



**TIOGA COUNTY
DEPARTMENT OF PUBLIC WORKS COMMITTEE AGENDA
October 9, 2025
9:00 am**

- Minutes approval for September 4, 2025 meeting
- FINANCIAL
 - YTD Budget Summary
- OLD BUSINESS
 - None
- NEW BUSINESS
 - Buildings and Grounds
 - Highway Department
 - Capital Projects
- PERSONNEL
 - None
- RESOLUTIONS
 - Award Design and Construction Support Services Contract for Delta Engineers for a Utility Roll-up Door at the Public Safety Building
 - Amend Resolution No. 280-25; Authorize Contract for Broome Bituminous Products to Perform Paving and Milling Services on Goodrich Road
- PROCLAMATIONS
 - None
- ADJOURNMENT



TIOGA COUNTY
DEPARTMENT OF PUBLIC WORKS COMMITTEE MINUTES
Thursday, September 4, 2025
9:00 am

○ ATTENDANCE

- Legislators
 - Marté Sauerbrey, Legislative Chair
 - Barbara Roberts, Public Works Committee Chair
 - William Standinger, Public Works Committee
 - Ron Ciotoli, Public Works Committee
- Staff
 - Gary Hammond, Commissioner
 - Justin Ruggiero, Deputy Commissioner
 - Tammy Hummel, Secretary to the Commissioner
 - Jason Anderson, Project Technician
- Guests
 - Jackson Bailey, County Administrator
 - Cathy Haskell, Legislative Clerk

○ APPROVAL OF MINUTES

- A motion to approve the minutes as submitted for the August 7, 2025 meeting was made by Ron Ciotoli, seconded by William Standinger. All in favor. Motion carried.

○ FINANCIAL

- YTD Budget Summary was shared with the committee.

○ OLD BUSINESS

- None

○ NEW BUSINESS

- Mr. Hammond reported on Buildings and Grounds.
 - Mowing operations continue
 - Dismantled and removed non-functioning boiler from Court Annex basement
 - Deposited new boiler in the Court Annex basement for Martin's to assemble and install
 - Repaired parking lot lights at the jail and HHS.
 - Repaired outside lights at the highway garage
 - Trimmed trees on the walking trail at HHS

Department of Public Works

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- Block was purchased for the planters at the Courthouse and installation will occur during down time
- Shelves, bookcases and display racks are in the works for the employment office
- Mr. Hammond reported on the Highway Department.
 - Shoulder work completed on West Creek.
 - Mowing operations continue
 - Installed pipe on Sulphur Springs Road
 - Installed pipe on Straits Corners Road
 - Patch paving on East River Drive
 - Patch paving on Crumtown Road
 - Patch paving on Sabin Road
 - The Village of Owego will be doing some milling and paving on Academy in front of 56 Main Street – milling next week, paving the week after. The street will have to be closed during paving up to one day. A flagger will be needed as 56 Main Street is a very active county building.
- Mr. Hammond reported on the Buildings and Grounds Capital Projects.
 - The court Annex/Clerks roof, Courthouse and Delphine St. car wash walkthrough was performed on Thursday, August 7th, 2025. More information is needed pertaining to the historical significance of the chimneys for work to be performed on them.
 - The Court Annex and Probation rooftop HVAC control work is moving forward. Buildings and Grounds have more visibility of the system and it is going well.
 - The Ronald E. Dougherty County Office Building South Wing HVAC upgrade project has been closed out with retainage being paid.
 - The Ronald E. Dougherty County Office Building North Wing HVAC upgrade project has been kicked off and we are awaiting a schedule for P&J. An inventory has been completed, we know what we have received and what is outstanding from Meyer Supply. Buildings and Grounds will be removing the ceiling tiles creating savings on the contract.
 - The third new heating boiler is being installed at the Public Safety Building.
 - The Public Safety Building control work project scope is still being built
 - The Public Safety Building VFD cooling fan has been ordered and we are awaiting arrival
 - There is an upcoming renovation to the Legislative offices with the Treasurer being temporarily moved create a public facing entity. Co-

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ordination will happen with IT so that communication/software is available and no one will be moved until they have to be.

- Mr. Hammond reported on the Highway Capital Projects.
 - Awarded contract for Suit-Kote for East River Drive surface treatment
 - Awarded contract to Broome Bituminous for Goodrich Road paving and milling services
 - Awarded contract to Broome Bituminous for Sulphur Springs pavement overlay
 - Harnick Road Bridge construction moving forward.
 - East Spencer Road Bridge construction moving forward
 - Day Hollow Road Culvert design is complete; the bid is to take place in the Fall of 2025
 - Glenmary Drive by Thorn Hollow Road is in the preliminary design phase
 - Straits Corners Road over Pipe Creek is in preliminary design phase
 - Brown Road Bridge over East Branch Owego Creek is in the preliminary design phase
 - Halsey Valley Road Culvert is in the preliminary design phase.
- PERSONNEL
 - None
- RESOLUTIONS
 - Approve second change order for 56 Main Street South Wing HVAC
 - Barbara Roberts (aye), Mr. Standinger (aye), Ron Ciotoli (aye)
 - Amend Resolution No. 235-25; Authorize contract for consultant service (Department of Public Works)
 - Barbara Roberts (aye), Mr. Standinger (aye), Ron Ciotoli (aye)
 - Award Right-of-Way services and negotiations to Delta Engineers for Day Hollow Road Culvert Replacement
 - Barbara Roberts (aye), Mr. Standinger (aye), Ron Ciotoli (aye)
 - Approve Change Order for Probation Wing Court Annex controls
 - Barbara Roberts (aye), Mr. Standinger (aye), Ron Ciotoli (aye)
 - Authorize contract for Suit-Kote Corporation to perform paving services on the east portion of East River Drive.
 - Barbara Roberts (aye), Mr. Standinger (aye), Ron Ciotoli (aye)
 - Amend Resolution No. 170-25; Create and fill three (3) Highway worker (seasonal) positions Public Works
 - Barbara Roberts (aye), Mr. Standinger (aye), Ron Ciotoli (aye)
- PROCLAMATIONS

TIOGA COUNTY, NEW YORK

Department of Public Works

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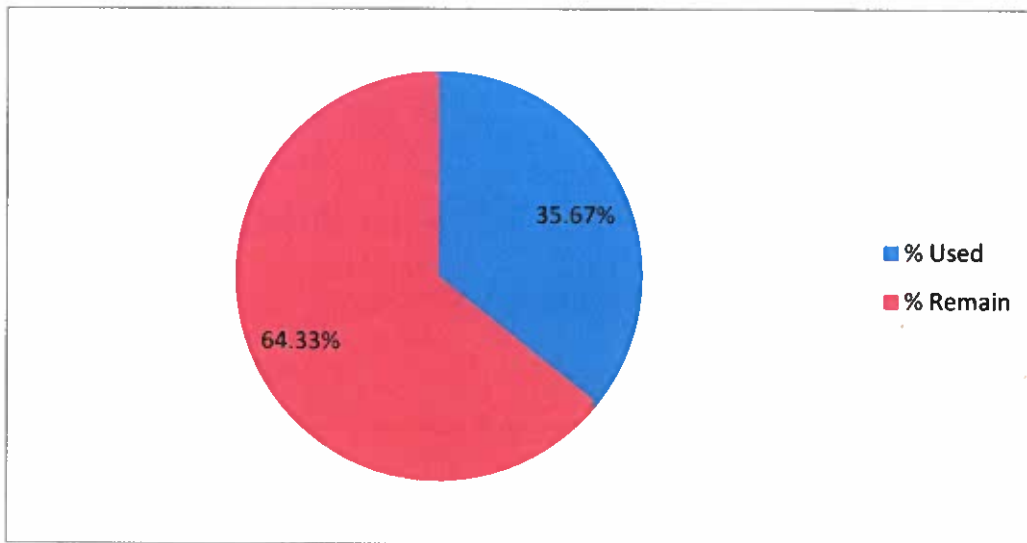
Gary Hammond, P.E. Commissioner **Justin Ruggiero** Deputy Commissioner

- None
- EXECUTIVE SESSION
 - None
- ADJOURNMENT
 - The meeting was adjourned at 9:42 am.

Respectfully submitted,

Gary Hammond P.E.
Commissioner of Public Works

September 29 2025 Budget Summary



		% Used	% Remain
A1490	PW Admin	78.44%	21.56%
A1620	Building & Grounds	70.42%	29.58%
A1621	Buildings HHS	59.89%	40.11%
D5110	Maint. Roads & Bridges	70.48%	29.52%
DM5130	Road Machinery	62.32%	37.68%
H1620	Capital B&G	19.62%	80.38%
H1621	Capital HHS Building	0.00%	0.00%
H5110	Capital Roads & Bridges	19.21%	80.79%
H5130	Capital Equipment	57.21%	42.79%
	Overall	35.67%	64.33%

REFERRED TO:

PUBLIC WORKS COMMITTEE
PUBLIC SAFETY COMMITTEE

RESOLUTION NO. -25

AWARD DESIGN AND CONSTRUCTION SUPPORT
SERVICES CONTRACT TO DELTA ENGINEERS FOR A
UTILITY ROLL-UP DOOR AT THE PUBLIC SAFETY
BUILDING

WHEREAS: Tioga County has budgeted for the replacement of several pieces of mechanical equipment in the Public Safety Building; and

WHEREAS: Tioga County has been made aware of significant cost savings associated with installing a utility roll-up door to assist in the movement of equipment both in and out of the Public Safety Building; and

WHEREAS: The Commissioner of Public Works received a proposal for design and construction support services for this project from Delta Engineers, Endwell, NY; and

WHEREAS: The proposal for these services is \$26,243; therefore be it

RESOLVED: That the Tioga County Legislature award the proposal for design and construction support services for the installation of a utility roll-up door at the Public Safety Building to Delta Engineers not to exceed \$26,243 to be paid out of the following account:

H1620.521913 Public Safety Building Renovations

REFERRED TO:

PUBLIC WORKS COMMITTEE

RESOLUTION NO. -25

AMEND RESOLUTION NO. 280-25;
AUTHORIZE CONTRACT FOR BROOME BITUMINOUS
PRODUCTS TO PERFORM PAVING AND MILLING
SERVICES ON GOODRICH ROAD

WHEREAS: The Tioga County Department of Public Works is authorized to procure services based on New York State (NYS) Office of General Services bids and from other bids in the neighboring counties where applicable; and

WHEREAS: The award for paving and milling services to be performed on Goodrich Road was awarded to Broome Bituminous Products, Inc. on Resolution No. 280-25 for \$76,707; and

WHEREAS: The amount of material needed to perform the paving and milling services was underestimated by Broome Bituminous Products, Inc. by approximately 48%; therefore be it

RESOLVED: That the Tioga County Legislature authorize additional funds to be appropriated for the additional material placed on Goodrich Road in the amount of \$25,418 to be paid out of the following account:

H5110.540001.H2501 – Paving Projects 2025