



**TIOGA COUNTY
DEPARTMENT OF PUBLIC WORKS COMMITTEE AGENDA
January 8, 2026
9:00 am**

- Minutes' approval for December 4, 2025 meeting
- FINANCIAL
 - YTD Budget Summary
- OLD BUSINESS
 - None
- NEW BUSINESS
 - Buildings and Grounds
 - Highway Department
 - Capital Projects
- PERSONNEL
 - None
- RESOLUTIONS
 - Approve Change Order for 56 Main Street North Wing HVAC Construction Project
 - Authorizing the Implementation and Funding of the Costs of a Transportation Project, Which may be Eligible for Federal-Aid and/or State-Aid or Reimbursement from Bridge NY Funds
- PROCLAMATIONS
 - None
- ADJOURNMENT



TIOGA COUNTY
DEPARTMENT OF PUBLIC WORKS COMMITTEE MINUTES
Thursday, December 4, 2025
9:00 am

○ ATTENDANCE

➤ Legislators

- Marté Sauerbrey, Legislative Chair
- Barbara Roberts, Public Works Committee Chair
- William Standinger, Public Works Committee
- Ron Ciotoli, Public Works Committee
- Ray Bunce, Public Works Committee

➤ Staff

- Gary Hammond, Commissioner
- Justin Ruggiero, Deputy Commissioner
- Tammy Hummel, Secretary to the Commissioner
- Jason Anderson, Project Technician

➤ Guests

- Jackson Bailey, County Administrator
- Cathy Haskell, Legislative Clerk

○ APPROVAL OF MINUTES

- A motion to approve the minutes as submitted for November 6th, 2025, meeting was made by Ron Ciotoli, seconded by Ray Bunce. All in favor. Motion carried.

○ FINANCIAL

- YTD Budget Summary was shared with the committee.

○ OLD BUSINESS

- Training and certification for NARCAN, First Aid/CPR and Benefits was held on November 7th, 2025, with attendees from the Highway Department and Buildings & Grounds. All Public Works vehicles are now stocked with NARCAN.
- A status update was given for the Tioga County Strategic Plan for 2026.

○ NEW BUSINESS

- Mr. Hammond reported on Buildings and Grounds
- The work on the North Wing HVAC project at 56 Main Street continues.
 - The remodel of the Legislative Offices at 56 Main Street also continues.
 - The new heating and colling controls at the court Annex and Probation are finished and running smoothly.

Department of Public Works

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Gary Hammond, P.E. Commissioner **Justin Ruggiero** Deputy Commissioner



- The dental van was moved from Waverly to Tioga School.
 - Six (6) new locks were installed at Tioga County Mental Hygiene for active shooter deterrent.
 - Equipment has been prepped for winter.
 - Fall leaves have been picked up and removed from all buildings.
 - There has been one (1) accident at H.H.S. with a snowplow. A memo to the Department Heads will be sent to remind employees to park on the mountain side of the parking lot if they are leaving vehicles overnight.
- Mr. Hammond reported on the Highway Department.
- Ditching operations are continuing at Straits Corners Road as part of the prep work for paving next year.
 - Highway cut trees with Tri-County Tree Service on Straits Corners Road, East River Drive, Halsey Valley Road and at H.H.S.
 - Tree trimming with the bucket truck has been on West Creek Road, Harford Road, Day Hollow Road and Ellis Creek Road.
 - Hauled sand to mix with salt.
 - Washed all the trucks.
 - Trucks have been prepped for winter.
 - Three (3) of the four (4) new trucks have been received and have only required minor adjustments.
- Mr. Hammond reported on the Buildings and Grounds Capital Projects.
- The court Annex/Clerks and Courthouse roof project has been posted online with a bid opening for Wednesday, January 7th, 2026.
 - The Ronald E. Dougherty Office Building North Wing HVAC upgrade project is continuing with minimal disruptions and on schedule.
 - The Public Safety Building New Utility Roll-up Door is still in design.
 - The Public Safety Building control work project scope is being reviewed.
 - The Car Wash at Delphine Street is in final design. The bid is expected to take place in April and construction to last 3-4 months.
- Mr. Hammond reported on the Highway Capital Projects.
- Harnick Road Bridge has been opened.
 - East Spender Road Bridge has also been opened.
 - Day Hollow Road Culvert is back in design phase due to the additional scope of work; drainage pipes have been shifted for the right of way issues.
 - Glenmary Drive by Thorn Hollow Road is in preliminary design phase.
 - Straits corners Road over Pipe creek is in preliminary design phase.

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- Brown Road Bridge over East Branch Owego Creek is in preliminary design phase. We met with the engineer one (1) week ago. This bridge is closed and will remain closed through construction.
- Halsey Valley Road Culvert is in preliminary design phase.

○ PERSONNEL

- None

○ RESOLUTIONS

- Amend 2025 Capital Budget, Transfer of Capital Funds to Offset Culvert Replacement Costs
 - William Standinger (aye), Ron Ciotoli (aye), Ray Bunce (aye), Barbara Roberts (aye)

○ PROCLAMATIONS

- On this occasion, as her last Public Works Committee Meeting, we would like to extend to Marté Sauerbrey how pleased we have been to have you as a Legislative Chair and thank you for your support of Tioga County Public Works.
- Also on this occasion, as her last Public Works Committee Meeting, we would like to extend to Barbara Roberts how pleased we have been to work with you as Committee Chair and wish you well in your new endeavors at Treasury.

○ EXECUTIVE SESSION

- A request to enter an executive session to discuss a real estate matter was made by Mr. Gary Hammond. A motion to enter an executive session was made by Mr. Standinger at 9:25 am and seconded by Mr. Bunce. A motion to adjourn the executive session was made by Mr. Ciotoli at 9:50 am and seconded by Mr. Bunce.

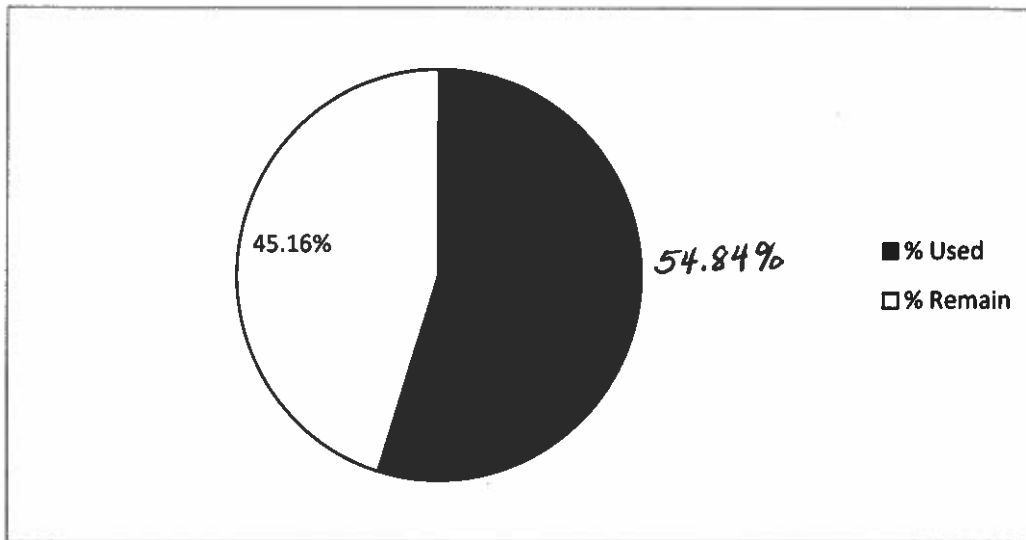
○ ADJOURNMENT

- The meeting was adjourned at 9:50 am.

Respectfully submitted,

Gary Hammond
Commissioner of Public Works

December 29 2025 Budget Summary



| | | % Used | % Remain |
|--------|-------------------------|--------|----------|
| A1490 | PW Admin | 95.75% | 4.25% |
| A1620 | Building & Grounds | 89.59% | 10.41% |
| A1621 | Buildings HHS | 87.53% | 12.47% |
| D5110 | Maint. Roads & Bridges | 84.92% | 15.08% |
| DM5130 | Road Machinery | 81.43% | 18.57% |
| H1620 | Capital B&G | 26.72% | 73.28% |
| H1621 | Capital HHS Building | 0.00% | 0.00% |
| H5110 | Capital Roads & Bridges | 41.56% | 58.44% |
| H5130 | Capital Equipment | 88.15% | 11.85% |
| | Overall | 54.84% | 45.16% |

REFERRED TO:

PUBLIC WORKS COMMITTEE

RESOLUTION NO. -25

APPROVE CHANGE ORDER FOR 56 MAIN STREET
NORTH WING HVAC CONSTRUCTION PROJECT

WHEREAS: The award for construction services to be performed for the 56 Main Street North Wing HVAC Upgrade project was awarded to Postler & Jaeckle Corporation on Resolution No. 282-25; and

WHEREAS: A change order was submitted due to additional work that was unforeseen; therefore be it

RESOLVED: That the Tioga County Legislature authorize additional funds to be appropriated for this change order not to exceed \$2,090.00 to be paid out of the following account:

H1620.520911 – Renovations 56 Main St

REFERRED TO:

PUBLIC WORKS COMMITTEE

RESOLUTION NO. -26

AUTHORIZING THE IMPLEMENTATION AND
FUNDING OF THE COSTS OF A TRANSPORTATION
PROJECT, WHICH MAY BE ELIGIBLE FOR FEDERAL-
AID AND/OR STATE-AID OR REIMBURSEMENT
FROM BRIDGE NY FUNDS

WHEREAS: A project for the Harnick Road over Apalachin Creek (BIN 2218720) bridge rehabilitation in the Town of Owego, County of Tioga, PIN 9754.90 (the Project) is eligible for funding under Title 23 U.S. Code, as amended, that calls for apportionment of the costs of such program to be borne at the ratio of 80% Federal Funds and 20% non-Federal Funds; and

WHEREAS: The County of Tioga will design, let, and construct the Project; and

WHEREAS: The County of Tioga desires to advance the Project by making a commitment of 100% of the costs of the Preliminary Engineering/Design, Right-of-Way Incidentals, Right-of-Way Acquisition, and Construction/Construction Support/Construction Inspection work for the Project or portions thereof.

NOW, THEREFORE, the Tioga County Legislature, duly convened does hereby

RESOLVE: That the Tioga County Legislature hereby approves the Project; and it is hereby further

RESOLVED: That the Tioga County Legislature hereby authorizes the County of Tioga to pay 100% of the cost of the Construction/Construction Support/Construction Inspection work for the Project or portions thereof, with the understanding that qualified costs may be eligible for Federal-aid, State-aid, or reimbursement from Bridge NY funds; and it is further

RESOLVED: That the sum of \$1,628,000 is hereby appropriated from account H5110.540004.H2102 and made available to cover the cost of participation in the above phases of the Project; and it is further

RESOLVED: That the Tioga County Legislature hereby agrees that the County of Tioga shall be responsible for all costs of the Project which exceed the amount of Federal-aid, State-aid, or Bridge NY funding awarded to the County of Tioga; and it is further

RESOLVED: That in the event the Project costs not covered by Federal-aid, State-aid, or Bridge NY funding exceed the amount appropriated above, the Tioga County Legislature shall convene as soon as possible to appropriate said excess

amount immediately upon notification by the Responsible Local Official of the County of Tioga; and it is further

RESOLVED: That the County of Tioga hereby agrees that construction of the Project shall begin no later than twenty-four (24) months after award and the construction phase of the Project shall be completed within thirty (30) months; and it is further

RESOLVED: That the Chair of the Tioga County Legislature be and is hereby authorized to execute on behalf of the County of Tioga all necessary agreements, certifications or reimbursement requests for Federal-aid and/or State-aid with NYSDOT in connection with the advancement or approval of the Project and providing for the administration of the Project and the municipality's funding of the Project costs and permanent funding of the local share of Federal-aid and State-aid eligible Project costs and all Project costs within appropriations therefore that are not so eligible; and it is further

RESOLVED: That a certified copy of this resolution be filed with the New York State Commissioner of Transportation by attaching it to any necessary Agreement in connection with the Project; and it is further

RESOLVED: That this Resolution shall take effect immediately.