

# Board of Elections

1062 State Route 38 P.O. Box 306 Owego, NY 13827

**Democratic Commissioner** James C. E. Wahls  
**Democratic Deputy Commissioner** Amber Duke  
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**Republican Commissioner** Kelly A. Johnson  
**Republican Deputy Commissioner** James Hoover  
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## ADMINISTRATIVE SERVICES COMMITTEE – BOARD OF ELECTIONS

Tuesday, August 5, 2025

10:30 a.m.

### MINUTES

#### ATTENDANCE

Present: Legislators Ron Ciotoli, Tracy Monell, Bill Standinger. Commissioners James Wahls and Kelly Johnson. Absent: Legislator Jake Brown. Guests: Legislative Chair Martha Sauerbrey, Legislative Clerk Cathy Haskell, County Administrator Jackson Bailey, and Chief Accountant Laura Schurter.

#### APPROVAL OF MINUTES

Motion by Legislator Monell, seconded by Legislator Standinger. All in favor. Carried.

#### FINANCIAL

2026 Budget Proposal was presented. Legislators had no questions or concerns. YTD Budget Report was presented. Commissioner Wahls reported that a claim was submitted for Ballot by Mail Grant expenses from the 2025 Primary Election.

#### OLD BUSINESS

See July minutes.

#### NEW BUSINESS

National Poll Worker Recruitment Day is August 12. The BOE is doing well for recruitment this year and openings for training classes are now limited, so BOE may not actively engage in recruitment efforts that day.

Staff are scheduled to attend the mandatory active shooter training being held on August 18<sup>th</sup>.

Both Commissioners and Deputy Commissioner Amber Duke will be attending the NYS Election Commissioners' Assn. summer conference in Lake Placid from August 26-29.

## PERSONNEL

For election inspector training in 2025, 59 have so far been certified and appointed, and there are 119 currently signed up for training.

RESOLUTIONS / PROCLAMATIONS – None.

An executive session was held at 11:05 AM for matters related to employment of a particular person or persons.

The executive session was ended and the meeting adjourned at 11:15 AM.