | 96.3%   |
| A3151 588988                      | Eap Fringe          | 10       | 0                         | 9       | 8.86       | .00          | .34       | 96.3%   |



TIOGA COUNTY, NEW YORK

Tioga County  
YEAR-TO-DATE BUDGET REPORT

FOR 2025 12

| ACCOUNTS FOR:        |                    | ORIGINAL | TRANSFRS/<br>ADJUSTMTS | REVISED | YTD        | ENCUMBRANCES | AVAILABLE | PCT     |
|----------------------|--------------------|----------|------------------------|---------|------------|--------------|-----------|---------|
| H                    | Capital Fund       | APPROP   |                        | BUDGET  | ACTUAL     |              | BUDGET    | USE/COL |
| <b>H3110 Sheriff</b> |                    |          |                        |         |            |              |           |         |
| H3110 427010         | Refunds of Prior Y | 0        | 0                      | 0       | .00        | .00          | .00       | .0%     |
| H3110 433952         | NYS Legislative Gr | 0        | 0                      | 0       | .00        | .00          | .00       | .0%     |
| H3110 520130         | Equipment (Not Car | 0        | 12,709                 | 12,709  | 12,708.50  | .00          | .00       | 100.0%  |
| H3110 520230         | Radio & Equipment  | 0        | 19,360                 | 19,360  | 19,360.00  | .00          | .00       | 100.0%  |
| H3110 520620         | Software Expense   | 0        | 0                      | 0       | .00        | .00          | .00       | .0%     |
| H3110 521060         | Car/Truck          | 174,122  | -32,069                | 142,053 | 117,158.19 | .00          | 24,894.81 | 82.5%   |
| <b>H3150 Jail</b>    |                    |          |                        |         |            |              |           |         |
| H3150 520130         | Equipment (Not Car | 0        | 0                      | 0       | .00        | .00          | .00       | .0%     |
| H3150 520255         | Security Equipment | 50,000   | 0                      | 50,000  | .00        | .00          | 50,000.00 | .0%     |
| H3150 520620         | Software Expense   | 0        | 0                      | 0       | .00        | .00          | .00       | .0%     |
| H3150 521000         | Not Assigned       | 0        | 0                      | 0       | .00        | .00          | .00       | .0%     |
| H3150 521060         | Car/Truck          | 0        | 0                      | 0       | .00        | .00          | .00       | .0%     |



TIOGA COUNTY, NEW YORK

Tioga County  
YEAR-TO-DATE BUDGET REPORT

FOR 2025 12

|                                                    | ORIGINAL<br>APPROP | TRANSFRS/<br>ADJUSTMTS | REVISED<br>BUDGET | YTD ACTUAL    | ENCUMBRANCES | AVAILABLE<br>BUDGET | PCT<br>USE/COL |
|----------------------------------------------------|--------------------|------------------------|-------------------|---------------|--------------|---------------------|----------------|
| GRAND TOTAL                                        | 12,847,510         | 167,025                | 13,014,535        | 12,009,031.34 | 177,598.53   | 827,905.24          | 93.6%          |
| ** END OF REPORT - Generated by Rockwell, Diane ** |                    |                        |                   |               |              |                     |                |

REFERRED TO:

PUBLIC SAFETY COMMITTEE  
FINANCE COMMITTEE

RESOLUTION NO. -26

APPROVE SOLE SOURCE CONTRACT AND  
MAINTENANCE AGREEMENT WITH BLACK  
CREEK INTEGRATED SYSTEMS FOR THE  
SALLYPORT INMATE MANAGEMENT SYSTEM  
SHERIFF'S OFFICE

WHEREAS: The Tioga County Legislature has approved contracts between the Tioga County Sheriff's Office and Black Creek Integrated Systems since 2007; and

WHEREAS: Black Creek Integrated Systems is a sole source provider of the software and hardware of the Inmate Management System; and

WHEREAS: Black Creek Integrated Systems has submitted their annual maintenance agreement, for the SallyPort Inmate Management System, in the amount of \$28,390 which will be paid from account A3150.540620; and

WHEREAS: The County Attorney has reviewed and approved said contract; therefore be it

RESOLVED: That the Tioga County Sheriff's Office is authorized to enter into contract with Black Creek Integrated Systems, as a sole source provider, for the annual maintenance of the SallyPort Inmate Management System, in the amount of \$28,390.

REFERRED TO:

PUBLIC SAFETY COMMITTEE  
FINANCE COMMITTEE

RESOLUTION NO. -26

APPROVE SOLE SOURCE CONTRACT AND  
MAINTENANCE AGREEMENT WITH BLACK  
CREEK INTEGRATED SYSTEMS FOR THE  
LEVEL 1 SERVICE PLAN FOR THE  
SHERIFF'S OFFICE

WHEREAS: The Tioga County Legislature has approved contracts between the Tioga County Sheriff's Office and Black Creek Integrated Systems since 2007; and

WHEREAS: Black Creek Integrated Systems is a sole source provider of the software and hardware of the Jail Security System; and

WHEREAS: Black Creek Integrated Systems has submitted their annual maintenance agreement, for the Level 1 Service Plan, for technical support of the Jail Security System, in the amount of \$30,489, which will be paid from account A3150.540620; and

WHEREAS: The County Attorney has reviewed and approved said contract; therefore be it

RESOLVED: That the Tioga County Sheriff's Office is authorized to enter into contract with Black Creek Integrated Systems, as a sole source provider, for the annual maintenance of the Jail Security System, in the amount of \$30,489.

# *Tioga County Sheriff's Office*



DATE: December 30, 2025  
TO: Sheriff Howard  
RE: January 6, 2026 Public Safety - Reference Notes

## **Personnel Issues:**

1. **Civil Office**
  - a) All positions are filled.
2. **Corrections Division**
  - a) There is currently (1) open Corrections Officer position.
  - b) There is currently (1) open part-time Cook position.
  - c) There is (1) Corrections Officer on light duty.
  - d) There is (1) Corrections Officer on Worker's Comp.
  - e) There is (1) Corrections Officer on military deployment.
3. **Road Patrol**
  - a) There are (6) open Deputy positions.
  - b) There is (1) Deputy on light duty.
4. **E911 Emergency Communications Center**
  - a) There are currently (2) open E911 Dispatcher positions.
5. **Records**
  - a) All positions are filled.
6. **Administration**
  - a) All positions are filled.

## **Labor Issues:**

1. TCLEA negotiations are ongoing.
2. TCLEU negotiations are ongoing.

## **Litigation Issues:**

1. None.

## **Budget:**

1. Revenues are \$445,101.33 which is 87% of the budget. Expenditures are \$12,631,844.68 which is 93% of the budget. Inmate Boarders are \$177,193.95 which is 118% of the budget. (Adj from NG911 Grant)

**Current Projects:**

1. Jail camera replacement project ongoing.
2. In the implementation phase for the VESTA Next Gen 911 system – Citizen Input is next step.
3. K9 program planning for implementation.
4. Building project – Jail HVAC overhead door to upper mezzanine.

**Miscellaneous:**

1. The average daily inmate population for the month of December 2025 was 43. There were (2) Federal inmates (62 days) and (5) board-ins (154 days) for the month.

**Resolutions:**

1. Approve: Sole Source Contract and Maintenance Agreement with Black Creek Integrated Systems for the Sallyport Inmate Management System - Sheriff's Office
2. Approve: Sole Source Contract and Maintenance Agreement with Black Creek Integrated Systems for the Level 1 Service Plan for the Sheriff's Office.