

**TIOGA COUNTY  
COMMUNITY SERVICES BOARD MEETING**

**October 19<sup>th</sup>, 2023**

**9:30am**

**Via: Hybrid**

- I. Review and Approval of September Minutes**
  
- II. Director's Report – Lori Morgan**
  
- III. Chair's Report – John Bezirganian, MD**
  
- IV. Committee Reports**
  
- V. Unfinished Business**
  
- VI. New Business**
  
- VII. Adjournment**

**Acronym List 1-23-20**

**STR – State Targeted Response Grant  
BHCC – Behavioral Health Care Consortium  
SUD – Substance Use Disorder  
DFC – Drug Free Communities Grant  
RPC – Regional Planning Consortium  
RFP – Request for Proposal  
PAR – Prior Approval Review  
IPA – Independent Practice Association  
RHIO – Regional Health Information Organization  
MAT – Medical Assisted Treatment**

## COMMUNITY SERVICES BOARD

September 21<sup>st</sup>, 2023

**Pending Approval**

Via Hybrid

**Member** John Bezirganian, MD  
**Attendance:** Fran Bialy  
Larissa Brower  
William Standinger, III  
Pat Gillule  
Bob Williams

**Guests:**

**Mental Hygiene Attendance:** Lori Morgan, Director of Community Services  
Susan Graves, Secretary to the Director of Community Services

Meeting called to order at 9:39am

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**Category:** Meeting Minutes

**Topic:** Review of minutes from June 2023

**Discussion:** Approved as written

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**Topic:** Director's Report – Lori Morgan

**Discussion:** Updates:

- Helio Contract
  - Ending 12/31/23
  - Searching for an alternative contractor
  - Rough raft sent to the County Attorney
  - CCSI will be approached
  - All other contracted employees transitioning to county employees
- Mobil Crisis Program
  - Awarded \$600,000 over two years or \$75,000 per quarter
  - One payment received so far
  - Funds for Mobil Crisis capacity development
  - Lori asked for staff feedback
  - Will not be a 24/7 program - 9a-5p to start with
  - Looking for two additional vehicles and two more staff
  - Costly program but services billable
  - Program must be sustainable in two years
  - Plan will be brought before the board once it is developed
  - Lori has received some feedback from other counties on how they run their program

- **Staffing**
  - Billing Specialist promoted to Accounting Supervisor
    - Kate Fisher will be doing some training with Chris Korba
  - Three individuals are coming on board
- **Waverly**
  - Meeting on 9/28/23 between Hunt Engineering, Gary Hammond, Mayor of Waverly, and Lori for final touches to the plan/proposal
  - County paid for the development of the plan
  - Goal is to have a 20-year agreement
- **Vehicles ordered for OASAS funding**
- **Co-applicants with Trinity for STOP ACT, CARA & DFC grants**
  - \$1 million over 10 years or \$125,000 per year
  - Annual applications for STOP ACT & CARA grants
- **No news on the Opioid Settlement money**
  - County does not know the amount allotted for Tioga County
  - Restricted and unrestricted funds
  - May have to do an RFP
  - Committee to be developed to discuss where the funding will go
    - Some will go directly to the department
  - \$300,000 received at the beginning of 2023
    - Tentative expenditure plan sent to OASAS
- **MAT Program**
  - Renewal coming up
  - Contracted with Trinity to provide services
  - Jail pharmacy contract is coming up again
  - Peter DeWind is creating an RFP
- **Criminal Psych**
  - 508 done by the jail without notifying Lori
  - Lori learned of it after a Criminal Psych bill was received
  - Conversation with Jail to ensure Lori is notified in the future

**Status:** Informational – Complete

**Topic:** Chair Report – John Bezirgianian

**Discussion:** Updates

- Porshea Moore out of town on a family emergency
- **Specific hiring incentives discussed**
  - Recruiting & retention is extremely difficult county wide
  - County opened the opportunity to hire permitted workers
  - CSEA contract is up next year
- **Subcommittee Updates**
  - MH Subcommittee did not meet
  - ASA Subcommittee
    - Lori discussed various grants
    - Captain Yaeger has agreed to take Shawn Nalepa's place representing law enforcement
  - OPWDD Subcommittee
    - State doing a study on the Care Coordination programs effectiveness
    - Results will be interesting

**Status:** Informational – Complete

**Topic:** Other Business

**Discussion:** TAM Updates – Bob Williams

- Core group meeting with the State
  - New consultant group from Rochester area
  - Met with on 9/18/23
  - Proposals sent to the group
  - Consultant to provide trainings
  - Update due in July
  - Bob sending out information on trainings offered by the State
  - Information Fran provided will be sent to the new consultants

EMS Updates – Bob Williams

- Study to appoint new EMS Coordinator
- More hours approved for Curtis Hammond (Director, Candor EMS)
- 10 new EMTs
  - New Class starting in January
  - Classes held Monday & Thursdays 6:30-9:00pm, Saturdays all day (skills portion)
  - Regular Squad Captains meetings started
    - Letter of Collaboration being developed
    - Letter to be shared with Legislature

Coroner Update – Bob Williams

- Two recent overdose deaths
  - June – Waverly – Cocaine
  - July – Candor – Fentanyl & Cocaine
  - Both deaths added to OD Mapping
- Stu Bennett is out currently due to health reasons

RSS – Larissa Brower

- Applied for a SOSCTI Grant (Homeless Case Coordinator)
  - Applied with Catholic Charities, Tomkins, Tioga & Cortland counties together
  - Program to have Care Managers, Licensed Social Workers & Peers

A New Hope Center – Fran Bialy

- October is Domestic Violence Awareness Month
  - Fran to email list of activities

**Status:** Informational - Complete

**Adjournment:** The meeting adjourned at 10:36am. The next meeting is scheduled for Thursday, October 19<sup>th</sup>, at 9:30am.

**CERTIFIED COPY OF RESOLUTION ADOPTED BY THE TIOGA COUNTY LEGISLATURE**  
**ADOPTED 10/10/2023**

**REFERRED TO: HEALTH & HUMAN SERVICES COMMITTEE  
FINANCE COMMITTEE**

**RESOLUTION NO. 387-23 AUTHORIZE GRANT RENEWAL  
APPROPRIATION OF FUNDS AND  
AMEND 2023 BUDGET  
MENTAL HYGIENE**

**WHEREAS: The Office of National Drug Control Policy (ONDCP) and the Centers for Disease Control and Prevention (CDC) have partnered in an effort to reduce substance abuse among youth; and**

**WHEREAS: Tioga County Mental Hygiene needs authorization to receive Federal Funding for the Drug Free Communities (DFC) Grant in partnership with Trinity CASA, Tioga County Alcohol and Substance Abuse Prevention (TC ASAP) Community Coalition; and**

**WHEREAS: Tioga County Mental Hygiene was originally awarded said grant in 2018 and was awarded a five-year extension renewed annually from 09/30/2023 through 09/30/2028; and**

**WHEREAS: The said funds need to be appropriated annually; and**

**WHEREAS: The Department deems it to be in the best interest of the community and youth of Tioga County to renew this grant funding; and.**

**WHEREAS: Appropriation of Funds requires Legislative approval; therefore be it**

**RESOLVED: That the grant funds be appropriated and the 2023 budget be amended as follows:**

<b>From: A4213 444863</b>	<b>Federal Aid DFC Grant</b>	<b>\$125,000</b>
<b>To: A4213 540590</b>	<b>Services Rendered</b>	<b>\$125,000</b>

**And be it further**

**RESOLVED: That available funds on 12/31/23 of the original \$125,000 will be carried forward into the New Year 2024.**



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**ADOPTED 10/10/2023**

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**REFERRED TO: HEALTH & HUMAN SERVICES COMMITTEE  
FINANCE COMMITTEE**

**RESOLUTION NO. 396-23 APPROPRIATION OF FUNDS AND  
BUDGET MODIFICATION 2023  
MENTAL HYGIENE**

**WHEREAS: Tioga County Mental Hygiene (TCMH) has been allocated additional pass-through state aid funding for the purpose of Ongoing Integrated Supported Employment, Family Peer Support, Care Management, Health Home Service Dollars, Drop-In Center, Advocacy/Support Services (Warm-Line), Psycho Social Club, and Supported Housing; and**

**WHEREAS: TCMH has contracted with Catholic Charities, AspireHopenY, NYS/Elmira Psych Center and Rehabilitative Support Services to provide these services to Tioga County residents; and**

**WHEREAS: TCMH will incur no local share increase, yet this will require an appropriation of funds into the proper account codes; and**

**WHEREAS: Appropriation of funds and Budget modifications require Legislative approval; therefore be it**

**RESOLVED: That funding be appropriated as follows:**

<b>From: A4310-434900</b>	<b>State Aid-Mental Health</b>	<b>\$20,123.00</b>
<b>To: A4311-540595</b>	<b>Services Rendered (Other)</b>	<b>\$ 732.00</b>
<b>To: A4320-540590</b>	<b>Services Rendered</b>	<b>\$ 2,681.00</b>
<b>To: A4321-540130</b>	<b>Contracts</b>	<b>\$ 906.00</b>
<b>To: A4321-540640-ADULT</b>	<b>ADULT Supplies</b>	<b>\$ 441.00</b>
<b>To: A4321-540640-CHILD</b>	<b>CHILD Supplies</b>	<b>\$ 435.00</b>
<b>To: A4321-540590</b>	<b>Services Rendered</b>	<b>\$ 232.00</b>
<b>To: A4333-540130</b>	<b>Contracts</b>	<b>\$10,570.00</b>
<b>To: A4333-540140</b>	<b>Contracted Services</b>	<b>\$ 4,126.00</b>

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**ADOPTED 10/10/2023**

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**REFERRED TO:** HEALTH & HUMAN SERVICES COMMITTEE  
FINANCE COMMITTEE

**RESOLUTION NO. 397-23** TRANSFER OF FUNDS AND  
BUDGET MODIFICATION 2023  
MENTAL HYGIENE

**WHEREAS:** Tioga County Mental Hygiene (TCMH) is in need of a replacement camera for its waiting room, a printer, a monitor and other IT Equipment; and

**WHEREAS:** Tioga County Mental Hygiene has consulted with and received the recommended quote from the Chief Information Officer; and

**WHEREAS:** TCMH has determined the amount of additional funding needed to fulfill this request within its own budget, yet this will require a budget modification and transfer of funds; and

**WHEREAS:** Transfer of funds requires Legislative approval; therefore be it

**RESOLVED:** That the Mental Hygiene budget be modified and funds be transferred as follows:

<b>From:</b> A4310 540130	<b>Contracts</b>	<b>\$ 4,500.00</b>
<b>To:</b> A4309 520200	<b>Office Equipment</b>	<b>\$ 4,500.00</b>



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ADOPTED 10/10/2023**

**REFERRED TO: HEALTH & HUMAN SERVICES COMMITTEE  
FINANCE COMMITTEE**

**RESOLUTION NO. 398-23 AMEND BUDGET & APPROPRIATE FUNDS  
MENTAL HYGIENE**

**WHEREAS: Tioga County Mental Hygiene, in partnership with Trinity CASA, Tioga County Alcohol and Substance Abuse Prevention (TC ASAP) Community Coalition, continues to receive annual funding awards from the Centers for Disease Control and Prevention (CDC); and**

**WHEREAS: The CDC has allowed previous year Drug Free Communities Grant (DFC) unspent funding of \$16,119 to be rolled into the September 30, 2022 thru September 30, 2023 grant period; and**

**WHEREAS: The CDC has provided an updated award letter for this same grant period with \$43.00 additional funding; and**

**WHEREAS: Trinity CASA will provide these program deliverables; and**

**WHEREAS: Amending of Budget and Appropriation of Funds requires Legislative approval; therefore be it**

**RESOLVED: That funding be appropriated as follows:**

<b>From: A4213 444863 Federal Aid DFC Grant</b>	<b>\$ 16,162.00</b>
<b>To: A4213 540590 Services Rendered</b>	<b>\$ 16,162.00</b>

**CERTIFIED COPY OF RESOLUTION ADOPTED BY THE TIOGA COUNTY LEGISLATURE  
ADOPTED 10/10/2023**

**REFERRED TO: HEALTH AND HUMAN SERVICES COMMITTEE  
PERSONNEL COMMITTEE  
FINANCE COMMITTEE**

**RESOLUTION NO. 406-23 UNFUND (1) FULL-TIME VACANT CLINICAL SOCIAL  
WORKER AND CREATE (1) FULL-TIME  
MENTAL HYGIENE COMPLIANCE OFFICER  
MENTAL HYGIENE**

**WHEREAS: Legislative approval is required for creation of all new positions and to unfund positions; and**

**WHEREAS: The Director of Community Services has reviewed the staffing needs within the Department of Mental Hygiene and has submitted a new position duties statement to the Personnel Department; and**

**WHEREAS: Upon review of the new position duties statement, the Personnel Officer has determined the appropriate classification for said title; therefore be it**

**RESOLVED: That one (1) vacant full-time Clinical Social Worker (CSEA SG XVI) be unfunded effective October 10, 2023; and be it further**

**RESOLVED: That one (1) full-time Mental Hygiene Compliance Officer (M/C \$59,610 – \$69,610) be created effective October 10, 2023, and filled in accordance with payroll requirements.**