

PUBLIC SAFETY COMMITTEE AGENDA

EMERGENCY SERVICES

July 7, 2026

2:30 PM

- APPROVAL OF MINUTES June 2, 2026
- FINANCIAL
 - YTD Report
- OLD BUSINESS
 - Radio Project
 - CAD
 - EMS
 - Emergency Management
 - Strategic Plan Update
 - Threat Assessment Team
 - Fire
 - Personnel
- RESOLUTIONS -
 - G03- Authorize EMPG25 Application**
 - G04- Authorize Submission of Homeland Security Grant SHSP25**
 - G05- Authorize Donation of Ambulance from Richford Fire District**
 - G07- Arson Control Plan Update**
 - G09- Modify 2026 Budget**
- PROCLAMATIONS -NONE
- ADJOURNMENT

PUBLIC SAFETY MEETING

June 2, 2026

The regular meeting of Public Safety, Probation, EMO, Stop DWI, Fire, & Safety was held in the Legislative Conference Room, at the Ronald E. Dougherty County Office Building, 56 Main Street, Tuesday, June 2, 2026, which started at 2:30 PM and ended at 3:04 PM.

Present:

Keith Flesher	Chair, Public Safety
Jake Brown	Legislator {Committee Member}
David Cantella	Legislator {Committee Member}
Ron Ciotoli	Legislator {Committee Member}
Tracy Monell	Chair of the Legislator
Brian Cain	Director, Probation
Gary Howard	Sheriff, Sheriff's Office
William Ellis	Deputy Director, Office of Emergency Services
Bob Williams	Asst. Coordinator, Office of Emergency Services and Coroner

GUESTS: Peter DeWind, County Attorney
Cathy Haskell, Legislative Clerk
Jackson Bailey – County Administrator

ABSENT: Corinne Cornelius, Director Office of Emergency Services

APPROVAL OF MINUTES:

The May 5, 2026 minutes was accepted with no corrections or changes

Motion by: Jake Brown to accept the May 5, 2026 Minutes.

Second: Ron Ciotoli

All in Favor - Carried

OFFICE OF EMERGENCY SERVICES – William Ellis on behalf of Corinne Cornelius:

FINANCIAL:

- Budget: within expected limits.

OLD BUSINESS:

- Radio Project – Still working to coordinate the utilities connected to the tower sites. Ballou Road was repaired and is now connected. NYSEG made connection at Spencer on May 26, 2026. Candor site experienced some theft and vandalism – police report made. Dispatch radio console training was completed May 18th and 19th. CAC and Motorola are continuing to ensure all issues are addressed ahead of the live cutover, scheduled for the beginning of June. The Shelter at the Athens tower site will be set starting June 1st. Will and Corrinne met with Broome to iron out some interoperability plans, and all radios counts were submitted to CAC to begin the allocation and programming for departments.
- CAD Project – nothing new to report.
- EMS – the EMS course for Spring wrapped up at the end of May. Anticipating holding a Fall course.
- Emergency Management – Planning an EOC activation exercise on June 18th. Open House was held May 30th. Working with NYS DHSES to schedule a COOP (Continuity of Operations) meeting to work toward completing plan reviews and updates.
- Threat Assessment team: Consultant Squad 9 are now leading the meetings and the meeting dates have been shifted to better suite team member participation. These meetings are quarterly not monthly.
- FIRE – Fire Departments and Fire Investigation team have been very busy. July 20th marks 10 years since the loss of John Scott. Going to hold a small memorial commemorating his contributions to the radio project and the county. More info to follow.

RESOLUTIONS:

- Amend Resolution No. 135-25c Award Contract Radio Consulting Services and Modify 2026 Budget and Transfer Funds
- Authorize Submission of Combined 2025-2026 Statewide Interoperable Communications Formula-Based Grant Application
- Modify 2026 Budget and Appropriation of Funds SHSP23 Grant

***Committee agreed to move these resolutions forward.*

PROBATION – Brian Cain:

FINANCIAL:

- \$1,096.37 of DWI Supervision fee collected in May. \$4,759.17 collected in 2026
- \$1,590 in restitution and surcharge collected in May. \$12,922.55 collected in 2026

NEW BUSINESS:

- Staffing – Major changes in staffing for the month of May. Two Probation Supervisors resigned in May. Sr. Probation Officer promoted to Probation Supervisor; two

Probation Officers promoted to Sr. Probation Officers; and hired a new Probation Officer. With all these changes, the focus has been on maintaining the high level of supervision expected from the Probation Department.

- Training – One Probation Officer is completing his final training academy, Basic Course for Peace Officers (BCPO) in Onondaga County. Train the Trainer training scheduled this month in Albany and two Officers from probation will be going.
- Dates emailed regarding Director Cain's time off to the Legislators.
- Probations Annual In-Service Training at Hickories Park will be held on Wednesday, June 17th from Noon to 4:30 PM. Everyone present at this meeting was invited. Training will be Juvenile and After Hours procedures
- Probation moving forward to purchasing new electronic equipment for the probation staff. Finalized this purchase with Director Brandon Clark/IT.
- Probation continues to work toward the purchase of a new vehicle using Pre-Trial Release funding from the state.
- Exploring the possibility of working with the Family Enrichment Network to provide evidence based "Guided by Dad" fatherhood initiative. Also exploring to have Family Enrichment Network provide anger management classes.
- August 10th – DCJS and OPCA will be coming to Tioga County for the day.
- Detention and Juveniles has been very busy. Two in detention and two more will be in detention in a few weeks. Probation has a contract for one bed. If another county needs a bed, Tioga County will have to search for another detention bed. Using Electronic Monitors (EM) to put on the juveniles. Had to request for more EM's.
- Juvenile Delinquency Services – May of 2026- There was two Juvenile Delinquency Appearance Ticket (JDAT) received for the month of May. The JDAT alleged the respondent committed acts which if committed by an adult would constitute the crime of Aggravated Threat of Mass Harm, a Class A Misdemeanor.
- YTD: 16 JDAT received to date.
- ATI Programs – Electronic Monitoring – seven (7) individuals being monitored via vCheck app, Talitrix, Aleo Tag and GPS electronic monitoring systems. Community Service (CS) – Weekend Work Program (WWP) is up running. The crew numbers are down but there are sentences which include WWP coming in the near future.
- Court Ordered Investigations – 56 active; Supervision – 201 cases; and Violation of Probation petitions – 12 defendants/respondents.

PERSONNEL:

- One vacant Office Specialist 1 position
- Two vacant Probation Officers position
- One vacant Deputy Director position

RESOLUTIONS:

None

SHERIFF – Gary Howard:

FINANCIAL:

- Revenues are \$193,629.92, which is 41% of the budget. Expenditures are \$4,862,045.55, which is 44% of the budget. Inmate boarders are \$56,766.92, which is 38% of the budget.

OLD BUSINESS:

- TCLEA and TCCA negotiations are being finalized.
- No litigation issues.

NEW BUSINESS:

- Jail camera replacement project ongoing
- Implementation phase for the VESTA Next Gen 911 system – Citizen Input phase is ongoing. E911 Dispatcher training for the new radio system has been completed.
- K9 program being implemented – Deputy and K9 have completed DCJS certifications.
- Building project – Jail HVAC overhead door to upper mezzanine – awaiting construction.
- Average daily inmate population for the month of May 2026 was 39. Average of 2 Federal inmate (62 days) and 1 board-in (44 days) for the month.

PERSONNEL:

- Update on vacancies – Civil Office – all positions filled; Corrections Division - currently 3 open Correction Officers position; 1 part-time cook position; 1 Correction Officer on light duty; 0 Corrections Officer on Worker's Comp; 1 Corrections Office deployed in the military returned back to work on June 1st; Road Patrol – 6 open Deputies positions; no Deputies on light duty; E911 Emergency Communications Center – 1 open full-time; Records and Administration – all positions filled.

RESOLUTIONS:

- Approve Single Source Purchase of Parts for Secured Jail Doors
- Recognizing David Russell's 25 Years of Dedicated Service to Tioga County
- Authorize the Submission of Bureau of Justice Assistance BJA FY25 Rural Law Enforcement Violent Crime Reduction Initiative
- Authorize the Submission of Combined 2025/2026 PSAP Operations Grant

****Committee agreed to move these resolutions forward.**

Respectfully submitted,

Kristen Kallin

Secretary to the Director of Probation—June 4, 2026



TIOGA COUNTY, NEW YORK

Tioga County YEAR-TO-DATE BUDGET REPORT

FOR 2026 12

ACCOUNTS FOR:	ORIGINAL APPROV	TRANSFERS/ADJUSTMNTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
A General Fund							
A3021 Enhanced E911							
A3021 411400	0	0	0	.00	.00	.00	.0%
A3021 411401	-640,000	0	-640,000	-329,447.38	.00	-310,552.62	51.5%*
A3021 424100	-1,600	0	-1,600	.00	.00	-1,600.08	.0%*
A3021 520110	0	0	0	.00	.00	.00	.0%
A3021 520130	450,000	-117,646	332,354	.00	.00	332,354.11	.0%
A3021 540093	0	0	0	.00	.00	.00	.0%
A3021 540140	47,500	142,146	189,646	141,173.50	2,089.74	46,382.65	75.5%
A3021 540320	0	0	0	.00	.00	.00	.0%
A3021 540320	65,500	-24,500	41,000	26,500.00	14,000.00	500.00	98.8%
A3021 540485	0	0	0	.00	.00	.00	.0%
A3021 540485	0	0	0	.00	.00	.00	.0%
A3410 Fire							
A3410 415880	-5,000	0	-5,000	-4,050.00	.00	-950.00	81.0%*
A3410 427010	0	0	0	.00	.00	.00	.0%
A3410 433060	0	0	0	.00	.00	.00	.0%
A3410 433060	-15,000	0	-15,000	-11,725.00	.00	-3,275.00	78.2%*
A3410 433200	0	0	0	.00	.00	.00	.0%
A3410 443050	0	0	0	.00	.00	.00	.0%
A3410 510010	0	0	0	.00	.00	.00	.0%
A3410 510020	62,095	0	62,095	27,594.59	.00	34,499.91	44.4%
A3410 510050	5,000	0	5,000	.00	.00	5,000.00	.0%
A3410 520020	2,000	0	2,000	.00	.00	2,000.00	.0%
A3410 520030	1,500	-500	500	1,001.25	.00	500.00	.0%
A3410 520080	500	1,000	1,500	4,749.58	.00	498.75	66.8%
A3410 520130	15,000	-500	14,500	631.48	.00	9,118.94	37.1%
A3410 520130	400	0	400	.00	.00	.00	.0%
A3410 520160	2,500	0	2,500	371.88	41.94	358.06	10.5%
A3410 520190	0	0	0	.00	.00	2,128.12	14.9%
A3410 520191	8,000	0	8,000	.00	.00	8,000.00	.0%
A3410 520215	5,000	0	5,000	.00	.00	5,000.00	.0%
A3410 521130	0	0	0	.00	.00	.00	.0%
A3410 530100	0	0	0	.00	.00	.00	.0%
A3410 530141	0	0	0	.00	.00	.00	.0%
A3410 530300	0	0	0	.00	.00	.00	.0%
A3410 540000	2,000	0	2,000	.00	.00	.00	.0%
A3410 540070	8,000	0	8,000	1,500.00	.00	2,000.00	.0%
A3410 540140	0	0	0	.00	.00	6,500.00	18.8%



TIOGA COUNTY, NEW YORK

Tioga County YEAR-TO-DATE BUDGET REPORT

FOR 2026 12

ACCOUNTS FOR:	ORIGINAL APPROP	TRANSFERS/ADJUSTMENTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
A General Fund							
A3410 540140 EMP16 Contracting S	10,000	0	0	.00	.00	.00	.0%
A3410 540140 M7674 Contracting S	12,000	-10,000	0	.00	.00	.00	.0%
A3410 540144 Ems Instructors	1,200	0	12,000	5,881.51	93.75	6,024.74	49.8%
A3410 540180 Dues	3,500	0	1,200	904.00	0	296.00	75.3%
A3410 540220 Automobile Fuel	1,000	0	3,500	2,475.66	133.12	891.22	74.5%
A3410 540320 Leased/Service Equ	0	0	1,000	17.08	0	982.92	1.7%
A3410 540320 ACCTG Leased/Service	0	0	0	.00	.00	.00	.0%
A3410 540330 Legal Fees	0	0	0	.00	.00	.00	.0%
A3410 540340 Literature	3,000	-210	2,790	1,016.17	0	1,773.83	36.4%
A3410 540350 Office Equip Maint	500	0	500	.00	.00	500.00	.0%
A3410 540360 Meals/Food	150	300	450	128.53	0	321.47	28.6%
A3410 540370 Medical Expense	1,000	0	1,000	.00	.00	1,000.00	.0%
A3410 540390 Mileage Expense	3,000	0	3,000	1,958.90	0	1,041.10	65.3%
A3410 540410 Nursing Supplies	3,000	0	3,000	189.90	0	2,810.10	6.3%
A3410 540480 Postage	250	0	250	.00	.00	250.00	.0%
A3410 540485 Printing/Paper	300	0	300	86.22	0	213.78	28.7%
A3410 540560 Repairs	1,500	0	1,500	789.25	0	710.75	52.6%
A3410 540620 Software Expense	500	210	710	624.86	0	85.14	88.0%
A3410 540630 Stationery Supplie	2,000	-300	1,700	486.99	137.74	1,075.27	36.7%
A3410 540640 Supplies (Not Offi	1,500	0	1,500	891.15	0	608.85	59.4%
A3410 540660 Telephone	2,000	0	2,000	600.77	332.40	1,066.83	46.7%
A3410 540731 Training/State Req	250	0	250	185.00	.00	65.00	74.0%
A3410 540733 Training/All Other	5,500	0	5,500	1,905.50	.00	3,594.50	34.6%
A3410 581088 State Retirement F	9,599	0	9,599	11,845.46	.00	-2,246.46	123.4%*
A3410 583088 Social Security Fr	5,154	0	5,154	2,124.50	.00	3,029.50	41.2%
A3410 584088 Workers Compensati	1,216	0	1,216	3,517.14	.00	-2,301.14	289.2%*
A3410 584588 Life Insurance Fri	0	0	0	.00	.00	.00	.0%
A3410 585088 Unemployment Insur	0	0	0	.00	.00	.00	.0%
A3410 585588 Disability Insuran	58	0	58	.00	.00	58.00	.0%
A3410 586088 Health Insurance F	19,221	0	19,221	.00	.00	19,221.00	.0%
A3410 588988 Eap Fringe	16	0	16	43.79	.00	-27.79	273.7%*
A3640 Emergency Mgmt Office							
A3640 427010 COVID19 Refunds Of PR	0	0	0	.00	.00	.00	.0%
A3640 433080 State Aid-C837990	0	0	0	.00	.00	.00	.0%
A3640 435100 COVID19 State Aid-Fem	0	0	0	.00	.00	.00	.0%
A3640 436574 Hazard Mitigation	0	0	0	.00	.00	.00	.0%
A3640 443050 Federal Aid-Civil	0	0	0	.00	.00	.00	.0%
A3640 443050 EMP16 Federal Aid-C	0	0	0	.00	.00	.00	.0%
A3640 443050 EMP17 Federal Aid-C	0	0	0	.00	.00	.00	.0%
A3640 443050 EMP18 Fed-Aid- EMPG	0	0	0	.00	.00	.00	.0%
A3640 443050 EMP19 Fed-Aid- EMPG	0	0	0	.00	.00	.00	.0%



TIOGA COUNTY, NEW YORK

Tioga County YEAR-TO-DATE BUDGET REPORT

FOR 2026 12

ACCOUNTS FOR:	ORIGINAL APPROP	TRANSFERS/ADJUSTMENTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
General Fund							
A3640 443050 EMP20 Fed-Aid- EMPG	0	0	0	.00	.00	.00	.0%
A3640 443050 EMP21 Fed-Aid- EMPG	0	0	0	.00	.00	.00	.0%
A3640 443050 EMP22 Fed-Aid- EMPG	0	0	0	.00	.00	.00	.0%
A3640 443050 EMP23 Fed-Aid- Civi	0	0	0	.00	.00	.00	.0%
A3640 443050 EMP24 Fed-Aid- Civi	0	0	0	.00	.00	.00	.0%
A3640 445100 COVID Federal Aid-F	0	0	0	.00	.00	.00	.0%
A3640 510010 Full Time	155,328	0	155,328	75,147.15	.00	80,180.85	48.4%
A3640 510020 Part Time/Temporar	15,000	0	15,000	.00	.00	15,000.00	.0%
A3640 510030 Overtime Pay Only	10,000	0	10,000	.00	.00	10,000.00	.0%
A3640 510050 All-Other(On Call,	0	0	0	.00	.00	.00	.0%
A3640 520090 Computer	0	0	0	.00	.00	.00	.0%
A3640 530100 Data Processing	0	0	0	.00	.00	.00	.0%
A3640 530300 Legal	0	0	0	.00	.00	.00	.0%
A3640 530330 Shared Services -P	0	0	0	.00	.00	.00	.0%
A3640 540000 Contract Expense	0	0	0	.00	.00	.00	.0%
A3640 540010 Advertising	700	0	700	.00	.00	700.00	.0%
A3640 540070 Car Maintenance	2,000	0	2,000	882.43	.00	1,117.57	44.1%
A3640 540090 Clothing	500	0	500	156.00	.00	344.00	31.2%
A3640 540140 HMEI7 Contracting S	3,000	0	3,000	.00	.00	3,000.00	.0%
A3640 540141 Gis Create & Maint	0	0	0	.00	.00	.00	.0%
A3640 540180 Dues	0	0	0	.00	.00	.00	.0%
A3640 540220 Automobile Fuel	4,000	0	4,000	796.61	3,128.74	74.65	98.1%
A3640 540320 Leased/Service Equ	0	0	0	.00	.00	.00	.0%
A3640 540360 COVID Meals/Food	0	0	0	.00	.00	.00	.0%
A3640 540390 Mileage Expense	0	0	0	.00	.00	.00	.0%
A3640 540420 Office Supplies	0	0	0	.00	.00	.00	.0%
A3640 540420 COVID Office Suppli	0	0	0	.00	.00	.00	.0%
A3640 540510 Radio Repairs	500	0	500	.00	.00	500.00	.0%
A3640 540540 Reimbursements	0	0	0	.00	.00	.00	.0%
A3640 540560 Repairs	500	0	500	.00	.00	500.00	.0%
A3640 540581 Security Systems &	0	0	0	.00	.00	.00	.0%
A3640 540640 COVID Supplies (Not	0	0	0	.00	.00	.00	.0%
A3640 540660 Telephone	3,000	0	3,000	602.64	.00	2,397.36	20.1%
A3640 540733 Training/All Other	1,000	0	1,000	248.00	.00	752.00	24.8%
A3640 581088 State Retirement F	25,799	0	25,799	7,537.20	.00	18,261.80	29.2%
A3640 583088 Social Security Fr	13,853	0	13,853	4,636.68	.00	9,216.32	33.5%
A3640 584088 Workers Compensati	3,267	0	3,267	1,137.36	.00	2,129.64	34.8%
A3640 584588 Life Insurance Fri	0	0	0	.00	.00	.00	.0%
A3640 585088 Unemployment Insur	0	0	0	.00	.00	.00	.0%
A3640 585588 Disability Insuran	156	0	156	53.28	.00	102.72	34.2%
A3640 586088 Health Insurance F	51,659	0	51,659	28,374.24	.00	23,284.76	54.9%
A3640 588988 Gap Fringe	42	0	42	14.16	.00	27.84	33.7%



TIOGA COUNTY, NEW YORK

Tioga County YEAR-TO-DATE BUDGET REPORT

FOR 2026 12

	ORIGINAL APPROP	TRANSFERS/ ADJUSTMENTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
GRAND TOTAL	390,612	-10,000	380,612	12,926.55	20,588.91	347,096.96	8.8%

** END OF REPORT - Generated by Rockwell, Diane **

REFERRED TO:

PUBLIC SAFETY COMMITTEE
FINANCE/LEGAL & SAFETY COMMITTEE

RESOLUTION NO. -26

AUTHORIZE THE SUBMISSION OF
EMPG25 GRANT APPLICATION
OFFICE OF EMERGENCY SERVICES

WHEREAS: The NYS Division of Homeland Security/Federal Emergency Management Agency has issued an Emergency Management Performance Grant (EMPG25) in the amount of \$20,146 with a 50% local share; and

WHEREAS: County Policy requires that a resolution be approved before any such grant application is submitted; and

WHEREAS: Said grant will be used towards reimbursement of Emergency Services salaries; therefore be it

RESOLVED: That the Tioga County Office of Emergency Services be authorized to submit the 2025 EMPG Grant application and authorizes the Chair of the Legislature, County Administrator, or other authorized officer, contingent upon the review and approval of the County Attorney, to execute the EMPG25 for \$20,146; and be it further

RESOLVED: That authorization be given to utilize funds in account A3640.510010 Full Time Salary to offset the 50% local share of \$20,146 and that appropriation be re-established for the remaining unspent balance as of year-end until the project is completed.

REFERRED TO:

PUBLIC SAFETY COMMITTEE
FINANCE/LEGAL & SAFETY COMMITTEE

RESOLUTION NO. -26

AUTHORIZE THE SUBMISSION OF
HOMELAND SECURITY GRANT
APPLICATION (SHSP25)
OFFICE OF EMERGENCY SERVICES

WHEREAS: The NYS Department of Homeland Security/Federal Emergency Management Agency has issued a grant of \$37,507 to the Tioga County Office of Emergency Services. 35% (\$13,127.45) of the monies will be appropriated to the Sheriff's Office; 65% (\$24,379.55) will be appropriated to Emergency Management with no local share; and

WHEREAS: County Policy requires that a resolution be approved before any such grant application is submitted; therefore be it

RESOLVED: That the Tioga County Office of Emergency Services be authorized to submit the 2025 Homeland Security Grant application and authorizes the Chair of the Legislature, County Administrator, or other authorized officer, contingent upon the review and approval of the County Attorney, to execute the SHSP25 grant for \$37,507; and be it further

RESOLVED: That appropriation be re-established for the remaining unspent balance as of year-end until the project is completed.

REFERRED TO: PUBLIC SAFETY COMMITTEE
FINANCE/LEGAL & SAFETY COMMITTEE

RESOLUTION NO. -26 AUTHORIZATION TO ACCEPT
DONATION OF AMBULANCE FROM
RICHFORD FIRE DISTRICT
OFFICE OF EMERGENCY SERVICES

WHEREAS: Legislative approval is required for the receipt of any donation in excess of \$1,000 per County Policy – Gifts and Donations; and

WHEREAS: The Office of Emergency Services has been contacted by the Richford Fire District, and they would like to donate one (1) 2009 ambulance; and

WHEREAS: The Office of Emergency Services has determined that acceptance of the donated ambulance presents no conflict of interest and serves a valid public purpose and will support the department's emergency medical training program and educational activities consistent with the mission of the department; and

WHEREAS: The County acknowledges that the ambulance is being donated 'as-is' and that any future maintenance, storage, registration, insurance, or disposal costs shall be the responsibility of the County; and

WHEREAS: The Richford Board of Fire Commissioners authorized this donation by resolution at their May 5, 2026 meeting; therefore be it

RESOLVED: That the Tioga County Legislature hereby authorizes the Office of Emergency Services to accept the donation of one (1) 2009 ambulance from the Richford Fire District for use in emergency medical services training and educational activities; and be it further

RESOLVED: That the Chair of the Legislature, County Administrator, and/or the Director of Emergency Services are authorized to execute and process any documents necessary to complete the transfer of ownership and acceptance of the donated vehicle.

REFERRED TO: PUBLIC SAFETY COMMITTEE
 RESOLUTION NO. -26 APPROVE TIOGA COUNTY, NY
 ARSON CONTROL PLAN UPDATE
 OFFICE OF EMERGENCY SERVICES

WHEREAS: General Municipal Law Section 204-C, Plan for Arson Investigation, requires each County shall develop a plan for arson investigation within such county; and

WHEREAS: The Tioga County New York Arson Control Plan was established March 29, 1979; and

WHEREAS: The purpose of this Arson Control Plan is to establish a uniform plan for the Investigation of Fires and Explosions occurring within Tioga County and to ensure coordination between local fire departments, county and state agencies; therefore be it

RESOLVED: That the Arson Control Plan shall be reviewed periodically by the Office of Emergency Services and Fire Investigation Team and updated as necessary to ensure compliance with applicable Laws, Best Practices, and County Procedures; and be it further

RESOLVED: That the Tioga County Legislature hereby accepts and approves the Arson Control Plan Update as follows:

Tioga County New York Arson Control Plan		
Revision A Release Date: 6/1/2026	Document Classification: Plan	Issued By: Corrine Cornelius Tioga County Fire Coordinator

Purpose:

The purpose of this Arson Control Plan is to establish a uniform plan for the Investigation of Fires and Explosions occurring within Tioga County and to ensure coordination between local Fire Departments, Tioga County and State Agencies.

Objective:

General Municipal Law Section 204-C, Plan for Arson Investigation, provides that each County shall develop a plan for arson investigation within such county. The purpose of this document is to provide a comprehensive plan that gives guidance

and a systematic process by which all fires in Tioga County shall be investigated. This process shall cover origin and cause determination, investigation techniques, intervention, and the prosecution of incendiary fires. It shall address the roles and responsibilities of those agencies active in arson investigation/control within the county, in order to ensure interagency cooperation.

Authority:

This plan is established pursuant to Section 204-D, Duties of the Fire Chief, of the New York State General Municipal Law.

Responsibility:

Primary responsibility for fire cause and origin determination within Tioga County rests with the local Fire Department or Company having jurisdiction. The Fire Chief, Incident Commander, or their duly authorized Designee shall, to the extent reasonably possible, determine or cause to be determined the cause of any fire or explosion to which the Fire Department or Company has responded.

Duties of the Fire Chief/Incident Commander of the Authority Having Jurisdiction:

In accordance with General Municipal Law Section 204-D, the Fire Chief, Incident Commander, or Designee shall:

- Conduct or cause to be conducted an origin and cause investigation for all fires and explosions within their jurisdiction.
- Preserve the scene, when appropriate, to support investigative efforts.
- Determine whether a fire or explosion is accidental, undetermined, or of incendiary or suspicious origin.
- Contact or cause to be contacted to the appropriate investigatory authority when a fire or explosion is believed to be of incendiary or suspicious origin, or when the cause cannot be determined.

Origin and Cause Determination:

Tioga County utilizes a volunteer team of Nationally and New York State Certified Fire Investigators referred to as the Tioga County Fire Investigation Team (TCFIT) that reports to the Director of Emergency Services/County Fire Coordinator. If, during the course of a fire incident, the Fire Chief, Incident Commander, or Designee's investigation, cannot determine the origin and cause or determines a fire to be suspicious or of incendiary nature, TCFIT may be requested to assist.

Request for Tioga County Emergency Services Assistance:

When the Fire Chief, Incident Commander, or Designee determines that the cause of a fire or explosion cannot be determined, or determines that the incident is of incendiary or suspicious origin, assistance may be requested from the Tioga County Fire Investigation Team (TCFIT), pursuant to General Municipal Law Section 204-D. Upon request of the Fire Chief, Incident Commander, or Designee, Tioga County Fire Control shall dispatch TCFIT to the incident scene to assist in determining the origin and cause of the incident.

Request for New York State Office of Fire Prevention and Control Assistance:

Senior Fire Investigator, Tioga County Fire Coordinator or the Law Enforcement Senior Investigator shall directly contact the NYS OFPC by utilizing the 24-Hour Assistance/Notification phone number of 518-474-6746. The NYS OFPC Investigators Branch will be advised of the request for assistance in determining the origin and cause of the incident as well as the identification and collection of evidence as required based on the incident. The NYS OFPC Investigations Branch Deputy Chief will then contact the requesting agency to verify what is being requested from their agency.

Request for Federal or National Assistance:

All requests for assistance beyond the New York State Office of Prevention and Control will be coordinated by the Tioga County Office of Emergency Services and will be in concurrence with the Lead Fire Investigation Agency and Lead Law Enforcement Agency.

County Coordination:

The Tioga County Department of Emergency Services and Fire Control Communications, including the Fire Coordinator's Office and the 911 Dispatch, shall work in coordination with the Fire Department, Company or Authority having jurisdiction to assist with notifications, resource requests, and coordination with additional agencies as necessary.

Law Enforcement Services:

The following agencies provide Law Enforcement Services to areas within Tioga County:

- Tioga County Sheriff's Department
- New York State Police
- Village of Candor Police Department
- Village of Owego Police Department
- Village of Spencer Police Department
- Village of Waverly Police Department

Prosecutors Office Resources:

Criminal Prosecution is handled by the Tioga County District Attorney's office.

Plan Maintenance:

This Arson Control Plan shall be reviewed periodically and updated as necessary to ensure compliance with applicable Laws, Best Practices, and County Procedures.

REFERRED TO: PUBLIC SAFETY COMMITTEE
FINANCE/LEGAL & SAFETY COMMITTEE

RESOLUTION NO. -26 MODIFY 2026 BUDGET
OFFICE OF EMERGENCY SERVICES

WHEREAS: Legislative approval is needed to modify the 2026 budget; and

WHEREAS: The Office of Emergency Services has a need to appropriate funds to cover the cost of contracting services related to maintenance of the Radio Tower Upgrade Project, such as tower inspections and pest control; therefore be it

RESOLVED: That the 2026 budget be modified as follows:

FROM: A3021 520130 E911 Equipment (Not Car)	\$332,354.11
TO: A3021 540140 E911 Contracting Services	\$332,354.11

Financial:

Budget: within expected limits.

Old Business:

Radio Project:

Utilities have been connected at most sites. Motorola was able to conduct generator testing at 4 sites. They can now begin installing the microwave equipment at those sites and expect to have most equipment all deployed and installed by September.

Prospect driveway was completed, minus some final touchups. We can now start some of the next work at that site.

Athens site is wrapping up and is ready for equipment to be installed.

CAD Project:

No new changes to report.

EMS:

Squad captains continue to meet regularly.

The Fall EMT class is in the process of being scheduled – anticipated to start the end of August and run to December.

We received a donation of an old ambulance to be used to for classes and training.

Emergency Management:

We hosted an EOC activation exercise on June 18th with NYS DHSES OEM staff guiding participants. We utilized a Dam failure scenario to assist Soil and Water with some of their requirements. The exercise generated a lot of good conversations and highlighted a few areas we need to update for successful EOC activations.

Corinne completed her FEMA Basic Academy series and received her completion certificate.

We are working with NYS DHSES to review and update plans, including the CEMP and COOP.

We assisted with the Big Boy 4104 Train as it passed through the county. There was a lot of traffic and large crowds, but no issues reported.

Corinne, Will, Bob, and Deb continue remote work access. There is no set schedule or regular remote work, however it allows access from scenes and remote locations as needed.

We will be hosting a memorial on July 20th, marking the 10-year anniversary of the Line of Duty Death of John Scott. Please reach out if you want to attend.

Strategic Plan Update:

We are still in the process of reviewing our strategic plan items and working toward completing the objectives.

Threat Assessment Team:

Consultant Squad 9 are now leading the meetings, and the meeting dates have been shifted to better suite team member participation. We hope to hold more training courses about Threat Assessment soon.

Fire:

Fire Departments continue to be busy. Nothing new to report.

We have updated the Arson Control plan.

Personnel:

Corinne will be out for maternity leave – anticipated August and September. Will Ellis will be covering in that time.

Resolutions:

G03- Authorize EMPG25 Application

G04- Authorize submission of Homeland Security Grant SHSP25

G05- Authorize Donation of Ambulance from Richford Fire District

G07- Arson Control Plan Update

G09- Modify 2026 Budget