

TIOGA COUNTY BOARD OF HEALTH

PLEASE RSVP TO 607-687-8630

IF YOU WILL NOT BE ABLE TO ATTEND THIS MEETING

- TO: Members of the Board of Health
- FROM: A. Reigelman, Secretary
- DATE: June 19, 2024
- RE: Board of Health Meeting Thursday, June 20, 2024, 7:30 a.m., Conference Room B, 2nd Floor of Health and Human Services Building at 1062 St. Rt. 38, Owego, NY 13827.

REVISED AGENDA

Introduction of Guests-

- Katie Wait, Public Health Educator

Presentation- COVID-19 After Action Report

Old Business

- Meeting Minutes
- Enforcements
- Rabies Control Order
- Sanitary Code Update

New Business

- None

Executive Session

Informational

- Agency Updates May 2024
- Additional Items
 - None
- Next Meeting Information
 - Next Meeting is on July 18, 2024



TIOGA COUNTY BOARD OF HEALTH

MEETING MINUTES May 16, 2024

BOARD MEMBERS PRESENT (All Attended In Person):

T. Hills, DVM, President
W. Simmons, Vice President
T. Nytch, DVM
W. Standinger III, Legislator (Arrived at 7:38 a.m.)
T. Leary, FNP
R. Kapur-Pado, DO

ABSENT:

J. Raftis, DO, FACEP

OTHER(S) PRESENT:

H. Vroman, Public Health DirectorA. Reigelman, SecretaryP. DeWind Esq., County Attorney (Arrived at 7:42 a.m.)

GUESTS:

Susan Medina, Deputy Director of Public Health (Departed at 7:43 a.m.) Daniel Scherrer, Public Health Sanitarian (Arrived at 7:41 a.m.) Erica Kylor, LMSW Senior Clinical Social Worker, Tioga County Mental Hygiene (Arrived at 7:50 a.m., Departed at 8:24 a.m.)

CALL TO ORDER: at 7:32 a.m. by Dr. Hills.

NEW BUSINESS:

- TCPH Audit Summary, Quarter 1 of 2024- Ms. Medina provided summary of the last quarterly audit held on April 24, 2024. 122 program records were audited in programs including: Food Service, Mobile Home Parks, Weights & Measures, Animal Bite Investigations, Rabies Post Exposure Treatment, Lead Poisoning Prevention, School Based and Article 28 Dental, Communicable Disease, Immunization Clinic, PPD/Latent TBI, STD Clinic, and Early Intervention.
 - A few things were identified, but no other major issues found.
 - Need to ensure 10 or 10% of records are audited (max of 20 records).
 - Revamp audit summaries to be more comprehensive.
 - Ongoing Quality Improvement Project for Rabies Investigations- We have been updating forms and tracking logs, want to ensure records are thorough and complete and open communication between Environmental Health staff and Nursing staff.
 - Satisfaction Surveys- 30 surveys were returned in the first quarter, all positive. With the dental program seeing children, developed a child's satisfaction survey and started using. Had one return in the 2nd quarter so far.
 - o No patient complaints nor sharps injuries to report.
 - Dr. Nytch inquired if the department is in a good place with the State now after the Article 28 audit. Ms. Vroman stated that it is.
 - Ms. Vroman complimented Ms. Medina in taking initiative in getting the Quality Assurance program back up and running and for the work she has put into the program. She stated that she has really spearheaded the program, having added additional programs to audit including Mobile Home Parks and the Preschool program will be added in this upcoming quarter's audit. Ms. Medina is tech savvy and has created a few electronic forms to be used on our website (including the Animal Bite Report Form) which make our programs more efficient.
 - The Board, Ms. Medina and Ms. Vroman discussed patient complaints and the electronic Animal Bite Form process.



TIOGA COUNTY BOARD OF HEALTH

OLD BUSINESS:

- Meeting Minutes: No discussion; motion to approve prior minutes made by Dr. Nytch; seconded by Mr. Simmons, all were in favor, none opposed, motion approved.
- Enforcements: Ms. Vroman provided additional information on the enforcements. Mr. Scherrer explained specific issues found at the facilities.
- Ms. Vroman gave a status update on the tobacco retailer in need of hearing. Another stipulation was issued to this retailer for the sale of tobacco to a minor which was due by April 30th, and it has not been returned. The department is still moving forward with a hearing for this retailer, but in need of an impartial hearing officer. Ms. Vroman asked the Board for any suggestions for this. County Attorney DeWind stated that he can assist in finding an impartial individual.
 - County Attorney DeWind gave background on this retailer.
 - Dr. Hills inquired of process in the case the retailer appealed the hearing decision. County Attorney DeWind stated that the case would then go to Supreme Court. Ms. Vroman explained that in the case of Public Health, if the retailer does not pay the fine, they will not be allowed to permit in Tioga County/points would go on their establishment.
 - Ms. Vroman informed the Board of the New York State Department of Health's latest stance on the selling of flavored vapes.

PRESENTATION: Upon arrival, Ms. Vroman introduced Ms. Kylor from Tioga County Mental Hygiene who presented on the topic of programs and services offered by Tioga County Mental Hygiene. Ms. Kylor provided handouts of their Resource Guide and Mental Hygiene program brochure.

- Tioga County Mental Hygiene offers:
 - An open access clinic Monday through Friday 9 a.m. to 5 p.m., can receive a full assessment and can get right in with a therapist if needed.
 - Drug/Alcohol program can provide same day treatment or outpatient services.
 - o 24/7 Crisis Hotline (have on call staff, access through calling the Sheriff's if after hours).
 - Create safety plans for suicidal individuals, can offer brochures on how to be safe at home, medicine lock boxes, Narcan kits, gun locks, etc.
 - Also offer case management for adults and children.
 - Offer phone consultation with the onsite doctor and some Zoom /phone intakes.
- Discussed various processes/types of cases they receive and provide assistance in (see children 5 and older depending on maturity level). Informed the Board of other referral sources (Aspect Mental Health in Vestal is a prescriber-only facility).
- Required to be a Tioga County resident to be seen at Tioga County Mental Hygiene. If transients reside in Tioga County, they can be seen.
- Discussed safety measures within the Mental Hygiene Clinic
 - Ms. Leary asked if Ms. Kylor could distribute her Resource Guide to all Tioga County providers, as that is very helpful information to share.

ADDITONAL NEW BUSINESS:

- Sanitary Code Revision- Ms. Vroman stated that she would like to form a subcommittee including internal Environmental Health staff and Board of Health members. The Tioga County Sanitary Code has never been revised, was briefly reviewed recently by Environmental Health staff. Do not anticipate significant revision. Envision that the subcommittee would meet regularly (possibly bi-weekly), review part by part of the Sanitary Code and compare to other County Sanitary Codes and still meet New York State regulations to see if our Code still meets our needs/is still applicable. Goal would be to have completed by August, and it would need to be approved by the full Legislature. Ms. Vroman inquired if anyone would be willing/interested to be a part of the subcommittee.
 - Dr. Nytch, Mr. Simmons and Legislator Standinger volunteered to act as subcommittee members.
 - Mr. Scherrer provided an example of how the current Tioga County Sanitary Code could change (changing minimum baseline of Chlorine Residual testing levels).



 Ms. Vroman stated that she will send an email to the subcommittee letting them know of date/time for first meeting. The Board and Ms. Vroman discussed and decided she would chair this subcommittee.

ADDITIONAL ITEMS:

- Rabies Control Order- Dr. Hills distributed the revised copy of the Rabies Control Order and the current Rabies Order. Dr. Hills stated that the issue is still in how to track people who could be exposed. Dr. Hills shared that he spoke with the Tioga County Fair Board President and possibly offered putting up video cameras. Dr. Nytch stated that it is highly unlikely that the goat incident would happen again (all agreed). Dr. Hills stated that the key difference between then and now is that when the incident happened, off label vaccination was not performed; now it is and all animals will have proof of vaccination.
 - Board members, Ms. Vroman, Mr. Scherrer and County Attorney DeWind discussed various concerns, decided:
 - Remain as 14 day minimum of vaccine administration prior to the exhibited event.
 - Part C(2) should read generically as "Market animals." Take out "4H."
 - Language in C(3) to remain the same as in revised copy, confirmed appropriate language on animal surveillance with County Attorney DeWind.
 - Part B(3) language must be revised to include providing proof of vaccination prior to the exhibit.
 - Part D(1) "will" to change to "shall."
 - Discussion of enforcement and how to accurately verify animals with their vaccination records. Mr. Scherrer provided example of the alpaca farm event that occurred, verification was handled appropriately using staff's discretion.
 - Dr. Nytch inquired if there should be a notation of exhibiting wild animals. Dr. Hills agreed that this order is for the purpose of domesticated mammals, not wild animals.
 - Ms. Vroman also noted that in the order "Exhibited mammal" includes animals on "display," should specify for "exhibits with direct contact."
 - Dr. Hills stated that he will revise per comments in this meeting and email out to the Board, with intention to finalize at next meeting. Mr. Simmons noted the time and effort Dr. Hills put into revising the Rabies Control Order. Everyone thanked Dr. Hills.
 - The Board additionally discussed slaughtering standards and USD regulations.

INFORMATIONAL:

- Ms. Vroman shared that Mr. Scherrer has been officially approved for the Director of Environmental Health position and will be starting in this role May 20, 2024.
- Ms. Vroman noted that there are six public water systems that will be receiving a letter informing them that they will have to newly comply with current reporting/monitoring regulations (they were not on the State's radar when initiated 30 years ago). Mr. Scherrer provided background to this, and added that the State is now requiring our involvement and there will be a timeframe for compliance.

Meeting adjourned at 9:19 a.m.

Minutes respectfully submitted by Abigail Reigelman.

Terry Hills, DVM, President

Abigail Reigelman; Secretary

Minutes approved June 20, 2024

c/o Tioga County Department of Health ~ 1062 State Rt. 38 ~ PO Box 120 ~ Owego, NY 13827



June 2024 Enforcements

Business	<u>Type of</u> <u>Violation</u>	Fine Paid/Date	Repeat Violation(s) within 12 Month Period
James Taber Upstate Scoop & Grind 65 Route 96 Owego, NY	Water	\$150.00 5/29/2024	No
John Politis, Hellenic I. Inc. Blue Dolphin Restaurant 7670 Route 434 Apalachin, NY	Food	\$750.00 6/12/2024	Yes



Tioga County Public Health Department

Health & Human Services Building | 1062 State Route 38, Owego, NY 13827



Phone: 607-687-8600 | Fax: 607-223-7030 | ph.tiogacountyny.gov Heather Vroman, MSEd., Public Health Director

AGENCY REPORT

April 25 -May 22, 2024

Highlights

- Updates in staffing: we welcomed our new Office Specialist III, Misty Malmstrom and Dan Scherrer was promoted to Director of Environmental Health!
- Drug Take Back Day was a huge success! We collected over 200 pounds of medications and five large boxes of needles.
- While in process of revitalizing our Medical Reserve Corp (MRC), our MRC coordinators have completed several trainings/conferences to be updated on current standards and practices that will assist in making a strong MRC.

Health Education

- Several staff met with the Village of Waverly Mayor and discussed lead paint hazards found in older homes in the village, smoke-free policies and railway safety. Also visited The Red Door in Waverly to meet with the new Executive Director from the Open Door Mission, where we assisted in setting up The Red Door hosting the Southern Tier Aids Program's mobile unit for community outreach.
- Completed outreach presentations on preventing tick-borne related illnesses with an emphasis on the use of permethrin with Buildings & Grounds, NYS Department of Transportation and the Highway Department. We also tabled and played Tick BINGO at Senior Social Hour in Spencer and at Tioga Opportunities.
- Our Senior Public Health Educator trained 11 Board of Elections staff members on Narcan use.

Environmental Health

- Our Lead program staff met with staff from Tioga Opportunities Family Health Clinic and WIC to explain how our lead program operates and learn about their services regarding lead testing. Our New York State Department of Health Lead Environmental Program Representative completed a home visit with our lead investigation and care coordination staff to provide additional training and education.
- Our Director of Environmental Health attended the Village of Waverly water infrastructure webinar and spoke about sampling items.
- Several Environmental Health staff attended a locally hosted service dog presentation about service dogs and food establishments.

Patient Services (El, Dental, Clinic)

- Early Intervention Service Coordinators have continued to provide children and families with support and guidance, as they try to problem solve for our ongoing service provider shortage. They attended the Statewide EI Conference, where they found it beneficial to connect with other counties and share information on strategies of dealing with an ongoing provider shortage as well as other issues unique to EI.
- Disease Control has seen an uptick in residents requiring rabies post exposure treatment. This can be attributed to more bats in homes, as well as strays and other feral animals who have bitten people.
- Our PHN and one of our Health Educators attended the New York State Department of Health Immunization Coalition meeting where they both gave and received great information to help foster vaccination rates. They also completed the first Immunization Quality Improvement for Providers (IQIP) for the Immunization Action Plan (IAP) Grant Year with UHS Owego.

- Our Health Educator also accompanied our NYSDOH vaccine representative from the Department of Vaccine Excellence (DOVE) on a Vaccine for Children (VFC) Audit Visit to a local provider's office where she was able to provide guidance regarding their record keeping in NYSIIS.
- The dental program has started handing out child satisfaction surveys which is great to get children's perspective on our program and their appointment experience.
- The Dental Van finished at Candor school district and has moved to the Spencer Middle School.

Administrative Services

- We are getting very close to accepting electronic payments. The vendor has been selected, contracts signed, and now just waiting for the developer to setup the background operations as we require. Implementation will start slow, to work out the kinks. All of Admin Services will be trained.
- We purchased Cognito Forms, which will assist us greatly in providing a better customer service experience for our residents, and efficiencies for us.
- All of the new vehicles ordered in 2023 have finally arrived. The pool of 'float' vehicles has been significantly improved, as all are newer vehicles now. This upgrade has been planned for and took multiple years to accomplish.
- PHD and Deputy attended the New York State Public Health Partnership Conference.
- Our Deputy Director presented the 2024 first quarter record audit findings to the Board of Health and also shared Quality Assurance/Improvement activities.
- PHD continues to work with the Broome County Health Department on a proposal to address railway safety and trespassing. The plan centers around education for schoolchildren and an ad campaign.
- PHD is working with Board of Health to revise the Rabies Control Order.

Ongoing Support/Partnerships

- Allies in Substance Abuse Prevention Coalition
- Child Fatality Review Team
- Family Enrichment Network (Head Start)
- Lourdes PACT Advisory Board
- Mothers and Babies Perinatal Network
- Racker Center
- Rural Economic and Partnership (REAP)
- Rural Health Network
- Safe Harbor Committee
- S2AY Pivotal Partners Finger Lakes

- Team Tioga
- Tioga County Board of Health
- Tioga County Commissioner's Advisory Council
- Tioga County Council of Governments
- Tioga County Immunization Coalition
- Tioga County Local Emergency Planning Committee (LEPC)
- Tioga County Mental Health Sub-Committee
- Tioga County Non-Profit Network
- Tioga Opportunities

Attachments:

- 1. Financial Snapshot, YTD thru 4/2024.
- 2. Flyer: "What the Health!?," May 2024.
- 3. Bulletin Boards: Be Septic Smart & Healthy Pregnancy, Health & Human Services Building, Owego, May 2024.
- 4. Bulletin Board: Don't Get Sick from a Tick, 56 Main Street, Owego, May 2024.
- 5. Data Spreadsheet April 25-May 22, 2024.

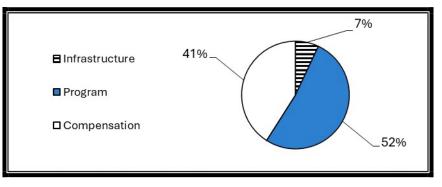
	Budget 2024	Actual YTD 2024	Percentage of 2024 Budget
REVENUES			
Fees	990,103	106,155	11 %
State/Federal	3,673,559	8,123	0 %
Local	3,394,573	1,550,451	46 %
TOTAL	8,058,235	1,664,729	21 %

Financial Snapshot Year-to-date through April 2024*1

EXPENSES

Compensation	2,727,487	677,046	25 %
Program Expense	4,830,433	863,210	18 %
Core Infrastructure	500,315	124,473	25 %
TOTAL	8,058,235	1,663,729	21 %

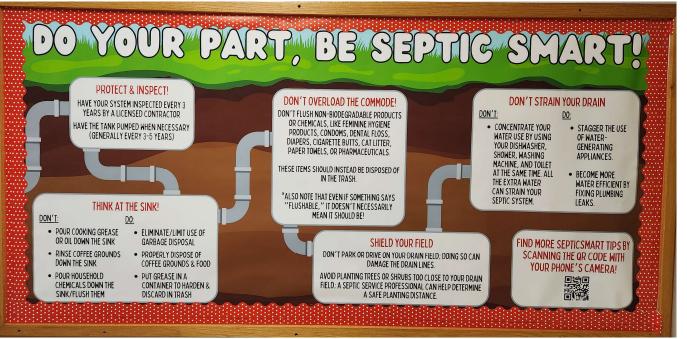
Allocation of Expenses Year-to-date through April 2024



*Notes:

1. Most of January & February revenue are adjusted back to prior year as payments during this time are for services performed in the prior year. State Aid reimbursement is reported a couple months after each quarter ends.

What the Health revent. Promote. Product Tioga County					
Don't Clog the Jon, Only Flush: Toilet paper, urine, and fecal matter!			OM A TICK IN TIOGA COUNTY		
Please, Never Flush: Feminine Products Tissues Medications Diapers Q-Tips or Cotton Balls Plastic Fats, Oils, and Grease Condoms Wipes (including ones that say safe to flush!)	the numb including Ly Babesiosis Mountain S Tioga County	een a significa er of tickborn me Disease, A 5, Ehrlichiosis, 5potted Fever over the last y <u>adults over th</u>	e illnesses naplasmosis, and Rocky reported in rear, especially		
SIGNS OF A Stroke		oer of Tickbo orted in Tio	orne Illness ga County		
Being able to identify key stroke symptoms allows one to be treated as soon as possible,	2021	2022	2023		
ideally in under 90 minutes. So remember:	99	153	359		
B ALANCE	PREVENT TICK BITES!				
Is the person unsteady on their feet?	 Walk in the center of trails. Treat clothing and gear with products containing 0.5% permethrin. 				
		stered insect re	and the second se		
Have you lost vision in one or both eyes?			d pets for ticks.		
	 Shower soon after being outdoors to wash off unattached ticks. 				
FACE Does the person's face look uneven?	 Check your WHOLE body for ticks after being outside. 				
A RMS	 If you find a tick attached yourself, carefully remove it as soon as possible only with fine-tipped tweezers. 				
Is one arm hanging limp?	Symptoms of Tickborne Illness				
	Fever/Chills	/			
S PEECH	Aches and Pains				
Are you having trouble speaking?	• Rash				
Call 911 if someone is having a stroke!	Many tickborne illnesses can have similar signs and symptoms. If you get a tick bite and develop these symptoms within a few weeks, see your healthcare provider.				



Large Bulletin Board: HHS Building, May 2024

Prepare for a Healthy Pregnancy Women & men should start preparing their bodies at least 3 months BEFORE actively trying to become pregnant. 5 TIPS TO BOOST PRECONCEPTION HEALTH! Take a prenatal vitamin that contains folic acid. Talk to your healthcare provider before you get pregnant! *Start this at least 3 months before trying to get pregnant* Stop smoking and drinking alcohol. Preconception care can improve your chances of. • Getting pregnant. Having a healthy pregnancy. Get any medical conditions that you have under control. • Having a healthy baby. Talk to your healthcare provider about any prescription, over-the-counter medications, and supplements you're taking. More Topics to Discuss With Your Provider... · Vaccines and screening tests. Family health history.
Problems you've had in prior pregnancies. · Workplace & home hazards Avoid contact with toxic substances Relationship concerns, such as addiction
 or domestic violence. and harsh chemicals.

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Small Bulletin Board, HHS Building, May 2024

Bulletin Board, 56 Main Street, Owego, May 2024

DATA SPREADSHEET

April 25- May 22, 2024

PUBLIC HEALTH ACTIVITIES	<u>Y-E 2022</u>	<u>Y-E 2023</u>	Apr-24	<u>May-24</u>	Y-T-D
Community Health					
Communicable Disease	885	2438	130	73	1689
- General Infectious Diseases (Camplyobacterious, Salmonellosis, etc)	N/A	61	6	4	245
- Zoonotic Diseases (Anaplasmosis, Lyme, etc)	220	375	26	15	88
- Vaccine-Preventable Diseases (COVID-19, Influenza, etc)	400	1897	87	46	1299
- Hepatitis	89	15	2	0	8
- PPD Test Administered	0	6	0	0	1
Child Passenger Safety Seats Inspected	40	47	3	1	10
- Child Seats FAILED Inspection	31	36	3	0	9
Immunizations total child and adult	35	62	5	1	13
Children Lead Tested (6 years and under)	712	913	86	61	348
Newly Identified Children with Elevated Blood Lead Levels	N/A	22	1	0	5
Current Children with EBLL Caseload	N/A	N/A	35	34	N/A
- Welcome Baby Packets Mailed	N/A	77	29	20	133
People Trained w/ Narcan	1	145	0	11	11
Opioid Overdose Reporting Forms received	3	3	0	0	2
Dental					
New Clients	340	311	20	24	120
Dental Screenings	1120	1141	94	71	456
- Clients with Low Decay Risk	265	374	38	28	184
-Clients with Moderate Decay Risk	496	419	19	15	94
- Clients with High Decay Risk	347	344	37	29	180
Extractions	100	102	17	11	52
Children Services					
Early Intervention Referrals	148	206	14	13	77
- Early Intervention CURRENT Caseload *Monthly total	N/A	N/A	39	37	N/A
- El children waiting for service(s)	N/A	N/A	1	2	N/A
Preschool					
- Children in tuition based program	N/A	N/A	35	34	N/A
- Children receiving transportation services under Serafini contract	N/A	N/A	22	22	N/A
- Children receiving transportation by parents	N/A	N/A	13	12	N/A
Child Find					
- Current Children being served	17	N/A	15	16	N/A

Environmental Health					
Animal bite investigations	153	198	20	25	83
- Individuals requiring Rabies Series (N)	7	2	2	15	28
Rabies Clinics	7	8	1	1	4
- Number of Animals Vaccinated	1012	1098	212	112	577
Food Establishment Inspections	151	247	28	12	101
Temporary Food Inspections	57	66	0	6	6
Clean Indoor Air Act Complaints (Smoking)	6	0	0	1	1
Mobile Home Park Inspections	12	37	5	1	11
Swimming Pool Inspections	18	11	0	1	1
ATUPA Checks (Underage Tobacco Sales)	70	108	35	0	35
- ATUPA Violations	2	3	1	0	1
Wellhead Replacement Projects In Progress	N/A	N/A	11	13	48
Wellhead Replacement Projects Completed	N/A	N/A	4	3	12
Children's Camp Inspections	8	7	0	0	0
Agriculture Fairground Inspections	2	2	0	0	0
Nuisance Complaints	16	7	1	1	3
Enforcement Actions	29	72	4	2	16
Weights & Measures					
Inspection Sites	123	110	14	16	70
-Devices Inspected	475	604	4	43	111
Training Hrs/Equipment Maintenance	24	27	0	4	14