

APPROVED

TIOGA COUNTY, NEW YORK

Office of the County Attorney

Ronald E. Dougherty County Office Building 56 Main Street Owego, NY 13827

Peter J. DeWind County Attorney ☎ 607 687 8253 📠 607 223 7003 🌐 www.TiogaCountyNY.com



FINANCE, LEGAL AND SAFETY COMMITTEE

July 14, 2026

10:30 A.M.

ATTENDANCE:

Legislators: Chair Monell, Ciotoli, Standinger, Aronstam, Rose, Cantella, Bunce, Brown, Flesher

Staff: Legislative Clerk Haskell, County Attorney DeWind, Chief Accountant Schurter, Safety Officer Holbrook, Personnel Officer Parke, County Administrator Bailey, Treasurer Roberts, Public Defender Arcesi

Guest(s): N/A

APPROVAL OF THE MINUTES: Legislator Bunce asked for a motion to approve the June 09, 2026, minutes. Legislator Brown made the motion seconded by Legislator Flesher and was unanimously carried.

FINANCIAL: Safety and Legal's budget are tracking well.

OLD BUSINESS:

- **Litigation and Claims:** Litigation work is ongoing with no new claims. Mr. DeWind is currently working with Ms. Roberts regarding a property in Chapter 13 bankruptcy, following the residents' non-compliance with the stipulations of their bankruptcy restructuring plan. Regarding the In Rem surplus funds, distributions are being processed sequentially upon receipt.
- **Title VI Recertification:** Revisions were requested by the Department of Transportation (DOT). Revisions were made and sent back to DOT for review.

NEW BUSINESS:

- **Ethics Board Meeting:** The annual meeting was held last week. Chair Davis and Vice-Chair Ceccherelli were re-elected. Chair Davis's term will expire next March, and his replacement needs to either be a county or municipal employee.
- **3rd Assistant County Attorney:** This part-time position continues to remain open with no interest. Mr. DeWind stated there are department chargebacks that could be utilized to make this position full-time with minimal or zero cost to the county. The Legislature stated they would be open to exploring this.
- **Remote Work:** Mr. DeWind, Mr. Lanouette, and Ms. Holbrook are approved to work remotely. They do not have a set schedule and work remotely as

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needed. The Public Defender's Office has five employees approved to work remotely as needed.

- Lithium Battery Recycling Storage: Ms. Holbrook worked with Dr. Pratt to address the storage of lithium batteries at the County Office Building. Battery bags were purchased and the batteries were moved to a Public Works building for safe storage.
- Safe Use of Charges in the Workplace: Ms. Holbrook stated there is a flyer she would like to distribute to staff addressing unapproved chargers that employees have purchased and are being used in county buildings. With approval from Chair Monell Ms. Holbrook will occasionally send out emails to employees addressing possibly safety concerns.
- New Heat Standards and Training: Due to heat indexes exceeding 100 degrees this summer, staff schedules are adjusted and an ice machine was purchased to ensure personnel safety
- Mr. Arcesi stated they are continuing to work on filling open vacancies.
- The Public Defender's Office will be renewing one of their program contracts in October that could require a transfer of funds.
- The Candor Court continues to be problematic to cover due to operating outside normal business hours. The Public Defender's Office has been speaking to an attorney who might be willing to cover this court.

PERSONNEL

- 3rd Assistant County Attorney Vacancy: There continues to be no interest in this position.

RESOLUTIONS: TRANSFER OF FUNDS 2026 BUDGET MODIFICATIONDISTRICT ATTORNEY was moved into full Legislative session without further questions.

PROCLAMATIONS: N/A

EXECUTIVE SESSION: N/A

ADJOURNMENT: Legislator Bunce adjourned the Finance, Legal and Safety Committee meeting at 11:26 A.M.

Respectfully submitted,

Christine Freyvogel

Paralegal to the County Attorney